

AMENDED NOTICE OF SPECIAL MEETING

OF THE

CHICKASHA INDUSTRIAL AUTHORITY

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act, including the posting of notice and agenda, be advised that the **SPECIAL MEETING OF THE CHICKASHA INDUSTRIAL AUTHORITY WILL BE HELD ON TUESDAY, AUGUST 12, 2025, AT 7:30 A. M. (Immediately following the EDC Meeting).** Said meeting will be held at the CHICKASHA CHAMBER OF COMMERCE, located at 221 W. Chickasha Ave., Chickasha, Oklahoma.

The City of Chickasha encourages participation from all its citizens. If participation is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

CHICKASHA INDUSTRIAL AUTHORITY

AGENDA

Item No. 1 - Call Meeting to Order/Roll Call.

Item No. 2 - Consent Items:

- a. Acceptance of the minutes of July 8, 2025, Special Meeting.
- b. Acceptance of the financials for July 2025.
- c. Acknowledge receipt of Economic Development Council of Chickasha, Inc. Check Detail for June 2025.
- d. Acknowledge receipt of Economic Development Council of Chickasha, Inc. Check Detail for July 2025.

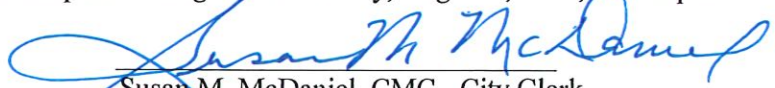
Item No. 3 - Discussion, consideration, and possible action on entering into a Contract for Services with the Chickasha Chamber of Commerce and Chickasha Festival of Light in the amount not to exceed \$30,000.00 and authorize the Chairman to execute the same.

Item No. 4 - Presentation: Chickasha EDC 2025-26 Work Plan – Jim Cowan, Executive Director - Chickasha EDC

Item No. 5 - Board Members Communication.

Item No. 6 - Adjournment.

Posted on the bulletin board of the Chickasha Municipal Building on Wednesday, August 6, 2025, at 1:30 p.m.


Susan M. McDaniel, CMC - City Clerk

Members: Zachary Grayson – Chairman, Micah McCarty, Tim Elliott, Kimmy Loggins,
Georgianne Hebblethwaite, Scott Smith, Kea Ginn

ITEM NO. 2 a

Minutes of July 8, 2025, Special Meeting and the
August 12, 2025
AGENDA

SPECIAL
CHICKASHA INDUSTRIAL AUTHORITY
Minutes

A Special meeting of the Chickasha Industrial Authority was held on Tuesday, July 8, 2025, at 9:09 a.m. as specified in advance by a prepared agenda. Said meeting was held at the CHICKASHA CHAMBER OF COMMERCE, located at 221 W. Chickasha Ave., Chickasha, Oklahoma. Said Notice and Minutes from said meeting are kept on file in the office of the City Clerk, 117 North 4th Street, Chickasha, Oklahoma.

Item No. 1. **Call Meeting to Order/Roll Call.**

PRESENT: Zachary Grayson, Chairman
 Tim Elliott, Member
 Georgianne Hebblethwaite, Member
 Kea Ginn, Member
 Micah McCarty, Member
 Scott Smith, Member
 Kimmy Loggins, Member

ABSENT: None

CITY STAFF

Jim Crosby, City Manager
Susan M. McDaniel, City Clerk
Shae Mortimer, Marketing and Civic Engagement Manager

Item No. 2. **Consent Item:**

Item No. 2a. Acceptance of the minutes of June 10, 2025, Special Meeting.
 Item No. 2b. Acceptance of the Financials for June 2025.

***Motion by Hebblethwaite, second by Ginn to approve the Consent Items 2a – 2b.**

Roll call vote:

“Ayes” Elliott, Hebblethwaite, McCarty, Ginn, Loggins, Smith, and Grayson.

“Nays” None

Motion carried. 7 – 0

Item No. 3. **Discussion, consideration, and possible action on entering into a Contract for Services with the Chickasha Industrial Authority and Economic Development Council of Chickasha, Inc. and authorize the Chairman to execute the same.**

***Motion by Loggins, second by Smith to into a Contract for Services with the Chickasha Industrial Authority and Economic Development Council of Chickasha, Inc. and authorize the Chairman to execute the same.**

Roll call vote:

"Ayes" Elliott, Hebblethwaite, Loggins, Smith, McCarty, Ginn, and Grayson.

"Nays" None

Motion carried. 7 – 0

Item No. 4 **Board Members Communications.**

Item No. 5. **Adjournment:**

***Motion by Hebblethwaite, second by Elliott to adjourn the meeting.**

Time: 9:22 a.m.

(ATTEST)

Susan M. McDaniel, CMC - City Clerk

Zachary Grayson, Chairman

Passed and approved on the 12th day of August 2025.

ITEM NO. 2 b

Financials for July 2025
August 12, 2025
AGENDA

8-07-2025 11:33 AM
 FUND : 25 -CHICKASHA INDUST AUTH
 DEPT : N/A
 POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== BALANCE=====

DETAIL LISTING

PAGE: 1

PERIOD TO USE: Jul-2025 THRU Jul-2025

ACCOUNTS: 4000-000.0 THRU 525-9999-999.9

SUPPRESS ZEROS

4310-012		LOAN REPAYMENTS (WESNIDGE)						
		B E G I N N I N G B A L A N C E					0.00	
7/28/25	7/28	B53447	10930 GL AR REVERSING ENTRIES		JE# 040053	000083	44,469.00	44,469.00
7/28/25	8/06	B53505	10947 GL AR REVERSING ENTRY		JE# 040072	000086	44,469.00CR	0.00
		=====	JULY ACTIVITY	DB: 44,469.00	CR: 44,469.00CR		0.00	

4500-011		TRANSFER FROM GENERAL F11						
		B E G I N N I N G B A L A N C E					0.00	
7/31/25	8/05	B53478	10942 HOTEL/MOTEL 90%		JE# 040067		53,476.65CR	53,476.65CR
		=====	JULY ACTIVITY	DB: 0.00	CR: 53,476.65CR		53,476.65CR	

4600-001		INTEREST INCOME - CD						
		B E G I N N I N G B A L A N C E					0.00	
7/31/25	8/05	B53476	Interest000000	10940 INTEREST	JE# 040065		183.50CR	183.50CR
		=====	JULY ACTIVITY	DB: 0.00	CR: 183.50CR		183.50CR	

525-5101-001		SALARIES						
		B E G I N N I N G B A L A N C E					0.00	
DEPT: 25		CHICKASHA INDUSTRIAL AUT						
7/10/25	7/08	P10524	PYEXP	01045			3,076.92	3,076.92
7/24/25	7/22	P10528	PYEXP	01048 2PPJULY2025			3,076.92	6,153.84
7/31/25	8/07	B53506	10948 CORRECT JULY CIA PAYROLL		JE# 040073		6,153.84CR	0.00
		=====	JULY ACTIVITY	DB: 6,153.84	CR: 6,153.84CR		0.00	

525-5101-007		HOLIDAY PAY						
		B E G I N N I N G B A L A N C E					0.00	
7/10/25	7/08	P10524	PYEXP	01045			0.00	0.00

525-5102-003		MUNICIPAL PENSION						
		B E G I N N I N G B A L A N C E					0.00	
7/10/25	7/24	A38102	CHK: 138998	18543 OMRF	367		325.54	325.54
		OKLAHOMA MUNICIPAL RETIRE INV# OMR1PPJULY25 /PO#						

8-07-2025 11:33 AM		D E T A I L L I S T I N G			PAGE: 2	
FUND : 25 -CHICKASHA INDUST AUTH					PERIOD TO USE: Jul-2025 THRU Jul-2025	
DEPT : 25 CHICKASHA INDUSTRIAL AUTH		SUPPRESS ZEROS			ACCOUNTS: 4000-000.0 THRU 525-9999-999.9	
POST	DATE	TRAN #	REFERENCE	PACKET=====DESCRIPTION=====	VEND	INV/PO/JE # NOTE =====AMOUNT=====
7/24/25	7/24	A38103	CHK: 138998	18543 OMRF	367	325.54 651.08
				OKLAHOMA MUNICIPAL RETIRE	INV# OMR2PPJULY2025 /PO#	
7/31/25	8/07	B53506		10948 CORRECT JULY CIA PAYROLL	JE# 040073	651.08CR 0.00
			=====	JULY ACTIVITY DB:	651.08 CR: 651.08CR	0.00

525-5102-004		FICA				
		B E G I N N I N G		B A L A N C E		0.00
7/10/25	7/08	A37814	CHK: 138973	18483 FICA	6898	195.89 195.89
				TRANSFER ACCOUNT	INV# T3 1PPJULY25 /PO#	
7/10/25	7/08	A37814	CHK: 138973	18483 MEDICARE	6898	45.81 241.70
				TRANSFER ACCOUNT	INV# T4 1PPJULY25 /PO#	
7/24/25	7/22	A38032	CHK: 138983	18542 FICA	6898	195.89 437.59
				TRANSFER ACCOUNT	INV# T3 2PPJULY2025 /PO#	
7/24/25	7/22	A38032	CHK: 138983	18542 MEDICARE	6898	45.81 483.40
				TRANSFER ACCOUNT	INV# T4 2PPJULY2025 /PO#	
7/31/25	8/07	B53506		10948 CORRECT JULY CIA PAYROLL	JE# 040073	483.40CR 0.00
			=====	JULY ACTIVITY DB:	483.40 CR: 483.40CR	0.00

525-5103-003		AUTO ALLOWANCE				
		B E G I N N I N G		B A L A N C E		0.00
7/10/25	7/08	P10524	PYEXP	01045		200.00 200.00
7/24/25	7/22	P10528	PYEXP	01048 2PPJULY2025		200.00 400.00
7/31/25	8/07	B53506		10948 CORRECT JULY CIA PAYROLL	JE# 040073	400.00CR 0.00
			=====	JULY ACTIVITY DB:	400.00 CR: 400.00CR	0.00

525-5104-002		HEALTH INSURANCE				
		B E G I N N I N G		B A L A N C E		0.00
7/10/25	7/24	A38070	CHK: 138986	18544 MED \$2,500 DED EMP ONLY	2410	198.17 198.17
				BLUE CROSS BLUE SHIELD OF	INV# M2E1PPJULY25 /PO#	
7/10/25	7/24	A38078	CHK: 138990	18544 DENTAL EMP ONLY	2669	10.82 208.99
				EQUITABLE FINANCIAL LIFE	INV# DNE1PPJULY25 /PO#	
7/10/25	7/24	A38112	CHK: 138999	18543 EMPLOYEE ASSISTANCE PROG	8823	1.50 210.49
				OPTIONS COUNSELING SERVIC	INV# EAP1PPJULY25 /PO#	
7/24/25	7/24	A38071	CHK: 138986	18544 MED \$2,500 DED EMP ONLY	2410	198.17 408.66
				BLUE CROSS BLUE SHIELD OF	INV# M2E2PPJULY2025 /PO#	
7/24/25	7/24	A38079	CHK: 138990	18544 DENTAL EMP ONLY	2669	10.82 419.48
				EQUITABLE FINANCIAL LIFE	INV# DNE2PPJULY2025 /PO#	
7/24/25	7/24	A38113	CHK: 138999	18543 EMPLOYEE ASSISTANCE PROG	8823	1.50 420.98
				OPTIONS COUNSELING SERVIC	INV# EAP2PPJULY2025 /PO#	
7/31/25	8/07	B53506		10948 CORRECT JULY CIA PAYROLL	JE# 040073	420.98CR 0.00
			=====	JULY ACTIVITY DB:	420.98 CR: 420.98CR	0.00

8-07-2025 11:33 AM
 FUND : 25 -CHICKASHA INDUST AUTH
 DEPT : 25 CHICKASHA INDUSTRIAL AUTH
 POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== BALANCE=====

DETAIL LISTING

PAGE: 3

PERIOD TO USE: Jul-2025 THRU Jul-2025

ACCOUNTS: 4000-000.0 THRU 525-9999-999.9

525-5104-003 WORKERS COMPENSATION
 BEGINNING BALANCE 0.00
 7/08/25 7/03 A37721 CHK: 032463 18473 WORKER'S COMPENSATION 6270 27.00 27.00
 OMAG WORKERS'COMPENSATION INV# WCV140006509 #1 /PO# 26-20992
 7/31/25 8/07 B53506 10948 CORRECT JULY CIA PAYROLL JE# 040073 27.00CR 0.00
 ===== JULY ACTIVITY DB: 27.00 CR: 27.00CR 0.00

525-5201-001 OFFICE SUPPLIES/MAINTENANCE
 BEGINNING BALANCE 0.00
 7/15/25 7/15 A37863 DFT: 000056 18514 JUN2025 COMPLETE 0931 21.84 21.84
 BANK OF AMERICA INV# JUNCOMEPLATE2025 /PO#
 ===== JULY ACTIVITY DB: 21.84 CR: 0.00 21.84

525-5206-001 MARKETING
 BEGINNING BALANCE 0.00
 7/15/25 7/15 A37863 DFT: 000056 18514 JUN2025 COMPLETE 0931 221.51 221.51
 BANK OF AMERICA INV# JUNCOMEPLATE2025 /PO#
 ===== JULY ACTIVITY DB: 221.51 CR: 0.00 221.51

525-5206-003 ELECTRICITY (SIGN)
 BEGINNING BALANCE 0.00
 7/08/25 7/08 A37801 CHK: 032497 18481 MISC ACCOUNTS SEE DETAIL 237 140.76 140.76
 PUBLIC SERVICE COMPANY OF INV# MISC07032025 /PO#
 7/15/25 7/15 A37858 CHK: 032511 18512 MISC ACCOUNTS - SEE DETA 237 29.44 170.20
 PUBLIC SERVICE COMPANY OF INV# MISC07142025 /PO#
 ===== JULY ACTIVITY DB: 170.20 CR: 0.00 170.20

525-5208-012 MISC ACCOUNTING ADJUSTMENTS
 BEGINNING BALANCE 0.00
 7/28/25 8/06 B53505 10947 GL AR REVERSING ENTRY JE# 040072 000086 44,469.00 44,469.00
 ===== JULY ACTIVITY DB: 44,469.00 CR: 0.00 44,469.00

8-07-2025 11:33 AM
FUND : 25 -CHICKASHA INDUST AUTH
DEPT : 25 CHICKASHA INDUSTRIAL AUTH
POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/PO/JE # NOTE =====AMOUNT===== BALANCE=====

DETAIL LISTING

PAGE: 4

PERIOD TO USE: Jul-2025 THRU Jul-2025

ACCOUNTS: 4000-000.0 THRU 525-9999-999.9

525-5350-002

ECONOMIC DEVELOPMENT COUNCIL

BEGINNING BALANCE

0.00

7/15/25 7/15 A37854 CHK: 032507 18512 EDC MONTHLY CONTRACT JUL 185 34,791.00 34,791.00
ECONOMIC DEVELOPMENT COUN INV# EDC CON JUL 25 /PO#
===== JULY ACTIVITY DB: 34,791.00 CR: 0.00 34,791.00

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000 ERRORS IN THIS REPORT!

