

CHICKASHA MUNICIPAL AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
AUGUST 18, 2025

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. **Call to Order / Roll Call.**
2. **Consent Docket:**
 - a. Acceptance of the Minutes of the August 4, 2025, regular meeting.
 - b. Accept Claims List.
 - c. Acknowledge receipt of July 2025 financials.
 - d. Declaration of surplus and authorization to approve Corrected Quitclaim Deed for the West 10 feet of Lot Two (2), and the East 40 feet of Lot Three (3), and the West 60 feet of Lot Three (3) and the East 6 feet of Lot Four (4), in Block One Hundred Forty-Two (142), of the City of Chickasha, Grady County, Oklahoma, according to the recorded plat thereof SURFACE RIGHTS ONLY.
3. **Discussion/Approval of Items Removed from Consent Docket:**

4. Consideration and Discussion Items:

- a. Discussion, consideration and possible action to approve Task Order from Halff and Associates in an amount not to exceed \$86,000.00 for updated boundary survey, infrastructure and utility engineering for the Airport Industrial Park.
- b. Discussion, consideration, and possible action to allow the 12th Annual Charlie Randle Memorial Golf Tournament the use of the golf course to conduct the annual golf tournament fundraiser on September 6, 2025.
- c. Discussion, consideration, and possible action to approve Pay Application No. 1 in the amount of \$284,268.60 - CMA-2204 - Chickasha Water Mains, 16th & US Hwy 62 for H&H Plumbing & Utilities, Inc.
- d. Discussion, consideration, and possible action to approve Final Pay Application No. 2 in the amount of \$31,585.40 - CMA-2204 - Chickasha Water Mains, 16th & US Hwy 62 with H&H Plumbing & Utilities, Inc.
- e. Discussion, consideration, and possible action to approve Change Order No. 1 for CMA-2407 - Emergency Waterline Repair/Replacement Stillwater Central Railroad at Chickasha Water Treatment Plant for an amount of \$79,900.00 with Matthews Treanching Co., Inc..
- f. Discussion, consideration, and possible action to approve Pay Application No. 2 in the amount of \$85,702.50 - CMA-2407 - Emergency Waterline Repair Stillwater Central Railroad for Matthews Trenching Company, Inc.
- g. Discussion, consideration, and possible action to approve Pay Application No. 1 in the amount of \$267,637.50 - CMA-2501 - Emergency Sewer Main Replacement Colorado at 4th Street for Matthews Trenching Company, Inc.

5. Executive Session.

- a. Discussion, consideration and possible action to enter into executive session, pursuant to 25 O.S. Section 307 (B) (3), to discuss the appraisal of real property, in order to advise Council regarding acceptance of bid(s) following notice by publication of public sale and public auction pursuant to 64 O.S. Section 1081 and 1082 for oil and gas mining lease(s) for oil and gas development covering the following described real property:

Tract 1 - 0.0321 net mineral acres – Tract described as: the West 6.5' Lot 10, Block 28 Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, containing 0.0321 acres, more or less.

- b. Vote to Reconvene Open Session.
- c. Discussion, consideration and possible action on any matter discussed in executive session pursuant to 25 O.S. 307 (B) (3) including possible acceptance or rejection of bids received for sale of oil and gas mining lease(s) covering the following described real property:

Tract 1 - 0.0321 net mineral acres – Tract described as: the West 6.5' Lot 10, Block 28 Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, containing 0.0321 acres, more or less.

6. Motion for Adjournment.

CHICKASHA

Meeting Type: CMA Agenda 8-18-2025

Meeting Date: 8/18/2025

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the August 4, 2025, regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Acceptance of the Minutes of the August 4, 2025, regular meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
August 18, 2025

V. ATTACHMENTS:

1. CMA 8-4-2025

August 4, 2025

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 4th day of August 2025 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Grayson called the meeting to order at 7:06 p.m.

ITEM 1. **Call to Order / Roll Call:**

CHAIRMAN AND TRUSTEES

PRESENT: Zachary Grayson, Chairman
Georgianne Hebblethwaite, Vice Chairman
Lisa Hatchett
Kim Irving
John P. Smith
Erica Alexander
Charlie Burruss
Clark Southard

ABSENT: Kea Ginn

STAFF

PRESENT: Jim Crosby, City Manager
Rachel Bernish, Asst. City Manager
Amanda Mullins, City Attorney
Susan M. McDaniel, City Clerk
G. G. Music, Police Chief
Tony Samaniego, Fire Chief
Lillie Huckaby, Library Director
Omar Fierro, Public Works Director
Spencer Winzenried, Parks & Rec Director
Edward Perez, EM Director
Tracey Austin, HR Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2. **Consent Docket: ITEM 2a – ITEM 2b.**

ITEM 2a. **Acceptance of the Minutes of July 21, 2025, regular meeting.**
ITEM 2b. **Acceptance of the Claims List.**

*Motion by Trustee Alexander, second by Trustee Hatchett to approve Items 2a – 2b.

Roll call vote:

Ayes:” Hatchett, Irving, Hebblethwaite, Smith, Alexander, Southard, and Grayson.

“Nays:” None

“Abstain:” Burruss

Motion carried. 7-0-1

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No Action Taken.

ITEM 4. **Discussion and Consideration Items:**

ITEM 4a. **Discussion, consideration, and possible action approve Hudson Prince Work Order 10 Master Services Agreement Project Number 2376 for the East Grand Widening Project.**

*Motion by Trustee Hebblethwaite, second by Trustee Smith to approve Hudson Prince Work Order 10 Master Services Agreement Project Number 2376 for the East Grand Widening Project.

Roll call vote:

Ayes:” Hatchett, Irving, Hebblethwaite, Smith, Alexander, Burruss, Southard, and Grayson.

“Nays:” None

“Abstain:” None

Motion carried. 8-0

ITEM 4b. **Discussion, consideration, and possible action to allow the Chickasha Chamber of Commerce the use of the golf course to conduct the Chamber Golf Tournament on September 5, 2025.**

*Motion by Trustee Alexander, second by Trustee Hatchett to allow the Chickasha Chamber of Commerce the use of the golf course to conduct the Chamber Golf Tournament on September 5, 2025.

Roll call vote:

Ayes:” Hatchett, Irving, Hebblethwaite, Smith, Alexander, Burruss, Southard, and Grayson.

“Nays:” None

“Abstain:” None

Motion carried. 8-0

ITEM 5. **Motion to Adjourn.**

TIME 7:06 P.M.

*Motion by Trustee Hebblethwaite, second by Trustee Hatchett to adjourn.

Meeting adjourned.

TIME: 7:18 PM

Approved this 18th day of August 2025.

Zachary Grayson, Chairman

—

Susan M. McDaniel, CMC – City Clerk

(ATTEST)

CHICKASHA

Meeting Type: CMA Agenda 8-18-2025

Meeting Date: 8/18/2025

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Accept Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
August 18, 2025

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMA Agenda 8-18-2025

Meeting Date: 8/18/2025

Department: Finance

Agenda Item No. 2.c.

AGENDA ITEM: Acknowledge receipt of July 2025 financials.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Acknowledge receipt of July 2025 financials.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
August 18, 2025

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMA Agenda 8-18-2025

Meeting Date: 8/18/2025

Department: City Clerk

Agenda Item No. 2.d.

AGENDA ITEM: Declaration of surplus and authorization to approve Corrected Quitclaim Deed for the West 10 feet of Lot Two (2), and the East 40 feet of Lot Three (3), and the West 60 feet of Lot Three (3) and the East 6 feet of Lot Four (4), in Block One Hundred Forty-Two (142), of the City of Chickasha, Grady County, Oklahoma, according to the recorded plat thereof SURFACE RIGHTS ONLY.

I. BACKGROUND/DESCRIPTION:

In November of 2022, seven vacant, city/CMA-owned properties were placed for auction. As the result of those auctions, one vacant lot was next to a homeowner who placed a bid and was the high bidder. Johnathan Adkins obtained the lot next to his home on Minnesota. Mr. Adkins is now in the process of selling his home and, as part of a requirement by the title company, a corrected deed is being requested. The title company is asking to clarify the transference with the attached Correct Quitclaim Deed. They are asking both the Mayor of the City of Chickasha and the Chairman of the Chickasha Municipal Authority to execute the corrected quitclaim deed. That is why this agenda item is being presented on both the Council Agenda and the CMA Agenda,

II. RECOMMENDED ACTION:

Declaration of surplus and authorization to approve Corrected Quitclaim Deed for the West 10 feet of Lot Two (2), and the East 40 feet of Lot Three (3), and the West 60 feet of Lot Three (3) and the East 6 feet of Lot Four (4), in Block One Hundred Forty-Two (142), of the City of Chickasha, Grady County, Oklahoma, according to the recorded plat thereof SURFACE RIGHTS ONLY and authorize the Mayor/Chairman to execute the same.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date:	(From)		

August 18, 2025		
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- V. ATTACHMENTS:**
1. 20250813123015143

**CORRECTED
QUITCLAIM DEED**

KNOW ALL PERSONS BY THESE PRESENTS:

That **Chickasha Municipal Authority, a public trust, a/k/a City of Chickasha Municipal Authority** party of the first part, in consideration of the sum of TEN DOLLARS (\$10.00), and other valuable consideration, in hand paid, the receipt of which is hereby acknowledged, does hereby Quitclaim, Grant, Bargain, Sell and Convey unto Jonathan Adkins, of 925 W. Minnesota Ave., Chickasha, Oklahoma, 73018, party of the second part, all of its right, title and interest and to the following described lands situated in Grady County, State of Oklahoma, to-wit:

The West 10 feet of Lot Two (2), and the East 40 feet of Lot Three (3), and the West 60 feet of Lot Three (3) and the East 6 feet of Lot Four (4), in Block One Hundred Forty-Two (142), of the CITY OF CHICKASHA, Grady County, Oklahoma, according to the recorded plat thereof SURFACE RIGHTS ONLY

TO HAVE AND TO HOLD the above described premises unto the said second party, its successors and assigns forever, so that neither the said first party nor any person in its name or on its behalf shall or will hereafter claim or demand any right or title to the said premises or any part thereof; but it shall by these presents be excluded and forever barred.

PROVIDED, however, that this conveyance is expressly subject to the terms, covenants and conditions set forth in the Notice of Sale of Real Property by Sealed Competitive Bids published by the Chickasha Municipal Authority on October 27, 2022, November 3, 2022 , and November 10, 2022 in the Express- Star Newspaper and the Bid for Purchase of Property ("Bid Documents") submitted to the Chickasha City Clerk and opened on November 21, 2022 and accepted by the Chickasha Municipal Authority on January 3, 2023, which provides that Grantor retains a ***Right of Reversion***, and should Grantee cease or fail to comply with the terms, covenants and conditions set forth in said Bid Documents, then in that event this Grantor shall have the ***Right of Reversion***, and the right to terminate the estate herein granted and to re-enter and retake the premises and all improvements and amenities thereon; and no act or omission on the part of Grantor shall be deemed a waiver of the operation or enforcement of such condition.

THIS DEED IS GIVEN TO CORRECT AN ERROR IN A QUIT CLAIM DEED RECORDED IN BOOK 6132, PAGE 456 AND RE-RECORDED IN BOOK 6157, PAGE 178 OF THE RECORDS OF THE COUNTY CLERK OF GRADY COUNTY, OKLAHOMA

EXECUTED and delivered this ____ day of _____, 2025.

CHICKASHA MUNICIPAL AUTHORITY,
A PUBLIC TRUST

By: _____
Title: Chairman, Board of Trustees,
Chickasha Municipal Authority, a public trust

CITY OF CHICKASHA

By: _____
Title: Mayor

STATE OF OKLAHOMA)
COUNTY OF GRADY)

Before me the undersigned, a Notary Public in and for said County and State, on this ____ day of _____, 2025, personally appeared Zachary Grayson, Chairman, Board of Trustees, Chickasha Municipal Authority, a public trust, **a/k/a City of Chickasha Municipal Authority** and Zachary Grayson, Mayor, City of Chickasha to me known to be the identical person who executed the within and foregoing instrument and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above written.

Notary Public

Commission Expiration:

CHICKASHA

Meeting Type: CMA Agenda 8-18-2025

Meeting Date: 8/18/2025

Department: Community Development

Agenda Item No. 4.a.

AGENDA ITEM: Discussion, consideration and possible action to approve Task Order from Halff and Associates in an amount not to exceed \$86,000.00 for updated boundary survey, infrastructure and utility engineering for the Airport Industrial Park.

I. BACKGROUND/DESCRIPTION:

All engineering costs are associated with water and sewer improvements to the airport industrial park project.

II. RECOMMENDED ACTION:

Motion to Approve the Task Order from Halff and Associates in the amount not to exceed \$86,000 for engineering improvements related to the airport industrial park.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 18, 2025	(From)		

V. ATTACHMENTS:

1. 2025-08-08 Task Order 1 Industrial Park Due Diligence

TASK ORDER REQUEST

AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES ON A TASK ORDER BASIS	
Effective Date of Agreement	June 10, 2025
TASK ORDER Effective Date	
Engineer:	Halff Associates, Inc.
Client:	City of Chickasha, Oklahoma

In accordance with Section II of the Agreement for Professional Engineering Services by and between Engineer and Client referenced above (the "Agreement"), Client and Engineer hereby mutually agree upon the terms set forth in this Task Order. To the extent this Task Order conflicts with the Agreement, the Agreement shall control.

SERVICES	
1. PROJECT SCOPE:	Airport Industrial Development Due Diligence
2. DESCRIPTION OF SERVICES (detailed)	Provide Survey, Civil Engineering, Environmental Engineering, and Subsurface Utility Engineering services described in the attached scope of work.
3. PAYMENT TYPE	☐ Time & Material ☒ Fixed Price ☐ Hourly Rate ☐ Other
4. FEE NOT TO EXCEED (if applicable)	\$86,000
5. SCHEDULE	FROM: August 18, 2025 TO: February 18, 2026
6. PROJECT LOCATION	
7. OTHER REQUIREMENTS AND PROVISIONS	None.
8. PRIME AGREEMENT (if applicable)	Owner's Name: City of Chickasha Owner's Address: 117 N 4 th Street, Chickasha, OK 73018 Effective Date of Prime Agreement: June 10, 2025 Other pertinent Information:

SERVICE CONTACTS	
CITY OF CHICKASHA, Oklahoma	Halff Associates, Inc.
Contact Name:	Contact Name: Dennis W. Haar, P.E.
Phone No.:	Phone No.: 817-764-7472
Email:	Email: dhaar@halff.com

Upon full execution of this Task Order by Engineer and Halff, Halff shall commence performance of the Services described herein in accordance with the terms and conditions of the Agreement.

ENGINEER: Halff Associates, Inc.

CLIENT: CITY OF CHICKASHA, Oklahoma

By:

Signature

Dennis W. Haar, P.E.

Printed Name

Vice President

Title

August 8, 2025

Date

By:

Signature

Printed Name

Title

Date



August 8, 2025
AVO 60233.001

Sent via email: Jim.Crosby@Chickasha.org

City of Chickasha
117 N. 4th Street
Chickasha, OK 73018

Attn: Mr. Jim Crosby

Re: Due Diligence Service for Airport Industrial Development

Dear Mr. Crosby:

Halff is pleased to present our proposal for professional services for the above referenced project. We have developed a scope of services, fee schedule and standard form of agreement for the proposed project, shown in the attached Exhibits as follows:

- **Exhibit A Scope of Services**
- **Exhibit B Assumptions and Exclusions**
- **Exhibit C Fee Schedule**

All fees not identified as hourly shall be considered lump sum fees for the project. All hourly fees are estimated and will not be exceeded without your prior approval. Our services will be invoiced monthly based on a percent of completion of the total of lump sum fees. Additional services, if authorized, will be invoiced at an agreed upon lump sum. Direct costs including printing and reproduction for in-house review and submittal to the City and Client, postage, messenger service, and travel to the job site are not included in the fees and are invoiced separately at cost times a 1.1 multiplier.

We trust this proposal meets your requirements for this project. We appreciate the opportunity to be of service and trust that our association on this project will be mutually beneficial. The following proposal and fees are valid for 60 days from date on this page. Please feel free to contact us if you have any questions or comments concerning this matter.

Yours very truly,

A handwritten signature in blue ink, appearing to read "D. Haar", with a stylized flourish at the end.

Dennis Haar, P.E.
Senior Project Advisor

Cc: Rachel Bernish (Rachel.Bernish@Chickasha.org)

EXHIBIT A | SCOPE OF SERVICE

PROJECT UNDERSTANDING

The City of Chickasha is working with a Developer to develop an industrial park west of the airport. The overall tract of land is 284 acres, and the first phase is approximately 147 acres. The City is interested in the due diligence to get the land ready for development.

The following scope and fee includes Surveying and Preliminary Civil Services.

I. SURVEYING SERVICES

1. BOUNDARY SURVEY (+/- 147 ACRES)

Below are the key considerations related to the project parcels that create additional complexity:

- Sectional Complexity: The project spans Sections 6 and 7, which lie along the range lines of R7W and R8W. According to the original GLO surveys, these sections absorb the cumulative error from the township and range lines. As a result of the project location, we are required to perform full sectional breakdowns for both sections to comply with the Oklahoma Minimum Standards for Land Surveying.
- Boundary Discrepancies: Review of the plats revealed inconsistencies along the section lines, including the presence of double (dueling) corners. In a properly maintained PLSS system, there should be only one corner per location. Resolving these discrepancies requires additional field verification and analysis.
- Easement Challenges: The plats also indicate the presence of non-plottable blanket easements. These must be thoroughly investigated to determine their impact on the subject property, which adds to the research and coordination effort.
- Adjoining Airport Property: A portion of the survey must include the adjacent airport property to ensure the shared boundary is accurately defined. This is critical to avoid potential encroachments or conflicts with future infrastructure, such as taxiways.
- Corner Record Filing: Based on our preliminary findings, we anticipate the need to file corner record documents for several PLSS corners. This is a regulatory requirement in Oklahoma and can cost up to \$1,200 per corner.

This proposal does not include research efforts normally performed by a title company. Additional research, surveying services required to address comments, etc. outside the original scope of this proposal, using a different surveyor's certificate, or changes made to the survey after completion (if so required), will be considered additional services and can be provided to you on an hourly basis and for a separate budget.

II. SITE SPECIFIC CIVIL ENGINEERING SERVICES

1. PRELIMINARY ENGINEERING

This task includes:

- Preliminary water layout
- Preliminary sewer layout
- Preliminary off site paving
- The design package will be intended to determine what is needed in the future for infrastructure and can be used for preliminary pricing

2. PROJECT MEETINGS AND COORDINATION

This task includes:

- Monthly project meetings for one (1) hour virtually with the design team and/or Client during the due diligence phase of the project (assumed to be 6 months)
- Up to two (2) major design meetings (assumed to each be 4 hours long) with the Design Team during the design phase
- Phone and email correspondence and coordination with the City, Client, Contractor, Architect and other consultants as necessary to complete the design of the project

EXHIBIT B | ASSUMPTIONS AND EXCLUSIONS

CIVIL ASSUMPTIONS

1. Halff will be provided free access to the Site

CIVIL EXCLUSIONS

1. Geotechnical investigation, quality control and material testing services during construction
2. Final design/construction plans/permitting
3. The design professionals shall not be required to execute any documents subsequent to the signing of this Agreement that in any way might in the sole judgment of the design professional, increase the design professional's risk or the availability or cost of his or her professional or general liability insurance
4. Detention pond design (but can be provided to City if desired, under separate task order)
5. Detailed opinion of probable cost (but can be provided to City if desired, under separate task order)

EXHIBIT C | FEE SCHEDULE

PROFESSIONAL SERVICE FEE SUMMARY	
PROJECT TASKS	FEE
I. SURVEYING SERVICES	
1. Boundary Survey	\$ 26,000.00
<i>Surveying Services Total</i>	\$ 26,000.00
II. DD CIVIL ENGINEERING SERVICES	
1. Preliminary Engineering	\$ 34,000.00
2. Project Meetings and Coordination	\$ 16,000.00
<i>Basic Civil Engineering Services Total</i>	\$ 50,000.00
FEE SUMMARY	
I. SURVEYING SERVICES	\$ 26,000.00
II. DD CIVIL ENGINEERING SERVICES	\$ 50,000.00
III. REIMBURSABLE EXPENSES	\$ 10,000.00
TOTAL	\$ 86,000.00
GRAND TOTAL:	\$ 86,000.00
Note 1: Reimbursable expenses are separate and will be charged at 1.1 times the direct cost.	

CHICKASHA

Meeting Type: CMA Agenda 8-18-2025

Meeting Date: 8/18/2025

Department: City Clerk

Agenda Item No. 4.b.

AGENDA ITEM: Discussion, consideration, and possible action to allow the 12th Annual Charlie Randle Memorial Golf Tournament the use of the golf course to conduct the annual golf tournament fundraiser on September 6, 2025.

I. BACKGROUND/DESCRIPTION:

A request has been made by Chad Randle to hold the 12th Annual Charlie Randle Memorial 2-Man Scramble golf tournament at the golf course.

A Certificate of Liability Insurance will be requested prior to the event being held.

II. RECOMMENDED ACTION:

Allow the 12th Annual Charlie Randle Memorial Golf Tournament the use of the golf course to conduct the annual golf tournament fundraiser on September 6, 2025.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Edward Perez

Meeting Date:

August 18, 2025

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

V. ATTACHMENTS:

- 20250813110540524

Susan McDaniel, CMC

From: Jim Crosby
Sent: Friday, August 1, 2025 9:26 AM
To: Susan McDaniel, CMC
Subject: Fw: Request for City Council Agenda Item - 12th Annual Charlie Randle Memorial Golf Tournament



Jim Crosby
City Manager
City of Chickasha
Tel: 405.222.6045 Mobile: 405.544.6182
jim.crosby@chickasha.org
www.chickasha.org
117 N. 4th St., Chickasha, 73018
  

From: Edward Perez <edward.perez@chickasha.org>
Sent: Thursday, July 31, 2025 5:05 PM
To: Jim Crosby <jim.crosby@chickasha.org>
Subject: Request for City Council Agenda Item - 12th Annual Charlie Randle Memorial Golf Tournament

Good Afternoon Mr. Crosby,

I am writing on behalf of Chad Randle to request approval to add an agenda item for the upcoming city council meeting regarding the 12th Annual Charlie Randle Memorial 2-Man Scramble golf tournament at Chickasha Municipal Golf Course.

Event Details:

- Event: 12th Annual Charlie Randle Memorial 2-Man Scramble
- Date: September 6, 2025
- Time: 8:30 AM Shotgun Start
- Format: 27 Holes
- Capacity: First 36 teams to sign up
- Entry Fee: \$100 per player (\$200 per team)
- Registration: Contact Chad Randle via text at 405-410-9700

Financial Structure:

- \$25 per player goes to the city (\$50 per team × 36 teams = \$1,800 to city)
- Remaining funds distributed as prize money for 1st, 2nd, and 3rd place in three flights
- Food and beverages will be provided by Interurban throughout the day

This memorial tournament honors Charlie Randle and has become an important annual tradition for our golf course and community. The event generates revenue for the city while providing a quality tournament experience for local golfers.

If you approve this request, I will forward this information to Susan, to have it added to the city council agenda for official approval.

Please let me know if you need any additional information or documentation regarding this tournament.

Thank you for your time and consideration.

V/r,

Edward Perez



Edward Perez
Emergency Management & Airport Director
City of Chickasha
Tel: 405-222-6059 Mobile: 405-544-6136
edward.perez@chickasha.org
www.chickasha.org
117 N. 4th St., Chickasha, 73018



CHICKASHA

Meeting Type: CMA Agenda 8-18-2025

Meeting Date: 8/18/2025

Department: Public Works

Agenda Item No. 4.c.

AGENDA ITEM: Discussion, consideration, and possible action to approve Pay Application No. 1 in the amount of \$284,268.60 - CMA-2204 - Chickasha Water Mains, 16th & US Hwy 62 for H&H Plumbing & Utilities, Inc.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Approve Pay Application No. 1 in the amount of \$284,268.60 - CMA-2204 - Chickasha Water Mains, 16th & US Hwy 62.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
Omar Fierro, Public Works Director	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 18, 2025	(From)		

V. ATTACHMENTS:

1. 20250812164941909

INVOICE

FROM: H & H Plumbing & Utilities, Inc.
 381 W Adkins Hill Rd
 Norman, OK 73072-9218
 Phone (405) 288-2346 Fax (405) 288-2349

DATE INVOICE #
 4/5/2024 39993

BILL TO: Chickasha Municipal Authority
 117 N 4th St
 Chickasha, OK 73018

Account #: 222-6086-CWM
 Job #: 3536
 Sales Rep. #: 6

Job Address: 16th St & US Hwy 62 Chickasha, OK
 Job Description: Site Utilities
 Draw # 1
 Email: rscottv11@gmail.com

		TERMS	PROJECT	
		Net 30	CMA-2204 Chickasha Water Mains	
QTY	DESCRIPTION		RATE	AMOUNT
	WORK THIS PERIOD			
	Public Water Line 1 Installed Complete			275,204.00
	Public Water Line 2 Installed Complete			40,650.00
APPROVAL RECOMMENDED R. SCOTT VAUGHN, P.E. 3/25/2025				
				
	Subtotal			315,854.00
	Less 10% Retainage			(31,585.40)
LIC. NO.				284,268.60
OK 76003				
1 1/2% SERVICE CHARGE PER MONTH ON PAST DUE ACCOUNTS (18%)				

SUBCONTRACTOR'S APPLICATION FOR PAYMENT

TO: Chickasha Municipal Authority
117 N 4th St.
Chickasha, OK 73018
(405) 222-6086

FROM: H & H Plumbing & Utilities, Inc.
381 W Adkins Hill Rd
Norman, OK 73072-9218
(405) 288-2346

PROJECT: CMA-2204 Chickasha Water Mains, 16th St & US Hwy 62 Chickasha, OK

Payment Request Number One Period: From _____ To 4/30/2024

1. Original Contract Amount	\$	<u>315,854.00</u>
2. Approved Change Orders Number's _____	\$	<u> </u>
3. Total Revised Contract Amount	\$	<u>315,854.00</u>
4. Value of Labor & Material in Place	\$	<u>315,854.00</u>
5. Value of Material Stored on Site	\$	<u> </u>
6. Total Earned to Date	\$	<u>315,854.00</u>
7. Retainage (10%)	\$	<u>(31,585.40)</u>
8. Total Earned Less Retainage	\$	<u>284,268.60</u>
9. Less Previous Applications	\$	<u> </u>
10. Total Amount Due This Application	\$	<u><u>284,268.60</u></u>

The undersigned Subcontractor certifies that the work covered by this Application has been completed in accordance with the Contract Documents, that amounts shown above represent the actual value of work accomplished, that all amounts have been paid for work for which previous Payment Application were issued. I further certify I have complied with Federal, State, and Local Tax Laws, including Social Security, Unemployment Compensation, Workmen's Compensation laws, and any prevailing wage decision insofar as applicable to this contract.

