CHICKASHA MUNICIPAL AIRPORT AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING	DATE OF MEETING
6:30 PM	JULY 7, 2025

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. Call to Order / Roll Call.

2. Consent Docket:

a. Acceptance of the Minutes of the June 16, 2025, regular meeting.
b. Accept Claims List.
c. Accept and ratify renewal of Workers' Compensation Insurance with OMAG; authorize the application f the escrow balance to the premium and authorize the City Manager to execute the necessary documents.

3. Discussion/Approval of Items Removed from Consent Docket:

4. Motion for Adjournment.

CHICKASHA

Meeting Type: CMAA Agenda 7-7-2025

Meeting Date: 7/7/2025

Department: City Clerk **Agenda Item No. 2.a.**

AGENDA ITEM: Acceptance of the Minutes of the June 16, 2025, regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Minutes of the June 16, 2025, regular meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: July 7, 2025	(From)		

V. ATTACHMENTS:

1. CMAA 6-16-2025

June 16, 2025

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 16th day of June 2025 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Grayson called the meeting to order at 7:33 p.m.

ITEM 1. **Call to Order / Roll Call:**

CHAIRMAN AND TRUSTEES

PRESENT:
Zachary Grayson, Chairman
Georgianne Hebblethwaite, Vice Chairman
Lisa Hatchett
Kim Irving
Kea Ginn
John P. Smith
Erica Alexander
Charlie Burruss
Clark Southard

ABSENT: None.

STAFF

PRESENT:
Jim Crosby, City Manager
Rachel Bernish, Asst. City Manager
Amanda Mullins, City Attorney
Susan M. McDaniel, City Clerk
Darren Martin, Chief Building Inspector & Airport Manager
Lillie Huckaby, Library Director
Spencer Winzenried, Parks & Rec Director
Robert Brooks, Comptroller
Edward Perez, EM Director
Tracey Austin, HR Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2. **Consent Docket: ITEM 2a – ITEM 2c.**

ITEM 2a. **Acceptance of the Minutes of June 2, 2025, regular meeting.**
ITEM 2b. **Acceptance of the Claims List.**

ITEM 2c. **Accept and ratify Resolution 2025-15R amending the Master Fee Schedule**

Motion by Trustee Alexander, second by Trustee Hebblethwaite to approve Items 2a – 2c.

Roll call vote:

Ayes:"	Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.
"Nays:"	None
"Abstain:"	Burruss
Motion carried.	8-0-1

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No Action Taken.

ITEM 4. **Discussion and Consideration Items:**

ITEM 4a. **Discussion, consideration, and possible action to adopt or reject Resolution 2025-14R on the proposed budget for the Chickasha Municipal Airport Authority for Fiscal Year 2025-2026, and possible approval or reject of any amendments proposed and considered by the Board of Trustees.**

Motion by Trustee Burruss and second by Trustee Ginn to approve Resolution 2025-14R as presented.

Roll call vote:

Ayes:"	Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.
"Nays:"	Burruss
"Abstain:"	None
Motion carried.	8-1

ITEM 4b. **Discussion, consideration, and possible action to approve Resolution 2025-13R declaring certain real property as surplus to the needs of the Chickasha Municipal Airport Authority, limiting the surplus designation findings in support thereof, and ratifying related actions – property located in the vicinity of the Chickasha Airport, commonly referred to as the Chickasha Industrial Park, Grady County, Oklahoma.**

Motion by Trustee Alexander and second by Trustee Hatchett to approve Resolution 2025-13R as presented.

Roll call vote:

Ayes:"	Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.
"Nays:"	Burruss
"Abstain:"	None
Motion carried.	8-1

ITEM 5. Motion to Adjourn.

*Motion by Trustee Hatchett, second by Trustee Hebblethwaite to adjourn.

Meeting adjourned.

TIME: 7:37 PM

Approved this 7th day of July 2025.

Zachary Grayson, Chairman

(ATTEST)

Susan M. McDaniel, CMC
City Clerk

Meeting Type: CMAA Agenda 7-7-2025

Meeting Date: 7/7/2025

Department: Finance **Agenda Item No. 2.b.**

AGENDA ITEM: Accept Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

<table>
<tr><td rowspan="3">Dept. Director:
Elaine Jensen, Finance Director</td><td>Fund</td><td>Account</td><td>Amount</td></tr>
<tr><td colspan="2">(To)</td><td></td></tr>
<tr><td>FUND</td><td>ACCOUNT</td><td>AMOUNT</td></tr>
<tr><td>Meeting Date:
July 7, 2025</td><td colspan="2">(From)</td><td></td></tr>
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V. ATTACHMENTS:

Meeting Type: CMAA Agenda 7-7-2025

Meeting Date: 7/7/2025

Department: City Clerk **Agenda Item No. 2.c.**

AGENDA ITEM: Accept and ratify renewal of Workers' Compensation Insurance with OMAG; authorize the application f the escrow balance to the premium and authorize the City Manager to execute the necessary documents.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept and ratify renewal of Workers' Compensation Insurance with OMAG; authorize the application f the escrow balance to the premium and authorize the City Manager to execute the necessary documents.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: July 7, 2025	(From)		

V. ATTACHMENTS: