

NOTICE OF A MEETING FOR CITY OF CHICKASHA HISTORIC PRESERVATION COMMITTEE

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act, including the posting of notices and agenda, be advised that the **City of Chickasha Historic Preservation Committee** of the City of Chickasha, Oklahoma, meeting on **Tuesday, August 5, 2025, at 4:00 PM.**

Said meeting will be held at City Hall, 2nd Floor City Council Chambers, 117 N. 4th Street, Chickasha, Oklahoma.

The City of Chickasha encourages participation from all its citizens. If special accommodations are needed, please notify the City Clerk at least 48 hours prior to the scheduled meeting. The City may waive the 48-hour rule if the necessary accommodations can be easily made.

AGENDA

- 1 Call to Order/Roll Call**
- 2 Meeting Items**
 - a. **Discussion, Consideration and Possible action to approve the minutes from the June 9th, 2025 meeting.**
 - b. **Discussion, consideration, and possible action to approve the sign permit for Montana Barrett at 408 W Chickasha Ave.**
- 3 Motion to Adjourn.**

Rachel Bernish, Director of Community Development

Posted this ____ day of _____, 20____ at _____ am/pm at City Hall.

CHICKASHA

Meeting Type: Historic Preservation 8-5-25

Meeting Date: 8/5/2025

Department: Community Development

Agenda Item No. 2.a.

AGENDA ITEM: Discussion, Consideration and Possible action to approve the minutes from the June 9th, 2025 meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Rachel Bernish

Meeting Date:

August 5th, 2025

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

V. ATTACHMENTS:

1. Historical Preservation 6.9.25 minutes

HISTORIC PRESERVATION MEETING

June 9th, 2025

1. Call meeting to order:

Roll Call: John Feaver, Glen Vernon, Bob Hunter, Joyce Sanders, Sierra Leatherwood

Present: Vernon, Hunter, Leatherwood

Absent: Feaver, Sanders

Staff Present: Danielle Charles, Nick Alexander

Citizens Present:

2. Meeting Items :

A. Discussion, Consideration and Possible action to approve the minutes from the March 26th, 2025 meeting.

***Motion by: Leatherwood and second by Vernon to approve minutes from the March 26th, 2025 meeting.**

Roll Call: John Feaver, Glen Vernon, Bob Hunter, Joyce Sanders, Sierra Leatherwood

Ayes: Vernon, Hunter, Leatherwood

Nays:

Abstain

B. Discussion, consideration, and possible action to approve the exterior paint for Jeremy Spoon at 522 W Chickasha Ave.

***Motion by: Leatherwood and seconded by Vernon to approve**

Roll Call: John Feaver, Glen Vernon, Bob Hunter, Joyce Sanders, Sierra Leatherwood

Ayes: Vernon, Hunter, Leatherwood

Nays:

Abstain:

3. Motion to Adjourn.

***Motion by: Leatherwood seconded by Vernon**

Roll Call: John Feaver, Glen Vernon, Bob Hunter, Joyce Sanders, Sierra Leatherwood

Ayes: Vernon, Hunter, Leatherwood

Nays:

Abstain:

CHICKASHA

Meeting Type: Historic Preservation 8-5-25

Meeting Date: 8/5/2025

Department: Community Development

Agenda Item No. 2.b.

AGENDA ITEM: Discussion, consideration, and possible action to approve the sign permit for Montana Barrett at 408 W Chickasha Ave.

I. BACKGROUND/DESCRIPTION:

The tenant is needing their sign approved for a new botanical wellness and refill shop going into the downtown historic district.

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Rachel Bernish

Meeting Date:

August 5th, 2025

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

V. ATTACHMENTS:

1. Sign Permit Application_Barrett
2. Mock-Up



COMMUNITY DEVELOPMENT

SIGN PERMIT APPLICATION

☐ Approved ☐ Not Approved Fee: \$ _____

Date: _____

Contractor's Name: _____

Contractor's Street Address: _____

City: _____ State: _____ Zip: _____

Job Location (Street Address): _____

Job Location (Legal Description): _____

Property Owner: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Cell Phone Number: _____

Current Zoning: ☐ Commercial C-1, C-2, C-3, H-1 ☐ Industrial I-1, I-2 ☐ Residential R-1, R-2, R-3, R-M-O ☐ Residential R-4

☐ Check here if this application is for an off-premises sign in the I-44 Corridor

Sign Type: ☐ Wall Mount ☐ Pole Mount ☐ Ground Mount ☐ Temporary

Quantity: _____

Sign Type: ☐ Billboard ☐ Off-Premises ☐ Flag ☐ Banner

Quantity: _____

Approximate Value: \$ _____

The following shall be submitted with the application:

1. A scale drawing of the sign, along with the supports structure and wiring diagram, if illuminated.
2. Information on this drawing shall include sign dimensions, structural dimensions and type of materials.
3. A plot plan of the proposed sign location, drawn to scale. Information on this drawing shall include existing signs and structures along with the proposed sign. Wall signs shall include scaled drawings of the wall, including windows and doors.