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** REPORT TOTALS **
BEGINNING BALANCES: 0.00
REPORTED ACTIVITY: 132,278.85
ENDING BALANCES: 132,278.85
TOTAL FUND ENDING BALANCE: 26,013.40

--- DEBITS ---
0.00
106,265.45CR
106,265.45CR

--- CREDITS ---
0.00
106,265.45CR
106,265.45CR

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: JULY 31ST, 2025

25 -CHICKASHA INDUST AUTH
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 08.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TRANSFER OTHER FUNDS-EQU	612,000.00	53,476.65	0.00	53,476.65	0.00	558,523.35	8.74
INTEREST	0.00	183.50	0.00	183.50	0.00	(183.50)	0.00
PRIOR YEAR FUND BALANCE C	<u>368,097.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>368,097.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>980,097.00</u>	<u>53,660.15</u>	<u>0.00</u>	<u>53,660.15</u>	<u>0.00</u>	<u>926,436.85</u>	<u>5.47</u>
<u>EXPENDITURE SUMMARY</u>							
25-CHICKASHA INDUSTRIAL	<u>980,097.00</u>	<u>79,673.55</u>	<u>0.00</u>	<u>79,673.55</u>	<u>41,350.00</u>	<u>859,073.45</u>	<u>12.35</u>
*** TOTAL EXPENDITURES ***	<u>980,097.00</u>	<u>79,673.55</u>	<u>0.00</u>	<u>79,673.55</u>	<u>41,350.00</u>	<u>859,073.45</u>	<u>12.35</u>
** REVENUE OVER(UNDER) EXPENDITURES **	<u>0.00</u>	<u>(26,013.40)</u>	<u>0.00</u>	<u>(26,013.40)</u>	<u>(41,350.00)</u>	<u>67,363.40</u>	<u>0.00</u>

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: JULY 31ST, 2025

25 -CHICKASHA INDUST AUTH

% OF YEAR COMPLETED: 08.33

REVENUE	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
FEES							
STATE TAX							
OTHER TAX							
GRANTS AND PROGRAMS							
DONATIONS							
CONTRACTS/AGREEMENTS							
MISC REVENUES							
TRANSFER OTHER FUNDS-EQU							
4500-011 TRANSFER FROM GENERAL F11	612,000.00	53,476.65	0.00	53,476.65	0.00	558,523.35	8.74
TOTAL TRANSFER OTHER FUNDS-EQU	612,000.00	53,476.65	0.00	53,476.65	0.00	558,523.35	8.74
INTEREST							
4600-001 INTEREST INCOME - CD	0.00	183.50	0.00	183.50	0.00 (	183.50)	0.00
TOTAL INTEREST	0.00	183.50	0.00	183.50	0.00 (	183.50)	0.00
PRIOR YEAR FUND BALANCE C							
4700-001 AVAILABLE FUND BALANCE -	368,097.00	0.00	0.00	0.00	0.00	368,097.00	0.00
TOTAL PRIOR YEAR FUND BALANCE C	368,097.00	0.00	0.00	0.00	0.00	368,097.00	0.00
*** TOTAL REVENUE ***	980,097.00	53,660.15	0.00	53,660.15	0.00	926,436.85	5.47

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: JULY 31ST, 2025

25 -CHICKASHA INDUST AUTH
25-CHICKASHA INDUSTRIAL

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL COST</u>							
<u>5101-DIRECT PERSONNEL COSTS</u>							
525-5101-001 SALARIES	80,000.00	0.00	0.00	0.00	0.00	80,000.00	0.00
TOTAL 5101-DIRECT PERSONNEL COSTS	80,000.00	0.00	0.00	0.00	0.00	80,000.00	0.00
<u>5102-RETIREMENT/PENSION COSTS</u>							
525-5102-003 MUNICIPAL PENSION	8,464.00	0.00	0.00	0.00	0.00	8,464.00	0.00
525-5102-004 FICA	6,227.00	0.00	0.00	0.00	0.00	6,227.00	0.00
TOTAL 5102-RETIREMENT/PENSION COSTS	14,691.00	0.00	0.00	0.00	0.00	14,691.00	0.00
<u>5103-INDIRECT PERSONNEL COSTS</u>							
525-5103-003 AUTO ALLOWANCE	5,200.00	0.00	0.00	0.00	0.00	5,200.00	0.00
TOTAL 5103-INDIRECT PERSONNEL COSTS	5,200.00	0.00	0.00	0.00	0.00	5,200.00	0.00
<u>5104-HEALTH CARE</u>							
525-5104-002 HEALTH INSURANCE	5,485.00	0.00	0.00	0.00	0.00	5,485.00	0.00
525-5104-003 WORKERS COMPENSATION	108.00	0.00	0.00	0.00	0.00	108.00	0.00
TOTAL 5104-HEALTH CARE	5,593.00	0.00	0.00	0.00	0.00	5,593.00	0.00
TOTAL PERSONNEL COST	105,484.00	0.00	0.00	0.00	0.00	105,484.00	0.00
<u>MAINTENANCE AND OPERATION</u>							
<u>5201-SUPPLIES</u>							
525-5201-001 OFFICE SUPPLIES/MAINTEN	1,500.00	21.84	0.00	21.84	0.00	1,478.16	1.46
TOTAL 5201-SUPPLIES	1,500.00	21.84	0.00	21.84	0.00	1,478.16	1.46
<u>5205-MAINTENANCE-PROPERTY & BL</u>							
<u>5206-UTILITIES</u>							
525-5206-001 MARKETING	40,000.00	221.51	0.00	221.51	0.00	39,778.49	0.55
525-5206-003 ELECTRICITY (SIGN)	2,500.00	170.20	0.00	170.20	0.00	2,329.80	6.81
525-5206-004 PROFESSIONAL DEVELOPMEN	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
TOTAL 5206-UTILITIES	45,000.00	391.71	0.00	391.71	0.00	44,608.29	0.87
<u>5208-MISCELLANEOUS</u>							
525-5208-012 MISC ACCOUNTING ADJUSTM	0.00	44,469.00	0.00	44,469.00	0.00 (	44,469.00)	0.00
TOTAL 5208-MISCELLANEOUS	0.00	44,469.00	0.00	44,469.00	0.00 (	44,469.00)	0.00

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: JULY 31ST, 2025

25 -CHICKASHA INDUST AUTH
25-CHICKASHA INDUSTRIAL

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>5210-ADVERTISING</u>							
525-5210-004 SPECIAL PROMOTIONS/OUTD	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
TOTAL 5210-ADVERTISING	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
TOTAL MAINTENANCE AND OPERATION	51,500.00	44,882.55	0.00	44,882.55	0.00	6,617.45	87.15
<u>OTHER SERVICE CHARGES</u>							
<u>5301-OPERATIONAL CONTRACT</u>							
525-5301-007 PROFESSIONAL SERVICES	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0.00
TOTAL 5301-OPERATIONAL CONTRACT	15,000.00	0.00	0.00	0.00	0.00	15,000.00	0.00
<u>5302-SERVICE CONTRACTS/AG</u>							
525-5302-000 OTHER SERVICE AGREEMENT	350.00	0.00	0.00	0.00	0.00	350.00	0.00
TOTAL 5302-SERVICE CONTRACTS/AG	350.00	0.00	0.00	0.00	0.00	350.00	0.00
<u>5305-GRANTS & PROGRAMS</u>							
<u>5350-SERVICE AGENCIES AND</u>							
525-5350-002 ECONOMIC DEVELOPMENT CO	405,000.00	34,791.00	0.00	34,791.00	0.00	370,209.00	8.59
525-5350-003 TOURISM	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
525-5350-003.1 TOURISM- SPORTS COMPLEX	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0.00
525-5350-007 CHICKASHA FESTIVAL OF L	35,000.00	0.00	0.00	0.00	0.00	35,000.00	0.00
TOTAL 5350-SERVICE AGENCIES AND	570,000.00	34,791.00	0.00	34,791.00	0.00	535,209.00	6.10
TOTAL OTHER SERVICE CHARGES	585,350.00	34,791.00	0.00	34,791.00	0.00	550,559.00	5.94
<u>TRANSFERS TO OTHER FUNDS</u>							
<u>5500-TRANSFER TO OTHER FUNDS</u>							
525-5500-039 TRANSFER OUT-AIRPORT (C	12,500.00	0.00	0.00	0.00	0.00	12,500.00	0.00
TOTAL 5500-TRANSFER TO OTHER FUNDS	12,500.00	0.00	0.00	0.00	0.00	12,500.00	0.00
TOTAL TRANSFERS TO OTHER FUNDS	12,500.00	0.00	0.00	0.00	0.00	12,500.00	0.00
<u>UNDESIGNATED EXPENSES</u>							
<u>5600-UNDESIGNATED EXPENSES</u>							
525-5600-001 CONTINGENCY RESERVES	18,763.00	0.00	0.00	0.00	0.00	18,763.00	0.00
TOTAL 5600-UNDESIGNATED EXPENSES	18,763.00	0.00	0.00	0.00	0.00	18,763.00	0.00

C I T Y O F C H I C K A S H A
FINANCIAL STATEMENT (UNAUDITED)
AS OF: JULY 31ST, 2025

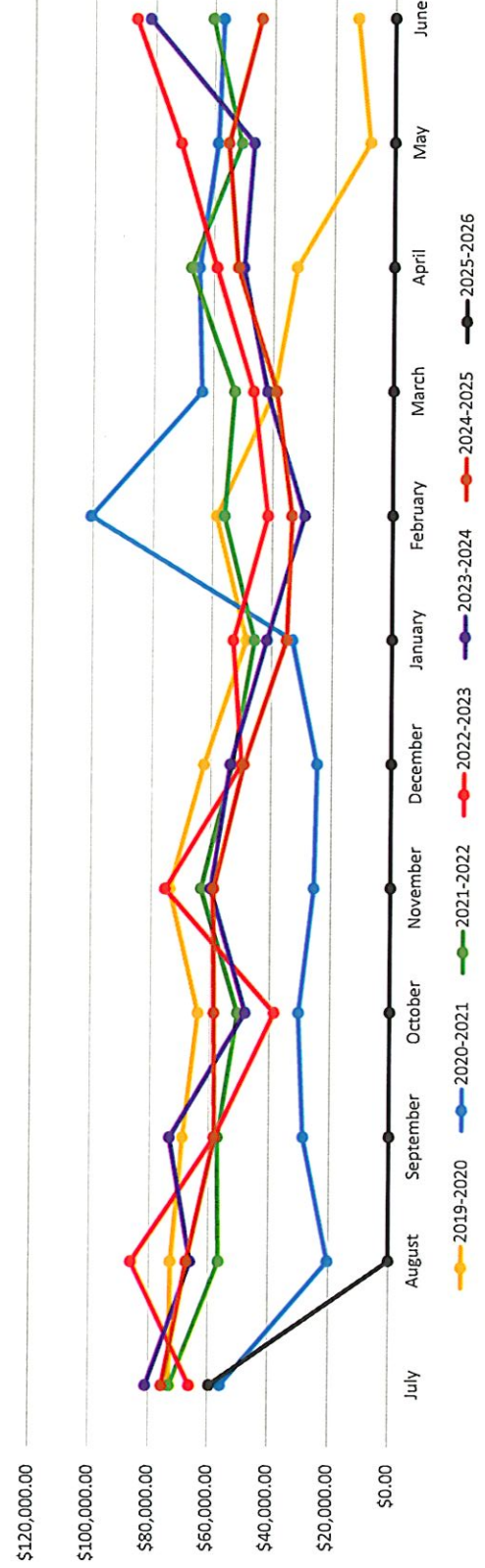
25 -CHICKASHA INDUST AUTH
25-CHICKASHA INDUSTRIAL

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TOTAL UNDESIGNATED EXPENSES	18,763.00	0.00	0.00	0.00	0.00	18,763.00	0.00
<u>CAPITAL EQUIPMENT</u>							
<u>6450-PROJECTS</u>							
525-6450-030 COMMUNITY CLEANUP	55,000.00	0.00	0.00	0.00	0.00	55,000.00	0.00
TOTAL 6450-PROJECTS	55,000.00	0.00	0.00	0.00	0.00	55,000.00	0.00
TOTAL CAPITAL EQUIPMENT	55,000.00	0.00	0.00	0.00	0.00	55,000.00	0.00
<u>CAPITAL EQUIPMENT</u>							
<u>6500-PROGRAMS</u>							
525-6500-001 FESTIVAL OF LIGHT	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
525-6500-002 FAIRGROUND EVENTS	24,000.00	0.00	0.00	0.00	30,000.00 (	6,000.00)	125.00
525-6500-003 EMERGING OPPORTUNITIES	0.00	0.00	0.00	0.00	1,350.00 (	1,350.00)	0.00
525-6500-008 ROCK ISLAND ARTS FESTIV	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
525-6500-009 OK FOOD TRUCK CHAMPIONS	10,000.00	0.00	0.00	0.00	10,000.00	0.00	100.00
525-6500-010 WINGS AND WHEELS EVENT	12,500.00	0.00	0.00	0.00	0.00	12,500.00	0.00
TOTAL 6500-PROGRAMS	151,500.00	0.00	0.00	0.00	41,350.00	110,150.00	27.29
TOTAL CAPITAL EQUIPMENT	151,500.00	0.00	0.00	0.00	41,350.00	110,150.00	27.29
TOTAL 25-CHICKASHA INDUSTRIAL	980,097.00	79,673.55	0.00	79,673.55	41,350.00	859,073.45	12.35
*** TOTAL EXPENDITURES ***	980,097.00	79,673.55	0.00	79,673.55	41,350.00	859,073.45	12.35

	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
July	\$73,219.33	\$55,600.95	\$72,826.96	\$66,114.05	\$80,728.49	\$75,385.80	\$59,418.50
August	\$72,657.84	\$20,068.61	\$56,497.19	\$85,856.55	\$65,903.87	\$67,346.49	\$0.00
September	\$68,937.55	\$28,501.95	\$57,023.20	\$58,136.41	\$73,230.95	\$57,980.16	\$0.00
October	\$63,950.14	\$30,258.55	\$50,700.80	\$38,362.67	\$48,143.32	\$58,468.98	\$0.00
November	\$73,727.34	\$25,434.20	\$63,178.71	\$75,116.83	\$59,880.19	\$58,906.33	\$0.00
December	\$62,350.99	\$24,629.90	\$52,910.49	\$49,906.64	\$53,562.53	\$49,116.82	\$0.00
January	\$48,604.29	\$33,110.79	\$45,839.35	\$52,913.87	\$41,750.55	\$35,094.84	\$0.00
February	\$58,657.13	\$100,744.34	\$56,109.63	\$41,630.30	\$29,377.57	\$33,560.20	\$0.00
March	\$39,697.24	\$63,931.29	\$52,970.19	\$46,684.17	\$42,032.18	\$38,896.48	\$0.00
April	\$32,277.46	\$65,027.63	\$67,680.17	\$59,154.20	\$50,219.30	\$52,082.47	\$0.00
May	\$8,299.74	\$58,965.32	\$51,104.18	\$71,453.53	\$47,021.97	\$55,422.61	\$0.00
June	\$12,543.84	\$57,286.51	\$60,737.85	\$86,394.61	\$81,935.34	\$44,622.80	\$0.00
Totals	\$614,922.89	\$563,560.04	\$687,578.72	\$731,723.83	\$673,786.26	\$626,883.98	\$59,418.50

Hotel / Motel Tax Payment



ITEM NO. 2 c

Economic Development Council of Chickasha, Inc.
Check Detail for June 2025
August 12, 2025
AGENDA

Economic Development Council of Chickasha, Inc.
Check Detail
June 2025

8:42 AM
07/14/25

Type	Num	Date	Name	Memo	Account	Paid Amount
Check		06/04/2025	IRS		101.1 • First Nation...	
TOTAL					202.1 • FICA/FWH P...	-2,269.08
						-2,269.08
Check		06/06/2025	Oklahoma Tax Co...		101.1 • First Nation...	
TOTAL					202.2 • State W/H P...	-371.00
						-371.00
Check		06/18/2025	IRS		101.1 • First Nation...	
TOTAL					202.1 • FICA/FWH P...	-2,192.02
						-2,192.02
Check		06/18/2025	Oklahoma Tax Co...		101.1 • First Nation...	
TOTAL					202.2 • State W/H P...	-357.00
						-357.00
Check	ACH	06/15/2025	Matthew T Brooks, ...		101.1 • First Nation...	
TOTAL					201 • Payroll	
Check	ACH	06/15/2025	Jim Cowan		101.1 • First Nation...	
TOTAL					201 • Payroll	
Check	ACH	06/15/2025	Cheryl Critchfield		101.1 • First Nation...	
TOTAL					201 • Payroll	

Economic Development Council of Chickasha, Inc.
Check Detail
June 2025

8:42 AM
07/14/25

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	ACH	06/30/2025	Jim Cowan		101.1 · First Nation...	
					201 · Payroll	
					672 · Telephone/DSL	
					670.1 · Mileage	
TOTAL						
Check	ACH	06/30/2025	Matthew T Brooks, ...		101.1 · First Nation...	
					201 · Payroll	
TOTAL						
Check	ACH	06/30/2025	Cheryl Critchfield		101.1 · First Nation...	
					201 · Payroll	
TOTAL						
Check	ACH	06/30/2025	Cheryl Critchfield	incl with payroll	101.1 · First Nation...	
				incl with payroll	670.1 · Mileage	-51.80
TOTAL						-51.80
Check	ACH	06/30/2025	Matthew T Brooks, ...	incl with payroll	101.1 · First Nation...	
				incl with payroll	670.1 · Mileage	-51.80
TOTAL						-51.80
Check	7987	06/13/2025	Intellego Media, LLC	Inv 0501 Commercial	101.1 · First Nation...	
				Inv 0501 Commercial	675 · Tourism Expe...	-7,789.00
TOTAL						-7,789.00
Check	7988	06/13/2025	Chickasha Chambe...	Rent/Utilities	101.1 · First Nation...	
				Rent/Utilities	609.2 · Rent, Parkin...	-1,944.29
TOTAL						-1,944.29

Economic Development Council of Chickasha, Inc. Check Detail June 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	7989	06/13/2025	Visa	Tropical Smoothie - KCB meeting Zoom Godaddy annual email Walmart Gannett Media Walmart KCB cleaning park event Amazon KCB lightpost decor Chicken Express - lunch for OSA conference Godaddy annual email Adobe GS-JJ.com Press conf Vistaprint Press conf PawPaws - business lunch Sams Club press conf Amazon thumb drives 110 Events press conf Walmart press conf VSP	101.1 - First Nation...	-190.79 -15.99 -239.88 -10.24 -14.99 -155.08 -59.50 -312.08 -239.88 -19.99 -392.00 -484.71 -40.78 -559.69 -52.17 -580.67 -178.71 -16.94 -3,564.09
TOTAL						
Check	7990	06/13/2025	Cory's	Cust#358273 Press Conf Receipt	101.1 - First Nation...	-259.91
TOTAL						
Check	7991	06/13/2025	Cookies by Jamie	Inv 1332 Press Conf	101.1 - First Nation...	-550.00
TOTAL						
Check	7992	06/13/2025	Certified Folder Dis...	Inv 40-002881	101.1 - First Nation...	-394.83
TOTAL						

Economic Development Council of Chickasha, Inc.
Check Detail
June 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	7993	06/13/2025	Mollman Media	Inv Q40841	101.1 • First Nation...	
TOTAL				Inv Q40841	601 • Advertising/Ma...	-320.00
						-320.00
Check	7994	06/13/2025	OH'18 LLC	Inv 3913	101.1 • First Nation...	
TOTAL				Inv 3913	601 • Advertising/Ma...	-100.00
						-100.00
Check	7995	06/13/2025	KSWO	Inv 3536060-6	101.1 • First Nation...	
TOTAL				Inv 3536060-6	601 • Advertising/Ma...	-1,000.00
						-1,000.00
Check	7996	06/13/2025	Chickasha Commu...	Small business startup grant - Crafty Que...	101.1 • First Nation...	
TOTAL				Small business startup grant - Crafty Queen ...	676 • Small Bus. Sta...	-650.00
						-650.00
Check	7997	06/13/2025	Blue Cross & Blue ...	2777770 Cowan, Critchfield, Brooks	101.1 • First Nation...	
TOTAL				2777770 Cowan, Critchfield, Brooks	660 • Payroll Expens...	-3,151.93
						-3,151.93
Check	7998	06/30/2025	Vitus Investments	Storage rental	101.1 • First Nation...	
TOTAL				Storage rental	609.2 • Rent, Parkin...	-300.00
						-300.00
Check	7999	06/30/2025	Delta Dental of Okl...	001706-0001 Cowan, Critchfield, Brooks	101.1 • First Nation...	
TOTAL				001706-0001 Cowan, Critchfield, Brooks	660 • Payroll Expens...	-180.00
						-180.00

Economic Development Council of Chickasha, Inc.
Check Detail
June 2025

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	8000	06/30/2025	Edward Jones Fina...	June contributions Cowan, Critchfield, Br...	101.1 · First Nation...	
TOTAL				June contributions Cowan, Critchfield, Brooks	212 · Simple IRA	-424.84
						-424.84
Check	8001	06/30/2025	Angel, Johnston & ...	Inv 56652	101.1 · First Nation...	
TOTAL				Inv 56652	641 · Accounting Fees	-275.00
						-275.00
Check	8002	06/30/2025	VSP Vision Care	30099313 823098295 Cowan, Critchfield, B...	101.1 · First Nation...	
TOTAL				30099313 823098295 Cowan, Critchfield, Br...	660 · Payroll Expens...	-44.91
						-44.91
Check	8003	06/30/2025	Life Skills Institute	26-0053 June cleanup	101.1 · First Nation...	
TOTAL				26-0053 June cleanup	681 · Keep Chickas...	-500.00
						-500.00
Check	8004	06/30/2025	Chickasha Chambe...	Reimb business lunch CC 1474 5/16	101.1 · First Nation...	
TOTAL				Reimb business lunch CC 1474 5/16	671 · Meals	-148.41
						-148.41
Check	8005	06/30/2025	Mollman Media	Inv Q40867, Q40860	101.1 · First Nation...	
TOTAL				Inv Q40867, Q40860	601 · Advertising/Ma...	-975.00
						-975.00
Check	8006	06/30/2025	Ross Seed	Inv 544149 weed killer	101.1 · First Nation...	
TOTAL				Inv 544149 weed killer	681 · Keep Chickas...	-101.98
						-101.98

Economic Development Council of Chickasha, Inc.
Check Detail
June 2025

8:42 AM
07/14/25

Type	Num	Date	Name	Memo	Account	Paid Amount
Check	8007	06/30/2025	Richard's Printing	Inv 64091 Chickasha Airport folders	101.1 - First Nation...	
				Inv 64091 Chickasha Airport folders	680 - Community De...	-69.00
TOTAL						-69.00
Check	8008	06/30/2025	Mollman Outdoor	Inv 40574	101.1 - First Nation...	
				Inv 40574	601 - Advertising/Ma...	-575.00
TOTAL						-575.00
Check	8009	06/30/2025	Rotary Club of Chi...	Inv 2319 Brooks	101.1 - First Nation...	
				Inv 2319 Brooks	636 - Dues, Fees, S...	-180.00
TOTAL						-180.00

ITEM NO. 2 d

Economic Development Council of Chickasha, Inc.
Check Detail for July 2025
August 12, 2025
AGENDA

Check Detail Report

Economic Development Council of Chickasha, Inc.

July 2025

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
101.1 First National 0401						
5274						
07/01/2025	Check	8010	Chickasha Rodeo Foundation	Rodeo sponsorship	Reconciled	-1,000.00
07/01/2025	Check	8010	Chickasha Rodeo Foundation	Rodeo sponsorship		1,000.00
5275						
07/01/2025	Check	8011	Showdown LLC	License agreement "It's Our Time"	Reconciled	-2,000.00
07/01/2025	Check	8011	Showdown LLC	License agreement "It's Our Time"		2,000.00
5288						
07/08/2025	Check	8012	Ben and Jay's Pizzeria	Press Conf Reception	Reconciled	-273.75
07/08/2025	Check	8012	Ben and Jay's Pizzeria	Press Conf Reception		273.75
5289						
07/08/2025	Check	8013	Chickasha Chamber of Commerce	Rent/Utilities	Reconciled	-1,810.70
07/08/2025	Check	8013	Chickasha Chamber of Commerce	Rent/Utilities		1,810.70
5290						
07/08/2025	Check	8014	Diverse Doers	Koozies for press conf	Reconciled	-872.35
07/08/2025	Check	8014	Diverse Doers	Koozies for press conf		872.35
5291						
07/08/2025	Check	8015	Keep Oklahoma Beautiful	Annual dues	Reconciled	-200.00
07/08/2025	Check	8015	Keep Oklahoma Beautiful	Annual dues		200.00
5292						
07/08/2025	Check	8016	Life Skills Institute	July cleanup	Reconciled	-500.00
07/08/2025	Check	8016	Life Skills Institute	July cleanup		500.00
5293						
07/08/2025	Check	8017	The Flower Shop Pizzeria	Reception following press conf	Uncleared	-220.00
07/08/2025	Check	8017	The Flower Shop Pizzeria	Reception following press conf		220.00
5294						
07/08/2025	Check	8018	Savoy 1902 BBQ	Reception following Press Conf	Reconciled	-300.00
07/08/2025	Check	8018	Savoy 1902 BBQ	Reception following Press Conf		300.00
5295						
07/08/2025	Check	8019	Chickasha Community Foundation	Small Business Grant Crafty Queen	Uncleared	-650.00

Check Detail Report

Economic Development Council of Chickasha, Inc.
July 2025

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
07/08/2025 5296	Check	8019	Chickasha Community Foundation	Small Business Grant Crafty Queen		650.00
07/08/2025	Check	8020	Vitus Investments	Storage Rental	Reconciled	-300.00
07/08/2025 5297	Check	8020	Vitus Investments	Storage Rental		300.00
07/08/2025	Check	8021	Mollman Media	Q40914	Reconciled	-320.00
07/08/2025 5298	Check	8021	Mollman Media	Q40914		320.00
07/08/2025	Check	8022	Moody's Analytics	Inv ZJU00100262 annual dues	Reconciled	-2,400.00
07/08/2025 5431	Check	8022	Moody's Analytics	Inv ZJU00100262 annual dues		2,400.00
07/14/2025	Check	8023	OH18 LLC		Reconciled	-400.00
07/14/2025 5432	Check	8023	OH18 LLC	Inv 3925		400.00
07/15/2025	Check	8024	Visa	Homeland - press conf	Reconciled	-2,367.11
07/15/2025	Check	8024	Visa	Intuit Quickbooks		74.45
07/15/2025	Check	8024	Visa	SamsClub credit		1,199.00
07/15/2025	Check	8024	Visa	Zoom		-298.91
07/15/2025	Check	8024	Visa	Walmart		15.99
07/15/2025	Check	8024	Visa	OK Travel Ind - Redbud awards		42.61
07/15/2025	Check	8024	Visa	Gannett Media		1,050.00
07/15/2025	Check	8024	Visa	Walmart		14.99
07/15/2025	Check	8024	Visa	QR Code Generator		41.33
07/15/2025	Check	8024	Visa	Intl trans fee		110.83
07/15/2025	Check	8024	Visa	WIX		3.32
07/15/2025	Check	8024	Visa	Clarify Coffee Main - bus meeting		47.88
07/15/2025	Check	8024	Visa	Adobe		6.00
07/15/2025	Check	8024	Visa	Amazon - movie for Christmas in July (Visit Chick sponsor)		19.99
07/15/2025	Check	8024	Visa	VSP		22.69
07/15/2025	Check	8024	Visa			16.94

Check Detail Report

Economic Development Council of Chickasha, Inc.
July 2025

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
5433						
07/15/2025	Check	8025	Vanguard		Uncleared	-2,769.92
07/15/2025	Check	8025	Vanguard	Qtrly Simple IRA Jim Cowan	Uncleared	-2,769.92
5434						
07/15/2025	Check	8026	Blue Cross & Blue Shield		Reconciled	-3,151.93
07/15/2025	Check	8026	Blue Cross & Blue Shield	277770 0000975470		3,151.93
5435						
07/15/2025	Check	8027	Certified Folder Display Service		Reconciled	-394.83
07/15/2025	Check	8027	Certified Folder Display Service	Inv INV40-003621		394.83
5436						
07/15/2025	Check	8028	Dragoon Graphics LLC		Reconciled	-1,614.98
07/15/2025	Check	8028	Dragoon Graphics LLC	Inv 003247 Press conf		1,614.98
5437						
07/15/2025	Check	8029	Chickasha Rotary Club		Reconciled	-287.00
07/15/2025	Check	8029	Chickasha Rotary Club	Inv 2377 Jim Cowan		287.00
5438						
07/15/2025	Check	ACH	Matthew T Brooks, Jr.		Reconciled	
07/15/2025	Check	ACH	Matthew T Brooks, Jr.			
5439						
07/15/2025	Check	ACH	Jim Cowan		Reconciled	
07/15/2025	Check	ACH	Jim Cowan			
5440						
07/15/2025	Check	ACH	Cheryl Critchfield		Reconciled	
07/15/2025	Check	ACH	Cheryl Critchfield			
5442						
07/31/2025	Check	8030	Swank Motion Pictures	Inv DB4021498 Sponsor Christmas in July Movie in the Park	Uncleared	-550.00
07/31/2025	Check	8030	Swank Motion Pictures	Inv DB4021498 Sponsor Christmas in July Movie in the Park		550.00
5443						
07/31/2025	Check	8031	Edward Jones Financial	Simple IRA Brooks, Critchfield	Uncleared	-505.00
07/31/2025	Check	8031	Edward Jones Financial	Simple IRA Brooks, Critchfield	Uncleared	-505.00

Check Detail Report

Economic Development Council of Chickasha, Inc.
July 2025

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
5444						
07/31/2025	Check	8032	Ross Seed	Inv 545504 Weed killer and trash bags	Uncleared	-144.97
07/31/2025	Check	8032	Ross Seed	Inv 545504 Weed killer and trash bags		144.97
5445						
07/31/2025	Check	8033	VSP Vision Care	30099313 823289541 Cowan, Critchfield, Brooks	Uncleared	-44.91
07/31/2025	Check	8033	VSP Vision Care	30099313 823289541 Cowan, Critchfield, Brooks		44.91
5446						
07/31/2025	Check	8034	Angel, Johnston & Blasingame, P.C.	Inv 56870	Uncleared	-275.00
07/31/2025	Check	8034	Angel, Johnston & Blasingame, P.C.	Inv 56870		275.00
5447						
07/31/2025	Check	8035	Delta Dental of Oklahoma	Inv 2169573 0016706-0001 Cowan, Critchfield, Brooks	Uncleared	-180.00
07/31/2025	Check	8035	Delta Dental of Oklahoma	Inv 2169573 0016706-0001 Cowan, Critchfield, Brooks		180.00
5448						
07/31/2025	Check	8036	Mollman Outdoor	Q40937, Q40942	Uncleared	-1,625.00
07/31/2025	Check	8036	Mollman Outdoor	Inv Q40937		900.00
07/31/2025	Check	8036	Mollman Outdoor	Inv Q40942		725.00
5449						
07/31/2025	Check	8037	Industry Systems, LLC	Annual server lease	Uncleared	-1,116.90
07/31/2025	Check	8037	Industry Systems, LLC	Annual server lease		1,116.90
5450						
07/31/2025	Check	8038	OH18 LLC	Inv 3938	Uncleared	-850.00
07/31/2025	Check	8038	OH18 LLC	Inv 3938		850.00
5451						
07/31/2025	Check	8039	Cheryl Critchfield	Reimb for Walmart park cleaning supplies	Uncleared	-26.23
07/31/2025	Check	8039	Cheryl Critchfield	Reimb for Walmart park cleaning supplies		26.23
5452						
07/31/2025	Check	ACH	Cheryl Critchfield	Payroll Operations	Reconciled	
07/31/2025	Check	ACH	Cheryl Critchfield	Payroll Operations		

Check Detail Report

Economic Development Council of Chickasha, Inc.

July 2025

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
5453						
07/31/2025	Check	ACH	Jim Cowan		Reconciled	
07/31/2025	Check	ACH	Jim Cowan	Payroll Director		
07/31/2025	Check	ACH	Jim Cowan			
07/31/2025	Check	ACH	Jim Cowan			
5454						
07/31/2025	Check	ACH	Matthew T Brooks, Jr.		Reconciled	
07/31/2025	Check	ACH	Matthew T Brooks, Jr.	Payroll Research		
5456						
07/31/2025	Check	SVCCHRG		Service Charge		-122.91
07/31/2025	Check	SVCCHRG			Reconciled	122.91

CIA Action Form

Item No. 3

Meeting Date:

August 12, 2025

Agenda Item: Discussion, consideration, and possible action on entering into a Contract for Services with the Chickasha Chamber of Commerce and Chickasha Festival of Light in the amount not to exceed \$30,000.00 and authorize the Chairman to execute the same.

Background/Description:

This has been a reoccurring Contract for Services that has been enter into with the Chamber and the FOL since 2021.

Staff Recommendation:

Contract for Services

THIS CONTRACT is made and entered into this ____ day of July, 2025, by and between the Chickasha Industrial Authority, a public trust authority of the State of Oklahoma whose sole beneficiary is the City of Chickasha, a municipal corporation of the State of Oklahoma (hereinafter referred to as "CIA"), the Chickasha Festival of Light, a 501c3 nonprofit organization (hereinafter referred to as "FOL"), and the Chickasha Chamber of Commerce, a 501c6 business membership organization (hereinafter referred to as "Chamber").

WITNESSETH:

WHEREAS, the CIA and FOL have determined that the Chamber through their various committees and activities have a strong function in tourism for the Chickasha community; and

WHEREAS, the CIA and FOL has determined that the Chamber through such tourism activity, specifically Festival of Light, assists in bringing income into the city limits of the City of Chickasha; and

WHEREAS, the CIA as a public trust authority whose sole beneficiary is the City of Chickasha has determined that it is in the best interest of the citizens of the City of Chickasha to contract with FOL and the Chamber as set forth herein, in order to encourage, promote and foster tourism with the City of Chickasha through Festival of Light and Chamber activities; and

NOW, THEREFORE, in consideration of the mutual covenants and considerations herein contained, it is agreed by and between the parties hereto to enter into this contract for services as follows, to-wit:

Section 1

Condition Precedent to Enforceability of Contract

- 1.1 The parties hereto agree that a portion of the funds which will be necessary to fund this contract for services are to come from hotel excise tax.
- 1.2 It is understood and agreed by the parties to this contract for services that should the hotel tax ordinance be repealed or determined to be invalid then this contract shall be null and void and all parties shall be released from all obligations contained herein.

Section 2

Term of Contract

- 2.1 This contract shall be effective the 1st day of July 2025, and shall continue for a period of twelve (12) months until the 30th day of June 2026. It is understood by the parties that there shall

be no requirement or option to renew or extend this contract beyond this term and this contract shall terminate and come to an end on the 30th day of June 2026.

2.2 If, for any reason, the hotel tax is determined to be invalid or if the hotel tax is not collected by the City of Chickasha for any reason or should the tax be repealed then this contract shall be deemed between the parties to be null and void and this contract shall terminate on said date.

Section 3

Consideration to be Paid

3.1 In consideration for the services to be performed under this contract the FOL shall pay the Chamber one lump sum payment of \$33,000, said sum shall be paid at the execution of this contract;

3.2 In consideration for services performed in relation to the Festival of Lights tourism activities, and upon receipt of detailed work invoices regarding the services performed by the Chamber, the CIA agrees to pay the invoices, said total amount shall not exceed \$30,000. In no event shall the CIA pay the Chamber a yearly amount in excess of \$30,000.

Section 4

Services to be Performed

4.1 The Chamber agrees to provide services to the CIA and FOL for the benefit of the City of Chickasha for promoting and executing the Festival of Light. The services to be provided by the Chamber shall include, but not be limited to the following:

- a. provide qualified and competent staff to serve as the Executive Director of FOL;
- b. serve on committees and boards that are active in tourism and the community development;
- c. manage FOL budget to ensure efficient use of funds;
- d. provide administrative support for FOL board of directors acting as secretary for meetings, keeping financial records and budget;
- e. create schedule and oversee installation, take-down and volunteers;
- f. oversee all operations of the park including but not limited to security, park manager, gate volunteers, outside vendors, outside contracts and special events;
- g. directly manage all FOL employees and volunteers;
- h. make available the FOL Executive Director at least quarterly to present ongoing tourism activity to the CIA Board of Directors;
- i. assist in identifying writing and obtaining grants for purposes or projects;

- j. indemnify the City, CIA and FOL and hold harmless from any and all claims, suits, demands and causes of action resulting from the acts of any agent, servant to employee of the Chamber or any other person pursuant to this Contract;

THE CIA, FOL, AND CHAMBER JOINTLY AGREE:

1. The Chamber, with input from FOL and CIA, will prepare a strategic plan to include mutually agreed upon goals objectives and performance measures for the FOL Executive Director.
2. All persons working for the Chamber under this contract shall be employees of the Chamber, subject to its exclusive management and control, and shall in no way be considered employees of the City, CIA, or FOL and that any liability which might arise shall be the sole liability of the Chamber.
3. This contract is not assignable.

Section 5

Accounting

5.1 The Chamber shall establish and enforce the maintenance of an adequate accounting system, coordinated with that of FOL, CIA, and the City of Chickasha, and shall provide FOL, CIA, and City of Chickasha with documents of accountings of the distribution of funds provided as consideration for the activities and services governed by this contract. The Chamber will, at no expense to FOL, the City or CIA, provide an annual audit and accounting of the expenditures of funds covered by this contract.

5.2 The consideration provided for in this contract for services is understood by the parties to be designated and intended for the purpose of accomplishing objectives which insure to the benefit of FOL, CIA, City of Chickasha, and its citizens as a whole and are done in consideration of the public health, safety and general welfare of the citizens of the City of Chickasha.

Section 6

Default

6.1 Should any party to this contract be in breach of any of the terms and provisions of this contract, the non-breaching party may give written notice to the party in breach of this contract setting forth the nature of the breach. Upon receipt of the written notice by the party in breach of the contract, the breaching party shall have thirty (30) days to cure the breach or default. If at the end of thirty (30) days from receipt of the written notice the party in breach of the contract has not cured the breach or default, then the non-breaching parties may as their option

terminate this contract for services. Upon terminating this contract as set forth within this paragraph the non-breaching parties shall give written notice of its decision to terminate this contract to the party in breach of the contract.

This contract is the entire contract between the parties. This contract cannot be amended without the written consent of all parties hereto and no prior oral negotiations between the parties shall be part of this contract.

IN WITNESS WHEREOF, the parties hereto have executed this contract the day and year first above written.

CHICKASHA INDUSTRIAL AUTHORITY

By: _____
Zachary Grayson – Chair

ATTEST:

Susan M. McDaniel, CMC – City Clerk

(SEAL)

CHICKASHA FESTIVAL OF LIGHT

By: _____
Lewis Knisley – President

ATTEST:

(SEAL)

CHICKASHA CHAMBER OF COMMERCE

By: _____
Jamie Jones – Chair

ATTEST:

(SEAL)

CIA Action Form

Item No. 4

Meeting Date:

August 12, 2025

Agenda Item: Presentation: Chickasha EDC 2025-26 Work Plan – Jim Cowan,
Executive Director of Chickasha EDC.

Background/Description:

Staff Recommendation:

Chickasha EDC 2025-26 Work Plan

JULY 8, 2025



Recruit New Business & Industry

GOAL #1:

Objectives:

- Promote **Small Business Start Up** program to entrepreneurs.
 - Timeline: *Monthly*
 - Partners: *Chickasha Industrial Authority*
- Market the **Chickasha Airport Industrial Park** to attract new manufacturers.
 - Timeline: *Monthly*
 - Partners: *City of Chickasha, Oklahoma Dept. of Commerce, Chet Hitt & Industrial Park team*
- Use **trade area growth** to market to retailers not currently in Chickasha. Use leakage reports to **identify unmet needs** and present opportunities.
 - Timeline: *Monthly*
 - Partners: *City of Chickasha, private developers*



Business Retention & Expansion

GOAL #2:

Objectives:

- Meet with 3 local businesses every quarter to understand needs, **identify assistance opportunities**, discuss expansions and relevant incentives.
 - Timeline: Quarterly
 - Partners: Oklahoma Dept. of Commerce, City of Chickasha
- Promote **“Eat, Shop, Play, & Stay** in Chickasha” throughout our trade area. Utilize Visit Chickasha’s website and social media.
 - Timeline: Monthly
 - Partners: Oklahoma Travel Industry Association, TravelOK, Chickasaw Country



Business Retention & Expansion

GOAL #2:

Objectives:

- Keep local businesses informed on **all programs and services** available to increase sales, reduce expenses, or bridge other gaps.
 - Timeline: *Quarterly*
 - Partners: *CV Tech, USAO, Small Business Development Center, Oklahoma Dept. of Commerce*
- Work closely with the SBDC Business Incubator at CV Tech to help **open and grow more small businesses**.
 - Timeline: *Monthly*
 - Partners: *CV Tech, Small Business Development Center, City of Chickasha, local business community*



Objectives:

- **Market Chickasha throughout our trade area** through billboards, radio, print, TV, social media, & press.
 - Timeline: *Monthly*
 - Partners: *Chickasaw Country, Mollman Media, KSWO, other media*
- **Showcase community momentum** as seen in new housing developments, Grand Avenue, and Downtown to the state & regional market, including through the EDC website & social media.
 - Timeline: *Monthly*
 - Partners: *Oklahoma Dept. of Commerce*
- Work with state & regional film offices to promote Chickasha's **value to the film industry**.
 - Timeline: *Monthly*
 - Partners: *Oklahoma Film + Music Office, OKC Film Office*



Grow Chickasha's Tourism Initiative

GOAL #4:

Objectives:

- Market the **Chickasha Sports Complex** as a destination through intentional promotion. Add a Visit Chickasha kiosk and signage at the complex to activate existing traffic.
 - Timeline: *Spring 2026*
 - Partners: *City of Chickasha*
- Raise awareness of all tourism venues and events through all our partners, especially for the **Route 66 Centennial** and other national travel events.
 - Timeline: *Monthly*
 - Partners: *Oklahoma Travel Industry Association, TravelOK, Chickasaw Country*
- **Grow and expand Christmas Town identity** through events and displays.
 - Timeline: *November 2025*
 - Partners: *City of Chickasha, Chickasha Chamber, Festival of Light, downtown merchants*



Objectives:

- Complete a **Downtown streetscape plan**.
 - Timeline: June 2026
 - Partners: City of Chickasha, property owners, Chickasaw Nation
- Market the **downtown TIF benefits** to potential developers.
 - Timeline: Monthly
 - Partners: City of Chickasha, private developers
- Create a **Business Improvement District** to meet the growing infrastructure needs of downtown businesses and property owners.
 - Timeline: June 2026
 - Partners: City of Chickasha, Grady County Commissioners, property owners, expert consultants



Objectives:

- Grow awareness of incentives & programs to help local businesses **meet workforce needs.**
 - Timeline: *Monthly*
 - Partners: *Oklahoma Dept. of Commerce, South Central Workforce Board, Oklahoma Southwest Alliance*
- Serve on the CV Tech **Workforce Advisory Board** to help connect local businesses to students.
 - Timeline: *Quarterly*
 - Partners: *CV Tech*
- As new housing developments continue to be added, market Chickasha statewide as a great place to **live, work, and play.**
 - Timeline: *Monthly*
 - Partners: *City of Chickasha, Grady County Commissioners*

Objectives:

- Meet with **County Commissioners** to discuss the impact of Chickasha’s growth on the county and how we can collaborate on a more regular basis.
 - Timeline: *Quarterly*
 - Partners: *Grady County Commissioners*
- Work with the Chamber & Chick Inc.’s board to ensure that the **EDC’s goals are in alignment** with theirs.
 - Timeline: *Quarterly*
 - Partners: *Chickasha Chamber, Chick Inc.*
- Meet with the Chickasha Community Foundation board to determine the role the EDC can play in the **completed downtown park**.
 - Timeline: *Quarterly*
 - Partners: *Chickasha Community Foundation*