FIRM: H & H Plumbing & Utilities, Inc.

BY: 

TITLE: President

DATE: 4/5/2024

Continuation Sheet

Job

Chickasha Water Mains
16th St & US Hwy 62
Chickasha, OK
Acc # 222-6086
Job # 3536

Application No: One
Application Date: 4/5/2024
Period To: 4/30/2024
Project No: CMA-2204

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D Work Completed		F STORED MATERIALS	G		H BALANCE TO FINISH	I 10% RETAINAGE
			PREVIOUS	THIS PERIOD		TOTAL COMPLETED	%		
	Public Water Line 1								
1	18" HDPE DR 17 Casing, Installed by trenching	21,315.00		21,315.00		21,315.00	100%	-	2,131.50
2	18" HDPE DR 17 Casing, Installed by directional drilling	155,394.00		155,394.00		155,394.00	100%	-	15,539.40
3	Mechanical joint restraint	6,200.00		6,200.00		6,200.00	100%	-	620.00
4	12" 22 1/2" MJ Fitting	2,800.00		2,800.00		2,800.00	100%	-	280.00
5	12" HDPE DR 17 Water line, Installed by sliplining	70,245.00		70,245.00		70,245.00	100%	-	7,024.50
6	12" HDPE DR 17 Water line, Installed by trenching	9,250.00		9,250.00		9,250.00	100%	-	925.00
7	Hydrostatic pressure testing & disinfection	5,500.00		5,500.00		5,500.00	100%	-	550.00
8	Construction traffic Control	4,500.00		4,500.00		4,500.00	100%	-	450.00
	Public Water Line 2								
1	Fire hydrant assembly (4' - 0" bury)	11,700.00		11,700.00		11,700.00	100%	-	1,170.00
2	Fire hydrant extension	900.00		900.00		900.00	100%	-	90.00
3	12" x 6" MJ Tee	11,000.00		11,000.00		11,000.00	100%	-	1,100.00
4	12" MJ Gate valve with box	5,850.00		5,850.00		5,850.00	100%	-	585.00
5	12" MJ Plug	1,000.00		1,000.00		1,000.00	100%	-	100.00
6	2" Blowoff with 12" MJ plug	5,700.00		5,700.00		5,700.00	100%	-	570.00
7	Construction traffic Control	4,500.00		4,500.00		4,500.00	100%	-	450.00
	TOTALS	315,854.00	-	315,854.00	-	315,854.00	100%	-	31,585.40

In compliance with Title 62 of the Oklahoma Statutes, Section 310.9 A & B all architects, contractors, engineers, or material suppliers conducting business with the City of Chickasha, Oklahoma are required to complete (sign and notarize) this affidavit.

STATE OF OKLAHOMA)
) ss
COUNTY OF: McClain)

OTHER STATE: _____)
) ss
COUNTY OF: _____)

Vendor # _____
PO # _____
Name H & H Plumbing & Utilities, Inc.
\$ 315,854.00

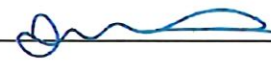
The undersigned (architect, contractor, supplier, or engineer) of lawful age, being first duly sworn, on oath says that this invoice or claim is true and correct. Affiant further states that the (work, services, or materials) as shown by this invoice or claim have been (completed or supplied) in accordance with the plans, specifications, orders or requests furnished the affiant. Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer, or employee of the State of Oklahoma, any county or local subdivision of the state, or money or any other thing of value to obtain payment of the invoice or procure the contract or purchase order pursuant to which an invoice is required.



(Signature - Contractor, Supplier, or Engineer)

Subscribed and sworn to before me this 17th day of June, 2025.





Notary Public

Company Name: H & H Plumbing & Utilities, Inc.

Address: 381 W Adkins Hill Rd.

City: Norman State: OK Zip: 73072

CHICKASHA

Meeting Type: CMA Agenda 8-18-2025

Meeting Date: 8/18/2025

Department: Public Works

Agenda Item No. 4.d.

AGENDA ITEM: Discussion, consideration, and possible action to approve Final Pay Application No. 2 in the amount of \$31,585.40 - CMA-2204 - Chickasha Water Mains, 16th & US Hwy 62 with H&H Plumbing & Utilities, Inc.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Approve Final Pay Application No. 2 in the amount of \$31,585.40 - CMA-2204 - Chickasha Water Mains, 16th & US Hwy 62.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
Omar Fierro, Public Works Director	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 18, 2025	(From)		

V. ATTACHMENTS:

1. 20250812165729540

INVOICE

FROM: H & H Plumbing & Utilities, Inc.
 381 W Adkins Hill Rd
 Norman, OK 73072-9218
 Phone (405) 288-2346 Fax (405) 288-2349

DATE 1/3/2025 INVOICE # 40870

BILL TO: Chickasha Municipal Authority
 117 N 4th St
 Chickasha, OK 73018

Account #: 222-6086-CWM
 Job #: 3536
 Sales Rep. #: 6

Job Address: 16th St & US Hwy 62 Chickasha, OK
 Job Description: Site Utilities
 Draw # *12*
 Email: rscottv11@gmail.com

TERMS	PROJECT
Net 30	CMA-2204 Chickasha Water Mains

QTY	DESCRIPTION	RATE	AMOUNT
	WORK THIS PERIOD		
	Retainage		31,585.40
	APPROVAL RECOMMENDED R. SCOTT VAUGHN, P.E. 3/25/2025 <i>R Scott Vaughn</i>		
	Subtotal		31,585.40
			31,585.40

LIC. NO.

OK 76003

1 1/2% SERVICE CHARGE PER MONTH ON PAST DUE ACCOUNTS (18%)

SUBCONTRACTOR'S APPLICATION FOR PAYMENT

TO: Chickasha Municipal Authority
117 N 4th St.
Chickasha, OK 73018
(405) 222-6086

FROM: H & H Plumbing & Utilities, Inc.
381 W Adkins Hill Rd
Norman, OK 73072-9218
(405) 288-2346

PROJECT: CMA-2204 Chickasha Water Mains, 16th St & US Hwy 62 Chickasha, OK

Payment Request Number Two Period: From 4/30/2024 To 12/31/2024

1. Original Contract Amount	\$	<u>315,854.00</u>
2. Approved Change Orders Number's	\$	<u> </u>
3. Total Revised Contract Amount	\$	<u>315,854.00</u>
4. Value of Labor & Material in Place	\$	<u>315,854.00</u>
5. Value of Material Stored on Site	\$	<u> </u>
6. Total Earned to Date	\$	<u>315,854.00</u>
7. Retainage (0%)	\$	<u> </u>
8. Total Earned Less Retainage	\$	<u>315,854.00</u>
9. Less Previous Applications	\$	<u>(284,268.60)</u>
10. Total Amount Due This Application	\$	<u><u>31,585.40</u></u>

The undersigned Subcontractor certifies that the work covered by this Application has been completed in accordance with the Contract Documents, that amounts shown above represent the actual value of work accomplished, that all amounts have been paid for work for which previous Payment Application were issued. I further certify I have complied with Federal, State, and Local Tax Laws, including Social Security, Unemployment Compensation, Workmen's Compensation laws, and any prevailing wage decision insofar as applicable to this contract.

FIRM: H & H Plumbing & Utilities, Inc.

BY: 

TITLE: President

DATE: 1/3/2025

Continuation Sheet

Job

Chickasha Water Mains
16th St & US Hwy 62
Chickasha, OK
Acc # 222-6086
Job # 3536

Application No: Two
Application Date: 1/3/2025
Period To: 12/31/2024
Project No: CMA-2204

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D Work Completed		F STORED MATERIALS	G		H BALANCE TO FINISH	I 10% RETAINAGE
			PREVIOUS	THIS PERIOD		TOTAL COMPLETED	%		
	Public Water Line 1								
1	18" HDPE DR 17 Casing, installed by trenching	21,315.00	21,315.00			21,315.00	100%	-	2,131.50
2	18" HDPE DR 17 Casing, installed by directional drilling	155,394.00	155,394.00			155,394.00	100%	-	15,539.40
3	Mechanical joint restraint	6,200.00	6,200.00			6,200.00	100%	-	620.00
4	12" 22 1/2" MJ Fitting	2,800.00	2,800.00			2,800.00	100%	-	280.00
5	12" HDPE DR 17 Water line, Installed by sliplining	70,245.00	70,245.00			70,245.00	100%	-	7,024.50
6	12" HDPE DR 17 Water line, Installed by trenching	9,250.00	9,250.00			9,250.00	100%	-	925.00
7	Hydrostatic pressure testing & disinfection	5,500.00	5,500.00			5,500.00	100%	-	550.00
8	Construction traffic Control	4,500.00	4,500.00			4,500.00	100%	-	450.00
	Public Water Line 2								
1	Fire hydrant assembly (4' - 0" bury)	11,700.00	11,700.00			11,700.00	100%	-	1,170.00
2	Fire hydrant extension	900.00	900.00			900.00	100%	-	90.00
3	12" x 6" MJ Tee	11,000.00	11,000.00			11,000.00	100%	-	1,100.00
4	12" MJ Gate valve with box	5,850.00	5,850.00			5,850.00	100%	-	585.00
5	12" MJ Plug	1,000.00	1,000.00			1,000.00	100%	-	100.00
6	2" Blowoff with 12" MJ plug	5,700.00	5,700.00			5,700.00	100%	-	570.00
7	Construction traffic Control	4,500.00	4,500.00			4,500.00	100%	-	450.00
	TOTALS	316,864.00	316,864.00	-	-	316,864.00	100%	-	31,686.40

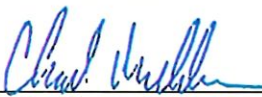
In compliance with Title 62 of the Oklahoma Statutes, Section 310.9 A & B all architects, contractors, engineers, or material suppliers conducting business with the City of Chickasha, Oklahoma are required to complete (sign and notarize) this affidavit.

STATE OF OKLAHOMA)
) ss
COUNTY OF: McClain)

OTHER STATE:)
) ss
COUNTY OF:)

Vendor # _____
PO # _____
Name H & H Plumbing & Utilities, Inc.
\$ 315,854.00

The undersigned (architect, contractor, supplier, or engineer) of lawful age, being first duly sworn, on oath says that this invoice or claim is true and correct. Affiant further states that the (work, services, or materials) as shown by this invoice or claim have been (completed or supplied) in accordance with the plans, specifications, orders or requests furnished the affiant. Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer, or employee of the State of Oklahoma, any county or local subdivision of the state, or money or any other thing of value to obtain payment of the invoice or procure the contract or purchase order pursuant to which an invoice is required.



(Signature - Contractor, Supplier, or Engineer)

Subscribed and sworn to before me this 17th day of June, 2025.





Notary Public

Company Name: H & H Plumbing & Utilities, Inc.
Address: 381 W Adkins Hill Rd.
City: Norman State: OK Zip: 73072

CHICKASHA

Meeting Type: CMA Agenda 8-18-2025

Meeting Date: 8/18/2025

Department: Administration

Agenda Item No. 4.e.

AGENDA ITEM: Discussion, consideration, and possible action to approve Change Order No. 1 for CMA-2407 - Emergency Waterline Repair/Replacement Stillwater Central Railroad at Chickasha Water Treatment Plant for an amount of \$79,900.00 with Matthews Treanching Co., Inc..

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Approve Change Order No. 1 for CMA-2407 - Emergency Waterline Repair/Replacement Stillwater Central Railroad at Chickasha Water Treatment Plant for an amount of \$79,900.00.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 18, 2025	(From)		

V. ATTACHMENTS:

- 20250813083237953



CHISHOLM TRAIL CONSULTING, LLC

R. Scott Vaughn, P.E., CFM
Professional Engineering Services
580-467-8130
rscottv11@gmail.com

April 18, 2025

Chickasha Municipal Authority
Mr. Omar Fierro, Public Works Director
117 North 4th Street
Chickasha, Oklahoma 73018

RE: RFP CMA-2407
EMERGENCY WATERLINE REPAIR/REPLACEMENT
STILLWATER CENTRAL RAILROAD
AT CHICKASHA WATER TREATMENT PLANT
CHANGE ORDER 1

Dear Sir:

As you know, the Chickasha Municipal Authority on November 5, 2024 awarded a contract to Matthews Trenching Co., Inc. (MTCI) for construction of CMA-2407 Emergency Waterline Repair/Replacement in the amount of \$282,950.00. This project was necessary to repair or replace an existing water main crossing under the Stillwater Central Railroad near the Water Treatment Plant.

Since that time MTCI has completed work on the project.

Due to very limited information regarding the location of the existing water main during the design phase, new connection locations were estimated only. Unfortunately, an additional length of waterline had to be installed to be able to connect the new waterline to the existing waterline outside the railroad right-of-way. Further, the actual type and outside diameter of the pipe could not be determined until excavation operations began. Additional fittings and joint restraints had to be installed to ensure water-tight connections between new pipe and old pipe.

Please find attached Change Order 1 which is proposed to document the overruns and underruns to the contract, and to establish new pay items for additional joint restraint items.

If you have any questions or require additional information, please do not hesitate to call me.