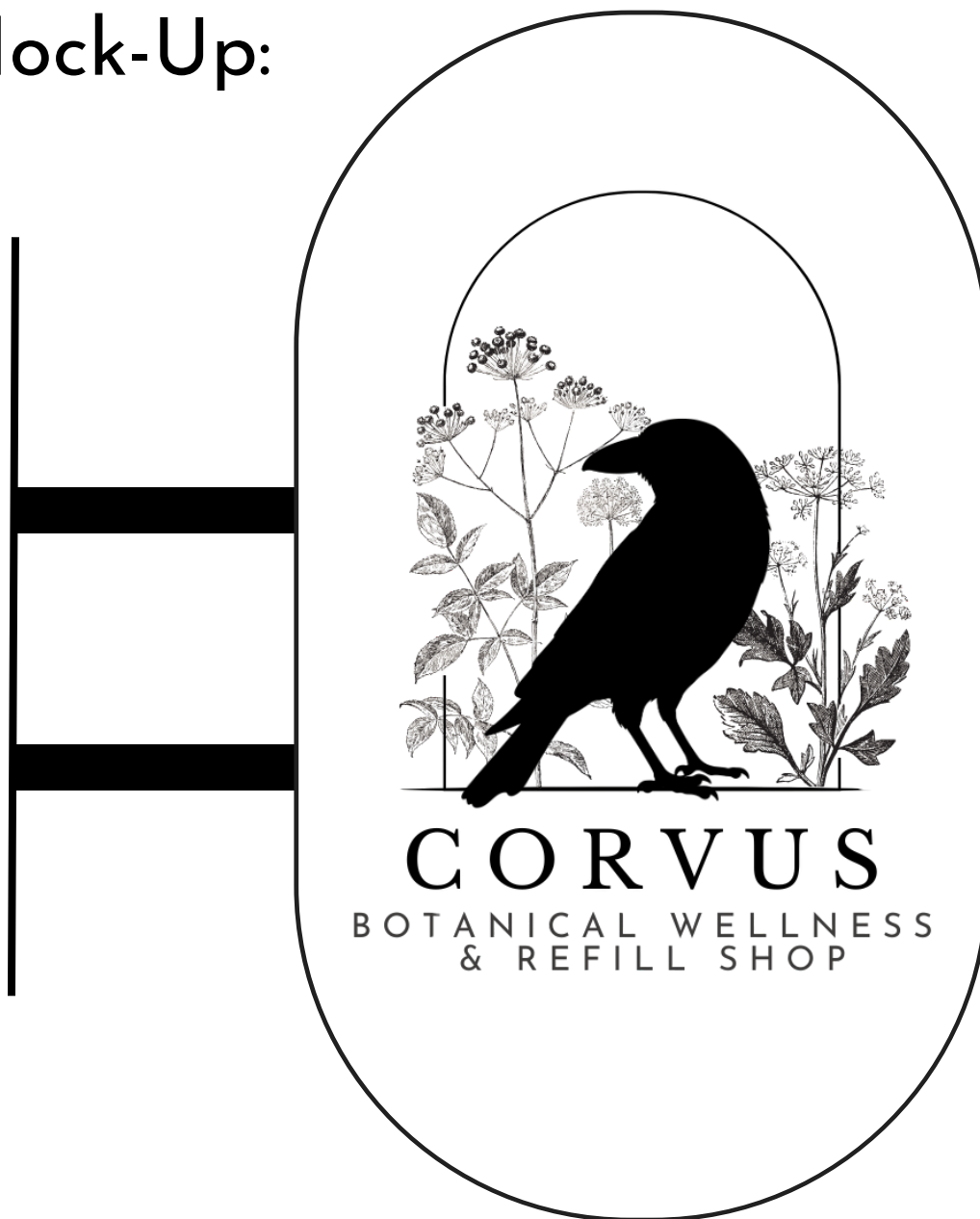
City of Chickasha inspector must inspect all work. Call (405) 222-6010 for inspections.

Applicant certifies that all information given is correct and that all pertinent City Ordinances will be complied with in the performance of the work for which this permit is issued.

Applicant Signature

Permit Clerk/Inspector Signature

Mock-Up:



Inspiration:

