

NOTICE OF REGULAR MEETING
OF THE
CHICKASHA CITY COUNCIL

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act, including the posting of notice and agenda, be advised that the Chickasha City Council, Chickasha Municipal Authority, and Chickasha Municipal Airport Authority of the City of Chickasha, Oklahoma, will conduct a **REGULAR MEETING ON MONDAY, SEPTEMBER 15, 2025, AT 6:30 PM**. Said meeting will be held in the Council Chambers, City Hall, 117 North 4th Street, Chickasha, Oklahoma.

The City of Chickasha encourages participation from all its citizens. If participation is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

Agenda items are attached.

I, Susan M. McDaniel, City Clerk, posted this Agenda on the official City of Chickasha bulletin board in the Municipal Building, 117 North 4th Street Chickasha, OK, 73018, which is accessible to the public twenty-four hours each day at 4:30 p.m. on Tuesday, September 9, 2025.



Susan McDaniel, CMC - City Clerk

Sworn to and subscribed before me on this 9th day of September 2025.

My Commission Expires: __10-1-2026__





Notary Public, State of Oklahoma

CHICKASHA CITY COUNCIL

AGENDA

LOCATION OF MEETING

CITY HALL COUNCIL CHAMBERS

117 NORTH FOURTH STREET

CHICKASHA, OKLAHOMA 73018

TIME OF MEETING

6:30 PM

DATE OF MEETING

SEPTEMBER 15, 2025

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

- 1. Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance.**
- 2. Citizen Comments.**
- 3. Council Communications.**
 - a. Judge Chaffin will administer the Oath of Office to newly promoted Sergeants Chase Vaughan and Sergeant Trenton Freeman and newly promoted Lieutenant Chad King.
- 4. Consent Docket:**
 - a. Acceptance of the Minutes of the September 2, 2025, regular meeting.

- b. Acceptance of the Claims List.
- c. Acceptance of a grant in the amount of \$2,500.00 from The Dollar General Literacy Foundation
- d. Approve the request from the Chickasha High School Student Council to conduct their annual homecoming parade on Friday, October 3, 2025.
- e. Authorize Staff to solicit bids for COC-2503 — Irrigation System Repairs — Chickasha Sports Complex.
- f. Authorize Staff to solicit bids for COC-2504 — Traffic Signal Modifications — US Highway 81 at Country Club Road and Almar Drive.
- g. Authorization for the Mayor to execute two pipeline easements at Lake Chickasha in Caddo County

5. Discussion/Approval of Items Removed from Consent Docket:

6. Discussion and Consideration

- a. Discussion, consideration, and possible action to accept the Financial Audit for the Fiscal Year Ending June 30, 2023.
- b. Discussion, consideration and possible action to declare a true emergency exists due to the lack of hot water in both the lavatories and showers located within the Police Department, necessitating the replacement of both hot water heaters and pursuant to Article 14, Section 3 of the City of Chickasha City Charter and waive the Competitive Bidding Requirements of Article 14, Section 3 of the City of Chickasha City Charter due to a true emergency vital to the health and welfare of the citizens of the city and authorize an expenditure to Greg Gardi Plumbing in the amount of \$4,900.00.
- c. Discussion, consideration, and possible action to approve Resolution No. 2025-24R to authorize the publication of public sale and public auction pursuant to 64 O.S. Section 1081 and 1082 for oil and gas mining lease(s) for oil and gas development covering the real properties in Section 28 and Section 33, Township 7 North, Range 7 West and more specifically set forth in the Resolution
- d. Discussion, consideration, and possible action to approve the 2025 Festival of Light Agreement for usage of Shannon Springs Park and authorize the Mayor to execute the same.
- e. Discussion, consideration, and possible action to authorize the purchase of a Rotary 4 Post Lift for an amount not to exceed \$20,534.50 from Marshall Auto Supply LLC using State Contract No. SW0307A

- f. Discussion, consideration, and possible action to authorize the purchase of a Big Tex 3XPH Equipment Trailer for an amount not to exceed \$28,808.00 from Great Western Trailers using State Contract No. SW0198.
- g. Discussion, consideration, and possible action to authorize the purchase of a John Deere 333 P-Tier Compact Track Loader for an amount not to exceed \$103,418.00 from C. L. Boyd Company using Sourcewell #011723.
- h. Discussion, consideration, and possible action to appoint Shevon Blair to the Board of Adjustment with a term to expire June 30, 2028.
- i. Discussion, consideration and possible action to declare a true emergency exists due to the storm-drain headwall at 4th Street and Ponderosa Drive necessitating the repairs pursuant to Article 14, Section 3 of the City of Chickasha City Charter and waive the Competitive Bidding Requirements of Article 14, Section 3 of the City of Chickasha City Charter due to a true emergency vital to the health and welfare of the citizens of the city and authorize an expenditure to Nash Construction Company in the amount of \$42,000.00.

7. Motion to Adjourn.

CHICKASHA



Meeting Type: Council Agenda 9-15-2025

Meeting Date: 9/15/2025

Department: Police Department

Agenda Item No. 3.a.

AGENDA ITEM: Judge Chaffin will administer the Oath of Office to newly promoted Sergeants Chase Vaughan and Sergeant Trenton Freeman and newly promoted Lieutenant Chad King.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Goebel G. Music, Jr., #300 Chief of Police	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: 09.15.2025	(From)		

V. ATTACHMENTS:

CHICKASHA



Meeting Type: Council Agenda 9-15-2025

Meeting Date: 9/15/2025

Department: City Clerk

Agenda Item No. 4.a.

AGENDA ITEM: Acceptance of the Minutes of the September 2, 2025, regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: September 15, 2025	(From)		

V. ATTACHMENTS:

1. City 9-2-2025

September 2, 2025

The **REGULAR** meeting of the **CHICKASHA CITY COUNCIL** was held in the council chambers in city hall on the 2nd day of September 2025 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Grayson called the meeting to order at 6:30 p.m.

ITEM 1. **Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance**

MAYOR AND COUNCIL

PRESENT: Zachary Grayson, Mayor
Georgianne Hebblethwaite, Vice-Mayor
Lisa Hatchett
Kim Irving
Kea Ginn
Erica Alexander
Charlie Burruss
Clark Southard

ABSENT: John Smith

STAFF

PRESENT: Jim Crosby, City Manager
Rachel Bernish, Asst. City Manager
Amanda Mullins, City Attorney
Susan McDaniel, City Clerk
Tony Samaniego, Fire Chief
G. G. Music, Police Chief
Spencer Winzenried, Parks & Rec Director
Omar Fierro, Public Works Director
Lillie Huckaby, Library Director
Rich Edwards, Comptroller
Spencer Winzenried, Parks & Rec Director
Tracey Austin, HR Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 1. **Call to Order/Roll Call/Opening Prayer/Pledge of Allegiance:**

Roll call:

City Council Meeting 9-2-2025
6:30 p.m.

Hatchett - Present
Irving – Present
Ginn - Present
Hebblethwaite – Present
Alexander – Present
Burruss – Present
Southard - Present
Grayson - Present

Council Member Burruss gave the invocation and Council Member Southard lead the Pledge of Allegiance.

ITEM 2. **Citizen Comments:**

(City Council Rules and Regulations limit visitor comments to a maximum of three minutes.)

ITEM 3. **Council Communications.**

Mayor Grayson introduced the Junior Council members that were in attendance.

Council Member Irving voice appreciation of the issue of stray animals being addressed by Animal Control.

Council Member Burruss noted a citizens concern regarding an issue at 15th and Iowa traffic sign.

ITEM 4. **Consent Docket: ITEM 4a thru 4h.**

- ITEM 4a. Acceptance of the Minutes of August 18, 2025, Regular meeting.
- ITEM 4b. Accept Claims List.
- ITEM 4c. Accept renewal of the VistaCom annual maintenance agreement for the Police Department.
- ITEM 4d. Approve renewal of annual Stryker cot and power load system maintenance contract.
- ITEM 4e. Approve lump sum payment of retirement contributions for Gerald Pettengill.
- ITEM 4f. Approve an agreement with Enviornmental Management Inc to collect hazardous waste during the City of Chickasha's Fall Clean Up Event and authorize the City Manager to execute the same.
- ITEM 4g. Accept a grant in the amount of \$16,200 from the OKHS FY 2022 State and Local Cybersecurity Grant Program for Cyversecurity Training and authorize the City Manager to execute the same.
- ITEM 4h. Approve transition of time keeping system from Novatime/Ascentis to UKG.
- ITEM 4i. Approval of Hangar Lease Agreement for use at the Chickasha Municipal Airport and authorization for the Airport Manager to sign on behalf of the City.

City Council Meeting 9-2-2025
6:30 p.m.

- ITEM 4j.** **Approval of Cherokee Temps sign for display at the Sports Complex.**
ITEM 4k. **Approval of the Grady Memorial Hospital & Five Oaks Family Medical Clinic sign for display at the Sports Complex.**
ITEM 4l. **Approve a request from the Chickasha Optimist to conduct their 11th annual Christmas Carroll 5K Run on Saturday, December 6, 2025 at 8:00 a.m.**

Motion by Council Member Alexander, second by Council Member Hatchett to approve Items 4b thru 4h and 4j thru 4l.

Roll call vote:

Ayes:" Hatchett, Irving, Ginn, Hebblethwaite, Alexander, Southard, and Grayson.
"Nays:" None
"Abstain:" Burruss
Motion carried. 7-0-1

ITEM 5. **Discussion/Approval of Items Removed from Consent Docket:**

ITEM 4a. **Acceptance of the Minutes of the August 18, 2025.**

Motion by Council Member Burruss, second by Council Member Southard to approve Item 4a with correction under Council Communications to add comment/questions made by Council Member Burruss as to water customer services.

Roll call vote:

Ayes:" Hatchett, Irving, Ginn, Hebblethwaite, Alexander, Burruss, Southard, and Grayson.
"Nays:" None
"Abstain:" None
Motion carried. 8-0

ITEM 4i. **Approval of Hangar Lease Agreement for use at the Chickasha Municipal Airport and Authorization for the Airport Manager to sign on behalf of the City.**

Motion by Council Member Burruss, second by Council Member Hatchett to postpone this item indefinitely.

Roll call vote:

Ayes:" Hatchett, Irving, Ginn, Hebblethwaite, Alexander, Burruss, Southard, and Grayson.
"Nays:" None
"Abstain:" None
Motion carried. 8-0

ITEM 6. **Discussion and Consideration Items:**

ITEM 6a. **Discussion, consideration, and possible action to approve the Oil Well Drilling permit for Camino Resources Alabaster Caverns 16-21-1WXH to be located in City Limits.**

*Motion by Council Member Hebblethwaite, second by Council Member Ginn to approve the Oil Well Drilling permit for Camino Resources Alabaster Caverns 16-21-1WXH to be located in City Limits.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Alexander, Southard, and Grayson.

“Nays:” None

“Abstain:” Burruss.

Motion passed. 7-0-1

ITEM 6b. **Discussion, consideration, and possible action to approve the purchase of (3) Hamilton Ventilators for Chickasha Fire/EMS for an amount not to exceed \$49,500.00.**

*Motion by Council Member Alexander, second by Council Member Hebblethwaite to approve the purchase of (3) Hamilton Ventilators for Chickasha Fire/EMS for an amount not to exceed \$49,500.00.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Alexander, Burruss, Southard, and Grayson.

“Nays:” None

“Abstain:” None.

Motion passed. 8-0

ITEM 6c. **Public Hearing – to discuss and consider the Planned Unit Development.**

Public Hearing opened at 6:58 p.m.

David Lewis, Bill Flores, and Trenton Rippe spoke about the PUD.

Public Hearing closed at 7:38 p.m.

ITEM 6d **Discussion, consideration, and possible action to approve Ordinance 2025-09 – AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY COUNTY, STATE OF**

OKLAHOMA, AMENDING THE ZONING MAP AND ORDINANCES BY APPROVING A PLANNED UNIT DEVELOPMENT LOCATED AT THE NORTHEAST CORNER OF 6TH AND COLORADO.

*Motion by Council Member Hebblethwaite, second by Council Member Hatchett to approve Ordinance 2025-09 with required parking spaces.

**Amended Motion by Council Member Hebblethwaite, second by Council Member Hatchett to approve Ordinance 2025-0 with 10 parking spaces with 2 of them being handicapped parking spaces.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.

“Nays:” Burruss

“Abstain:” None

Motion passed. 8-1

ITEM 6e. Discussion, consideration, and possible action to accept a Letter of Engagement with Crawford and Associates and authorize the Mayor to execute the document.

*Motion by Council Member Hebblethwaite, second by Council Member Alexander to accept a Letter of Engagement with Crawford and Associates and authorize the Mayor to execute the document.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Alexander, Burruss, Southard, and Grayson.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

ITEM 7. Executive Session.

ITEM 7a. Discussion, consideration, and possible action to enter into executive session to discuss confidential communications between the City and City’s Attorneys concerning a pending investigation, claim or action which the City with the advice of the City’s Attorneys, has determined that disclosure will seriously impair the ability of the City to process the claim or conduct the pending investigations, litigations, or proceedings in the public interest in compliance with its duty of

confidentiality under the provisions of 25 O.S. Section 307 (B)(4). (Chisolm Trail Development LLC v. City of Chickasha and the Chickasha Municipal Authority, Grady County District Court CJ-2021-230).

*Motion by Council Member Hebblethwaite, second by Council Member Alexander to enter into Executive Session:

Roll call vote:

“Ayes:”	Hatchett, Irving, Ginn, Hebblethwaite, Alexander, Southard, and Grayson.
“Nays:”	Burruss.
“Abstain:”	None.
Motion passed.	7-1

Entered into Executive Session at 7:49 p.m.

Council Member Burruss left the Council Chambers at 7:49 p.m.

Reconvene Open Session at 8:01 p.m.

Council Member Burruss returned to his Council Seat at 8:01 p.m.

ITEM 7b. Vote to Reconvene Open Session

*Motion by Council Member Alexander, second by Council Member Hatchett to reconvene open session.

Roll call vote:

“Ayes:”	Hatchett, Irving, Ginn, Hebblethwaite, Alexander, Burruss, Southard, and Grayson.
“Nays:”	None.
“Abstain:”	None.
Motion passed.	8-0

ITEM 7c. Discussion, consideration, and possible action to approve and authorize a First Amendment to the Sales Tax Rebate Agreement dated February 16, 2025, between the City of Chickasha and Chisolm Trail Development, LLC, expanding the defined project area, and further providing for an increase in the maximum incentive and an extension of the rebate period contingent upon the achievement of specific metrics and the recruitment of retail establishments.

City Council Meeting 9-2-2025
6:30 p.m.

*Motion by Council Member Southard, second by Council Member Hebblethwaite to approve and authorize a First Amendment to the Sales Tax Rebate Agreement dated February 16, 2025, between the City of Chickasha and Chisolm Trail Development, LLC, expanding the defined project area, and further providing for an increase in the maximum incentive and an extension of the rebate period contingent upon the achievement of specific metrics and the recruitment of retail establishments.

Roll call vote:

“Ayes:”	Hatchett, Irving, Ginn, Hebblethwaite, Alexander, Southard, and Grayson.
“Nays:”	None.
“Abstain:”	Burruss.
Motion passed.	7-0-1

ITEM 7d. Discussion, consideration, and possible action to approve a settlement and authorize execution of a Mutual Release of All Claims in resolution of the lawsuit Chisholm Trail Development, LLC v City of Chickasha and Chickasha Municipal Authority, Grady County Case No. CJ-2021-230, including dismissal of the counterclaim.

*Motion by Council Member Southard, second by Council Member Hatchett to approve and authorize execution of a Mutual Release of All Claims in resolution of the lawsuit Chisholm Trail Development, LLC v City of Chickasha and Chickasha Municipal Authority, Grady County Case No. CJ-2021-230, including dismissal of the counterclaim.

Roll call vote:

“Ayes:”	Hatchett, Irving, Ginn, Hebblethwaite, Alexander, Southard, and Grayson.
“Nays:”	None.
“Abstain:”	Burruss.
Motion passed.	7-0-1

ITEM 8 Adjournment:

Motion by Council Member Hatchett and second by Council Member Hebblethwaite to adjourn the meeting.

Meeting adjourned.

TIME: 8:03 p.m.

City Council Meeting 9-2-2025
6:30 p.m.

Zachary Grayson, Mayor

ATTEST:

Susan M. McDaniel, City Clerk

Approved this 15th day of September 2025.

CHICKASHA

Meeting Type: Council Agenda 9-15-2025

Meeting Date: 9/15/2025

Department: Finance

Agenda Item No. 4.b.

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: September 15, 2025	(From)		

V. ATTACHMENTS:

1. AP Council Report - 9.15.25_Redacted

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	MISC ONE-TIME V ANITA DAVIS JENNIFER WRIGHT	RENTAL DEPOSIT	125.00
			REFUND DEPOSIT	<u>125.00</u>
		TOTAL:		250.00
ADMINISTRATION	GENERAL FUND	OK MUNICIPAL MANAGEMENT SERVICES THE NORMAN TRANSCRIPT COMMERCIAL CLEANING-SOLUTIONS, LLC	OMMS CMAO MEMBER DUES	700.00
			ORD PUBLICATION 2025-09	33.15
			AUG 2025 CLEANING SERVICE	2,080.00
			AUG 2025 CLEANING SERVICE	726.00
		STANDLEY SYSTEMS OKLAHOMA MUNICIPAL RETIRE TRANSFER ACCOUNT	USB-C DOCK FOR CM	250.08
			OMRF3	446.15
			FICA	842.73
			MEDICARE	<u>197.09</u>
		TOTAL:		5,275.20
FIRE ADMINISTRATION	GENERAL FUND	RANDALL SCOTT VAUGHN dba CHISOLM TRAIL PUBLIC SERVICE COMPANY OF OKLAHOMA STATION AUTOMATION DBA PSTRAX OKLAHOMA FIREFIGHTERS TRANSFER ACCOUNT	BLDG&GRNDS	375.00
			MISC ACCOUNTS - SEE DETAIL	2,657.44
			COMP SOFTWARE	4,354.50
			FIRE PENSION	1,088.29
			FICA	69.41
			MEDICARE	<u>116.81</u>
		TOTAL:		8,661.45
POLICE ADMINISTRATION	GENERAL FUND	GRADY COUNTY LAW ENFORCEMENT CENTER PUBLIC SERVICE COMPANY OF OKLAHOMA COMMERCIAL CLEANING-SOLUTIONS, LLC	MONTHLY INVOICE	135.00
			MISC ACCOUNTS - SEE DETAIL	3,134.53
			AUG 2025 CLEANING SERVICE	1,225.00
			AUG 2025 CLEANING SERVICE	490.00
		CITY OF CHICKASHA-(ACH) OKLAHOMA POLIC TRANSFER ACCOUNT	POLICE PENSION	1,222.20
			FICA	843.70
			MEDICARE	<u>197.31</u>
		TOTAL:		7,247.74
EMERGENCY MANAGEMENT	GENERAL FUND	PUBLIC SERVICE COMPANY OF OKLAHOMA TRANSFER ACCOUNT	MISC ACCOUNTS - SEE DETAIL	21.37
			FICA	214.61
			MEDICARE	<u>50.19</u>
		TOTAL:		286.17
CEMETERY SERVICES	GENERAL FUND	CHEROKEE TEMPS, INC.	PUBLIC WORKS	3,421.18
			CONTRACT LABOR	3,165.36
		EXPRESS SERVICES INC	CONTRACT LABOR	347.22
			CONTRACT LABOR	913.96
			CONTRACT LABOR	740.81
			MISCELLANEOUS ITEMS	21.58
		SMALL ENGINE SERVICE TRANSFER ACCOUNT	FICA	318.57
			MEDICARE	74.50
		EXPRESS TIRE BRAKE & ALIG WYNN, JEFFREY	TRAILER TIRES	201.80
			GRAVE OPENING & CLOSING	<u>4,800.00</u>
			TOTAL:	14,004.98
HUMAN RESOURCES	GENERAL FUND	TRANSFER ACCOUNT	FICA	326.60
			MEDICARE	<u>76.38</u>
		TOTAL:		402.98
LIBRARY	GENERAL FUND	WTCOX SUBSCRIPTIONS INC OVERDRIVE	MAGAZINE SUB SERVICE	1,215.66
			E-BOOK CONSORTIUM	1,000.00
		PUBLIC SERVICE COMPANY OF OKLAHOMA COMMERCIAL CLEANING-SOLUTIONS, LLC	MISC ACCOUNTS - SEE DETAIL	2,733.75
			AUG 2025 CLEANING SERVICE	1,250.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		PARR, DENISE	MILEAGE REIMBURSEMENT	34.37
		TRANSFER ACCOUNT	FICA	696.52
			MEDICARE	162.88
		INGRAM BOOK SERVICE	BOOK ORDER	54.79
			BOOK ORDER	46.88
			BOOK ORDER	50.40
			BOOK ORDER	21.94
			BOOK ORDER	<u>262.65</u>
			TOTAL:	7,529.84
STREET & STORM DRAINAG	GENERAL FUND	CHEROKEE TEMPS, INC.	CONTRACT LABOR	2,287.84
			CONTRACT LABOR	2,525.44
		CHICKASHA INDUSTRIAL & WE	WELDING SUPPLIES	17.73
		MARSHALL AUTO PARTS	PARTS & SUPPLIES	110.87
			REPAIR PARTS	618.78
		PETROLEUM TRADERS CORPORATION	UNLEADED FUEL	5,366.00
		EDWARDS ENTERPRISE RENTAL	PORTABLE RESTROOM	125.00
			PORTABLE RESTROOM	125.00
		PUBLIC SERVICE COMPANY OF OKLAHOMA	MISC ACCOUNTS - SEE DETAIL	1,404.10
		HOLT TRUCK CENTERS OF OKLAHOMA LLC	ENGINE PARTS	445.02
			ENGINE PARTS	38.28
		ONIN HOLDINGS INC	CONTRACT LABOR	1,467.38
			CONTRACT LABOR	1,805.93
		GENESIS CONCRETE CO	CONCRETE	1,610.00
			CONCRETE	855.00
		HASKELL LEMON GROUP LLC	HOT MIX ASPHALT	2,383.20
		JOHN HOLT AUTO GROUP	SPRINGS	710.90
		O'REILLY AUTO PARTS	PARTS & SUPPLIES	408.97
			PARTS & SUPPLIES	21.12
			PARTS & SUPPLIES	18.03
			PARTS & SUPPLIES	363.93
			PARTS & SUPPLIES	175.00-
			PARTS & SUPPLIES	345.18
		TRANSFER ACCOUNT	FICA	668.13
			MEDICARE	156.26
		PRECISION FLUID POWER	CYLINDER REPAIR	602.00
			CYLINDER REPAIR	638.00
		UNIFIRST HOLDINGS, L.P.	MISC - CLEANING SUPPLIES	923.96
		CRADDOCK FENCE COMPANY	SIGN POSTS	629.00
		DOLESE BROS CO	CONCRETE ROCK SAND ETC	<u>658.00</u>
			TOTAL:	27,154.05
FLEET MAINTENANCE	GENERAL FUND	PETROLEUM TRADERS CORPORATION	UNLEADED FUEL	402.45
		TRANSFER ACCOUNT	FICA	195.41
			MEDICARE	<u>45.70</u>
			TOTAL:	643.56
ACCOUNTING SERVICES	GENERAL FUND	RICHARD'S PRINTING	#10 WINDOW ENVELOPES	81.00
		TRANSFER ACCOUNT	FICA	490.92
			MEDICARE	114.81
		STAPLES	OFFICE SUPPLIES	49.47
		CRAWFORD AND ASSOCIATES PC	PROF SERVICES AUG 2025	<u>4,365.00</u>
			TOTAL:	5,101.20
COMM DEVEL/PLANNING SE	GENERAL FUND	TRANSFER ACCOUNT	FICA	558.19
			MEDICARE	130.55

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	688.74
GENERAL GOVERNMENT	GENERAL FUND	THE PUBLIC FINANCE LAW GROUP PLLC	SEPTEMBER 25 PAYMENT	12,500.00
		CHISOLM TRAIL DEVELOPMENT, LLC	ORIGINAL SALES TAX	412,657.85
			TS / IU SETTLEMENT	261,618.27
		IRON MOUNTAIN INC.	25V4J 07/23 - 08/26 2025	329.38
		OK MUNICIPAL MANAGEMENT SERVICES	OMMS MEMBERSHIP 25-26	4,000.00
		QUADIENT LEASING USA, INC	LEASE COVERAGE 08/22-09/21	300.06
		AMANDA MULLINS, PLLC	VARIOUS LEGAL MATTERS	10,040.00
		COALIGN GROUP LLC	CONSULTING SEPT 25	5,000.00
		MARGARET MCMORROW-LOVE	GENERAL MATTERS	1,224.00
			TOTAL:	707,669.56
BUILDING SERVICES	GENERAL FUND	MAY, NATHAN	TRAVEL REIMBUSMENT	35.00
		TRANSFER ACCOUNT	FICA	336.62
			MEDICARE	78.73
			TOTAL:	450.35
FIRE OPERATIONS	GENERAL FUND	CASCO INDUSTRIES INC	SAFETY CLOTHING	540.00
		OKLAHOMA FIREFIGHTERS	FIRE PENSION	7,356.91
		TRANSFER ACCOUNT	MEDICARE	794.40
		DR PEPPER BOTTLING COMPANY	FOOD FOR HUMANS	211.00
			TOTAL:	8,902.31
PATROL SERVICES	GENERAL FUND	MOORE, ELIP L	BACKGROUND - BRESHEARS	1,500.00
			BACKGROUND - BLUMER	1,500.00
		COUNTRY-FORD MERCURY, INC	3 - NEW SUV'S	46,082.00
			3 - NEW SUV'S	20,467.75
		SCENARIO TRAINER INC.	SHOT BOX	3,369.14
		CITY OF CHICKASHA-(ACH) OKLAHOMA POLIC	POLICE PENSION	5,869.98
		TRANSFER ACCOUNT	FICA	3,700.29
			MEDICARE	865.40
			TOTAL:	83,354.56
INVESTIGATIONS	GENERAL FUND	CITY OF CHICKASHA-(ACH) OKLAHOMA POLIC	POLICE PENSION	960.79
		TRANSFER ACCOUNT	FICA	564.71
			MEDICARE	132.06
			TOTAL:	1,657.56
ANIMAL CONTROL	GENERAL FUND	PET MEDICAL VETERINARY HOSPITAL PLLC	AUG 25 CONTRACT VET SERVIC	1,500.00
		TRANSFER ACCOUNT	FICA	351.35
			MEDICARE	82.17
			TOTAL:	1,933.52
MUNICIPAL COURT	GENERAL FUND	TRANSFER ACCOUNT	FICA	121.88
			MEDICARE	28.51
			TOTAL:	150.39
DISPATCH SERVICES	GENERAL FUND	TRANSFER ACCOUNT	FICA	718.07
			MEDICARE	167.93
			TOTAL:	886.00
CODE COMPLIANCE	GENERAL FUND	WCS CONTRACTORS INC	BOARDING 1101 S 6TH	1,212.56
		SWINGING RING TRACTOR SERVICE & CONSTR	102 OARCHARD ABATEMNET	1,970.00
		WEBB OIL ROLLOFFS INC	DUMP FEES FOR 1418 DAKOTA	495.00
			DUMP FEES FOR 1418 DAKOTA	495.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		TRANSFER ACCOUNT	FICA	239.45
			MEDICARE	<u>56.00</u>
			TOTAL:	4,468.01
PARK MAINTENANCE	GENERAL FUND	EXPRESS SERVICES INC	CONTRACT LABOR 8/27/25	3,444.82
			CONTRACT LABOR	2,529.85
		PETROLEUM TRADERS CORPORATION	UNLEADED FUEL	8,004.28
		PUBLIC SERVICE COMPANY OF OKLAHOMA	MISC ACCOUNTS - SEE DETAIL	2,297.91
		SUMMIT UTILITIES	210100906329 07/23-08/20	68.66
		TRANSFER ACCOUNT	FICA	878.78
			MEDICARE	205.52
		CAPITOL ELECTRIC MOTOR RE	VFD FOR POOL	2,698.64
		UNIFIRST HOLDINGS, L.P.	MISC - CLEANING SUPPLIES	147.99
		PROFESSIONAL TURF PRODUCTS, LP	CONTROLLER	<u>2,642.10</u>
			TOTAL:	22,918.55
SPORTS COMPLEX	GENERAL FUND	CHEROKEE TEMPS, INC.	CONTRACT LABOR 8/28 CHERO	2,994.10
			CONTRACT LABOR 8/31	2,743.55
		HILLARY COMMUNICATIONS LLC	09/01-09/30 SPORTS COMPLEX	124.33
		PUBLIC SERVICE COMPANY OF OKLAHOMA	MISC ACCOUNTS - SEE DETAIL	3,581.17
		TRANSFER ACCOUNT	FICA	98.91
			MEDICARE	<u>23.13</u>
			TOTAL:	9,565.19
SHANNON SPRINGS (FOL)	GENERAL FUND	CHEROKEE TEMPS, INC.	CONTACT LABOR 8/29/25	9,794.46
			CONTRACT LABOR 8/31	<u>8,286.32</u>
			TOTAL:	18,080.78
TIF DISTRICT	TAX INCREMENT DIST	CHISOLM TRAIL DEVELOPMENT, LLC	TS / IU SETTLEMENT TIF	<u>120,341.35</u>
			TOTAL:	120,341.35
EMERGENCY MEDICAL SERV	EMERGENCY MED SERV	MISC ONE-TIME V HUMANA	EMS OVERPAY	228.98
		ASSET PROTECTION UNIT	EMS OVERPAY	110.56
		AT&T MOBILITY	ACCT:287002901236 07/19-08	91.50
		T-MOBILE USA INC	FIRE DEPT HOTSPOTS 07/21-0	219.45
		EMERGENCY VEHICLE SALES & SERVICE OF O	EMS VEH MAINT	2,628.97
		RENEGADE DIESEL LLC	EMS VEH MAINT	519.15
		BLUE CROSS & BLUE SHIELD OF OKLA	EMS OVERPAY - FERGUSON	665.54
		OKLAHOMA FIREFIGHTERS	FIRE PENSION	9,573.69
		TRANSFER ACCOUNT	MEDICARE	<u>1,142.48</u>
			TOTAL:	15,180.32
CHICKASHA INDUSTRIAL A	CHICKASHA INDUST A	PUBLIC SERVICE COMPANY OF OKLAHOMA	MISC ACCOUNTS - SEE DETAIL	<u>153.91</u>
			TOTAL:	153.91
EMERGENCY 911	E-911 FUND	OPTIMUM	PD INTERNET/TV 09/05-10/04	323.37
		AT&T	ACCT:4051030017062 08.25-0	<u>83.04</u>
			TOTAL:	406.41
UTILITY BILLING	CHICKASHA MUNICIPA	DATAPROSE	UB PRINTING 08/01-08/31 20	5,218.83
		RICHARD'S PRINTING	METER CARDS	35.00
		TRANSFER ACCOUNT	FICA	311.98
			MEDICARE	<u>72.96</u>
			TOTAL:	5,638.77
CM - CAPITAL PROJECTS	CHICKASHA MUNICIPA	LOCKE SUPPLY CO.	WATER LINE PARTS	13.26

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			WATER LINE PARTS	4.80
		ACTION SAFETY	LANE STRIPING	<u>1,617.17</u>
			TOTAL:	1,635.23
CMMA GENERAL	CHICKASHA MUNICIPA	RANDALL SCOTT VAUGHN dba CHISOLM TRAIL	Professional Services	900.00
		HUDSON PRINCE ENGINEERING & INSPECTION	w iLLIONIS & 9TH sT	22,426.10
		BANK OF OKLAHOMA	OWRB PROM NOTE DS FDPUSD	<u>1,000.00</u>
			TOTAL:	24,326.10
PUBLIC WORKS ADMIN	CHICKASHA MUNICIPA	PETROLEUM TRADERS CORPORATION	UNLEADED FUEL	335.37
		TOP QUALITY DOORS, LLC	GATE REPAIR	1,482.00
		TRANSFER ACCOUNT	FICA	351.71
			MEDICARE	<u>82.25</u>
			TOTAL:	2,251.33
SANITATION DEPARTMENT	CHICKASHA MUNICIPA	TRANSFER ACCOUNT	FICA	90.41
			MEDICARE	21.14
		SOUTHERN PLAINS LANDFILL	ROLL OFF DUMP FEE	3,500.00
		UNIFIRST HOLDINGS, L.P.	MISC - CLEANING SUPPLIES	30.14
		WASTE CONNECTIONS OF OKLAHOMA INC	JUN 2025 CITY WASTE SERVIC	<u>205,583.93</u>
			TOTAL:	209,225.62
WATER PLANT	CHICKASHA MUNICIPA	USW UTILITY GROUP	USW UTILITY GROUP	114,570.64
		PUBLIC SERVICE COMPANY OF OKLAHOMA	MISC ACCOUNTS - SEE DETAIL	210.20
		SUMMIT UTILITIES	210100192935 07/23-08/20	<u>47.95</u>
			TOTAL:	114,828.79
WASTEWATER PLANT	CHICKASHA MUNICIPA	USW UTILITY GROUP	WWT PLANT OPS SEPT25	68,604.97
		PUBLIC SERVICE COMPANY OF OKLAHOMA	MISC ACCOUNTS - SEE DETAIL	<u>902.05</u>
			TOTAL:	69,507.02
LINE MAINTENANCE DEPT	CHICKASHA MUNICIPA	CHEROKEE TEMPS, INC.	CONTRACT LABOR	5,458.92
			CONTRACT LABOR	6,220.43
		CHICKASHA INDUSTRIAL & WE	HAND TOOLS	50.86
		MARSHALL AUTO PARTS	PARTS & SUPPLIES	59.84-
			PARTS & SUPPLIES	29.04-
			PARTS & SUPPLIES	10.00-
			PARTS & SUPPLIES	0.03
			PARTS & SUPPLIES	38.50-
			PARTS & SUPPLIES	28.59-
			PARTS & SUPPLIES	22.88
			PARTS & SUPPLIES	495.78
			PARTS & SUPPLIES	51.29
			PARTS & SUPPLIES	208.14
			PARTS & SUPPLIES	75.36
			PARTS & SUPPLIES	10.89
			REPAIR PARTS	130.15
			REPAIR PARTS	140.61
			PARTS & SUPPLIES	0.50-
		PETROLEUM TRADERS CORPORATION	UNLEADED FUEL	3,577.33
		JOHN HOLT AUTO GROUP	SPRINGS	710.90
		TRANSFER ACCOUNT	FICA	825.76
			MEDICARE	193.11
		DUNCAN OVERHEAD DOOR OF CHICKASHA	DOOR REPAIR	175.00
		EXPRESS TIRE BRAKE & ALIG	TRAILER TIRES	201.80
		UNIFIRST HOLDINGS, L.P.	MISC - CLEANING SUPPLIES	333.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	18,715.77
LAKE CHICKASHA	CHICKASHA MUNICIPA	AT&T MOBILITY	ACCT:287002901236 07/19-08	41.46
		PHILLIP LEE WILLIS	REMOVAL OF AQUATIC HAZARD	2,000.00
		TRANSFER ACCOUNT	FICA	58.92
			MEDICARE	13.78
			TOTAL:	2,114.16
BUILDING MAINTENANCE	CHICKASHA MUNICIPA	PETROLEUM TRADERS CORPORATION	UNLEADED FUEL	201.23
		PUBLIC SERVICE COMPANY OF OKLAHOMA	MISC ACCOUNTS - SEE DETAIL	2,258.01
		DEHART AIR CONDITIONING AND ELECTRONIC	AUG25 PLANNED MAINT	4,474.58
		COMMERCIAL CLEANING-SOLUTIONS, LLC	AUG 2025 CLEANING SERVICE	1,735.00
			AUG 2025 CLEANING SERVICE	265.00
		SUMMIT UTILITIES	210100328862 07/23-08/20	54.74
		TRANSFER ACCOUNT	FICA	100.51
			MEDICARE	23.51
		UNIFIRST HOLDINGS, L.P.	MISC - CLEANING SUPPLIES	17.04
		AT&T	ACCT:4052226051669 08/23-0	1,816.60
			TOTAL:	10,946.22
WATER PLANT PROJECT 20	CHICKASHA MUNICIPA	BANK OF OKLAHOMA	SEPOWRB LOAN FAP 23-009-L	161,140.27
			SEPOWRB LOAN FAP 23-009-L	90,000.00
			TOTAL:	251,140.27
AIRPORT	AIRPORT	PUBLIC SERVICE COMPANY OF OKLAHOMA	MISC ACCOUNTS - SEE DETAIL	1,651.46
		COMMERCIAL CLEANING-SOLUTIONS, LLC	AUG 2025 CLEANING SERVICE	850.00
		TRANSFER ACCOUNT	FICA	299.74
			MEDICARE	70.10
		UNIFIRST HOLDINGS, L.P.	MISC - CLEANING SUPPLIES	70.34
			TOTAL:	2,941.64
CAPITAL PROJECTS	CAPITAL PROJECTS F	BEAR CREEK CONSTRUCTION	WATER MAIN CONSTRUCTION	449,227.45
		ODOT	PROJECT : J3-8647(004)	228,100.00
			TOTAL:	677,327.45
STREET & ALLEY	STREET AND ALLEY F	SIGNAL SYSTEM MANAGEMENT INC	SEPT 2025 MNGMT OF CENTRAL	2,500.00
			TOTAL:	2,500.00
POLICE BOND	POLICE BOND FUND	CITY OF CHICKASHA	PD TRAINING TRNS 08/01-08/	674.69
		CITY OF CHICKASHA	FINES/FEES TRANS 08/01-08/	13,896.98
		CLEET	AUG25 EDU & TRAINING	747.47
		OSBI	AUG25 AFIS FEES	747.37
			AUG25 FORENSIC FEES	715.83
		CITY OF CHICKASHA	FIRE/EMS TRAINING 08/01-08	8.02
			TOTAL:	16,790.36
NON-DEPARTMENTAL	AP/PAYROLL CASH FU	CITY OF CHICKASHA	CLOTHING REIMBURSEMENT	414.49
				368.95
				346.13
				87.02
				87.01
				167.97
				80.69
				151.99
				92.30
				180.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
				151.75
				175.78
				77.51
		OKLAHOMA FIREFIGHTERS	FIRE PENSION BUY BACK	174.01
			FIRE PENSION	11,583.58
		CITY OF CHICKASHA-(ACH) OKLAHOMA POLIC	POLICE PENSION	5,176.94
		OKLAHOMA MUNICIPAL RETIRE	OMRF3	446.15
		TRANSFER ACCOUNT	ENTITY 0037102001	6,801.77
			FEDERAL WITHHOLDING	32,076.60
			STATE INCOME TAX	12,704.00
			FICA	14,273.88
			MEDICARE	5,375.66
		CITY OF CHICKASHA FLEX SPENDING ACCOUN	UNREIMBURSED MEDICAL 23-19	1,891.67
			TOTAL:	92,885.85

===== FUND TOTALS =====

11	GENERAL FUND	937,282.69
22	TAX INCREMENT DISTRIC	120,341.35
23	EMERGENCY MED SERV FUND	15,180.32
25	CHICKASHA INDUST AUTH	153.91
27	E-911 FUND	406.41
31	CHICKASHA MUNICIPAL AUTH	710,329.28
39	AIRPORT	2,941.64
52	CAPITAL PROJECTS FUND	677,327.45
54	STREET AND ALLEY FUND	2,500.00
64	POLICE BOND FUND	16,790.36
99	AP/PAYROLL CASH FUND	92,885.85

 GRAND TOTAL: 2,576,139.26

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 99-AP VENDOR LIST
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 9/04/2025 THRU 9/16/2025

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL REPORT FOR 09.15.25 REGULAR PAYABLES 08.05.25 TU2025
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

CHICKASHA

Meeting Type: Council Agenda 9-15-2025

Meeting Date: 9/15/2025

Department: Library

Agenda Item No. 4.c.

AGENDA ITEM: Acceptance of a grant in the amount of \$2,500.00 from The Dollar General Literacy Foundation

I. BACKGROUND/DESCRIPTION:

The Dollar General Literacy Foundation offered a grant for children's Playaways. Playaways are digital media players which are essentially audiobooks. The unit is both the player and the book pre-downloaded; you plug in earbuds, and it's ready to go. It's about the size of a deck of cards, easily portable, and therefore great for traveling (see attachment). This grant is for \$2,500, which will allow us to purchase 40–50 Playaways. This will be a great addition to the Library's collection. The application for the grant was entirely online and very minimal, therefore it was difficult to provide documents. I've included what I was able to. All conditions for the grant have been met by the Library and accepted by The Dollar General Literacy Foundation. We have already received the check therefore we're waiting for Council approval to proceed.

II. RECOMMENDED ACTION:

Accept The Dollar General Literacy Foundation grant.

III. FISCAL INFORMATION - \$2,500 revenue

IV. FUND INFORMATION:

Dept. Director: Lillie Huckaby / Library Director	Fund	Account	Amount
	(To) 4300-029		\$2,500
	FUND	ACCOUNT	AMOUNT
Meeting Date: City Council Meeting / September 9, 2025 / 2025-516	(From)		

V. ATTACHMENTS:

1. Dollar General 1
2. Dollar General Literacy Foundation
3. Playaway

Unlocking Potential in Our Communities.

Welcome to the Dollar General Literacy Foundation's grant submission page.

We support programs in Dollar General hometown communities that are helping individuals of all ages take their next steps toward a bright future through literacy and education. Please review the information below to see if your organization meets the basic requirements for our grant programs.

Organizations must be a 501c3 nonprofit, school or library and be within 15 miles of a Dollar General store or distribution center.

Selected grantees will be a direct service provider and fiscally responsible.

Funding supports literacy initiatives that are helping individuals learn to read, prepare for the high school equivalency test or learn English.

UNLOCKING POTENTIAL IN OUR COMMUNITIES.

Please follow the steps under each grant type and check out the FAQ page.

**ADULT LITERACY
GRANTS**

BEYOND WORDS

**FAMILY LITERACY
GRANTS**

Creating access and opportunity for adults to learn.	Rebuilding school libraries affected by disasters.	Learning for the whole family.
SUMMER READING Keeping students engaged in reading throughout the summer.	YOUTH LITERACY GRANTS Supporting students on their K-12 educational journey.	

YOUTH LITERACY GRANTS

Schools, public libraries, and nonprofit organizations who help K-12 students that are below grade level or having trouble reading are eligible to apply. Grant funding is provided to assist in the following areas:

- Implementing new or expanding existing literacy programs
- Purchasing new technology or equipment to support literacy initiatives
- Purchasing books, materials or software for literacy programs



PLAYAWAY

THE ALL-IN-ONE AUDIOBOOK

The best audiobooks for everyone.

Playaway is a pre-loaded audiobook device for kids, young adults, and adults. With 30+ hours of listening time, our catalog features 30,000+ titles including bestsellers, fiction, non-fiction, diverse stories, Spanish, and more. Give library patrons and students the freedom to take audiobooks everywhere.

CHICKASHA

Meeting Type: Council Agenda 9-15-2025

Meeting Date: 9/15/2025

Department: City Clerk

Agenda Item No. 4.d.

AGENDA ITEM: Approve the request from the Chickasha High School Student Council to conduct their annual homecoming parade on Friday, October 3, 2025.

I. BACKGROUND/DESCRIPTION:

A request has been received from the Chickasha High School Council for permission to conduct their annual homecoming parade on Friday, October 3, 2025, at 4:00 p.m.

They are requesting police escort. They are also requesting permission to have temporary barricades on designated streets during the parade.

An Indemnification Agreement will be prepared and a Certificate of Liability Insurance will be required.

II. RECOMMENDED ACTION:

Approve the request from the Chickasha High School Student Council to conduct their annual homecoming parade on Friday, October 3, 2025.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: September 15, 2025	(From)		

V. ATTACHMENTS:

- 20250908095456339

Susan McDaniel, CMC

From: Karlye Weber <karlye.weber@chickasha.k12.ok.us>
Sent: Thursday, September 4, 2025 8:13 PM
To: Susan McDaniel, CMC
Subject: Homecoming Parade 2025

Good evening,

I am this year's CHS Student Council sponsor and I have attached our request for our annual Homecoming parade. Please let me know whatever other information you need. I look forward to hearing from you.

Thank you,
Karlye Weber



Parade Request for Homecoming



September 4th, 2025

To Whom It May Concern,

On behalf of Chickasha High School, I am writing to formally request permission to hold our annual Homecoming Parade on Friday, October 3, 2025. This parade is a long-standing tradition that brings together our students, families, and the greater Chickasha community to celebrate school spirit and unity.

We are proposing the parade take place in the afternoon, with the start time of 4pm and route to be coordinated in consultation with the Chickasha Police Department and Public Works to ensure public safety and minimal disruption to traffic.

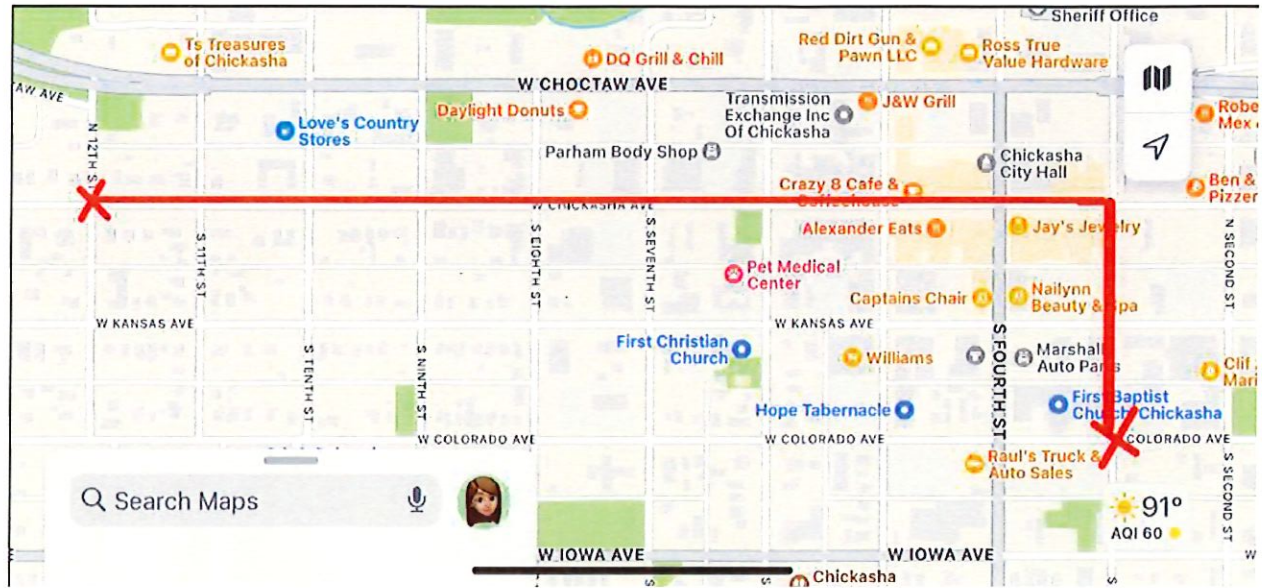
This year's homecoming theme is Disney (Be our guest to a Chickasha Victory), and we anticipate participation from our student organizations, marching band, athletic teams, and local community groups. We are committed to working closely with the city to secure any required permits, follow all regulations, and ensure a safe and enjoyable event for all involved.

We would greatly appreciate your support and permission to proceed with planning. If needed, we are more than happy to present details or attend an upcoming city council meeting to answer questions and provide additional information.

Thank you for your time, consideration, and continued support of Chickasha Public School.

Sincerely,

Karlye Weber
CHS Student Council Advisor
karlye.weber@chickasha.k12.ok.us



CHICKASHA

Meeting Type: Council Agenda 9-15-2025

Meeting Date: 9/15/2025

Department: Parks and Rec

Agenda Item No. 4.e.

AGENDA ITEM: Authorize Staff to solicit bids for COC-2503 — Irrigation System Repairs — Chickasha Sports Complex.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Authorize Staff to solicit bids for COC-2503 — Irrigation System Repairs — Chickasha Sports Complex.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Spencer Winzenried, Parks & Rec Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: September 15, 2025	(From)		

V. ATTACHMENTS:

1. RFP COC-2503 Sprklr Repairs R1 FINAL 25.09.05



RFP COC-2503

**Chickasha Parks and Recreation Department
Irrigation System Repairs
Chickasha Sports Complex**

**CITY OF CHICKASHA
CHICKASHA, OKLAHOMA**

SPECIFICATIONS & BIDDING DOCUMENTS

Contract Administered by:

**Spencer Winzenried
Parks and Recreation Director
117 N. 4th Street
Chickasha, OK 73018
(405) 320-3320
spencer.winzenried@chickasha.org**

A handwritten signature in black ink, appearing to read "Spencer Winzenried", is written over a horizontal line.

Spencer Winzenried

9/5/25

Date

Request for Proposals – RFP COC-2503
Chickasha Parks and Recreation Department
Irrigation System Repairs
Chickasha Sports Complex

Advertise Date: **September 25, 2025**
October 2, 2025

The City of Chickasha, Chickasha, Oklahoma is accepting sealed proposals for Irrigation System Repairs at the Chickasha Sports Complex.

Bids shall be made in accordance with this Request for Proposals and the Bidding Documents.

Sealed proposals shall be addressed to Susan M. McDaniel, City Clerk, City of Chickasha, 117 North 4th Street, Chickasha, Oklahoma 73018, and shall be labeled “RFP COC-2503, DO NOT OPEN” and “Irrigation System Repairs.” Proposals shall be submitted no later than 1:30 p.m. local time on **October 17, 2025**. It is the sole responsibility of the proponent to ensure that this proposal is actually in the City Hall of the City of Chickasha prior to the expiration of the time and date stated above. Bids will be opened the same date at 1:30 p.m. in the City Hall Conference Room, Second Floor – City Hall, 117 N. 4th Street, Chickasha, Oklahoma 73018.

The Issuing Office for the Bidding Documents is: City of Chickasha Parks and Recreation Department. Questions shall be emailed to Spencer Winzenried at spencer.winzenried@chickasha.org or by calling (405) 320-3320. Bidding Documents also may be examined at: City of Chickasha Website <http://www.chickasha.org/Bids.aspx>. Bid documents must be obtained by accessing the project on QUESTCDN.com, linked to the previously listed page.

Upon consideration of the proposals, the City of Chickasha reserves the right to accept or reject any and all proposals, to waive technicalities and to make any investigation deemed necessary concerning the proponent’s ability to provide the services as covered by the specifications, and to accept what in their judgment is the most advantageous proposal.

Due to the type of project this is, the contractor will be able to use sales tax and use tax exemptions on this project in accordance with Oklahoma Statutes.

Jim Crosby
Jim Crosby, City Manager

CERTIFICATION

I certify that the above “Request for Proposal” was posted on the bulletin board of City Hall, City of Chickasha, Oklahoma, on the _____ day of _____ 2025.
Susan M. McDaniel, CMC - City Clerk

INVITATION TO BID

MAIL SEALED BIDS TO:	PERSONAL OR COMMON CARRIER DELIVERY	
CHICKASHA CITY CLERK	CHICKASHA CITY CLERK	
117 NORTH 4TH STREET	117 NORTH 4TH STREET	
CHICKASHA, OKLAHOMA 73018	CHICKASHA, OKLAHOMA 73018	

DATE BID TYPED: 08/30/2025	BID NO: COC-2503	TITLE: Irrigation System Repairs Chickasha Sports Complex	
NO BIDS WILL BE ACCEPTED AFTER: October 17, 2025 @ 1:30 p.m.		CONTRACT PERIOD	
VENDORS NAME:		REASON FOR NO BID:	
MAILING ADDRESS:			
CITY:	STATE:	ZIP:	TERMS:
AREA CODE:	TELEPHONE NO.	FAX NO.	DELIVERY:
E-MAIL ADDRESS			FEDERAL EMPLOYER IDENTIFICATION NO. OR SOCIAL SECURITY NO.