Sincerely,

R. Scott Vaughn, P.E., CFM

Enclosures

Cc: File

REASONABLE ■ SENSIBLE ■ QUALITY



Chickasha Municipal Authority
CHANGE ORDER

Project: CMA-2407 EMERGENCY WATER LINE REPAIR/REPLACEMENT		Change Order No. 1
Project Description: Replace existing 18" water main under the Stillwater Central Railroad near the Water Treatment Plant.		
Requested Changes & Reasons: Document final quantities of work and add new pay items for additional work needed.		
Location: Entire project.	From Station:	To Station:

The above will necessitate the following changes in quantities and estimates, which will be shown as overruns on future progressive estimates and vouchers.

OVERRUNS/UNDERRUNS

	SEE ATTACHMENT				\$	-	0
					\$	-	0
					\$	-	0
					\$	-	0
					\$	-	0

OVERRUN: \$ 79,900.00

NET CHANGED DAYS: N/A

4/24/2025

Date

R. Scott Vaughn

Project Engineer

Approved by the Chickasha Municipal Authority this _____ day of _____, 20____.

FOR THE
CHICKASHA MUNICIPAL AUTHORITY

Chairman

We, Matthews Trenching Co., Inc. contractor on the above project, do hereby agree to a net change in the contract of \$ 79,900.00 and/or N/A days as full compensation for making the above changes in accordance with the governing specifications.

CONTRACTOR

BY: *[Signature]*

TITLE: Project Mnager

Subscribed and sworn before me this 23rd day of April, 2025.

My Commission Expires:

12/3/20

Bridgett Martin
Notary Public



CMA-2407 CO1

CHICKASHA MUNICIPAL AUTHORITY
PROJECT CMA-2407
EMERGENCY WATERLINE REPAIR/REPLACEMENT
STILLWATER CENTRAL RAILROAD
AT CHICKASHA WATER TREATMENT PLANT
CHANGE ORDER 1 ATTACHMENT

Item No.	PAY ITEM DESCRIPTION	UNITS	Contract Quantity	Contract Unit Price	Total Installed to Date	Total Amount to Date	Contract Amount	Overrun or (Underrun)
1	18" DIP WATER MAIN, TRENCHED UNCASD	LF	190	\$ 400.00	336	\$ 134,400.00	\$ 76,000.00	\$ 58,400.00
2	18" DIP WATER MAIN, INSTALLED IN CASING	LF	70	\$ 300.00	70	\$ 21,000.00	\$ 21,000.00	\$ -
3	28" DIA. 7/16" WALL THICKNESS CASING INSTALLED	LF	70	\$ 1,050.00	70	\$ 73,500.00	\$ 73,500.00	\$ -
4	18" MJ SLEEVES, INSTALLED	EA	2	\$ 3,000.00	0	\$ -	\$ 6,000.00	\$ (6,000.00)
5	18" X 45" MJ BEND, INSTALLED	EA	3	\$ 3,300.00	5	\$ 16,500.00	\$ 9,900.00	\$ 6,600.00
6	18" X 22.5" MJ BEND, INSTALLED	EA	2	\$ 3,000.00	3	\$ 9,000.00	\$ 6,000.00	\$ 3,000.00
7	18" MJ GATE VALVE W/ BOX, INSTALLED	EA	1	\$ 34,000.00	1	\$ 34,000.00	\$ 34,000.00	\$ -
8	18" REPAIR CLAMP, INSTALLED	EA	1	\$ 3,550.00	1	\$ 3,550.00	\$ 3,550.00	\$ -
9	DEWATERING	LSUM	1	\$ 45,000.00	1	\$ 45,000.00	\$ 45,000.00	\$ -
10	DISINFECTION	LSUM	1	\$ 1,500.00	1	\$ 1,500.00	\$ 1,500.00	\$ -
11	HYDROSTATIC PRESSURE TESTING	LSUM	1	\$ 1,500.00	1	\$ 1,500.00	\$ 1,500.00	\$ -
12	FENCE REMOVAL AND REPLACEMENT	LF	200	\$ 25.00	200	\$ 5,000.00	\$ 5,000.00	\$ -
SUBTOTAL						\$ 344,950.00	\$ 282,950.00	\$ 62,000.00
13	SPLIT MEGA-LUGS FOR CAST IRON	EA		\$ 2,250.00	2	\$ 4,500.00	\$ -	\$ 4,500.00
14	BOLTED COUPON FOR CAST IRON	EA		\$ 3,350.00	4	\$ 13,400.00	\$ -	\$ 13,400.00
SUBTOTAL						\$ 17,900.00	\$ -	\$ 17,900.00
TOTAL						\$ 362,850.00	\$ 282,950.00	\$ 79,900.00



CHISHOLM TRAIL CONSULTING, LLC

CHICKASHA

Meeting Type: CMA Agenda 8-18-2025

Meeting Date: 8/18/2025

Department: Public Works

Agenda Item No. 4.f.

AGENDA ITEM: Discussion, consideration, and possible action to approve Pay Application No. 2 in the amount of \$85,702.50 - CMA-2407 - Emergency Waterline Repair Stillwater Central Railroad for Matthews Trenching Company, Inc.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Approve Pay Application No. 2 in the amount of \$85,702.50 - CMA-2407 - Emergency Waterline Repair Stillwater Central Railroad for Matthews Trenching Company, Inc.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 18, 2025	(From)		

V. ATTACHMENTS:

- 20250813090933643

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT 702

PAGE ONE OF TWO PAGES

TO CONTRACTOR VIA EMAIL:

Chickasha Municipal Authority
117 North 4th St
Chickasha, OK 73018

PROJECT: Emergency Waterline Repair
Stillwater Central Railroad
Chickasha, OK

APPLICATION NO: 2

4/23/2025

APPLICATION DATE:

4/23/2025

PERIOD TO:

Project #

CMA-2407

MITCI PROJECT NO:

913

Distribution to:

☐ OWNER☐ ARCHITECT☒ CONTRACTOR

FROM SUB CONTRACTOR:

Matthews Trenching Company, Inc.
P.O. Box 15479
Oklahoma City, Ok. 73155

CONTRACT FOR: UTILITIES

CONTRACT DATE:

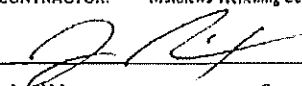
CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

The undersigned SubContractor certifies that to the best of the SubContractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the SubContractor for Work for which previous Certificates for Payment were issued and payments received from the Contractor, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM \$ 282,950.00
2. Net change by Change Orders \$ 79,900.00
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 362,850.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 362,850.00
5. RETAINAGE:
a. 2.5 % of Completed Work \$ 9,071.25
b. 0 % of Stored Material (Column F on G703) \$
Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 9,071.25
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$ 353,778.75
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ \$268,076.25
8. CURRENT PAYMENT DUE \$ 85,702.50
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 9,071.25

SUBCONTRACTOR: Matthews Trenching Company, Inc.