NON-COLLUSION AFFIDAVIT

(This bid is invalid if BOTH Affidavits are not signed and notarized)

STATE OF _____, COUNTY OF _____,

_____ of lawful age, being first duly sworn on oath, says that 1. (s)he is the duly authorized agent of the above bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and city officials or employees, as well as facts pertaining to the giving or offering of things of value to city personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached. 2. (s)he is fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and 3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party:

- to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,
- to any collusion with any city official or employee as to quantity, quality or price in the prospective contract, nor
- in any discussions between bidders and any city official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Bidder

Subscribed and sworn to before me this _____ day of _____, 20____

Notary

My Commission Expires:

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED!

BUSINESS RELATION AFFIDAVIT

(This bid is invalid if BOTH Affidavits are not signed and notarized)

STATE OF _____, COUNTY OF _____,

_____ of lawful age, being first duly sworn on oath, says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any relationship presently in effect or which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

(If none of the business relationships herein above mentioned exist; Affiant should so state).

Bidder

Subscribed and sworn to before me this _____ day of _____, 20____

Notary

My Commission Expires:

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED!

SEALED BIDS: All sheets bid on and this form must be executed and submitted in a sealed envelope. (DO NOT INCLUDE MORE THAN ONE BID PER ENVELOPE). The face of the envelope shall contain, in addition to the mailing address, the words "SEALED BID" the date of the bid opening and the contract number. Bids submitted in Federal Express or other specialized delivery envelopes shall be enclosed in a separate envelope marked as indicated above. Bids not submitted in properly marked envelopes or on the attached bid form shall be rejected. In the case of "No Bid" the vendor shall return the "Invitation to Bid" with the "Reason for No Bid" properly filled in, to remain on the City of Chickasha's active vendor/contractor list

EXECUTION OF BID: Bid must contain an original signature of an authorized representative in the space provided. Bids must be typed or printed in ink. Use of erasable ink is not permitted. ALL CORRECTIONS MADE BY BIDDER TO HIS BID MUST BE INITIALED.

BID OPENING: It is bidder's responsibility to assure that his bid is delivered at the proper time and place of the bid opening. Bids which for any reason are not so delivered, will not be considered. Offers by telegram or telephone **are not acceptable.** **NOTE:** Bid files may be examined during normal working hours by appointment. Bid tabulations WILL NOT be provided by telephone.

MISTAKES: Bidders are expected to examine the specifications, delivery schedule, bid prices and all instructions pertaining to supplies and services. Failure to do so will be at bidder's risk. In case of mistake in extension, the unit price will govern.

INVOICING AND PAYMENT: The vendor shall be paid upon submission of proper certified invoices to the City of Chickasha at the prices stipulated on the contract. Invoices shall contain the contract number and purchase order number. Failure to follow these instructions may result in delay of processing invoices for payment.

WAIVER: City of Chickasha reserves the right to waive any general provision, special provision or minor specification deviation when considered to be in the best interest of the City of Chickasha.

Any bid received by the awarding public agency or an officer or employee thereof, more than ninety-six (96) hours excluding Saturdays, Sundays and holidays before the time set for the opening of bids, or any bid so received after the time set for opening of bids, shall not be considered by the awarding public agency and shall be returned unopened to the bidder submitting same.

Bid Proposal

BID SCHEDULE

PAY ITEM	PAY ITEM DESCRIPTION	UNITS	EST QTY	UNIT PRICE	TOTAL PRICE
1	SYSTEM EVALUATION	LS	1	\$	\$
2	IRRIGATION HEAD REPLACEMENT	EA	40	\$	\$
3	IRRIGATION VALVE REPLACEMENT	EA	40	\$	\$
4	INCIDENTALS	LS	1	\$	\$

TOTAL BID (NUMBERS) \$ _____

TOTAL BID (WORDS) _____

I/We, the undersigned propose to provide, construct and install COC-2503 Irrigation System Repairs, in Chickasha, Ok meeting or exceeding specifications as described herein:

Bidder: _____ By: _____
Name of Company *Signature & Title*

Mailing Address: _____

Phone No Fax No Email

SUBSCRIBED AND SWORN TO BEFORE ME THIS ____ DAY OF ____ 20____.

MY COMMISSION EXPIRES:

NOTARY PUBLIC

Date: _____

6. Projects Now Under Contract:

Description and Location	Construction Cost	% Comp.	Estimated Comp. Date

7. Projects similar to this project completed during the last five years:

Owner	Project Description	Cost

8. Bonding Capacity:

- a. Maximum bonding Capacity \$ _____
- b. Amount obligated for current work \$ _____
- c. Net capacity available for new work \$ _____

9. Bonds written by:

Company _____ Name	Agent _____ Name
_____	_____
Address	Address

10. Banking Connections:

11. Condensed Financial Data:

Current Assets: \$ _____

Current Liabilities: \$ _____

Present Net Worth: \$ _____

12. References:

NOTE: The Owner reserves the right to rely on the information provided herein by the named Bidder to make necessary investigations regarding the responsibility of the Bidder and to determine the responsibility of the Bidder. The Owner shall have sole authority to determine the responsibility of the Bidder.

Signature

GENERAL PROVISIONS

1. Definitions

- A. “City” means the City of Chickasha or the Chickasha Municipal Authority.
- B. “Owner” means the City of Chickasha or the Chickasha Municipal Authority.
- C. “Acquisition” means items, products, materials, supplies, services, and equipment the City acquires by purchase, lease purchase, or rental.
- D. “Bid” means an offer in the form of a bid, proposal, or quote a bidder submits in response to a solicitation;
- E. “Bidder” means an individual or business entity that submits a bid in response to a solicitation;
- F. “Solicitation” means a request or invitation by the City for a supplier to submit a priced offer to sell acquisitions to the City. A solicitation may be an invitation to bid, request for proposal, or a request for quotation; and
- G. “Supplier” or “Vendor” means an individual or business entity that sells or desires to sell acquisitions to the City.

2. Submission

Sealed bids will be received by the City of Chickasha for furnishing equipment, materials, and supplies and incidental items necessary to perform the work as outlined in these specifications. Work will include Irrigation System Repairs at the Chickasha Sports Complex, in Chickasha, Oklahoma 73018. Copies of all bid documents are available for inspection in the Office of the City Clerk. Bids are to be submitted to the City Clerk, City of Chickasha, 117 North 4th Street, Chickasha, OK 73018, no later than the date and time indicated on the BID FORM. Submission of a Bid shall constitute an agreement on the part of the Bidder to all terms and conditions contained therein.

Bids received by the City after the response due date and time shall be deemed non-responsive and shall NOT be considered for any resultant award.

3. Insurance and Bonds

The policies of insurance shall be executed by an insurance or indemnity carrier authorized to do business in the State of Oklahoma and shall in all respects conform to the requirement of Governmental Tort Claims Act, Title 51 Oklahoma Statutes Sections 151 et seq. With liability limits to be no less than the amount specified therein and with the City of Chickasha to be additional insured on all such required Fires of insurance.

The successful Bidder will be required to execute the agreement and provide all necessary bonds and insurance within ten (10) calendar days from the date the Notice of Award is delivered to the Bidder.

The following bonds are required for this project per Oklahoma Statutes, except as noted:

- A. Bid Bond
- B. Performance Bond
- C. Maintenance Bond – required regardless of contract amount.
- D. Statutory Bond

The following insurance documents are required for this project:

- A. General Liability
- B. Workers' Comp per Oklahoma Statutes.
- C. Auto Liability

The City shall be named as an additional insured.

4. Rejection of Bids

The city reserves the right to reject any and all bids, and any bids that do not comply with the requirements and specifications of the solicitation. A bid may be rejected when the bidder imposes terms or conditions that would modify requirements of the solicitation or limit the bidder's liability to the city.

5. Award of Contract

One contract will be awarded to the lowest and best bidder unless the solicitation specifies that the best value criteria is being used.

Only properly completed bids will be considered. A completed Bid shall include the following:

- A. A fully completed "Bid Form".
- B. A completed and Notarized "Non-Collusion Affidavit", "Business Relation Affidavit".
- C. A Certified, Cashier's Check or Bid Bond made payable to the City of Chickasha in an amount of Five percent (5%) of the total amount of the bid submitted if the total bid price exceeds \$100,000.00.

Any addenda issued to these specifications, if any, shall be considered part of the specifications, subject to ratification by the City of Chickasha at the time of awarding a contract for this project.

BID OPENING

Sealed bids shall be opened by the City Clerk in the City Hall Conference Room at City Hall, 117 N. 4th, Chickasha, Oklahoma 73018 on the 24th day of October 2025 at 1:30 o'clock p.m. local time.

PRE BID MEETING

No pre-bid meeting will be held. However, all bidders shall inspect the sites subject of this RFP prior to submitting a bid. Inspections of the irrigation system can be scheduled by calling Spencer Winzenried at (405) 320-3320.

City of Chickasha
Chickasha Parks and Recreation Department
Irrigation System Repairs
Chickasha Sports Complex

INSTRUCTIONS TO BIDDERS

1. Bid documents shall be obtained from QUESTCDN.com. Bid documents, plans, and specifications may be examined at the City Clerk's Office, 117 N. 4th Street, Chickasha, Oklahoma 73018.
2. Any bid in excess of \$100,000 shall be accompanied by cashier's check or a certified check on a solvent bank in Oklahoma or a bid bond in the amount of five percent (5%) of the bid shall accompany the proposal of each bidder. The check or bond shall be made payable to the Owner. All checks or bonds will be returned to unsuccessful bidders. This check or bond shall be as a guarantee of contractor's ability to perform the contract bid upon, and that he will enter into a written contract with the Owner to perform said work and/or furnish said materials in accordance with said specifications and furnish the required bonds within ten (10) business days after the acceptance of his bid. No bidder may withdraw his bid for a period of sixty (60) days after the closing date for the receipt of bids.
3. In accordance with Oklahoma statutes, any bid must be accompanied by a Non-Collusion Affidavit and a Business Relations Affidavit. All bidders shall use the enclosed forms to satisfy this requirement.
4. Any bids received after the closing time will be returned unopened. Minority and small business owners are encouraged to submit proposals.
5. Any project with a total contract price exceeding \$100,000 requires issuance of a Performance Bond and a Statutory Payment Bond in the amount of 100% of the contract price each with a Corporate Surety licensed in Oklahoma and approved by the Owner will be required for the faithful performance of the contract. The bidder shall state in the proposal the name and address of the Surety or Sureties who will sign these bonds in case the contract is awarded to him. Copies of required bond forms are included in the bid packet.
6. A Maintenance Bond in the amount of 100% of the contract price each with a Corporate Surety licensed in Oklahoma and approved by the Owner will be required. A Maintenance Bond is required regardless of contract price.
7. This project shall be completed by February 28, 2026. All work shall be completed within 60 calendar days after starting work. If the project is not completed within the required time, \$500.00 per day liquidated damages shall be assessed for all calendar days thereafter. These damages may be deducted from progressive payments or the final payment.
8. All bidders shall submit the following items to constitute a responsive bid:
 - a. Completed Bid Proposal form and Bid Schedule
 - b. Non-Collusion Affidavit
 - c. Business Relationships Affidavit
 - d. Bid Surety (Bid Bond, cashier's check or certified check) if applicable
 - e. Bidder's Qualifications Statement

**City of Chickasha
Irrigation System Repairs
Chickasha Sports Complex**

SPECIFICATIONS

1. GENERAL CONDITIONS

- 1.1. Proposal is to perform Irrigation System Repairs as described below at the Chickasha Sports Complex in Chickasha, Oklahoma.
- 1.2. Successful bidder (Contractor) will be acting as an authorized agent of the City of Chickasha for Construction of the Irrigation System Repairs and shall be authorized to access the property to complete the work. The Contractor(s) will be issued a purchase order in the awarded amount of quotation. This will serve as a notice to proceed.
- 1.3. Scope of Work – Irrigation System Repairs as described below at the Chickasha Sports Complex in Chickasha, Oklahoma.
- 1.4. Quoted prices shall remain valid for not less than 60-days.
- 1.5. The prices bid shall be for completed work as specified herein.
- 1.6. The City of Chickasha reserves the right to reject any and all bids.
- 1.7. The Owner reserves the right to consider alternate proposals submitted in writing from responsive bidders.
- 1.8. Contractor shall be responsible for Quality Control of all products and the work.
- 1.9. The work shall proceed continuously from Notice to Proceed until Final Completion.
- 1.10. Contractor shall perform all work consistent OSHA regulations and requirements.
- 1.11. The contractor shall comply with the codes and ordinances of the City of Chickasha and all applicable laws, codes and regulations of the State of Oklahoma.
- 1.12. Contractor shall participate in a pre-work conference with the Owner before beginning work.
- 1.13. All work shall comply with the applicable Rules, Codes and Standards listed in these Specifications, and all Federal, State and Local codes and ordinances, as well as any other authorities that may have lawful jurisdiction pertaining to the work specified. None of the terms or provisions of this specification shall be construed as waiving any of the rules, regulations or requirements of these authorities. The contractor shall procure all necessary permits or licenses to carry out his work.
- 1.14. Purchases of materials for this project shall be exempt from Sales taxes and use taxes as provided for by State law.
- 1.15. General working hours for this project will be from 7:30 a.m. to 4:30 p.m. Monday through Friday, excluding holidays. Work during other hours shall only be done by mutual agreement with City staff.
- 1.16. The Contractor, by signing the bid proposal form herein, hereby represents that it shall hold the City of Chickasha, Chickasha, Oklahoma, its employees or agents, harmless from any liability resulting from property damages and/or personal injuries that occur during, or as a result of, the work.

- 1.17. Contractor must keep the Parks and Recreation Director or designee advised at all times of status of the project. Default in performance or failure to meet specifications authorizes the City to withhold payment and cancel the work.
- 1.18. All materials shall be new and shall be of standard production as offered by the manufacturer, unless otherwise approved by the Owner.
- 1.19. All costs in connection with the work, including furnishing of materials, supplies and appurtenances, providing all equipment and tools, and performing all necessary labor to fully complete the work, shall be included in the unit price named in the proposal.
- 1.20. Invoices for completed work may be submitted no more often than once per month.
- 1.21. Any damage caused by the Contractor to any structures, roadway surfaces, driveways, signs and slopes shall be repaired at the Contractor's expense to the satisfaction of the Owner's Representative.

2. SEQUENCE OF CONSTRUCTION

- 2.1. Contractor shall provide written notice to the City of Chickasha two weeks in advance of starting work.
- 2.2. All work shall be complete by February 28, 2025. All work shall be completed within 45 calendar days after starting work.
- 2.3. OWNER and CONTRACTOR recognize that time is of the essence of this agreement and that OWNER will suffer financial loss if the work is not substantially complete within the time specified in 2.2 above, plus any extensions thereof allowed. They also recognize the delays, expense and difficulties involved in proving, in a legal or arbitration proceeding, the actual loss suffered by OWNER if the work is not substantially completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER Five Hundred Dollars (\$500.00) for each day that expires after the time specified in paragraph 2.2 above for substantial completion until the work is substantially complete. Said liquidated damages, if any, may be deducted from progressive or final payments due the CONTRACTOR.

3. TECHNICAL REQUIREMENTS

3.1. GENERAL

- 3.1.1. City of Chickasha Standards and Specifications shall govern the technical provisions, except as noted below.
- 3.1.2. Contractor shall verify dimensions in the field before ordering materials.
- 3.1.3. Irrigation System Repairs shall be made at the existing irrigation system located at the Chickasha Sports Complex.

3.2. SUBMITTALS

- 3.2.1. Before commencing work, the contractor shall submit for approval one portable document format (pdf) copy of materials submittals for review and acceptance by the Owner prior to ordering materials. The contractor shall commence no work nor purchase any materials prior to the approval of the submittals except at the contractor's risk. Approval of the submittals by the owner shall

not be a waiver of any of the performance criteria required at the final inspection.

3.3.SPECIFIC REQUIREMENTS

- 3.3.1. All work shall be completed to restore the irrigation system to full as-designed function, as much as practicable.
- 3.3.2. New parts shall match existing parts brand, size and function as much as practicable.
- 3.3.3. All parts shall be installed in accordance with manufacturer's recommendations.
- 3.3.3.1. Pay Item 1 SYSTEM EVALUATION shall consist of evaluating the existing system to determine the actual quantity of irrigation system heads and valves to be replaced. Operation of the system for evaluation shall be coordinated with the Director of Parks and Recreation Department, or designee.
- 3.3.3.2. Pay Item 2 IRRIGATION HEAD REPLACEMENT shall consist of providing and installing Hunter brand I-20 and I-25 stainless steel irrigation heads or approved equivalent. Payment will be made for the actual number of units replaced up to plan quantity.
- 3.3.3.3. Pay Item 3 IRRIGATION VALVE REPLACEMENT shall consist of providing and installing Hunter brand irrigation valves or approved equivalent. Payment will be made for the actual number of units replaced up to plan quantity.
- 3.3.3.4. Pay Item 4 Incidentals shall consist of any and all work necessary to complete the work not otherwise specified herein.

END OF SPECIFICATIONS

INVOICE AFFIDAVIT

Any invoice submitted to the City of Chickasha for more than \$ 25,000.00 shall have a copy of this statement attached before payment will be made.

STATE OF _____)
) S.S.
COUNTY OF _____)

The undersigned _____, of lawful age being
(Contractor, Supplier or Engineer)
first duly sworn, on oath says that this invoice or claim is true and correct.

Affidavit further states that the _____ as shown
(work services or materials)
by this invoice or claim have been _____ in accordance
(completed or supplied)
with the plans, specifications, orders or request furnished the affidavit. Affiant further states that he/she has made no payment directly or indirectly to any elected official, officer or employee of the State of Oklahoma, any County or Local Subdivision of the State, of money or any other thing of value to obtain payment.

(Contractor, Supplier or Engineer)

Subscribed and sworn to me before this _____ day of _____ 20____.

Notary _____

My commission expires: _____

AGREEMENT
(CONTRACT)
City of Chickasha
Irrigation System Repairs

THIS AGREEMENT is dated as of the ____day of _____, in the year of 20__, by and between the CITY OF CHICKASHA, hereinafter referred to as OWNER, and _____ hereinafter referred to as CONTRACTOR.

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1. WORK

CONTRACTOR shall complete all work as specified or indicated in the contract documents. The work is generally described as follows:

COC-2503 IRRIGATION SYSTEM REPAIRS

ARTICLE 2. CONTRACT TIME

2.1 The work will be completed by February 28, 2026. The work will be completed within 45 calendar days after starting work.

2.2 Liquidated Damages. OWNER and CONTRACTOR recognize that time is of the essence of this agreement and that OWNER will suffer financial loss if the work is not substantially complete within the time specified in 2.1 above, plus any extensions thereof allowed. They also recognize the delays, expense and difficulties involved in proving, in a legal or arbitration proceeding, the actual loss suffered by OWNER if the work is not substantially completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER Five Hundred Dollars (\$500.00) for each day that expires after the time specified in paragraph 2.1 for substantial completion until the work is substantially complete.

ARTICLE 3. CONTRACT PRICE

3.1 OWNER shall pay CONTRACTOR for performance of the work in accordance with the contract documents in current funds as follows:

_____ Dollars.
(\$ _____)

ARTICLE 4. PAYMENT PROCEDURES

4.1 CONTRACTOR may submit an invoice or application for payment on a monthly basis at any time prior to completion of the work. All payments made by the Owner are subject to procedures established by the Owner to authorize payment at its regularly scheduled meetings. The Owner regularly scheduled meetings are held on the 1st and 3rd Monday of each month. Invoice or application for payment must be received in the City Administrator's office no less

than fifteen (15) business days prior to the regular meeting at which authorization for payment is to be requested.

4.2 Final Payment. Upon final completion and acceptance of the work, including all submittals, OWNER shall pay the remainder of the contract price, subject to the procedures noted in paragraph 4.1 above.

ARTICLE 5. CONTRACTOR'S REPRESENTATIONS

In order to induce OWNER to enter into this agreement, CONTRACTOR makes the following representations:

5.1 CONTRACTOR has familiarized himself with the nature and extent of the contract documents, and the written resolution thereof by the Owner is acceptable to CONTRACTOR.

5.2 CONTRACTOR has given the Owner written notice of all conflicts, errors, discrepancies or omissions that he has discovered in the contract documents, and the written resolution thereof by the Owner is acceptable to CONTRACTOR.

ARTICLE 6. CONTRACT DOCUMENTS

The contract documents which comprise the entire agreement between OWNER and CONTRACTOR are attached to this agreement, made a part hereof, and consists of the following:

6.1 This agreement (pages 1 to____inclusive).

6.2 Exhibits to this agreement (pages ____to____inclusive).

6.3 Performance and other bonds, consisting of _____pages.

6.4 Notice of Award.

6.5 Specifications bearing the title: **COC-2503 IRRIGATION SYSTEM REPAIRS**

6.6 Addenda numbers____to____, inclusive.

6.7 CONTRACTOR'S bid (pages 1 to _____, inclusive).

6.8 Documentation submitted by CONTRACTOR prior to Notice of Award (pages ____to____ inclusive).

6.9 Any Modifications, including change orders, duly delivered after execution of agreement.

There are no contract documents other than those listed above in Article 6.

The contract documents may only be altered, amended, or repealed by written and approved change order.

ARTICLE 7. MISCELLANEOUS

7.1 No assignment by a party hereto of any rights under or interests in the contract documents will be binding on another party hereto without written consent of the party sought to be bound; and specifically but without limitations, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment. No assignment will release or discharge the assignor from any duty or responsibility under the contract documents.

7.2 OWNER and CONTRACTOR each binds himself, his partners, successors, assigns, and legal representatives to the other party hereto, his partners, successors, assigns, and legal representatives in respect to all covenants, agreements and obligations contained in the contract documents.

IN WITNESS WHEREOF, the parties hereto have signed this agreement in duplicate. One counterpart has been delivered to OWNER and CONTRACTOR. All portions of the contract documents have been signed or identified by OWNER and CONTRACTOR.

This agreement will be effective the _____ day of _____ 20____.

OWNER:
CITY OF CHICKASHA

CONTRACTOR:

By: _____
Mayor

By: _____
Signature & Title

CORPORATE SEAL
Attest:

CORPORATE SEAL
Attest:

By: _____

By: _____

ADDRESS FOR GIVING NOTICES:

ADDRESS FOR GIVING NOTICES:

City of Chickasha

ATTN: City Manager

117 North 4th Street

Chickasha, OK 73018

Phone: 405-222-6080

Phone: _____

Fax: 405-222-6084

Fax: _____

Jim.crosby@chickasha.org

Email: _____

STATUTORY BOND

KNOWN ALL MEN BY THESE PRESENT:

That we, _____, as Principal, and,
_____, as Surety, are held
and firmly bound unto the City of Chickasha, a Municipal Corporation in the State of Oklahoma in
the sum of

DOLLARS (\$_____), for the payment of which, well and truly to be made, we and
each of us, bind ourselves, and its successors and assigns, jointly and severally, firmly by these
presents.

Dated this _____ day of _____, 20_____.

The conditions of this obligation are such, that whereas, the above Bonded Principal
_____ is the lowest and best bidder
for the making of the following city work and improvements: Irrigation System Repairs and
has entered into a certain written contract with the City of Chickasha on the _____ day of
_____, 20_____, for the erection and construction of said work and
improvement, in exact accordance with the bid of said Principal, and according to certain
plans and specifications heretofore made, adopted and placed on file in the office of the
Purchasing Agent of the City of Chickasha.

NOW. THEREFORE, if said Principal shall fail or neglect to pay all indebtedness incurred
by said Principal for the Principal's subcontractors and all suppliers of labor, material, rental
of machinery or equipment, and or repair of and parts for equipment the contract requires the
Principal to furnish in accordance with the terms and conditions of Contract No. COC-2503
by and between City of Chickasha and the Principal, and in accordance with the Prevailing
Wage Scale promulgated by the Commission of Labor and on file in the office of the
Oklahoma Secretary of State pursuant to of 40 O.S. 2001 196.1 - 196:12; within thirty (30)
days after the same becomes due and payable, the person, firm or corporation entitled thereto
may sue and recover on this bond, the amount so due and unpaid.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, for the obligations of the Bond.

IN WITNESS WHEREOF, the said Principal has caused these present to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers, and the said Surety has caused these present to be executed in its name and its corporate seal to be affixed by its attorney-in-fact, duly authorized so to do, the day and year first above written.

ATTEST:

Company/Contractor

Secretary/Witness

By: _____
Principal

Surety

By: _____
Attorney In Fact

Approved by the City of Chickasha this ____ day of _____, 20____.

ATTEST:

CITY OF CHICKASHA

City Clerk

By: _____
Mayor

(Affix Corporate Seal to attested signature)

MAINTENANCE BOND

KNOWN ALL MEN BY THESE PRESENT:

That we, _____, as Principal, and _____, as Surety, are held and firmly bound unto the City of Chickasha, a Municipal Corporation in the State of Oklahoma, in full and just sum of _____ DOLLARS (\$ _____), such sum being equal to the contract amount, for a period of one (1) year such not being less than 100% of the contract price, for the payment of which, well and truly to be made, we and each of us, bind ourselves, and its successors and assigns, jointly and severally, firmly by these presents.

Dated this _____ day of _____, 20_____.

The conditions of this obligation are such, that whereas, said Principal, has a certain contract between _____ and the City of Chickasha, dated the _____ day of _____, 20_____, agree to construct in the City of Chickasha: Irrigation System Repairs all in compliance with the plans and specifications therefore, made a part of said Contract and on file in the office of the Purchasing Agent of the City of Chickasha; and to maintain the said improvement in the amounts set forth above against failure due to workmanship or materials for a period of one (1) year from the date of acceptance of the project by the City of Chickasha.

NOW. THEREFORE, if said Principal shall pay or cause to be paid to the City all damage, loss, and expense which may result by reason of defective materials and/or workmanship in connection with said work, occurring within a period of one (1) year for all projects and for the construction of roads, streets, highways, and utilities from and after acceptance of said project by the Municipality; and if Principal shall pay or cause to be paid all labor and materials, including the prime contractor and all subcontractors; and if Principal shall save and hold the Municipality harmless from all damages, loss, and expense occasioned by or resulting from any failure whatsoever of said Principal, then this obligation shall be null and void; to be and remain in full force and effect.

It is further agreed that if the said Principal or Surety herein shall fail to maintain said improvements against any failure due to defective workmanship and/or materials for period of one (1) year and at any time repairs shall be necessary that the cost of making repairs shall be determined by the City of Chickasha, or some person or persons designated by them to ascertain the same, and if, upon thirty (30) days notice, the said amount ascertained shall not be paid by the Principal or Surety herein, or if the necessary repairs are not made, that said amount shall become due upon the expiration of thirty (30) days and suit may be maintained to recover the

amount so determined in any Court of competent jurisdiction. And that the amount so determined shall be conclusive upon the parties as to the amount due on this bond for the repair or repairs included therein, and that the cost of all repairs shall be so determined from time to time during the life of this bond as the condition of the improvements may require.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, for the obligations of this Bond.

IN WITNESS WHEREOF, the said Principal has caused these present to be executed in its name and its corporate seal to be hereunto affixed by its attorney-in-fact, duly authorized so to do, officers, the day and year first above written.

ATTEST:

Company/Contractor

Secretary/Witness

By: _____
Principal

Surety

By: _____
Attorney In Fact

Approved by the City of Chickasha this ____ day of _____, 20____.

ATTEST:

CITY OF CHICKASHA

City Clerk

By: _____
Mayor

(Affix Corporate Seal to attested signature)

PERFORMANCE BOND

KNOWN ALL MEN BY THESE PRESENT:

That we, _____, as Principal, and _____, as Surety, are held and firmly bound unto the City of Chickasha, a Municipal Corporation in the State of Oklahoma, in the sum of _____ DOLLARS (\$ _____), for the payment of which, well and truly to be made, we and each of us, bind ourselves, and its successors and assigns, jointly and severally, firmly by these presents.

Dated this _____ day of _____, 20_____.

The conditions of this obligation are such, that whereas, said Principal is the lowest and best bidder for the making of the following city work and improvements: Irrigation System Repairs and has entered into a certain written contract with the City of Chickasha on the _____ day of _____, 20_____, for the erection and construction of said work and improvement, all in exact compliance with the plans and specifications heretofore made a part of said contract and on file in the office of the Purchasing Agent of the City of Chickasha, and said contract is hereby made a part and parcel of this bond as if literally written herein.

NOW, THEREFORE, if the said Principal shall fully and faithfully execute the work and perform said contract according to its terms conditions and covenants, and in exact accordance with the bid of said Principal, and according to certain plans and specifications heretofore, made, adopted and placed on file in the office of the Purchasing Agent of the City of Chickasha and in accordance with the Prevailing Wage Scale promulgated by the Commissioner of Labor and on file in the Office of the Secretary of State pursuant to the provision of 40 O.S. 2001, Sections 196.1 – 196.12; as set out in the specifications herein; and shall promptly pay or cause to be paid, all indebtedness incurred by said Principal for the Principal's subcontractors and all suppliers of labor, material, rental of machinery or equipment, and or repair of and parts for equipment the contract requires the Principal to furnish; and shall protect and save harmless the said Municipality and all interested property owners against all claims, demands, causes of action, losses or damage, and expense to life or property suffered or sustained by any person, firm or corporation by reason of negligence of the contractor or his or its agents, servants, or employees in the construction of said work, or by or in consequence of any improper execution of the work or act of omission or use of inferior materials by said contractor, or his or its agents, servants, or employees; and shall protect and save the Municipality harmless from all

suits and claims of infringement of alleged infringement of patent rights or processes, then this obligation shall be void. Otherwise, this obligation shall remain in full force and effect.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, for the obligations of the Bond.

IN WITNESS WHEREOF, the said Principal has caused these present to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers, and the said Surety has caused these present to be executed in its name and its corporate seal to be affixed by its attorney-in-fact, duly authorized so to do, the day and year first above written.

ATTEST:

Company/Contractor

Secretary/Witness

By: _____
Principal

Surety

By: _____
Attorney In Fact

Approved by the City of Chickasha this ____ day of _____, 20____.

ATTEST:

CITY OF CHICKASHA

City Clerk

By: _____
Mayor

(Affix Corporate Seal to attested signature)

CHICKASHA

Meeting Type: Council Agenda 9-15-2025

Meeting Date: 9/15/2025

Department: Public Works

Agenda Item No. 4.f.

AGENDA ITEM: Authorize Staff to solicit bids for COC-2504 — Traffic Signal Modifications — US Highway 81 at Country Club Road and Almar Drive.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Authorize Staff to solicit bids for COC-2504 — Traffic Signal Modifications — US Highway 81 at Country Club Road and Almar Drive.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Omar Fierro, Public Works Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: September 15, 2025	(From)		

V. ATTACHMENTS:

- 20250909120533937
- RFP COC-2504 Traffic Signal Mods FINAL 25.09.05

Agenda Memo:**To:** City Council**From:** Omar Fierro, Director of Public Works**Date:** [9-15-2025]**Subject:** Replacement of Outdated Traffic Signal System – Country Club Road and Almar Drive on U.S 81**Background:**

The existing traffic signal system at the intersection of Country Club Road and Almar Drive along U.S 81 has reached the end of its useful service life. The equipment is outdated, inefficient, and increasingly costly to maintain. Frequent malfunctions and repair needs have resulted in both safety concerns and operational inefficiencies.

Discussion:

As part of the City's comprehensive 5-year traffic signal modernization program, staff recommend prioritizing the replacement of the signal lights system at Country Club Road and Almar Drive along U.S 81 as the first phase of the project. This replacement will include installation of new radar equipment to replace the old camera system.

Modernizing this intersection will:

- Improve safety for motorists.
- Reduce long-term maintenance costs.
- Enhance traffic flow and operational reliability.
- Aligning with the City's strategic infrastructure improvement goals.

Fiscal Impact:

[Funding for this project has already been budgeted and will cover all engineering fees, equipment and labor.]

Recommendation:

Staff respectfully requests Councils approval to begin the replacement of the outdated traffic signal at Country Club Road and Almar Drive along US 81, initiating the first phase of the City's 5-year traffic signal improvement project.

Sincerely, Director of Public Works: Omar Fierro



RFP COC-2504
Chickasha Public Works Department
Traffic Signal Modifications
US Highway 81 at
Country Club Road and Almar Drive

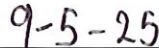
CITY OF CHICKASHA
CHICKASHA, OKLAHOMA

SPECIFICATIONS & BIDDING DOCUMENTS

Contract Administered by:

Omar Fierro
Public Works Director
117 N. 4th Street
Chickasha, OK 73018
(405) 222-6080
omar.fierro@chickasha.org


Omar Fierro


Date

Request for Proposals – RFP COC-2504
Chickasha Public Works Department
Traffic Signal Modifications
US Highway 81 at
Country Club Road and Almar Drive

Advertise Date: **September 25, 2025**
 October 2, 2025

The City of Chickasha, Chickasha, Oklahoma is accepting sealed proposals for Traffic Signal Modifications US Highway 81 at Country Club Road and Almar Drive.

Bids shall be made in accordance with this Request for Proposals and the Bidding Documents.

Sealed proposals shall be addressed to Susan M. McDaniel, City Clerk, City of Chickasha, 117 North 4th Street, Chickasha, Oklahoma 73018, and shall be labeled “RFP COC-2504, DO NOT OPEN” and “Traffic Signal Modifications.” Proposals shall be submitted no later than 1:30 p.m. local time on **October 17, 2025**. It is the sole responsibility of the proponent to ensure that this proposal is actually in the City Hall of the City of Chickasha prior to the expiration of the time and date stated above. Bids will be opened the same date at 1:30 p.m. in the City Hall Conference Room, Second Floor – City Hall, 117 N. 4th Street, Chickasha, Oklahoma 73018.

The Issuing Office for the Bidding Documents is: City of Chickasha Public Works Department. Questions shall be emailed to Omar Fierro at omar.fierro@chickasha.org or by calling (405) 222-6080. Bidding Documents also may be examined at: City of Chickasha Website <http://www.chickasha.org/Bids.aspx>. Bid documents must be obtained by accessing the project on QUESTCDN.com, linked to the previously listed page.

Upon consideration of the proposals, the City of Chickasha reserves the right to accept or reject any and all proposals, to waive technicalities and to make any investigation deemed necessary concerning the proponent’s ability to provide the services as covered by the specifications, and to accept what in their judgment is the most advantageous proposal.

Due to the type of project this is, the contractor will be able to use sales tax and use tax exemptions on this project in accordance with Oklahoma Statutes.

Jim Crosby
Jim Crosby, City Manager

C E R T I F I C A T I O N

I certify that the above “Request for Proposal” was posted on the bulletin board of City Hall, City of Chickasha, Oklahoma, on the _____ day of _____ 2025.
Susan M. McDaniel, CMC - City Clerk

INVITATION TO BID

MAIL SEALED BIDS TO:	PERSONAL OR COMMON CARRIER DELIVERY	
CHICKASHA CITY CLERK	CHICKASHA CITY CLERK	
117 NORTH 4TH STREET	117 NORTH 4TH STREET	
CHICKASHA, OKLAHOMA 73018	CHICKASHA, OKLAHOMA 73018	

DATE BID TYPED: 08/30/2025	BID NO: COC-2504	TITLE: Traffic Signal Modifications US Highway 81 at Country Club Road and Almar Drive	
NO BIDS WILL BE ACCEPTED AFTER: October 17, 2025 @ 1:30 p.m.		CONTRACT PERIOD	
VENDORS NAME:		REASON FOR NO BID:	
MAILING ADDRESS:			
CITY:	STATE:	ZIP:	TERMS:
AREA CODE:	TELEPHONE NO.	FAX NO.	DELIVERY:
E-MAIL ADDRESS			FEDERAL EMPLOYER IDENTIFICATION NO. OR SOCIAL SECURITY NO.

NON-COLLUSION AFFIDAVIT

(This bid is invalid if BOTH Affidavits are not signed and notarized)

STATE OF _____, COUNTY OF _____,

_____ of lawful age, being first duly sworn on oath, says that 1. (s)he is the duly authorized agent of the above bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and city officials or employees, as well as facts pertaining to the giving or offering of things of value to city personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached. 2. (s)he is fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and 3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party:

- to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,
- to any collusion with any city official or employee as to quantity, quality or price in the prospective contract, nor
- in any discussions between bidders and any city official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Bidder

Subscribed and sworn to before me this _____ day of _____, 20____

Notary

My Commission Expires:

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED!

BUSINESS RELATION AFFIDAVIT

(This bid is invalid if BOTH Affidavits are not signed and notarized)

STATE OF _____, COUNTY OF _____,

_____ of lawful age, being first duly sworn on oath, says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any relationship presently in effect or which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

(If none of the business relationships herein above mentioned exist; Affiant should so state).

Bidder

Subscribed and sworn to before me this _____ day of _____, 20____

Notary

My Commission Expires:

THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED!

SEALED BIDS: All sheets bid on and this form must be executed and submitted in a sealed envelope. (DO NOT INCLUDE MORE THAN ONE BID PER ENVELOPE). The face of the envelope shall contain, in addition to the mailing address, the words "SEALED BID" the date of the bid opening and the contract number. Bids submitted in Federal Express or other specialized delivery envelopes shall be enclosed in a separate envelope marked as indicated above. Bids not submitted in properly marked envelopes or on the attached bid form shall be rejected. In the case of "No Bid" the vendor shall return the "Invitation to Bid" with the "Reason for No Bid" properly filled in, to remain on the City of Chickasha's active vendor/contractor list

EXECUTION OF BID: Bid must contain an original signature of an authorized representative in the space provided. Bids must be typed or printed in ink. Use of erasable ink is not permitted. ALL CORRECTIONS MADE BY BIDDER TO HIS BID MUST BE INITIALED.

BID OPENING: It is bidder's responsibility to assure that his bid is delivered at the proper time and place of the bid opening. Bids which for any reason are not so delivered, will not be considered. Offers by telegram or telephone **are not acceptable.** **NOTE:** Bid files may be examined during normal working hours by appointment. Bid tabulations WILL NOT be provided by telephone.

MISTAKES: Bidders are expected to examine the specifications, delivery schedule, bid prices and all instructions pertaining to supplies and services. Failure to do so will be at bidder's risk. In case of mistake in extension, the unit price will govern.

INVOICING AND PAYMENT: The vendor shall be paid upon submission of proper certified invoices to the City of Chickasha at the prices stipulated on the contract. Invoices shall contain the contract number and purchase order number. Failure to follow these instructions may result in delay of processing invoices for payment.

WAIVER: City of Chickasha reserves the right to waive any general provision, special provision or minor specification deviation when considered to be in the best interest of the City of Chickasha.

Any bid received by the awarding public agency or an officer or employee thereof, more than ninety-six (96) hours excluding Saturdays, Sundays and holidays before the time set for the opening of bids, or any bid so received after the time set for opening of bids, shall not be considered by the awarding public agency and shall be returned unopened to the bidder submitting same.

Bid Proposal

BID SCHEDULE

PAY ITEM	PAY ITEM DESCRIPTION	UNITS	EST QTY	UNIT PRICE	TOTAL PRICE
1	RADAR PRESENCE DETECTOR, INSTALLED	EA	8	\$	\$
2	CABINET INTERFACE, INSTALLED	EA	2	\$	\$
3	RADAR DETECTOR CABLE, INSTALLED	LS	2	\$	\$
4	CONTROL CABINET, INSTALLED	EA	2	\$	\$
5	INCIDENTALS	LS	1	\$	\$

TOTAL BID (NUMBERS) \$ _____

TOTAL BID (WORDS)

I/We, the undersigned propose to provide, construct and install COC-2504 Traffic Signal Modifications, in Chickasha, Ok meeting or exceeding specifications as described herein:

Bidder: _____ By: _____
Name of Company *Signature & Title*

Mailing Address: _____

_____ Phone No _____ Fax No _____ Email _____

SUBSCRIBED AND SWORN TO BEFORE ME THIS ____ DAY OF ____ 20____.

MY COMMISSION EXPIRES:

_____ NOTARY PUBLIC

Date: _____

6. Projects Now Under Contract:

Description and Location	Construction Cost	% Comp.	Estimated Comp. Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

7. Projects similar to this project completed during the last five years:

Owner	Project Description	Cost
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

8. Bonding Capacity:

- a. Maximum bonding Capacity \$ _____
- b. Amount obligated for current work \$ _____
- c. Net capacity available for new work \$ _____

9. Bonds written by:

Company _____	Agent _____
Name	Name
_____	_____
Address	Address

10. Banking Connections:

11. Condensed Financial Data:

Current Assets: \$ _____

Current Liabilities: \$ _____

Present Net Worth: \$ _____

12. References:

NOTE: The Owner reserves the right to rely on the information provided herein by the named Bidder to make necessary investigations regarding the responsibility of the Bidder and to determine the responsibility of the Bidder. The Owner shall have sole authority to determine the responsibility of the Bidder.

Signature

GENERAL PROVISIONS

1. Definitions

- A. “City” means the City of Chickasha or the Chickasha Municipal Authority.
- B. “Owner” means the City of Chickasha or the Chickasha Municipal Authority.
- C. “Acquisition” means items, products, materials, supplies, services, and equipment the City acquires by purchase, lease purchase, or rental.
- D. “Bid” means an offer in the form of a bid, proposal, or quote a bidder submits in response to a solicitation;
- E. “Bidder” means an individual or business entity that submits a bid in response to a solicitation;
- F. “Solicitation” means a request or invitation by the City for a supplier to submit a priced offer to sell acquisitions to the City. A solicitation may be an invitation to bid, request for proposal, or a request for quotation; and
- G. “Supplier” or “Vendor” means an individual or business entity that sells or desires to sell acquisitions to the City.

2. Submission

Sealed bids will be received by the City of Chickasha for furnishing of equipment, materials, and supplies and incidental items necessary to perform the work as outlined in these specifications. Work will include Traffic Signal Modifications on US Highway 81 at Country Club Road and Almar Drive, in Chickasha, Oklahoma 73018. Copies of all bid documents are available for inspection in the Office of the City Clerk. Bids are to be submitted to the City Clerk, City of Chickasha, 117 North 4th Street, Chickasha, OK 73018, no later than the date and time indicated on the BID FORM. Submission of a Bid shall constitute an agreement on the part of the Bidder to all terms and conditions contained therein.

Bids received by the City after the response due date and time shall be deemed non-responsive and shall NOT be considered for any resultant award.

3. Insurance and Bonds

The policies of insurance shall be executed by an insurance or indemnity carrier authorized to do business in the State of Oklahoma and shall in all respects conform to the requirement of Governmental Tort Claims Act, Title 51 Oklahoma Statutes Sections 151 et seq. With liability limits to be no less than the amount specified therein and with the City of Chickasha to be additional insured on all such required Fires of insurance.

The successful Bidder will be required to execute the agreement and provide all necessary bonds and insurance within ten (10) calendar days from the date the Notice of Award is delivered to the Bidder.

The following bonds are required for this project per Oklahoma Statutes, except as noted:

- A. Bid Bond
- B. Performance Bond
- C. Maintenance Bond – required regardless of contract amount.
- D. Statutory Bond

The following insurance documents are required for this project:

- A. General Liability
- B. Workers' Comp per Oklahoma Statutes.
- C. Auto Liability

The City shall be named as an additional insured.

4. Rejection of Bids

The city reserves the right to reject any and all bids, and any bids that do not comply with the requirements and specifications of the solicitation. A bid may be rejected when the bidder imposes terms or conditions that would modify requirements of the solicitation or limit the bidder's liability to the city.

5. Award of Contract

One contract will be awarded to the lowest and best bidder unless the solicitation specifies that the best value criteria is being used.

Only properly completed bids will be considered. A completed Bid shall include the following:

- A. A fully completed "Bid Form".
- B. A completed and Notarized "Non-Collusion Affidavit", "Business Relation Affidavit".
- C. A Certified, Cashier's Check or Bid Bond made payable to the City of Chickasha in an amount of Five percent (5%) of the total amount of the bid submitted if the total bid price exceeds \$100,000.00.

Any addenda issued to these specifications, if any, shall be considered part of the specifications, subject to ratification by the City of Chickasha at the time of awarding a contract for this project.

BID OPENING

Sealed bids shall be opened by the City Clerk in the City Hall Conference Room at City Hall, 117 N. 4th, Chickasha, Oklahoma 73018 on the 17th day of October 2025 at 1:30 o'clock p.m. local time.

PRE BID MEETING

No pre-bid meeting will be held. However, all bidders shall inspect the sites subject of this RFP prior to submitting a bid. Inspections of traffic signal equipment can be scheduled by calling Omar Fierro at (405) 222-6080.

City of Chickasha
Chickasha Public Works Department
Traffic Signal Modifications
US Highway 81 at
Country Club Road and Almar Drive

INSTRUCTIONS TO BIDDERS

1. Bid documents shall be obtained from QUESTCDN.com. Bid documents, plans, and specifications may be examined at the City Clerk's Office, 117 N. 4th Street, Chickasha, Oklahoma 73018.
2. Any bid in excess of \$100,000 shall be accompanied by cashier's check or a certified check on a solvent bank in Oklahoma or a bid bond in the amount of five percent (5%) of the bid shall accompany the proposal of each bidder. The check or bond shall be made payable to the Owner. All checks or bonds will be returned to unsuccessful bidders. This check or bond shall be as a guarantee of contractor's ability to perform the contract bid upon, and that he will enter into a written contract with the Owner to perform said work and/or furnish said materials in accordance with said specifications and furnish the required bonds within ten (10) business days after the acceptance of his bid. No bidder may withdraw his bid for a period of sixty (60) days after the closing date for the receipt of bids.
3. In accordance with Oklahoma statutes, any bid must be accompanied by a Non-Collusion Affidavit and a Business Relations Affidavit. All bidders shall use the enclosed forms to satisfy this requirement.
4. Any bids received after the closing time will be returned unopened. Minority and small business owners are encouraged to submit proposals.
5. Any project with a total contract price exceeding \$100,000 requires issuance of a Performance Bond and a Statutory Payment Bond in the amount of 100% of the contract price each with a Corporate Surety licensed in Oklahoma and approved by the Owner will be required for the faithful performance of the contract. The bidder shall state in the proposal the name and address of the Surety or Sureties who will sign these bonds in case the contract is awarded to him. Copies of required bond forms are included in the bid packet.
6. A Maintenance Bond in the amount of 100% of the contract price each with a Corporate Surety licensed in Oklahoma and approved by the Owner will be required. A Maintenance Bond is required regardless of contract price.
7. This project shall be completed by January 31, 2026. All work shall be completed within 60 calendar days after starting work. If the project is not completed within the required time, \$500.00 per day liquidated damages shall be assessed for all calendar days thereafter. These damages may be deducted from progressive payments or the final payment.
8. All bidders shall submit the following items to constitute a responsive bid:
 - a. Completed Bid Proposal form and Bid Schedule
 - b. Non-Collusion Affidavit
 - c. Business Relationships Affidavit
 - d. Bid Surety (Bid Bond, cashier's check or certified check) if applicable
 - e. Bidder's Qualifications Statement

City of Chickasha
Traffic Signal Modifications
US Highway 81 at
Country Club Road and Almar Drive

SPECIFICATIONS

1. GENERAL CONDITIONS

- 1.1. Proposal is to perform Traffic Signal Modifications as described below on US Highway 81 at Country Club Road and Almar Drive in Chickasha, Oklahoma.
- 1.2. Successful bidder (Contractor) will be acting as an authorized agent of the City of Chickasha for Construction of the Traffic Signal Modifications and shall be authorized to access the property to complete the work. The Contractor(s) will be issued a purchase order in the awarded amount of quotation. This will serve as a notice to proceed.
- 1.3. Scope of Work – Traffic Signal Modifications as described below on US Highway 81 at Country Club Road and Almar Drive in Chickasha, Oklahoma.
- 1.4. Quoted prices shall remain valid for not less than 60-days.
- 1.5. The prices bid shall be for completed work as specified herein.
- 1.6. The City of Chickasha reserves the right to reject any and all bids.
- 1.7. The Owner reserves the right to consider alternate proposals submitted in writing from responsive bidders.
- 1.8. Contractor shall be responsible for Quality Control of all products and the work.
- 1.9. The work shall proceed continuously from Notice to Proceed until Final Completion.
- 1.10. Contractor shall perform all work consistent with ODOT Standards and any Traffic Signal Agreement between the City of Chickasha and ODOT, MUTCD and OSHA regulations and requirements.
- 1.11. The contractor shall comply with the codes and ordinances of the City of Chickasha and all applicable laws, codes and regulations of the State of Oklahoma.
- 1.12. Oklahoma Department of Transportation (ODOT) Standard Specifications for Highway Construction, 2019 Edition and Standard Drawings shall govern the work.
 - 1.12.1. During execution of this contract, the term “Department” shall mean the City of Chickasha Public Works Department.
 - 1.12.2. During execution of this contract, the terms “Engineer” or “Resident Engineer” shall mean the Engineer retained by the City of Chickasha.
- 1.13. Contractor shall participate in a pre-work conference with the Owner before beginning work.
- 1.14. All work shall comply with the applicable Rules, Codes and Standards listed in these Specifications, and all Federal, State and Local codes and ordinances, as well as any other authorities that may have lawful jurisdiction pertaining to the work specified. None of the terms or provisions of this specification shall be construed as waiving any of the rules,

- regulations or requirements of these authorities. The contractor shall procure all necessary permits or licenses to carry out his work.
- 1.15. Purchases of materials for this project shall be exempt from Sales taxes and use taxes as provided for by State law.
 - 1.16. General working hours for this project will be from 7:30 a.m. to 4:30 p.m. Monday through Friday, excluding holidays. Work during other hours shall only be done by mutual agreement with City staff.
 - 1.17. The Contractor, by signing the bid proposal form herein, hereby represents that it shall hold the City of Chickasha, Chickasha, Oklahoma, its employees or agents, harmless from any liability resulting from property damages and/or personal injuries that occur during, or as a result of, the work.
 - 1.18. Contractor must keep the Public Works Director or designee advised at all times of status of the project. Default in performance or failure to meet specifications authorizes the City to withhold payment and cancel the work.
 - 1.19. All materials shall be new and shall be of standard production as offered by the manufacturer, unless otherwise approved by the Owner.
 - 1.20. All costs in connection with the work, including furnishing of materials, supplies and appurtenances, providing all equipment and tools, and performing all necessary labor to fully complete the work, shall be included in the unit price named in the proposal.
 - 1.21. Invoices for completed work may be submitted no more often than once per month.
 - 1.22. Contractor shall be licensed by the manufacturer to install, maintain and repair the equipment installed under this contract.
 - 1.23. Any damage caused by the Contractor to any traffic signal systems or related features, structures, roadway surfaces, driveways, signs and slopes shall be repaired at the Contractor's expense to the satisfaction of the Owner's Representative.

2. SEQUENCE OF CONSTRUCTION

- 2.1. Contractor shall provide written notice to the City of Chickasha two weeks in advance of starting work.
- 2.2. All work shall be complete by January 31, 2026. All work shall be completed within 45 calendar days after starting work.
- 2.3. OWNER and CONTRACTOR recognize that time is of the essence of this agreement and that OWNER will suffer financial loss if the work is not substantially complete within the time specified in 2.2 above, plus any extensions thereof allowed. They also recognize the delays, expense and difficulties involved in proving, in a legal or arbitration proceeding, the actual loss suffered by OWNER if the work is not substantially completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER Five Hundred Dollars (\$500.00) for each day that expires after the time specified in paragraph 2.2 above for substantial completion until the work is substantially complete. Said liquidated damages, if any, may be deducted from progressive or final payments due the CONTRACTOR.

3. TECHNICAL REQUIREMENTS

3.1. GENERAL

- 3.1.1. City of Chickasha Standards and Specifications and Oklahoma Department of Transportation (ODOT) Standard Specifications for Highway Construction, 2019 Edition and Standard Drawings shall govern the technical provisions, except as noted below.
- 3.1.2. Contractor shall verify dimensions in the field before ordering materials.
- 3.1.3. Traffic Signal Modifications shall be made at the existing traffic signals located on US Highway 81 at Country Club Road and Almar Drive.

3.2. SUBMITTALS

- 3.2.1. Before commencing work, the contractor shall submit for approval one portable document format (pdf) copy of materials submittals for review and acceptance by the Owner prior to ordering materials. The contractor shall commence no work nor purchase any materials prior to the approval of the submittals except at the contractor's risk. Approval of the submittals by the owner shall not be a waiver of any of the performance criteria required at the final inspection.

3.3. MAINTENANCE OF TRAFFIC

- 3.3.1. Contractor shall coordinate work with the Public Works Director or designee to ensure adequate maintenance of traffic flow during the work.
- 3.3.2. Contractor shall provide all Construction Traffic Control Devices necessary to complete the work.
- 3.3.3. All existing streets, roads and alleys shall remain open to through traffic during construction.
- 3.3.4. Contractor shall provide signs, barricades and other devices and shall properly direct traffic during any permitted partial highway or street closure.
- 3.3.5. Contractor shall sequence operations such that vehicular access to all properties is maintained at all times.

3.4. SPECIFIC REQUIREMENTS

- 3.4.1. All work shall be completed to maintain existing traffic signal functions including but not limited to timing, interconnect and remote monitoring.
- 3.4.2. All components shall be mounted to existing traffic signal poles or placed in existing traffic controller cabinet.
- 3.4.3. All components shall be installed in accordance with manufacturer's recommendations.
- 3.4.4. Traffic Signal Modifications shall include providing and installing Wavetronix Radar Detection or approved equal components to replace existing radar systems.
 - 3.4.4.1. Pay Item 1 Radar Presence Detector shall be Wavetronix XP21 Small Intersection Detection unit or approved equal. Remove existing equipment and return to Owner.
 - 3.4.4.2. Pay Item 2 Cabinet Interface shall be Wavetronix Arc6 six-sensor cabinet interface device or approved equal.

- 3.4.4.3. Pay Item 3 Radar Detector Cable shall meet the requirements of Section 834 of ODOT 2019 Standard Specifications for Highway Construction or approved equal.
- 3.4.4.4. Pay Item 4 Control Cabinet shall consist of providing and installing a new cabinet on existing footing meeting the requirements of Section 825 and related sections of ODOT Standard Specifications for Highway Construction or approved equal. Pay Item includes cost of transferring existing hardware to the new cabinet. Return any salvable parts to the Owner.
- 3.4.4.5. Pay Item 5 Incidentals shall consist of any and all work necessary to complete the work not otherwise specified herein.

END OF SPECIFICATIONS

INVOICE AFFIDAVIT

Any invoice submitted to the City of Chickasha for more than \$ 25,000.00 shall have a copy of this statement attached before payment will be made.

STATE OF _____)
) S.S.
COUNTY OF _____)

The undersigned _____, of lawful age being
(Contractor, Supplier or Engineer)
first duly sworn, on oath says that this invoice or claim is true and correct.

Affidavit further states that the _____ as shown
(work services or materials)
by this invoice or claim have been _____ in accordance
(completed or supplied)
with the plans, specifications, orders or request furnished the affidavit. Affiant further states that he/she has made no payment directly or indirectly to any elected official, officer or employee of the State of Oklahoma, any County or Local Subdivision of the State, of money or any other thing of value to obtain payment.

(Contractor, Supplier or Engineer)

Subscribed and sworn to me before this _____ day of _____ 20____.

Notary _____

My commission expires: _____

AGREEMENT
(CONTRACT)
City of Chickasha
Traffic Signal Modifications

THIS AGREEMENT is dated as of the ____day of _____, in the year of 20__, by and between the CITY OF CHICKASHA, hereinafter referred to as OWNER, and _____ hereinafter referred to as CONTRACTOR.

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1. WORK

CONTRACTOR shall complete all work as specified or indicated in the contract documents. The work is generally described as follows:

COC-2504 TRAFFIC SIGNAL MODIFICATIONS

ARTICLE 2. CONTRACT TIME

2.1 The work will be completed by January 31, 2026. The work will be completed within 45 calendar days after starting work.

2.2 Liquidated Damages. OWNER and CONTRACTOR recognize that time is of the essence of this agreement and that OWNER will suffer financial loss if the work is not substantially complete within the time specified in 2.1 above, plus any extensions thereof allowed. They also recognize the delays, expense and difficulties involved in proving, in a legal or arbitration proceeding, the actual loss suffered by OWNER if the work is not substantially completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER Five Hundred Dollars (\$500.00) for each day that expires after the time specified in paragraph 2.1 for substantial completion until the work is substantially complete.

ARTICLE 3. CONTRACT PRICE

3.1 OWNER shall pay CONTRACTOR for performance of the work in accordance with the contract documents in current funds as follows:

_____ Dollars.
(\$ _____)

ARTICLE 4. PAYMENT PROCEDURES

4.1 CONTRACTOR may submit an invoice or application for payment on a monthly basis at any time prior to completion of the work. All payments made by the Owner are subject to procedures established by the Owner to authorize payment at its regularly scheduled meetings. The Owner regularly scheduled meetings are held on the 1st and 3rd Monday of each month. Invoice or application for payment must be received in the City Administrator's office no less

than fifteen (15) business days prior to the regular meeting at which authorization for payment is to be requested.

4.2 Final Payment. Upon final completion and acceptance of the work, including all submittals, OWNER shall pay the remainder of the contract price, subject to the procedures noted in paragraph 4.1 above.

ARTICLE 5. CONTRACTOR'S REPRESENTATIONS

In order to induce OWNER to enter into this agreement, CONTRACTOR makes the following representations:

5.1 CONTRACTOR has familiarized himself with the nature and extent of the contract documents, and the written resolution thereof by the Owner is acceptable to CONTRACTOR.

5.2 CONTRACTOR has given the Owner written notice of all conflicts, errors, discrepancies or omissions that he has discovered in the contract documents, and the written resolution thereof by the Owner is acceptable to CONTRACTOR.

ARTICLE 6. CONTRACT DOCUMENTS

The contract documents which comprise the entire agreement between OWNER and CONTRACTOR are attached to this agreement, made a part hereof, and consists of the following:

6.1 This agreement (pages 1 to____inclusive).

6.2 Exhibits to this agreement (pages ____to____inclusive).

6.3 Performance and other bonds, consisting of _____pages.

6.4 Notice of Award.

6.5 Specifications bearing the title: **COC-2504 TRAFFIC SIGNAL MODIFICATIONS**

6.6 Addenda numbers____to____, inclusive.

6.7 CONTRACTOR'S bid (pages __1__to ____, inclusive).

6.8 Documentation submitted by CONTRACTOR prior to Notice of Award (pages ____to____ inclusive).

6.9 Any Modifications, including change orders, duly delivered after execution of agreement.

There are no contract documents other than those listed above in Article 6.

The contract documents may only be altered, amended, or repealed by written and approved change order.

ARTICLE 7. MISCELLANEOUS

7.1 No assignment by a party hereto of any rights under or interests in the contract documents will be binding on another party hereto without written consent of the party sought to be bound; and specifically but without limitations, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment. No assignment will release or discharge the assignor from any duty or responsibility under the contract documents.

7.2 OWNER and CONTRACTOR each binds himself, his partners, successors, assigns, and legal representatives to the other party hereto, his partners, successors, assigns, and legal representatives in respect to all covenants, agreements and obligations contained in the contract documents.

IN WITNESS WHEREOF, the parties hereto have signed this agreement in duplicate. One counterpart has been delivered to OWNER and CONTRACTOR. All portions of the contract documents have been signed or identified by OWNER and CONTRACTOR.

This agreement will be effective the _____ day of _____ 20____.

OWNER:
CITY OF CHICKASHA

CONTRACTOR:

By: _____
Mayor

By: _____
Signature & Title

CORPORATE SEAL
Attest:

CORPORATE SEAL
Attest:

By: _____

By: _____

ADDRESS FOR GIVING NOTICES:

ADDRESS FOR GIVING NOTICES:

City of Chickasha

ATTN: City Manager

117 North 4th Street

Chickasha, OK 73018

Phone: 405-222-6045

Phone: _____

Fax: 405-222-6084

Fax: _____

Jim.crosby@chickasha.org

Email: _____

STATUTORY BOND

KNOWN ALL MEN BY THESE PRESENT:

That we, _____, as Principal, and,
_____, as Surety, are held
and firmly bound unto the City of Chickasha, a Municipal Corporation in the State of Oklahoma in
the sum of

DOLLARS (\$_____), for the payment of which, well and truly to be made, we and
each of us, bind ourselves, and its successors and assigns, jointly and severally, firmly by these
presents.

Dated this _____ day of _____, 20_____.

The conditions of this obligation are such, that whereas, the above Bonded Principal
_____ is the lowest and best bidder
for the making of the following city work and improvements: Traffic Signal Modifications
and has entered into a certain written contract with the City of Chickasha on the _____ day
of _____, 20_____, for the erection and construction of said work and
improvement, in exact accordance with the bid of said Principal, and according to certain
plans and specifications heretofore made, adopted and placed on file in the office of the
Purchasing Agent of the City of Chickasha.

NOW. THEREFORE, if said Principal shall fail or neglect to pay all indebtedness incurred
by said Principal for the Principal's subcontractors and all suppliers of labor, material, rental
of machinery or equipment, and or repair of and parts for equipment the contract requires the
Principal to furnish in accordance with the terms and conditions of Contract No.COC-2504
by and between City of Chickasha and the Principal, and in accordance with the Prevailing
Wage Scale promulgated by the Commission of Labor and on file in the office of the
Oklahoma Secretary of State pursuant to of 40 O.S. 2001 196.1 - 196:12; within thirty (30)
days after the same becomes due and payable, the person, firm or corporation entitled thereto
may sue and recover on this bond, the amount so due and unpaid.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, for the obligations of the Bond.

IN WITNESS WHEREOF, the said Principal has caused these present to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers, and the said Surety has caused these present to be executed in its name and its corporate seal to be affixed by its attorney-in-fact, duly authorized so to do, the day and year first above written.

ATTEST:

Company/Contractor

Secretary/Witness

By: _____
Principal

Surety

By: _____
Attorney In Fact

Approved by the City of Chickasha this ____ day of _____, 20____.

ATTEST:

CITY OF CHICKASHA

City Clerk

By: _____
Mayor

(Affix Corporate Seal to attested signature)

MAINTENANCE BOND

KNOWN ALL MEN BY THESE PRESENT:

That we, _____, as Principal, and _____, as Surety, are held and firmly bound unto the City of Chickasha, a Municipal Corporation in the State of Oklahoma, in full and just sum of _____ DOLLARS (\$ _____), such sum being equal to the contract amount, for a period of one (1) year such not being less than 100% of the contract price, for the payment of which, well and truly to be made, we and each of us, bind ourselves, and its successors and assigns, jointly and severally, firmly by these presents.

Dated this _____ day of _____, 20____.

The conditions of this obligation are such, that whereas, said Principal, has a certain contract between _____ and the City of Chickasha, dated the _____ day of _____, 20____, agree to construct in the City of Chickasha: Traffic Signal Modifications all in compliance with the plans and specifications therefore, made a part of said Contract and on file in the office of the Purchasing Agent of the City of Chickasha; and to maintain the said improvement in the amounts set forth above against failure due to workmanship or materials for a period of one (1) year from the date of acceptance of the project by the City of Chickasha.

NOW. THEREFORE, if said Principal shall pay or cause to be paid to the City all damage, loss, and expense which may result by reason of defective materials and/or workmanship in connection with said work, occurring within a period of one (1) year for all projects and for the construction of roads, streets, highways, and utilities from and after acceptance of said project by the Municipality; and if Principal shall pay or cause to be paid all labor and materials, including the prime contractor and all subcontractors; and if Principal shall save and hold the Municipality harmless from all damages, loss, and expense occasioned by or resulting from any failure whatsoever of said Principal, then this obligation shall be null and void; to be and remain in full force and effect.

It is further agreed that if the said Principal or Surety herein shall fail to maintain said improvements against any failure due to defective workmanship and/or materials for period of one (1) year and at any time repairs shall be necessary that the cost of making repairs shall be determined by the City of Chickasha, or some person or persons designated by them to ascertain the same, and if, upon thirty (30) days notice, the said amount ascertained shall not be paid by the Principal or Surety herein, or if the necessary repairs are not made, that said amount shall become due upon the expiration of thirty (30) days and suit may be maintained to recover the

amount so determined in any Court of competent jurisdiction. And that the amount so determined shall be conclusive upon the parties as to the amount due on this bond for the repair or repairs included therein, and that the cost of all repairs shall be so determined from time to time during the life of this bond as the condition of the improvements may require.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, for the obligations of this Bond.

IN WITNESS WHEREOF, the said Principal has caused these present to be executed in its name and its corporate seal to be hereunto affixed by its attorney-in-fact, duly authorized so to do, officers, the day and year first above written.

ATTEST:

Company/Contractor

Secretary/Witness

By: _____
Principal

Surety

By: _____
Attorney In Fact

Approved by the City of Chickasha this ____ day of _____, 20____.

ATTEST:

CITY OF CHICKASHA

City Clerk

By: _____
Mayor

(Affix Corporate Seal to attested signature)

PERFORMANCE BOND

KNOWN ALL MEN BY THESE PRESENT:

That we, _____, as Principal, and _____, as Surety, are held and firmly bound unto the City of Chickasha, a Municipal Corporation in the State of Oklahoma, in the sum of _____ DOLLARS (\$ _____), for the payment of which, well and truly to be made, we and each of us, bind ourselves, and its successors and assigns, jointly and severally, firmly by these presents.

Dated this _____ day of _____, 20_____.

The conditions of this obligation are such, that whereas, said Principal is the lowest and best bidder for the making of the following city work and improvements: Traffic Signal Modifications and has entered into a certain written contract with the City of Chickasha on the _____ day of _____, 20_____, for the erection and construction of said work and improvement, all in exact compliance with the plans and specifications heretofore made a part of said contract and on file in the office of the Purchasing Agent of the City of Chickasha, and said contract is hereby made a part and parcel of this bond as if literally written herein.

NOW, THEREFORE, if the said Principal shall fully and faithfully execute the work and perform said contract according to its terms conditions and covenants, and in exact accordance with the bid of said Principal, and according to certain plans and specifications heretofore, made, adopted and placed on file in the office of the Purchasing Agent of the City of Chickasha and in accordance with the Prevailing Wage Scale promulgated by the Commissioner of Labor and on file in the Office of the Secretary of State pursuant to the provision of 40 O.S. 2001, Sections 196.1 – 196.12; as set out in the specifications herein; and shall promptly pay or cause to be paid, all indebtedness incurred by said Principal for the Principal's subcontractors and all suppliers of labor, material, rental of machinery or equipment, and or repair of and parts for equipment the contract requires the Principal to furnish; and shall protect and save harmless the said Municipality and all interested property owners against all claims, demands, causes of action, losses or damage, and expense to life or property suffered or sustained by any person, firm or corporation by reason of negligence of the contractor or his or its agents, servants, or employees in the construction of said work, or by or in consequence of any improper execution of the work or act of omission or use of inferior materials by said contractor, or his or its agents, servants, or employees; and shall protect and save the Municipality harmless from all

suits and claims of infringement of alleged infringement of patent rights or processes, then this obligation shall be void. Otherwise, this obligation shall remain in full force and effect.

It is further expressly agreed and understood by the parties hereto that no changes or alterations in said Contract and no deviations from the plan or mode of procedure herein fixed shall have the effect of releasing the sureties, or any of them, for the obligations of the Bond.

IN WITNESS WHEREOF, the said Principal has caused these present to be executed in its name and its corporate seal to be hereunto affixed by its duly authorized officers, and the said Surety has caused these present to be executed in its name and its corporate seal to be affixed by its attorney-in-fact, duly authorized so to do, the day and year first above written.

ATTEST:

Company/Contractor

Secretary/Witness

By: _____
Principal

Surety

By: _____
Attorney In Fact

Approved by the City of Chickasha this ____ day of _____, 20____.

ATTEST:

CITY OF CHICKASHA

City Clerk

By: _____
Mayor

(Affix Corporate Seal to attested signature)

CHICKASHA

Meeting Type: Council Agenda 9-15-2025

Meeting Date: 9/15/2025

Department: Administration

Agenda Item No. 4.g.

AGENDA ITEM: Authorization for the Mayor to execute two pipeline easements at Lake Chickasha in Caddo County

I. BACKGROUND/DESCRIPTION:

This item was presented under the September 2, 2025, CMA Agenda. The item is being brought back under the Council Agenda because it is an easement with the City of Chickasha and not the Chickasha Municipal Authority.

II. RECOMMENDED ACTION:

Authorization for the Mayor to execute two pipeline easements at Lake Chickasha in Caddo County

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: September 15, 2025	(From)		

V. ATTACHMENTS:

1. City of Chickasha - Deadwood Header Line
2. City of Chickasha - CLR Henry Connect
3. Receipt - Deadwood Header South - City of Chickasha
4. Receipt - CLR Henry - City of Chickasha

RIGHT OF WAY GRANT

STATE OF OKLAHOMA

)

) KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF CADDO

)

THAT for and in consideration of the sum of Ten and 00/100 Dollars (\$10.00) and other good and valuable consideration, in hand paid, the receipt of which is hereby acknowledged, **The City of Chickasha**, whose address is , hereinafter referred to as GRANTOR, (whether one or more), does hereby grant, bargain, sell and convey unto **ET GATHERING & PROCESSING LLC, a Texas Limited Liability Company**, whose address is 8111 Westchester Dr., Suite 600, Dallas, TX. 75225, hereinafter referred to as "GRANTEE", the rights, privileges, easement and right of way as hereinafter set forth for the purposes of constructing, reconstructing, renewing, operating, maintaining, inspecting, repairing, changing the size of, testing, patrolling by surface or air, abandoning and relaying or removing a pipeline together with such valves, fittings, meters, corrosion control devices, wires, cables, electronic telemetry, communications equipment, pipeline operating control devices and other equipment and appurtenances as may be necessary or convenient for the transportation by pipeline of any and all liquids, oil, gases, solids, condensate, natural gas liquids petroleum or any products or byproducts thereof, water, other liquids and gases and mixtures of any of the foregoing. Grantor also grants a temporary workspace easement, described and depicted on Exhibit A. The temporary workspace easement will expire the earlier of when restoration of construction has been completed or twenty-four (24) months after the commencement of construction. Both easements will be over across and through the following described lands, said lands lying within Caddo County, Oklahoma to wit:

A PART OF THE NE/4 SW/4 OF SECTION 14, TOWNSHIP 8 NORTH, RANGE 9 WEST,
CADDO COUNTY, OKLAHOMA, FURTHER DESCRIBED BY A METES AND BOUNDS
SURVEY ON ATTACHED PLAT MARKED EXHIBIT A,

- This agreement good for one pipeline only
- There shall be no above grounds valve sites per this agreement, only those signs and markers in fence lines as required by law and cathodic protection equipment shall be allowed.
- Any washing or settling shall be repaired in a timely manner after written receipt.
- Right of way shall be reseeded with Bermuda after construction.

As shown on attached plat marked Exhibit "A" attached hereto and made a part hereof.

with the right of ingress and egress to and from the same for any and all purposes necessary or convenient to the exercise by Grantee of the rights and easements herein granted, on over and across said lands and adjacent lands of the Grantor.

TO HAVE AND TO HOLD unto the said Grantee its successors and assigns so long as any one or more of said rights or privileges are exercised or useful to Grantee. Grantee hereby agrees to pay any reasonable damages to crops, timber or fences which may immediately and directly result from the exercise of the rights and privileges granted herein except for those damages caused by maintaining and clearing the right of way as hereinafter provided.

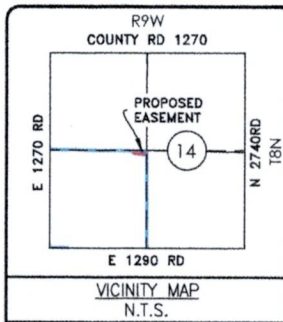
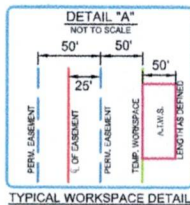
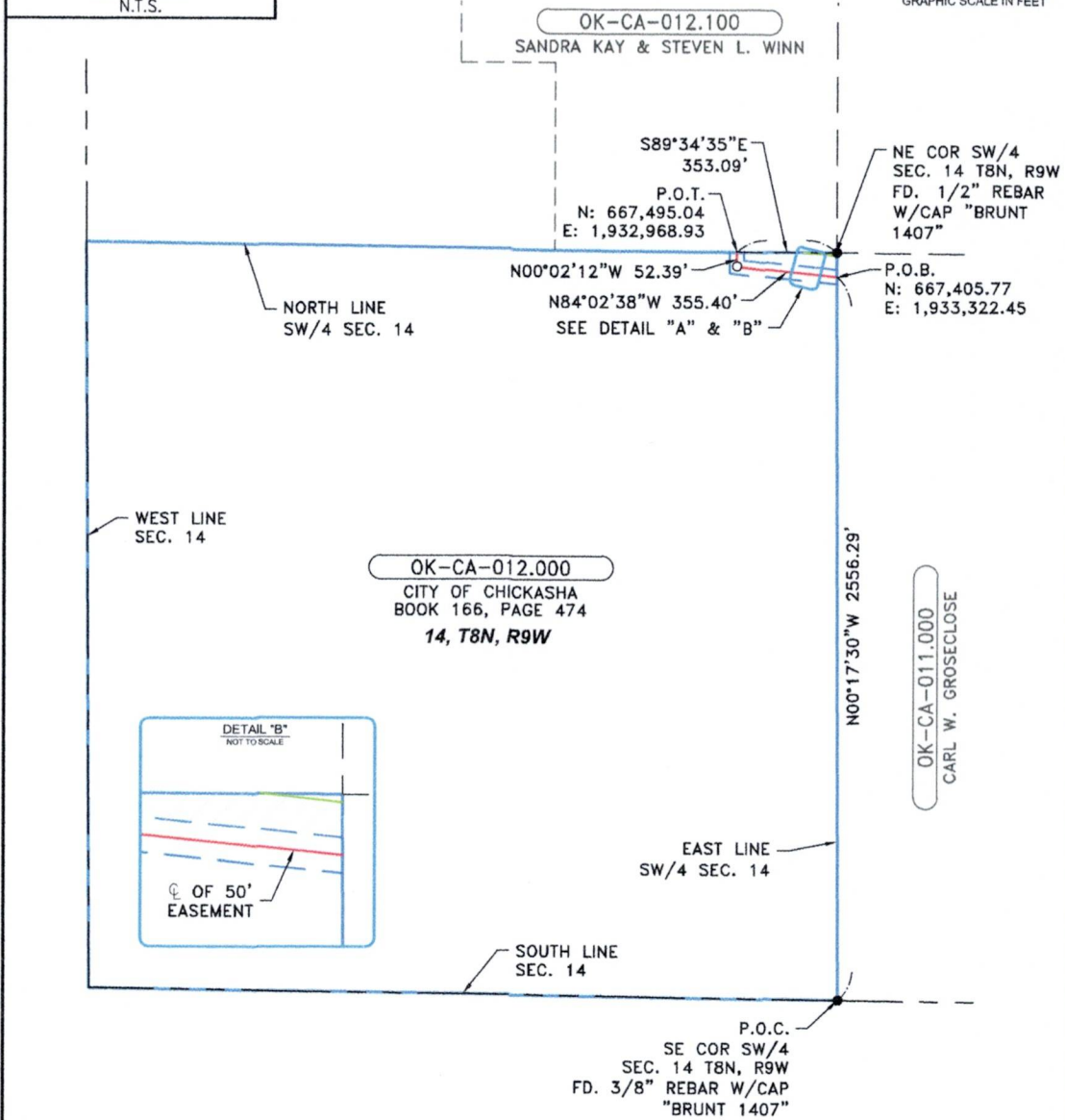
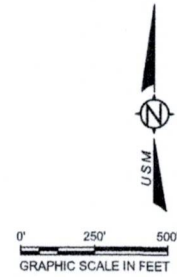


EXHIBIT "A" E.T. - 50' PERMANENT EASEMENT 14, T8N, R9W CADDO COUNTY, OKLAHOMA



NOTES:

1. THIS EXHIBIT INTENDED TO DEPICT A PIPELINE EASEMENT AND DOES NOT REPRESENT A TRUE BOUNDARY SURVEY.
2. LOCATIONS OF UNDERGROUND PIPELINES AND UTILITIES SHOWN ARE APPROXIMATE, ACCORDING TO ABOVE GROUND EVIDENCE AND LOCATES PROVIDED BY OTHERS. UNIVERSAL SURVEYING & MAPPING, L.L.C. IS NOT RESPONSIBLE FOR THE ACCURACY OF SAID LOCATIONS.
3. RECORDS INFORMATION SHOWN HEREON PROVIDED BY OTHERS. OTHER EASEMENTS OR MATTERS OF RECORD MAY AFFECT THIS PROPERTY, WHICH ARE NOT SHOWN HEREON. OWNERSHIP INFORMATION PROVIDED BY OTHERS.
4. BEARING BASIS: NAD83 OKLAHOMA STATE PLANES, SOUTH ZONE, US FOOT STATE PLANE COORDINATE SYSTEM. ALL DISTANCES AND COORDINATES SHOWN ARE GRID VALUES, DERIVED FROM GPS OBSERVATIONS.

CERTIFICATION:

I HEREBY CERTIFY THAT THIS PLAT IS AN ACCURATE REPRESENTATION OF AN ACTUAL SURVEY MADE ON THE GROUND UNDER MY SUPERVISION DURING APRIL 2025 AND CONFORMS WITH THE PROFESSIONAL AND TECHNICAL STANDARDS OF THE OFFICE OF OKLAHOMA ENGINEERING AND LAND SURVEYING.

CENTERLINE LENGTH = 407.79 FEET
CENTERLINE LENGTH = 24.71 RODS
PROPOSED PERMANENT (P.E.)
EASEMENT = 0.47 ACRES
TEMPORARY (T.W.S.)
WORKSPACE = 0.33 ACRES
ADD. TEMPORARY (A.T.W.S.)
WORKSPACE = 0.00 ACRES

LEGEND	PROPOSED	POINT OF COMM.	P.O.C.
PARCEL LINE	—	POINT OF BEG.	P.O.B.
ADJONER PROPERTY	---	POINT OF TERM.	P.O.T.
SURVEY/ABSTRACT LINE	---	FOUND	FD.
LOT OR BLOCK LINE	---	POINT OF REFERENCE	P.O.R.
ACCESS ROAD	---	FOUND MONUMENT	(P.I.)
EXISTING PIPELINE	---		

JOB NO:	302455
DWN. BY:	PZR
DATE:	7/29/2025
CHK. BY:	JAA
DATE:	8/14/2025
PAGE:	2 OF 2
REV:	0



ENERGY TRANSFER
ET GATHERING & PROCESSING LLC
8111 WESTCHESTER DR.
DALLAS, TX., 75225

12" LOWE TO BOXCARS PIPELINE
OK-CA-012.000
CITY OF CHICKASHA
BOOK 166, PAGE 474

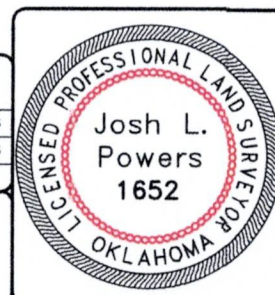


EXHIBIT "A"

E.T. - 50' PERMANENT EASEMENT
14, T8N, R9W
CADDO COUNTY, OKLAHOMA

EASEMENT CENTERLINE DESCRIPTION

BEING A FIFTY (50) FOOT WIDE EASEMENT, TWENTY-FIVE (25) FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE, WHOSE SIDELINES EXTEND OR TRIM TO THE EDGES OF THE SUBJECT TRACT, CROSSING THE SOUTHWEST QUARTER (SW/4) OF SECTION FOURTEEN (14), TOWNSHIP EIGHT NORTH (T8N), RANGE NINE WEST (R9W) OF THE INDIAN MERIDIAN (I.M.) CADDO COUNTY, OKLAHOMA. AS RECORDED IN BOOK 166, PAGE 474 OF THE OFFICE OF THE CADDO COUNTY CLERK, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

FROM THE POINT OF COMMENCEMENT (P.O.C.) AT A FOUND (FD.) 3/8" REBAR W/CAP "BRUNT 1407" ALSO BEING THE SOUTHEAST CORNER (SE COR) OF THE SOUTHWEST QUARTER (SW/4) OF SAID SECTION FOURTEEN (14); THENCE N00°17'30"W, 2556.29 FEET TO THE POINT OF BEGINNING (P.O.B.);

THENCE N00°02'12"W, 52.39 FEET; THENCE N84°02'38"W, 355.40 FEET TO THE POINT OF TERMINATION (P.O.T.).

CENTERLINE LENGTH = 407.79 FEET
CENTERLINE LENGTH = 24.71 RODS
PROPOSED PERMANENT (P.E.)
EASEMENT = 0.47 ACRES
TEMPORARY (T.W.S.)
WORKSPACE = 0.33 ACRES
ADD. TEMPORARY (A.T.W.S.)
WORKSPACE = 0.00 ACRES

LEGEND

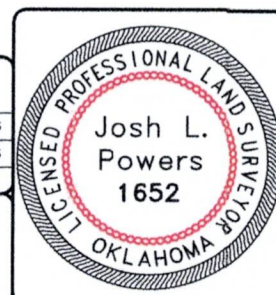
—	PARCEL LINE	—	PROPOSED E
---	ADJOINER PROPERTY	●	POINT OF COMM. P.O.C.
---	SURVEY ABSTRACT LINE	●	POINT OF BEG. P.O.B.
---	LOT OR BLOCK LINE	●	POINT OF TERM. P.O.T.
---	ACCESS ROAD	●	FOUND FD.
---	EXISTING PIPELINE	●	POINT OF REFERENCE P.O.R.
		●	FOUND MONUMENT (P.I.)

JOB NO: 302455
DWN. BY: PZR DATE: 7/29/2025
CHK. BY: JAA DATE: 8/14/2025
PAGE: 1 OF 2 REV: 0



ENERGY TRANSFER
ET GATHERING & PROCESSING LLC
8111 WESTCHESTER DR.
DALLAS, TX., 75225

12" LOWE TO BOXCARS PIPELINE
OK-CA-012.000
CITY OF CHICKASHA
BOOK 166, PAGE 474



RIGHT OF WAY GRANT

STATE OF OKLAHOMA

)

) KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF CADDO

)

THAT for and in consideration of the sum of Ten and 00/100 Dollars (\$10.00) and other good and valuable consideration, in hand paid, the receipt of which is hereby acknowledged, **The City of Chickasha**, whose address is , hereinafter referred to as GRANTOR, (whether one or more), does hereby grant, bargain, sell and convey unto **ET GATHERING & PROCESSING LLC, a Texas Limited Liability Company**, whose address is 8111 Westchester Dr., Suite 600, Dallas, TX. 75225, hereinafter referred to as "GRANTEE", the rights, privileges, easement and right of way as hereinafter set forth for the purposes of constructing, reconstructing, renewing, operating, maintaining, inspecting, repairing, changing the size of, testing, patrolling by surface or air, abandoning and relaying or removing a pipeline together with such valves, fittings, meters, corrosion control devices, wires, cables, electronic telemetry, communications equipment, pipeline operating control devices and other equipment and appurtenances as may be necessary or convenient for the transportation by pipeline of any and all liquids, oil, gases, solids, condensate, natural gas liquids petroleum or any products or byproducts thereof, water, other liquids and gases and mixtures of any of the foregoing. Grantor also grants a temporary workspace easement, described and depicted on Exhibit A. The temporary workspace easement will expire the earlier of when restoration of construction has been completed or twenty-four (24) months after the commencement of construction. Both easements will be over across and through the following described lands, said lands lying within Caddo County, Oklahoma to wit:

A PART OF THE N/2 OF SECTION 15 AND THE W/2 NW/4 OF SECTION 14 AND THE S/2 SW/4 SW/4 OF SECTION 11 ALL IN, TOWNSHIP 8 NORTH, RANGE 9 WEST, CADDO COUNTY, OKLAHOMA, FURTHER DESCRIBED BY A METES AND BOUNDS SURVEY ON ATTACHED PLAT MARKED EXHIBIT A,

- This agreement good for one pipeline only
- This agreement to include a 50' x 50' above ground valve site located on the CLR Henry location as shown on attached survey plat.
- There shall be no above grounds valve sites per this agreement, only those signs and markers in fence lines as required by law and cathodic protection equipment shall be allowed.
- Any washing or settling shall be repaired in a timely manner after written receipt.
- Right of way shall be reseeded with Bermuda after construction.

As shown on attached plat marked Exhibit "A" attached hereto and made a part hereof.

with the right of ingress and egress to and from the same for any and all purposes necessary or convenient to the exercise by Grantee of the rights and easements herein granted, on over and across said lands and adjacent lands of the Grantor.

TO HAVE AND TO HOLD unto the said Grantee its successors and assigns so long as any one or more of said rights or privileges are exercised or useful to Grantee. Grantee hereby agrees to pay any reasonable damages to crops, timber or fences which may immediately and directly result from the exercise of the rights and privileges granted herein except for those damages caused by maintaining and clearing the right of way as hereinafter provided.

Grantee shall have a working easement 100 feet in width and the permanent width of the right of way shall be 50 feet being centered on the initial pipeline as laid. Grantor agrees to not impound water upon, build, create or construct nor permit to be built, created or constructed, any obstruction, building, improvement or other structure over, under or within, said right of way after such pipeline has been constructed by Grantee. Grantee shall have the right to use additional workspace at the crossing of roads, railroads, streams or uneven terrain alongside the right of way as needed during the exercise of any of the rights granted herein and shall have the right at any time to clear and keep cleared said right of way of any trees, shrubs or brush without payment for damages. This shall be a covenant running with the land and shall be binding on Grantor, their heirs and assigns.

The rights of way easements and privileges herein granted are divisible, assignable or transferable in whole or in part by Grantee.

It is hereby understood that the party securing this grant on behalf of the Grantee is without authority to make any covenant or agreement not herein expressed.

EXECUTED this the _____ day of _____, 2025.

GRANTOR: THE CITY OF CHICKASHA

ACKNOWLEDGMENTS

STATE OF OKLAHOMA)
) **SS:**
COUNTY OF GRADY)

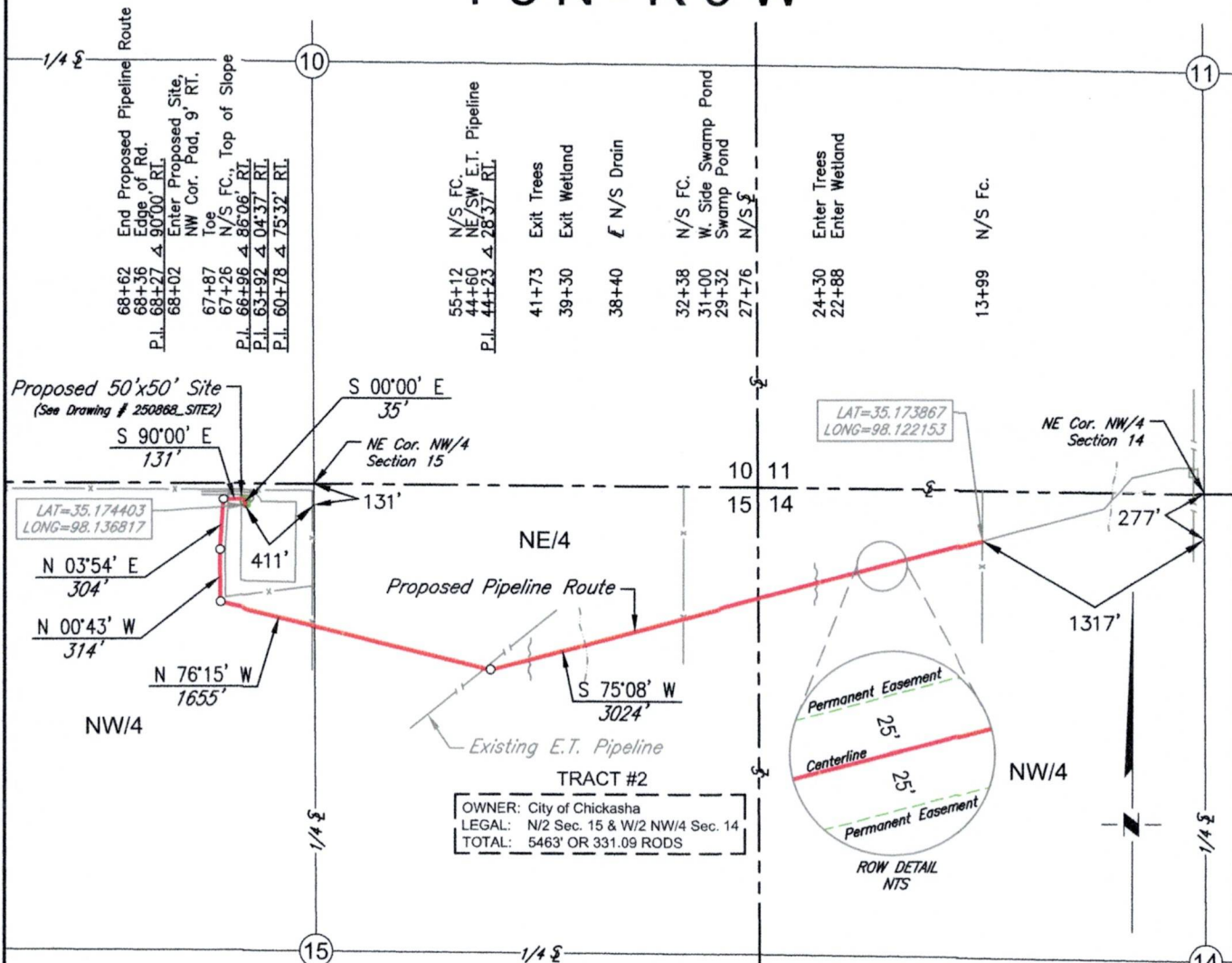
This instrument was acknowledged before me on _____ by _____
as _____ for the City of Chickasha.

Notary Public

My Commission Expires

T 8 N - R 9 W

EXHIBIT "A"



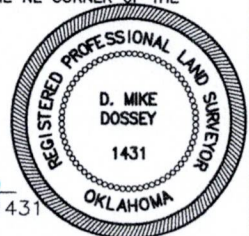
A CENTERLINE DESCRIPTION OF A PIPELINE EASEMENT IN THE NORTHWEST QUARTER (NW/4) OF SECTION FOURTEEN (14) AND THE NORTH HALF (N/2) OF SECTION FIFTEEN (15), TOWNSHIP EIGHT (8) NORTH, RANGE NINE (9) WEST OF THE I.M. IN CADDO COUNTY, OKLAHOMA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT 277 FEET SOUTH AND 1317 FEET WEST OF THE NE CORNER OF THE NW/4 OF SAID SECTION 14; THENCE S 75°08' W A DISTANCE OF 3024 FEET; THENCE N 76°15' W A DISTANCE OF 1655 FEET; THENCE N 00°43' W A DISTANCE OF 314 FEET; THENCE N 03°54' E A DISTANCE OF 304 FEET; THENCE S 90°00' E A DISTANCE OF 131; THENCE S 00°00' E A DISTANCE OF 35 FEET TO A POINT 131 FEET SOUTH AND 411 FEET WEST OF THE NE CORNER OF THE NW/4 OF SECTION 15. TOTAL LENGTH: 5463' FEET OR 331.09 RODS.

NOTES:

- THIS EXHIBIT IS FOR THE PURPOSE OF DEPICTING A PIPELINE ROUTE AND DOES NOT REPRESENT A BOUNDARY SURVEY.
- OWNERSHIP INFORMATION PROVIDED BY CLIENT.
- THIS DRAWING MAY NOT DEPICT ALL UTILITIES. BEFORE DIGGING OR EXCAVATING PLEASE CALL: 811

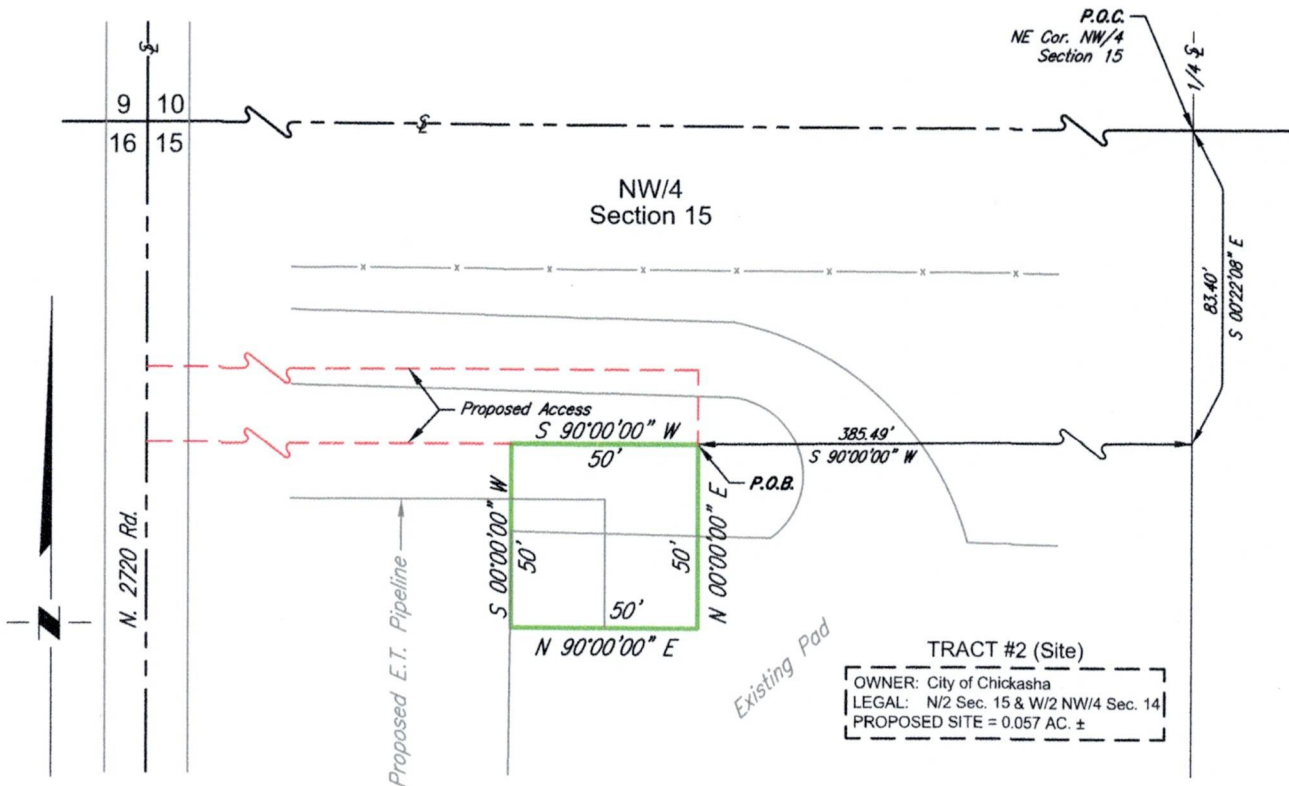
D. MIKE DOSSEY R.P.L.S. # 1431
Date Signed: 08/11/2025



				 ENERGY TRANSFER ET GATHERING & PROCESSING LLC	SCALE:	1"=1000'		
					DATE:	08/11/25		
NO.	REVISION	DATE	BY		JOB NO.:	250868		
SURVEYED BY: D.D.					DWG. NO.:	2508.68_TR1		
DRAWN BY: B.K.H.					A.FE. NO:			
APPROVED BY: D.M.D.				 CIMARRON. SURVEYING & MAPPING CO. CA No. 1780 Expires Jan 30, 2026	1730 SW 89th STREET, Bldg. C3 Oklahoma City, OK (405) 692-7348 www.cimsurvey.com			
					SHEET 1 OF 1			

T 8 N - R 9 W

EXHIBIT "A"



METES AND BOUNDS DESCRIPTION:

A TRACT OF LAND IN THE NORTHWEST QUARTER (NW/4) OF SECTION FIFTEEN (15), TOWNSHIP EIGHT (8) NORTH, RANGE NINE (9) WEST OF THE I.M., CADDO COUNTY, OKLAHOMA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF THE NORTHWEST QUARTER OF SAID SECTION 15; THENCE S 00°22'08" E ALONG THE EAST LINE OF THE NORTHWEST QUARTER A DISTANCE OF 83.40 FEET; THENCE S 90°00'00" W A DISTANCE OF 385.49 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING S 90°00'00" W A DISTANCE OF 50 FEET; THENCE S 00°00'00" W A DISTANCE OF 50 FEET; THENCE N 90°00'00" E A DISTANCE OF 50 FEET; THENCE N 00°00'00" E A DISTANCE OF 50 FEET TO THE POINT OF BEGINNING. CONTAINS 0.057 ACRES MORE OR LESS.

AND

AN ACCESS EASEMENT BEING 10 FEET ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE: COMMENCING AT THE NW CORNER OF SAID SECTION 15; THENCE S 00°13'25" E ALONG THE WEST LINE OF SECTION 15 A DISTANCE OF 87.22 FEET; THENCE S 90°00'00" E A DISTANCE OF 2252.10 FEET TO A POINT OF ENDING.

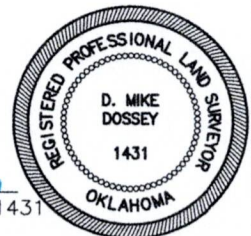
NOTES:

1) THIS EXHIBIT IS FOR THE PURPOSE OF DEPICTING A SITE AND DOES NOT REPRESENT A BOUNDARY SURVEY.

2) OWNERSHIP INFORMATION PROVIDED BY CLIENT.

3) THIS DRAWING MAY NOT DEPICT ALL UTILITIES. BEFORE DIGGING OR EXCAVATING PLEASE CALL: 811

D. MIKE DOSSEY R.P.L.S. # 1431
Date Signed: 08/11/2025



				 ENERGY TRANSFER ET GATHERING & PROCESSING LLC	SCALE:	1"=50'
					DATE:	08/11/25
NO.	REVISION	DATE	BY		JOB NO.:	250868
SURVEYED BY: D.D.				 CIMARRON. SURVEYING & MAPPING CO. C.A. NO. 1780 Expires Jan 30, 2026 1730 SW 89th STREET, Bldg. C3 OKLAHOMA CITY, OK (405) 692-7348 www.cimsurvey.com	DWG. NO.:	2508.68_SITE2
DRAWN BY: B.K.H.					AFE. NO:	
APPROVED BY: D.M.D.					SHEET	1 OF 1



Line Name: Deadwood Header 12" South
Tract No.: 12
WBS/Coding: C-252257-GL-21300002
Agent: Jon R. Strange

RIGHT OF WAY DAMAGE RECEIPT AND RELEASE

Project Name / Description: Deadwood Header 12" South
Legal Description: Part of the NE/4 SW/4, Sec. 14, 8N-9W
Caddo County, Okla.

Description of Reason for Payment	Amount Paid to Owner	Amount Paid to tenant	Total
Payment for 24.71 Rods Right of Way	\$3,294.67		\$3,294.67
Payment for damages	\$6,589.33		\$6,589.33
TOTAL	\$9,884.00	\$0.00	\$9,884.00

The undersigned hereby acknowledges receipt from ETC Texas Pipeline, Ltd., its affiliates or subsidiaries, collectively Energy Transfer, in full payment and settlement for all damages listed above caused or to be caused to the undersigned or to property, as above described, owned or rented by the undersigned, or in which the undersigned has any interest, which have been incurred by reason of or incidental to the operation or maintenance of a pipeline and/or appurtenances in, on, under or across such property.

Additional Agreement: (None)

☐ Owner ☒ Tenant

Name City of Chickasha Tax ID #:

Address 117 N. 4th Street

City Chickasha State OK Zip 73018

Signature Date



Line Name: CLR Henry 1-15-26XHW
Tract No.: 2
WBS/Coding: C-25257-WC-21300001
Agent: Jon R. Strange

RIGHT OF WAY DAMAGE RECEIPT AND RELEASE

Project Name / Description: CLR Henry 1-15-26XHW
Legal Description: Part of the N/2 of Sec. 15 & W/2 NW/4, Sec. 14 all in 8N-9W
Caddo County, Okla.

Description of Reason for Payment	Amount Paid to Owner	Amount Paid to tenant	Total
Payment for 331.09 Rods Right of Way	\$44,145.34		\$44,145.34
Payment for damages	\$88,290.66		\$88,290.66
TOTAL	\$132,436.00	\$0.00	\$132,436.00

The undersigned hereby acknowledges receipt from ETC Texas Pipeline, Ltd., its affiliates or subsidiaries, collectively Energy Transfer, in full payment and settlement for all damages listed above caused or to be caused to the undersigned or to property, as above described, owned or rented by the undersigned, or in which the undersigned has any interest, which have been incurred by reason of or incidental to the operation or maintenance of a pipeline and/or appurtenances in, on, under or across such property.

Additional Agreement: (None)

☐ Owner ☒ Tenant

Name City of Chickasha Tax ID #:

Address 117 N. 4th Street

City Chickasha State OK Zip 73018

Signature Date

CHICKASHA

Meeting Type: Council Agenda 9-15-2025

Meeting Date: 9/15/2025

Department: Finance

Agenda Item No. 6.a.

AGENDA ITEM: Discussion, consideration, and possible action to accept the Financial Audit for the Fiscal Year Ending June 30, 2023.

I. BACKGROUND/DESCRIPTION:

Presentation of the audit reports for Fiscal Year Ending June 30, 2023. Andy Cromer, Director of HSPG & Associates, will be providing the presentation. A vote is required for acceptance of the reports.

II. RECOMMENDED ACTION:

Accept the Financial Audit for the Fiscal Year Ending June 30, 2023.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: September 15, 2025	(From)		

V. ATTACHMENTS:

1. Letter to Management - Final
2. Required Communication Letter - Final



August 29, 2025

The Honorable Mayor and Members of the City Council
City of Chickasha, Oklahoma

In planning and performing our audit of the financial statements of the City of Chickasha, Oklahoma (the “City”) as of and for the year ended June 30, 2023, in accordance with auditing standards generally accepted in the United States of America, we considered the City’s internal control over financial reporting (internal control) as a basis for designing auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City’s internal control. Accordingly, we do not express an opinion on the effectiveness of the City’s internal control.