By: 

State of: Oklahoma

County of: Oklahoma

Subscribed and sworn to before me this 23rd Day of April, 2025.

Notary Public: Budgett Martin

My Commission expires: 12/3/26



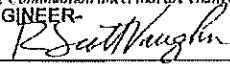
4/23/2025

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observation and the data comprising the application, the CONTRACTOR certifies to the Owner that to the best of the Contractor's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 85,702.50

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
ARCHITECT: ENGINEER

By: 

Date: 4/24/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$79,900.00	
Total approved this Month	50.00	
TOTALS	\$79,900.00	\$0.00
NET CHANGES by Change Order	\$79,900.00	

AIA DOCUMENT 702 - APPLICATION AND CERTIFICATION FOR PAYMENT - 1992 EDITION - AIA - G1992

THIS MAY BE AVOIDED BY ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5222

Users may obtain validation of this document by requesting a completed AIA Document D401 - Certification of Document's Authenticity from the Licensee.

PAGE TWO OF TWO PAGES

APPLICATION NO:	7
APPLICATION DATE:	4/23/2025
PERIOD TO:	4/7/2025
PROJECT #:	CMA-2407
MTCI PROJECT NO:	913

[illegible]

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

In compliance with Title 62 of the Oklahoma Statutes, Section 310.9 A & B all architects, contractors, engineers, or material suppliers conducting business with the City of Chickasha, Oklahoma are required to complete (sign and notarize) this affidavit.

STATE OF OKLAHOMA)
) ss
COUNTY OF: Oklahoma)

Vendor # Matthews Trenching

PO # Pay App 2

OTHER STATE: _____)
) ss
COUNTY OF: Oklahoma)

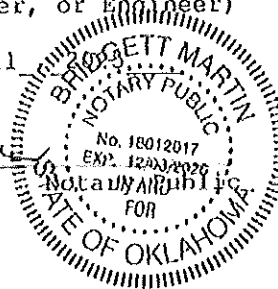
\$ 85,702.50

The undersigned (architect, contractor, supplier, or engineer) of lawful age, being first duly sworn, on oath says that this invoice or claim is true and correct. Affiant further states that the (work, services, or materials) as shown by this invoice or claim have been (completed or supplied) in accordance with the plans, specifications, orders or requests furnished the affiant. Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer, or employee of the State of Oklahoma, any county or local subdivision of the state, or money or any other thing of value to obtain payment of the invoice or procure the contract or purchase order pursuant to which an invoice is required.

[Signature]
(Signature Contractor, Supplier, or Engineer)

Subscribed and sworn to before me this 23rd day of April

Budgett Martin



Company Name: Matthews Trenching

Address: PO Box 15479

City: Oklahoma City State: OK Zip: 73155

CHICKASHA

Meeting Type: CMA Agenda 8-18-2025

Meeting Date: 8/18/2025

Department: Public Works

Agenda Item No. 4.g.

AGENDA ITEM: Discussion, consideration, and possible action to approve Pay Application No. 1 in the amount of \$267,637.50 - CMA-2501 - Emergency Sewer Main Replacement Colorado at 4th Street for Matthews Trenching Company, Inc.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Approve Pay Application No. 1 in the amount of \$267,637.50 - CMA-2501 - Emergency Sewer Main Replacement Colorado at 4th Street for Matthews Trenching Company, Inc.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 18, 2025	(From)		

V. ATTACHMENTS:

- 20250813100913422

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT 702

PAGE ONE OF TWO PAGES

TO CONTRACTOR VIA EMAIL:

Chickasha Municipal Authority

117 North 4th St

Chickasha, OK 73018

FROM SUB CONTRACTOR:

Mathews Trenching Company, Inc.

P.O. Box 15479

Oklahoma City, Ok. 73155

CONTRACT FOR: UTILITIES

PROJECT:

EMERGENCY SEWER MAIN REPL

Colorado At 4th St.

Chickasha, OK

APPLICATION NO:

4/23/2025

APPLICATION DATE:

4/18/2025

PERIOD TO:

CMA-2501

Project

921

MTCI PROJECT NO:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	452,870.00
2. Net change by Change Orders	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	452,870.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	274,500.00

5. RETAINAGE: a. 2.5 % of Completed Work \$ 6,862.50

b. 0 % of Stored Material (Column F on G703) \$

Total Retainage (Lines 5a + 5b or

Total in Column I of G703)

6. TOTAL EARNED LESS RETAINAGE

(Line 4 Less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)

8. CURRENT PAYMENT DUE

9. BALANCE TO FINISH, INCLUDING RETAINAGE

(Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	
Total approved this Month	\$0.00	
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

SUBCONTRACTOR: Mathews Trenching Company, Inc.

By: *[Signature]*

State of: Oklahoma

County of: Oklahoma

Subscribed and sworn to before me this 23rd day of March 2025

Notary Public: *Budget Man*

My Commission expires: 12/31/26

Date: 7/21/2025



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the CONTRACTOR certifies to the Owner that to the best of the Contractor's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 267,637.50

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

By: *[Signature]*

ENGINEER

Date: 7/21/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA DOCUMENT 702 APPLICATION AND CERTIFICATION FOR PAYMENT 1992 EDITION AIA ©1992

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THE AMERICAN INSTITUTE OF ARCHITECTS 1735 NEW YORK AVE. N.W. WASHINGTON, DC 20006-5292

In compliance with Title 62 of the Oklahoma Statutes, Section 310.9 A & B all architects, contractors, engineers, or material suppliers conducting business with the City of Chickasha, Oklahoma are required to complete (sign and notarize) this affidavit.

STATE OF OKLAHOMA)
) ss
COUNTY OF: Oklahoma)

Vendor # Matthews Trenching
PO # Pay App 1

OTHER STATE: _____)
) ss
COUNTY OF: Oklahoma)

\$ 267,637.50

The undersigned (architect, contractor, supplier, or engineer) of lawful age, being first duly sworn, on oath says that this invoice or claim is true and correct. Affiant further states that the (work, services, or materials) as shown by this invoice or claim have been (completed or supplied) in accordance with the plans, specifications, orders or requests furnished the affiant. Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer, or employee of the State of Oklahoma, any county or local subdivision of the state, or money or any other thing of value to obtain payment of the invoice or procure the contract or purchase order pursuant to which an invoice is required.

[Signature]
(Signature - Contractor, Supplier, or Engineer)

Subscribed and sworn to before me this 23rd day of April, 2023

Bridgett Martin



Company Name: Matthews Trenching
Address: PO Box 15479
City: Oklahoma City State: OK Zip: 73155

PAGE TWO OF TWO PAGES

APPLICATION NO:	1
APPLICATION DATE:	4/18/2025
PERIOD TO:	4/18/2025
PROJECT #:	CMA-2501
MTCI PROJECT NO:	921

PROJECT: EMERGENCY SEWER MAIN REPLACEMENT COLORADO

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