However, during our audit we became aware of deficiencies in internal control other than significant deficiencies and material weaknesses and matters that are opportunities for strengthening internal controls and operating efficiency. Our comments regarding these matters are discussed below. This letter does not affect our report dated August 29, 2025, on the financial statements of the City.

Bank Accounts – The City maintains over 50 separate bank accounts. This appears excessive and creates additional administrative burden to transfer and track payments between the accounts and to reconcile the accounts each month. We recommend that the City review its cash management strategies and reduce its number of bank accounts to the extent deemed appropriate.

Bank Collateral – State statutes require deposits of the City to be insured or collateralized. Allowable collateral under the statutes broadly consists of debt issued by the US Treasury, debt of the state, counties or school districts of the state, or general obligation bonds issued by any other state. At June 30, 2023, the City’s financial institutions held material amounts of collateral that do not appear to meet this definition. We recommend the City work with the financial institution to ensure collateral held falls within state statute.

Stale Checks - The City has outstanding checks totaling \$62,809 that are more than two years old. These items have not been resolved, and the payees have not been properly notified that their checks remain uncashed. In addition, the City does not have a formal process for addressing long-outstanding checks. We recommend the City review its procedures to ensure expired checks are promptly addressed.

Policies and Procedures – Federal awards require the City to maintain written policies and procedures that provide reasonable assurance that it is managing federal awards in compliance with applicable federal statutes and regulations of the award. The City has written policies, but do not cover all necessary compliance requirements included in the federal awards. We encourage the City to review and update its policies and procedures to ensure compliance with federal awards.

HSPG & ASSOCIATES, PC

5400 N Grand Blvd, Suite 330 • Oklahoma City, Oklahoma 73112 • Phone: 405.844.9995 • Fax: 405.844.9975

Monitoring of Bank Transfers at Year-End - During our testing of deposits in transit, we identified two checks paid to other City bank accounts totaling \$78,636 that were deposited on July 3, 2023, but not reported as deposits in transit by the receiving bank account. Because the offsetting deposits were not initially recorded, an adjusting entry was required to properly recognize the deposits and ensure accurate year-end cash reporting. We recommend that the City strengthen its review of bank reconciliations around year-end to confirm that transfers are appropriately reflected in both the originating and receiving accounts.

We will review the status of internal controls during our next audit engagement. We have already discussed these comments with various personnel, and we will be pleased to discuss them in further detail at your convenience.

This communication is intended solely for the information and use of management and members of the City Council, and is not intended to be, and should not be, used by anyone other than those specified parties.

Sincerely,

HSPG & Associates, P.C.



To the Honorable Mayor and Members of the City Council
City of Chickasha, Oklahoma

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Chickasha, Oklahoma for the year ended June 30, 2023. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated February 24, 2025. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2023. We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. Due to the City's use of the modified cash basis of accounting, the only material estimate is the estimated useful lives of long-lived assets for purposes of depreciation.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Material entries posted as a result of our audit procedures include adjustments to cash for outstanding transfers, voided checks, and reclassification of cash balances between governmental funds.

Uncorrected misstatements include \$93,049 in governmental expenditures that were recorded as capital outlay at the fund level but, based on their per unit cost, should have been capitalized and depreciated over time on the Government-wide financial statements in accordance with the City's capitalization policy. An additional uncorrected misstatement includes a \$37,415 capital asset improperly recorded as

HSPG & ASSOCIATES, PC

an expense within the business-type activities. The assets not capitalized were determined to not be material to the financial statements as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated August 29, 2025.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. The City uses Crawford & Associates, P.C. to assist the City with pre-audit matters and drafting the City's annual financial statements. To our knowledge, no consultation took place that involved unusual or new applications of accounting principles.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We were engaged to report on supplemental combining schedules – modified cash basis, which accompany the financial statements. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with the modified cash basis of accounting and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

We were not engaged to report on the other information, which includes management's discussion and analysis and the budgetary comparison information, which accompany the financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Restriction on Use

This information is intended solely for the information and use of City Council and management of the City and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,

HSPG & Associates, P.C.

August 29, 2025

CHICKASHA



Meeting Type: Council Agenda 9-15-2025

Meeting Date: 9/15/2025

Department: Police Department

Agenda Item No. 6.b.

AGENDA ITEM: Discussion, consideration and possible action to declare a true emergency exists due to the lack of hot water in both the lavatories and showers located within the Police Department, necessitating the replacement of both hot water heaters and pursuant to Article 14, Section 3 of the City of Chickasha City Charter and waive the Competitive Bidding Requirements of Article 14, Section 3 of the City of Chickasha City Charter due to a true emergency vital to the health and welfare of the citizens of the city and authorize an expenditure to Greg Gardi Plumbing in the amount of \$4,900.00.

I. BACKGROUND/DESCRIPTION:

Discussion, consideration and possible action to declare a true emergency exists due to the lack of hot water in both the lavatories and showers located within the Police Department, necessitating the replacement of both hot water heaters and pursuant to Article 14, Section 3 of the City of Chickasha City Charter and waive the Competitive Bidding Requirements of Article 14, Section 3 of the City of Chickasha City Charter due to a true emergency vital to the health and welfare of the citizens of the city and authorize an expenditure to Greg Gardi Plumbing in the amount of \$4,900.00.

II. RECOMMENDED ACTION:

Declare a true emergency exists due to the lack of hot water in both the lavatories and showers located within the Police Department, necessitating the replacement of both hot water heaters and pursuant to Article 14, Section 3 of the City of Chickasha City Charter and waive the Competitive Bidding Requirements of Article 14, Section 3 of the City of Chickasha City Charter due to a true emergency vital to the health and welfare of the citizens of the city and authorize an expenditure to Greg Gardi Plumbing in the amount of \$4,900.00.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Goebel Music Chief of Police	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT

Meeting Date: 09.15.2025	(From)	
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- V. ATTACHMENTS:**
1. Plumbing Estimate

Greg Galdi Plumbing 288153

Statement DATE 9-3-25 TERMS

TO Chickasha P.d

IN ACCOUNT WITH

		estimate To				
		replace 2 water				
		heaters				
		1 tankless w/h				
		rework plumbing				
		to make work			3,700.00	
		1 50 gallon				
		gas w/h			1,200.00	

CURRENT OVER 30 DAYS OVER 60 DAYS TOTAL AMOUNT 4,900.00

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01-11

CHICKASHA

Meeting Type: Council Agenda 9-15-2025

Meeting Date: 9/15/2025

Department: Administration

Agenda Item No. 6.c.

AGENDA ITEM: Discussion, consideration, and possible action to approve Resolution No. 2025-24R to authorize the publication of public sale and public auction pursuant to 64 O.S. Section 1081 and 1082 for oil and gas mining lease(s) for oil and gas development covering the real properties in Section 28 and Section 33, Township 7 North, Range 7 West and more specifically set forth in the Resolution

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Approve Resolution No. 2025-24R as presented.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: September 15, 2025	(From)		

V. ATTACHMENTS:

1. Res. 2025-24R City RESOLUTION NO (Revised 7.8.25)
2. City for Publication (Revised 7.8.25)

RESOLUTION NO. 2025-24R

RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY COUNTY, STATE OF OKLAHOMA AUTHORIZING PUBLICATION OF PUBLIC SALE AND PUBLIC AUCTION PURSUANT TO 64 O.S. SECTION 1081 AND 1082 FOR OIL AND GAS MINING LEASE(S) FOR OIL AND GAS DEVELOPMENT COVERING CERTAIN PROPERTIES IN GRADY COUNTY AS SET FORTH HEREIN.

WHEREAS, the City of Chickasha owns property that holds oil and gas interest;

WHEREAS, the City of Chickasha is not capable of developing the oil and gas interests;

WHEREAS, Title 64 Section 1081 authorizes that the governing board of any city acting by and through its duly constituted officers are authorized and empowered to enter, from time to time, into valid oil and gas mining lease or leases of such land to any person firm, association, or corporation for oil and gas development for a primary term not to exceed ten (10) years and as long thereafter as oil or gas is or can be produced ...;

WHEREAS, Title 64 O.S. Section 1082 provide that any leases may only be executed after notice by publication for two (2) weeks in a newspaper of general circulation in the county in which the land is situated and a public sale thereof to the highest and best bidder.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY COUNTY, STATE OF OKLAHOMA:

The City Manager is hereby authorized to publish notice of public sale and public auction pursuant to 64 O.S. section 1081 and 1082 for oil and gas mining lease(s) with said oil and gas mining lease(s) having a primary term of 3 years with a minimum 1/5th royalty for oil and gas development covering certain properties in Grady County as set forth on the attached Exhibit "A". Each lease shall have a primary term of three (3) years. The City reserves the right to accept the bid offering the most favorable overall terms, including but not limited to royalty rate, bonus payment, and other lease provisions. The City reserves the right to reject all offers.

ADOPTED AND APPROVED this 15th day of September 2025.

THE CITY OF CHICKASHA

By: Zachary Grayson
MAYOR

ATTEST:

Susan M. McDaniel, CMC
City Clerk

(SEAL)

Exhibit “A”

1. Tract 1 – 1.0939 net mineral acres – Tract described as: North 50 feet of Lot 1, South 15 feet of Lot 2, all of Lot 3, and North 10 feet of Lots 4, 5 and 6, Block 2 Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, Grady County, containing 1.0939 acres, more or less
2. Tract 2 – 0.0821 net mineral acres – Tract described as: A tract in Lot 4, Block 2, described as Beginning 79.1 feet North of SW corner of Lot 4, thence North 75.9 feet, thence East 55.4 feet, thence South 36 degrees 08 minutes West 93.9 feet to the point of beginning, Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, Grady County, containing 0.0821 acres, more or less
3. Tract 3 – .4936 net mineral acres – Tract described as: Lot 19-22, Block 26, Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, Grady County, containing .4936 acres, more or less
4. Tract 4 – 0.0925 net mineral acres – Tract described as: The North 151.25' of Lot 24, Block 38, Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, Grady County, containing 0.0925 acres, more or less
5. Tract 5 – 0.3701 net mineral acres – Tract described as: The North 151.25' of Lots 25 & 26, Block 38 Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, Grady County, containing 0.3701 acres, more or less
6. Tract 6 – 1.433 net mineral acres – Tract described as: Lots 5, 6 and N/2 of Lot 7 and 8, Block 100 Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, Grady County, containing 1.433 acres, more or less
7. Tract 7 – 45.8341 net mineral acres – Tract described as: Rose Hill Cemetery BLK 307 and 318 of Section 33, Township 7 North, Range 7 West, containing 45.8341 acres, more or less
8. Tract 8 – 0.5143 net mineral acres – Tract described as: Lot 4, Block 306, Chickasha OT Addition of Section 33, Township 7 North, Range 7 West, Grady County, containing 0.5143 acres, more or less
9. Tract 9 – .9085 net mineral acres – Tract described as: Block 217, Chickasha OT Addition of Section 33, Township 7 North, Range 7 West, Grady County, containing .9085 acres, more or less

10. Tract 10 – 0.1997 net mineral acres – Tract described as: The North 42 feet of Lot 1 of Block 1 of Elliott's First Addition of Section 33, Township 7 North, Range 7 West, Grady County, containing 0.1997 acres, more or less
11. Tract 11 – 0.1081 net mineral acres – Tract described as: Block 263, Chickasha OT Addition of Section 33, Township 7 North, Range 7 West, Grady County, containing 0.1081 acres, more or less
12. Tract 12 – 0.0708 net mineral acres – Tract described as: As to the East 15' of Lot 7, Block 3, Highland Park Addition, of Section 33, Township 7 North, Range 7 West, Grady County, containing 0.0708 acres, more or less

**STATE OF OKLAHOMA)
COUNTY OF GRADY)**

**NOTICE OF SALE OF OIL AND GAS
MINING LEASES**

Notice is hereby given that pursuant to Sections 1081 and 1082 of Title 64 of the Oklahoma Statutes and any and all other statutory and constitutional provisions of the State of Oklahoma, that the City of Chickasha, a Municipal Corporation of the State of Oklahoma, will on the **3rd day of November, 2025, at 6:30 o'clock p.m., at the Council Chambers at the City Hall at 117 N. 4th Street in the City of Chickasha, Grady County, Oklahoma**, offer for sale and sell to the highest bidder for cash, an oil and gas mining leases covering the following described tracts of land, to wit:

1. Tract 1 – 1.0939 net mineral acres – Tract described as: North 50 feet of Lot 1, South 15 feet of Lot 2, all of Lot 3, and North 10 feet of Lots 4, 5 and 6, Block 2 Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, Grady County, containing 1.0939 acres, more or less
2. Tract 2 – 0.0821 net mineral acres – Tract described as: A tract in Lot 4, Block 2, described as Beginning 79.1 feet North of SW corner of Lot 4, thence North 75.9 feet, thence East 55.4 feet, thence South 36 degrees 08 minutes West 93.9 feet to the point of beginning, Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, Grady County, containing 0.0821 acres, more or less
3. Tract 3 – .4936 net mineral acres – Tract described as: Lot 19-22, Block 26, Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, Grady County, containing .4936 acres, more or less
4. Tract 4 – 0.0925 net mineral acres – Tract described as: The North 151.25' of Lot 24, Block 38, Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, Grady County, containing 0.0925 acres, more or less
5. Tract 5 – 0.3701 net mineral acres – Tract described as: The North 151.25' of Lots 25 & 26, Block 38 Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, Grady County, containing 0.3701 acres, more or less
6. Tract 6 – 1.433 net mineral acres – Tract described as: Lots 5, 6 and N/2 of Lot 7 and 8, Block 100 Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, Grady County, containing 1.433 acres, more or less
7. Tract 7 – 45.8341 net mineral acres – Tract described as: Rose Hill Cemetery BLK 307 and 318 of Section 33, Township 7 North, Range 7 West, Grady County, containing 45.8341 acres, more or less

8. Tract 8 – 0.5143 net mineral acres – Tract described as: Lot 4, Block 306, Chickasha OT Addition of Section 33, Township 7 North, Range 7 West, Grady County, containing 0.5143 acres, more or less
9. Tract 9 – .9085 net mineral acres – Tract described as: Block 217, Chickasha OT Addition of Section 33, Township 7 North, Range 7 West, Grady County, containing .9085 acres, more or less
10. Tract 10 – 0.1997 net mineral acres – Tract described as: The North 42 feet of Lot 1 of Block 1 of Elliott's First Addition of Section 33, Township 7 North, Range 7 West, Grady County, containing 0.1997 acres, more or less
11. Tract 11 – 0.1081 net mineral acres – Tract described as: Block 263, Chickasha OT Addition of Section 33, Township 7 North, Range 7 West, Grady County, containing 0.1081 acres, more or less
12. Tract 12 – 0.0708 net mineral acres – Tract described as: As to the East 15 feet of Lot 7, Block 3, Highland Park Addition, of Section 33, Township 7 North, Range 7 West, Grady County, containing 0.0708 acres, more or less

for a lease **term of 3 years**, but in no event for a term which shall violate the provisions of 64 O. S. Section 1081, and as long thereafter as oil and gas, or either of them, or any other minerals are produced from said land by the lessee. Said oil and gas mining lease to contain the customary provisions as to the payment of delay rentals and the payment to the lessor of a minimum of **1/5th royalty interest** for the payment of royalties of all oil and gas and other minerals which may be produced under any oil and gas mining leases on said land. That a separate lease shall be executed on each quarter section of the above-described land. Said oil and gas leases shall contain a further provision that any operations on said land by the lessee shall be in accordance with the laws and statutes of the State of Oklahoma and the Ordinances of the City of Chickasha, Oklahoma, and of any other state or Federal regulatory agency, with the right of the City of Chickasha, to accept or reject any bids which may be received for oil and gas mining leases on said land. That the City of Chickasha may at the time of sale above mentioned establish such depth clauses, pugh clauses and shut-in royalty provisions as the City of Chickasha may determine reasonable on the date of the sale, and said oil and gas leases shall be executed to provide for such provisions. The City of Chickasha further reserves the right to sell said oil and gas lease with any other additional provisions which it may disclose to the bidders before said sale is conducted.

Said oil and gas leases may, at the option of the lessee, contain a further provision that the lessee therein shall have the right and power to consolidate the land covered by the lease with other adjoining land for the purpose of joint development and operation of the entire consolidated premises as a unit, in which event the lessor of such oil and gas mining lease shall share in the royalty of the oil and gas produced from said consolidated tract in the proportion that the area of land covered by such lease bears to the total area of said consolidated tract. Such sale shall be for cash at public auction. The lessee shall pay all cost and expenses of said sale, including lessor's attorney's fees.

Each lease shall include a title disclaimer provision stating that the City of Chickasha makes no guarantee, representations or warranties, express or implied, as to the validity, sufficiency, or marketability of its title to any of the properties described herein. The City further disclaims any warranty that the mineral interests are unencumbered or unleased. In the event of any title defect or if the mineral interests are determined to be subject to a pre-existing lease or encumbrance, the lessee shall not be entitled to any refund, reimbursement, or other compensation from the City.

Dated this 15th day of September 2025.

THE CITY OF CHICKASHA

By: Zachary Grayson
MAYOR

ATTEST:

Susan M. McDaniel, CMC
City Clerk

(SEAL)

CHICKASHA



Meeting Type: Council Agenda 9-15-2025

Meeting Date: 9/15/2025

Department: City Clerk

Agenda Item No. 6.d.

AGENDA ITEM: Discussion, consideration, and possible action to approve the 2025 Festival of Light Agreement for usage of Shannon Springs Park and authorize the Mayor to execute the same.

I. BACKGROUND/DESCRIPTION:

- This Agreement allows the installation of lighting displays and other activities between September 30, 2025, and February 28, 2026.
- Allow for use of the WPA Maintenance Building from October 1, 2025, through January 31, 2026.
- It allows for exclusive use of the Bathhouse from November 1, 2025, through January 31, 2026.
- Permission for second party vendors from November 18, 2025, through December 31, 2025.
- Clean up of Shannon Springs Park to be completed no later than March 15, 2026.

II. RECOMMENDED ACTION:

Approve the 2025 Festival of Light Agreement for usage of Shannon Springs Park and authorize the Mayor to execute the same.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: September 15, 2025	(From)		

V. ATTACHMENTS:

1. 25 FOL_City of Chickasha Contract

AGREEMENT

This Agreement made and entered into this 15th day of September 2025, by and between the CITY OF CHICKASHA, a Municipal Corporation of the State of Oklahoma, hereinafter referred to as “FIRST PARTY”, and the FESTIVAL OF LIGHT, INC., hereinafter referred to as “SECOND PARTY”.

WITNESSETH:

1. That said First Party is the owner of the Shannon Springs Park area (“PARK”). Second Party is desirous of coordinating various lighting displays and holiday activities at Shannon Springs Park for the general public and to support tourism economic revenue. This agreement shall allow Second Party nonexclusive access to the Park for the purpose of installing lighting displays, installing and upgrading electrical service and conducting various other activities between the dates of September 30, 2025, and February 28, 2026.

2. Second Party is desirous of having use of the WPA Maintenance Building at 12th and Montana. Second Party desires to use the WPA Maintenance Building from October 1, 2025, through January 31, 2026, for the purpose of storing work supplies or other purposes related to holiday activities. Second Party is also desirous of having exclusive use of the Bathhouse from November 1, 2025, through January 31, 2026, for the purpose of carrying out Second Party’s activities and business or general public activities, which may or may not have a charge to be paid to the Second Party.

3. First Party in consideration of the covenants and agreements hereinafter set forth does hereby agree to allow and coordinate with the Second Party to allow to install, supervise, and control lighting displays and activities such as entertainment, food and drink vendors, souvenir vendors and any other vendors for other purposes in Shannon Springs Park from November 18, 2025, through December 31, 2025. Second Party, in consideration of the covenants and agreements hereinafter set

forth does hereby agree to supervise and control all activities above described and to present a lighting display open to the general public.

4. The parties further agree that Second Party shall not charge the general public an admission fee to the Park, except as stipulated below. Second Party shall be in charge of coordinating use of the Park by individuals, businesses, or organizations desiring to present a holiday lighting display, and Second Party shall designate display areas so as to best accommodate the public viewing of the light display.

a. The Second Party shall be allowed to provide a computerized light display for this season under the following conditions:

- That the display be placed in an area that will cause the least impact on vehicular traffic.
- If traffic congestion occurs that backs traffic up on city streets, the Second Party will retain qualified personnel to address the issue.

5. It is further agreed that the Second Party shall carry public liability insurance providing coverage for all damages, claims, demands and causes of action arising out of or in any way connected with the use, maintenance, or operations of the leased premises and/or conduct of Second Party on leased premises, with the First Party named as additional party insured in an amount sufficient to protect the First Party under the limits of liability set forth within the Political Subdivision Tort Claims Act and any amendment to that Act which shall occur during the term of this agreement as defined by Oklahoma Statutes.

6. Second Party covenants and agrees to defend, indemnify, and hold First Party harmless from all damages, claims, demands, and causes of actions arising out of or in any way connected with the use, maintenance, or operations of the leased premises and/or conduct of Second Party of leased premises.

7. It is further agreed that upon the expiration of the agreement, Second Party shall give peaceable possession of the Park to First Party. Any personal property belonging to the Second Party shall be removed by the expiration date of the agreement.

8. The Second Party shall be required to clean up Shannon Springs Park daily, so far as it concerns the areas in which the food vendors are located. Second Party shall conduct its clean-up activities immediately after December 31, 2025, and shall be completed no later than March 15, 2026.

9. The Second Party shall make no alterations to park equipment, buildings or grounds without prior written consent of First Party.

10. The Second Party shall be required to reimburse the First Party for all damages caused by Second Party to the First Party's property either directly or caused by any activity sponsored by Second Party.

11. The Second Party shall be required to clean the restrooms on weekends and after normal hours during the week.

12. The Second Party will have a traffic plan which includes proposed routes, sign locations (both ingress and egress), along with any other information necessary to provide for a smooth uninterrupted traffic flow.

13. The Second Party shall not allow any commercial or political advertising in the Park, with the exception of advertising on the Ice-Skating Rink from major sponsors. Other non-commercial advertising may be allowed only with prior written consent of the First Party.

14. It is further agreed that upon failure of the Second Party to comply with any of the terms and conditions of this agreement, then the First Party may, upon ten days notice to Second Party, declare this agreement null and void. Second Party shall have an opportunity to cure any default within said ten-day period.

15. It is further agreed that any notices required to be delivered to the parties hereto, or any communication between the parties hereto regarding the terms or provisions of this agreement shall be mailed as follows, to-wit:

To the First Party, CITY OF CHICKASHA
City Hall, 117 North 4th
Chickasha, OK 73018
ATTENTION: City Clerk

To the Second Party, FESTIVAL OF LIGHT, INC.
P. O. Box 2381
Chickasha, OK 73018
ATTENTION: Executive Director

16. In the event either First Party or Second Party is required to resort to legal proceedings, or to incur expenses of any kind or nature in the enforcement of their rights hereunder, then in such event, the successful party shall have the right and the losing party shall have the obligation in damages to pay all reasonable attorney's fees and expenses incurred by the successful party in the enforcement of any of their rights hereunder. This Agreement shall be governed by the laws of the State of Oklahoma with venue in the District Courts of Grady County.

17. This agreement contains the entire agreement between the parties when executed, and neither party shall be bound by any verbal representation, or any prior written agreements, which may alter the terms hereof. Any change, modification, or amendment of this agreement shall not be binding unless the same is first reduced to writing and executed by the First Party and the Second Party.

18. Each and every one of the terms, conditions, covenants, and agreements contained in this agreement shall be binding upon the First Party and Second Party and their respective successors, transferees and assigns.

In Witness Whereof, the parties hereto set their hands the day and year first above written.

BY: _____
Zachary Grayson, Mayor

STATE OF OKLAHOMA)

) SS:

COUNTY OF GRADY)

Before me, the undersigned, a Notary Public in and for said county and state on this the _____ day of August 2025 personally appeared _____ known to be the identical person who executed the name of the maker to the within and foregoing instrument as its President, and acknowledged to me that he/she executed the same as his/her free and voluntary act and deed and as the free and voluntary act and deed of such corporation for the uses and purposes therein set out.

Given under my hand the _____ day of _____ 2025.

Notary Public

My Commission Expires:

CHICKASHA

Meeting Type: Council Agenda 9-15-2025

Meeting Date: 9/15/2025

Department: Public Works

Agenda Item No. 6.e.

AGENDA ITEM: Discussion, consideration, and possible action to authorize the purchase of a Rotary 4 Post Lift for an amount not to exceed \$20,534.50 from Marshall Auto Supply LLC using State Contract No. SW0307A

I. BACKGROUND/DESCRIPTION:

This lift is need to replace an older model that cannot raise newer vehicles for repairs.

II. RECOMMENDED ACTION:

Authorize the purchase of a Rotary 4 Post Lift for an amount not to exceed \$20,534.50 from Marshall Auto Supply LLC using State Contract No. SW0307A

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Omar Fierro, Public Works Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: September 15, 2025	(From)		

V. ATTACHMENTS:

- 20250908160355630

CITY OF CHICKASHA PURCHASE REQUEST

DATE: 8/28/25
 DEPT: Fleet Maintenance
 DELIVER TO: Tim Brooks

☐ open ☐ rec
PO # _____
VENDOR # _____

VENDORS	Vendor # 1 ☒	Vendor # 2 ☐	Vendor # 3 ☐
NAME	Marshall Auto Parts		
ADDRESS	327 W Kansas		
CITY	Chickasha, OK 73018		

BUDGET BALANCE	ITEM-DESCRIPTION	QTY	TOTAL PRICE VENDOR # 1	TOTAL PRICE VENDOR # 2	TOTAL PRICE VENDOR # 3
	Rotary 4 Post Lift		\$ 20,534.50		
TOTAL			\$ 20,534.50	\$ 0.00	\$ 0.00
CASH DISCOUNT			()	()	()
TOTAL GROSS PRICE			\$ 20,534.50	\$ 0.00	\$ 0.00
TOTAL FREIGHT					
TOTAL			\$ 20,534.50	\$ 0.00	\$ 0.00

DISBURSEMENT	
FUND:	<u>11</u>
DEPT:	<u>510</u>
ITEM:	<u>6300-030</u>

COMMENTS: State Contract SW0307A
 This lift is needed to replace an older model that cannot raise newer vehicles for repairs.

ALL EXPENDITURES OF MORE THAN \$500 MUST BE SUPPORTED BY VERBAL OR WRITTEN QUOTATIONS, MORE THAN \$1,000 MUST BE SUPPORTED BY FORMAL WRITTEN QUOTATIONS AND MORE THAN \$3,500 MUST BE DONE THROUGH A FORMAL BID PROCESS. QUOTATIONS MUST BE FROM AT LEAST THREE (3) RESPONSIBLE BIDDERS AND MUST BE ATTACHED.

QUOTATIONS TAKEN BY: (Printed Name/Signature) Tim Brooks

CIRCLE ONE	APPROVAL
BID ONLY RUSH CONTRACT ONLY	DEPARTMENT HEAD <u>[Signature]</u>
	DIRECTOR OF FINANCE <u>[Signature]</u>
QUOTATIONS ONLY EMERGENCY PURCHASE	CITY MANAGER



800002580
Marshall Auto Supply LLC
327 W Kansas Ave
Chickasha, OK 73018
(405) 224-5741

QUOTE

Date : 07/31/2025

Time : 11:18

Page : 1 / 1

Order # 544136

Quote For

1520
CHICKASHA--CENTRAL GARAGE
117 N 4th ST
CHICKASHA, OK 73018

Quote By

Quote By : 3 , Brock
Sales Rep : 7 , Travis
Quote Date : 07/31/2025
Quote : 1462

Part Number	Line	Description	Quantity	Price	Net	Total	Taxable
SM18N000BL	RTY	ROTARY LIFT-18000 LBS	1.00	35,434.06	17717.0300	17,717.03	T
RJ9000YBK	RTY	ROTARY LIFT	2.00	11,528.24	5674.4600	11,348.92	T
FC5760-14	FWD	FORWARD LIFT	1.00	1,247.66	617.4700	617.47	T
INSTALL	JMS	Lift Install	1.00	0.00	2200.0	2,200.00	TDP

QUOTE

**** Prices and Taxes Subject to Change Without Notice ****

Attention :

PO# :

Subtotal	31,883.42
Tax Estimated Using	
GVMT AGENCY 0.0000%	0.00
Quote Total	31,883.42
	20,534.50

CHICKASHA

Meeting Type: Council Agenda 9-15-2025

Meeting Date: 9/15/2025

Department: Public Works

Agenda Item No. 6.f.

AGENDA ITEM: Discussion, consideration, and possible action to authorize the purchase of a Big Tex 3XPH Equipment Trailer for an amount not to exceed \$28,808.00 from Great Western Trailers using State Contract No. SW0198.

I. BACKGROUND/DESCRIPTION:

This will replace an older trailer that isn't capable of hauling our newer equipment.

II. RECOMMENDED ACTION:

Authorize the purchase of a Big Tex 3XPH Equipment Trailer for an amount not to exceed \$28,808.00 from Great Western Trailers using State Contract No. SW0198.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Omar Fierro, Public Works Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: September 15, 2025	(From)		

V. ATTACHMENTS:

- 20250908163016938

CITY OF CHICKASHA PURCHASE REQUEST

DATE: 8/28/25
 DEPT: Fleet Maintenance
 DELIVER TO: Tim Brooks

☐ open ☐ rec

PO # _____

VENDOR # _____

VENDORS	Vendor # 1 ☒	Vendor # 2 ☐	Vendor # 3 ☐
NAME	Great Western Trailers		
ADDRESS	10400 W Reno		
CITY	OKC, OK 73127		

BUDGET BALANCE	ITEM-DESCRIPTION	QTY	TOTAL PRICE VENDOR # 1	TOTAL PRICE VENDOR # 2	TOTAL PRICE VENDOR # 3
	Big Tex 3XPH	1	\$ 28,808.00		
	Equipment Trailer				
TOTAL			\$ 28,808.00	\$ 0.00	\$ 0.00
CASH DISCOUNT			()	()	()
TOTAL GROSS PRICE			\$ 28,808.00	\$ 0.00	\$ 0.00
TOTAL FREIGHT					
TOTAL			\$ 28,808.00	\$ 0.00	\$ 0.00

DISBURSEMENT

FUND: 31
 DEPT: 536
 ITEM: 6300-060

COMMENTS: This will replace an older trailer that isn't capable of hauling our newer equipment.
 State Contract SW0198

ALL EXPENDITURES OF MORE THAN \$500 MUST BE SUPPORTED BY VERBAL OR WRITTEN QUOTATIONS, MORE THAN \$1,000 MUST BE SUPPORTED BY FORMAL WRITTEN QUOTATIONS AND MORE THAN \$3,500 MUST BE DONE THROUGH A FORMAL BID PROCESS.
 QUOTATIONS MUST BE FROM AT LEAST THREE (3) RESPONSIBLE BIDDERS AND MUST BE ATTACHED.

QUOTATIONS TAKEN BY: (Printed Name/Signature) Tim Brooks *Tim Brooks*

CIRCLE ONE			APPROVAL	
BID ONLY	RUSH	CONTRACT ONLY	DEPARTMENT HEAD	<i>[Signature]</i>
QUOTATIONS ONLY	EMERGENCY PURCHASE		DIRECTOR OF FINANCE	<i>[Signature]</i>
			CITY MANAGER	



With you at every turn

Great Western Trailers
10400 West Reno
Oklahoma City, OK 73127
Phone: (405) 943-9851 / (800) 375-6307
Fax: (405) 488-1904 Kurt Olson
Fax: (405) 488-1906 Kurt Schroeder
Kurt.Olson@greatwesterntrailer.com or
Kurt.Schroeder@greatwesterntrailer.com
www.greatwesterntrailer.com

QUOTATION

Quote ID: KO04136

Page 1 of 2

Customer: CHICKASHA*CITY OF
101 N 6 TH
CHICKASHA OK 73018-2408

Quote Number: KO04136
Quote Date: 8/19/2025
Quote valid until: 9/18/2025

Contact: Tim Brooks
Phone: (405) 222-6020
Fax: (405) 222-6029
Email:

Salesperson: KURT OLSON

QUANTITY	PART NUMBER	DESCRIPTION	LIST PRICE	AMOUNT
		BIG TEX 3XPH EQUIPMENT TRAILER		
1 EA	TR-BT3XPH 25+5	3XPH SUPER DUTY TANDEM DUAL WHEEL PINTLE G.V.W.R. 30,000# FET APPLICABLE AXLES (2) HD 15,000# Dual Wheel w/ Electric Brakes (Oil Bath) G.A.W.R. (Ea. Axle) 15,000# SUSPENSION Heavy Duty 44,000# Adjustable COUPLER 3" ID Pintle Ring TIRE 215/75 R-17.5 Load Range H Dual SAFETY CHAINS 1/2" Grd. 80 w/Safety Latch Hook (2 each) WHEEL 17.5" HC x 6.75", 8x275 MM BC Hub Pilot; Dual Wheel JACKS 12,000# Drop Leg Jack-Top Wind FLOOR 2" Treated Pine or Douglas Fir* TONGUE Integral with Frame (12" I-Beam, 22#) LIGHTS L.E.D. D.O.T. Stop, Tail, Turn & Clearance FRAME 12" I-Beam, 22# ELEC. PLUG 7-Way RV CROSSMEMBERS 6" Jr. I-Beam, 16" Centers FINISH (Prep) Steel is Cleaned to Ensure a Professional Smooth Finish. SIDE RAILS 8" Channel w/ Rub Rail, Stakepockets & Chain Spools DOVETAIL 5' Cleated Dovetail w/ 5' Double Hinged, Spring-Assited Flip-Over Ramps FINISH Superior Quality Finish is Applied for a Highly Decorative and Protective Finish. STANDARD FEATURES 3" ID Pintle Ring 12,000# Drop Leg Jack (Top Wind) 102" Overall Width Low Profile, Pierced-Beam Frame Design (2) Side Bed Steps 3/8" Heavy Duty Rub Rail Stakepockets Along Sides, 24" On Center 1-1/4" Pipe Chain Spools Between Tie Down Pockets Dexter Brand Axles Oil Bath Hubs Forward Self Adjusting Brakes Heavy Duty 44,000# Adjustable Suspension Grommet Mount Sealed Lighting L.E.D. Lighting Package	\$34,810.00	\$34,810.00



With you at every turn

Great Western Trailers
10400 West Reno
Oklahoma City, OK 73127
Phone: (405) 943-9851 / (800) 375-6307
Fax: (405) 488-1904 Kurt Olson
Fax: (405) 488-1906 Kurt Schroeder
Kurt.Olson@greatwesterntrailer.com or
Kurt.Schroeder@greatwesterntrailer.com
www.greatwesterntrailer.com

QUOTATION

Quote ID: KO04136

Page 2 of 2

QUANTITY	PART NUMBER	DESCRIPTION	LIST PRICE	AMOUNT
		Sealed, Modular Wiring Harness Spare Tire Mount 5' Dovetail w/ 5' Double Hinged, Spring Assisted Flip-Over Ramps Complete Break-A-Way System w/Charger Zip™ Breakaway Cable Radial Tires Mudflaps Spare Tire & Wheel- Standard Equipped FOB OKC		
1 EA	TR-BT3XPH MR	MEGA RAMPS	\$1,200.00	\$1,200.00

Quote Total: **\$36,010.00**

20.00 % Discount off List: **(\$7,202.00)**

Sales Tax: **\$0.00**

Total Due: **\$28,808.00**

The following options may be added:

QUANTITY	PART NUMBER	DESCRIPTION	NET PRICE	AMOUNT	ADD TO QUOTE
1 EA	TR-BT3XPH AIRBRAKE	Air Brake Assembly w/ABS on Front, Spring Brake Chambers & Auto Slacks	\$6,489.00	\$6,489.00	Yes / No
1 EA	TR-BT3XPH D2SPJ	Dual 2 Speed Landing Gear Jacks (50K)	\$908.00	\$908.00	Yes / No

Customer must fill out the information below before the order can be processed...

Accepted by:	
Date:	
P.O. number:	

- ♦ Labor and installation is included in all pricing if stated in verbiage.
- ♦ Terms are Due Upon Receipt unless prior credit arrangements are made at the time of order.
- ♦ Please note if chassis is furnished, it is as a convenience and terms are Net Due on Receipt of Chassis

Notes:

3XPH

SUPER DUTY TANDEM DUAL AXLE PINTLE TRAILER

GVWR: 30,000#

EMPTY WEIGHT: 5,800 - 6,300#

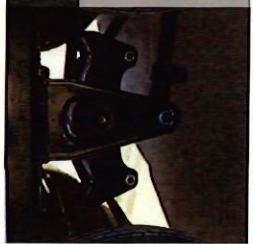
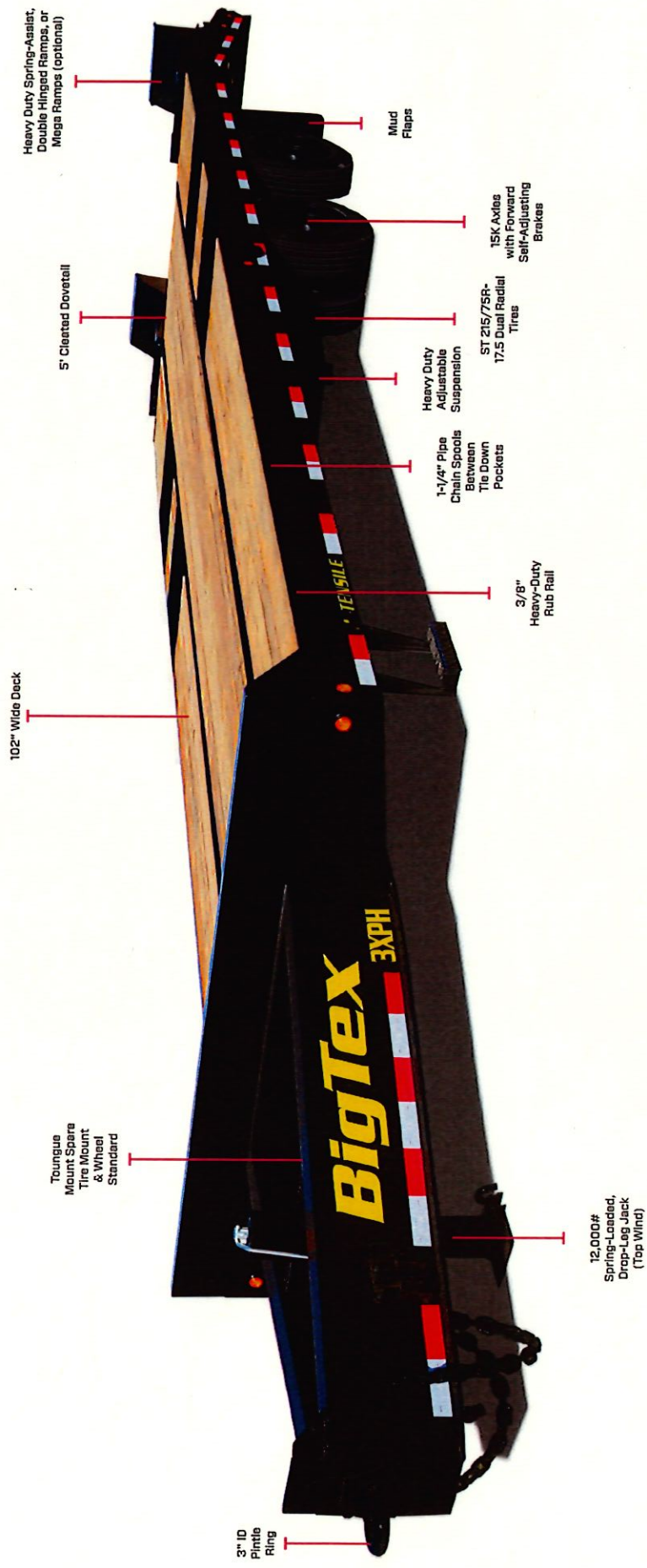
AVAILABLE LENGTHS: 25', 30'

DECK WIDTH: 102"

COUPLER: Pintle

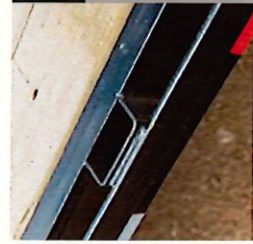
828 308 89 electric brake
BigTex TRAILERS
#35705-80

14-16 wks



HEAVY DUTY ADJUSTABLE SUSPENSION

The 3XPH is equipped with a heavy-duty adjustable suspension to ensure your trailer is ready to handle the heaviest of loads.



SECURING SOLUTIONS

The studded equipped 3/8" rub rail, stakepockets and 1-1/4" pipe chain spool combine to create a versatile tool for securing your load.



POWERHOUSE MEGA RAMP

Upgrade to Mega Ramps and enjoy an optimal equipment loading experience. These heavy-duty, extra-wide ramps are designed to handle the demands of loading various types of equipment with ease.



EFFORTLESS MAINTENANCE

Our forward self-adjusting brakes make brake maintenance a breeze. Additionally equipped with oil both axles and valcrum hubs to improve longevity and ease lubrication.

Big Tex Trailers reserves the right to change price, design, material and/or specification without notice or obligation.

CHICKASHA

Meeting Type: Council Agenda 9-15-2025

Meeting Date: 9/15/2025

Department: Public Works

Agenda Item No. 6.g.

AGENDA ITEM: Discussion, consideration, and possible action to authorize the purchase of a John Deere 333 P-Tier Compact Track Loader for an amount not to exceed \$103,418.00 from C. L. Boyd Company using Sourcewell #011723.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Authorize the purchase of a John Deere 333 P-Tier Compact Track Loader for an amount not to exceed \$103,418.00 from C. L. Boyd Company using Sourcewell #011723.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Omar Fierro, Public Works Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: September 15, 2025	(From)		

V. ATTACHMENTS:

- 20250908163826788

CITY OF CHICKASHA PURCHASE REQUEST

DATE: 8/28/2025

DEPT: LINE MAINTENANCE

DELIVER TO: PUBLIC WORKS

☐ open ☐ rec

PO # _____

VENDOR # _____

VENDORS	Vendor # 1 ☐	Vendor # 2 ☐	Vendor # 3 ☐
NAME	CL BOYD		
ADDRESS	604 SE 2ND ST		
CITY	LAWTON, OK 73501		

BUDGET BALANCE	ITEM-DESCRIPTION	QTY	TOTAL PRICE VENDOR # 1	TOTAL PRICE VENDOR # 2	TOTAL PRICE VENDOR # 3
	JOHN DEERE 333 P -TIER				
	COMPACT TRACK LOADER	1	\$ 103,418.00		
TOTAL			\$ 103,418.00	\$ 0.00	\$ 0.00
CASH DISCOUNT			()	()	()
TOTAL GROSS PRICE			\$ 103,418.00	\$ 0.00	\$ 0.00
TOTAL FREIGHT					
TOTAL			\$ 103,418.00	\$ 0.00	\$ 0.00

DISBURSEMENT

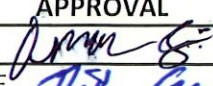
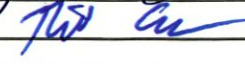
 FUND: 31
 DEPT: 536
 ITEM: 6300-060

COMMENTS: THIS WILL BE USED AS NEEDED AROUND THE CITY OF CHICKASHA.

Source well #011723

ALL EXPENDITURES OF MORE THAN \$500 MUST BE SUPPORTED BY VERBAL OR WRITTEN QUOTATIONS, MORE THAN \$1,000 MUST BE SUPPORTED BY FORMAL WRITTEN QUOTATIONS AND MORE THAN \$3,500 MUST BE DONE THROUGH A FORMAL BID PROCESS.
 QUOTATIONS MUST BE FROM AT LEAST THREE (3) RESPONSIBLE BIDDERS AND MUST BE ATTACHED.

QUOTATIONS TAKEN BY: (Printed Name/Signature) OMAR

CIRCLE ONE			APPROVAL	
BID ONLY	RUSH	CONTRACT ONLY	DEPARTMENT HEAD	
			DIRECTOR OF FINANCE	
QUOTATIONS ONLY	EMERGENCY PURCHASE		CITY MANAGER	

Quote Summary

Prepared For

CITY OF CHICKASHA STREET DEPARTMENT
502 GENEVIEVE
CHICKASHA, OK 73018

Prepared By

STEVE LITTLE
The Clarence L. Boyd Company
604 Se 2nd Street
Lawton, OK 73501
Phone: 580-355-6667
Mobile: 580-585-7427
slittle@clboyd.com

Sourcewell Governmental Purchasing Contract
#011723

Quote Id: 33351340
Created On: 22 August 2025
Expiration Date: 30 September 2025

All John Deere 333 P CTL's come with a
24-month or 2000-hour Factory Full Machine Warranty.

This unit has a factory ship date of October 24, 2025

Thank you.

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 333 P-Tier Compact Track Loader	\$ 143,302.63	\$ 103,418.00 X 1 =		\$ 103,418.00
Equipment Total				\$ 103,418.00
Trade In Total				\$ 0.00

Quote Summary

Equipment Total	\$ 103,418.00
Trade In	
SubTotal	\$ 103,418.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 103,418.00
Balance Due	\$ 103,418.00

Salesperson : X _____

Accepted By : X _____

Confidential



Selling Equipment

Quote Id: 33351340

Customer: CITY OF CHICKASHA STREET DEPARTMENT

JOHN DEERE 333 P-Tier Compact Track Loader

Suggested List
\$ 143,302.63
Selling Price
\$ 103,418.00

Hours:

Stock Number:

Code	Description	Qty	Unit	Extended
00V0T	333 P-Tier Compact Track Loader	1	\$ 123,848.00	\$ 123,848.00

Standard Options - Per Unit

183N	JDLink™	1	\$ 0.00	\$ 0.00
0202	United States	1	\$ 0.00	\$ 0.00
0259	English Operator's Manual	1	\$ 0.00	\$ 0.00
0351	Translated Text Labels	1	\$ 0.00	\$ 0.00
0518	Level 5 Package - Prem Cab A/C, 2Spd, BPP Adj, Hi Flow, SL, RC, Power QT, Vent Seat, Dlx Lts, Rev Fan, Adv Display, Radio W/Mic, Rear Cam, Chrome, HD Grille	1	\$ 1,642.00	\$ 1,642.00
0953	Surround View	1	\$ 2,929.00	\$ 2,929.00
1100	Less Detection System	1	\$ 0.00	\$ 0.00
1363	3-Inch Seat Belt with Shoulder Harness	1	\$ 58.00	\$ 58.00
1880	Less Receiver	1	\$ 0.00	\$ 0.00
1900	Less Display	1	\$ 0.00	\$ 0.00
1950	Less Application	1	\$ 0.00	\$ 0.00
2000	Less Code	1	\$ 0.00	\$ 0.00
2940	Less Grade Control	1	\$ 0.00	\$ 0.00
5608	Wide Zig-Zag Bar Track - 17.7 In. (450 mm)	1	\$ 0.00	\$ 0.00
8047	Counterweight, (Double Set)	1	\$ 828.00	\$ 828.00
8049	Engine Air Precleaner	1	\$ 503.00	\$ 503.00
8934	84 In. Heavy Duty Construction Bucket (21.0 Cu Ft) w/ Edge	1	\$ 2,648.00	\$ 2,648.00
Standard Options Total				\$ 8,608.00

Dealer Attachments

25936	DB96 Dozer Blade	1	\$ 8,952.63	\$ 8,952.63
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Dealer Attachments Total

\$ 8,952.63

Suggested Price

\$ 143,302.63

Customer Discounts

Confidential



JOHN DEERE

Selling Equipment

Quote Id: 33351340

Customer: CITY OF CHICKASHA STREET DEPARTMENT

Customer Discounts Total	\$ -39,884.63	\$ -39,884.63
Total Selling Price		\$ 103,418.00

CHICKASHA

Meeting Type: Council Agenda 9-15-2025

Meeting Date: 9/15/2025

Department: Administration

Agenda Item No. 6.h.

AGENDA ITEM: Discussion, consideration, and possible action to appoint Shevon Blair to the Board of Adjustment with a term to expire June 30, 2028.

I. BACKGROUND/DESCRIPTION:

A seat on the Board of Adjustment has been vacated by John Allen, whose term expired June 30, 2025.

The Mayor puts forth Shevon Blair to be appointed to the Board of Adjustments with term to expire June 30, 2028.

II. RECOMMENDED ACTION:

Appoint Shevon Blair to the Board of Adjustment with a term to expire June 30, 2028.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: September 15, 2025	(From)		

V. ATTACHMENTS:

- 20250909075633416

CHICKASHA



CITY OF CHICKASHA APPLICATION FOR BOARD OR COMMISSION MEMBERSHIP

Return completed application to:

City Clerk's Office
117 North 4th Street
Chickasha, OK 73018
Fax: 405-222-6004

Please type or use black ink

For questions or additional information, call the City Clerk's Office, (405) 222-6001

Name:

Shevon Blair

(Please print legal name and your name as you wish it to appear, if different.)

Personal Information	Occupational Information
Home Address: 3410 S 24th St Chickasha	Business Name: Shine Electric LLC
Mailing Address: same	Occupation: Electrical contractor
Telephone: 405 339 6174 Fax:	Address: 3410 S 24th St, Chickasha
E-Mail: shevonblair71@gmail.com	Telephone: 405 644-2818 Fax:
Chickasha Resident for 11 years County: Grady	E-Mail: shevon@info.shineelectric.com
Drivers License No.: S08435064Z	

Which Council Ward do you live in?

1

Prior work experience: (please include dates)

Electrical contractor - Business
owner of Shine Electric

Educational Achievement:

High School Graduate? ☒ Yes ☐ No Year Graduated/Left School? 2014

Business College, Correspondence School, Adult Education, Other?

Name of College/University: USAO/UCO

☒ Bachelor's ☐ Master's ☐ PhD

Volunteer Work: (please include dates)

Track and field USAO

Coaching - 2020 - 2022

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS OR COMMISSIONS:

(Please limit your selection to no more than three. List in order of preference: 1, 2, 3.)

Aviation Board

☒ Board of Adjustment

Cemetery Board

Historic Preservation Commission

Chickasha Industrial Authority

Library Board

Planning Commission

Parks and Rec Board

Are you presently serving on a City board or commission? ☐ Yes ☒ No

If so, please list: _____

Please list any abilities, skills, licenses, certificates, specialized training, or interests you have which are applicable to this board or commission:

Electrical Contractor

Are you presently serving on or have experience on a board or commission other than the City of Chickasha? ☐ Yes ☒ No

If so, please list: _____

Please specify any business or personal relationships with the City or other activities, which might create a serious conflict of interest or affect your ability to serve if you should be appointed to this board or commission:

N/A

Have you attended a meeting of the board/commission you are applying to or talked to anyone currently on the board? ☐ Yes ☒ No
Comments: _____

References:

Kory Highland - 405 833 5428
Rick Johnston 405 249 8157

Statement of Intent

I am aware of the requirements of the City regarding conflicts of interest of appointees to the City of Chickasha Boards and Commissions. I am aware of meeting dates and times of the Board/Commission for which I have applied, and that Board/Commission members are expected to attend a minimum of 75 percent of regularly scheduled meetings annually of their Board/Commission. If appointed, I agree to serve on the Board/Commission for which I have applied. Applications will remain on file for one year from the date of receipt.

**I affirm that I am qualified to vote.*

Signature: _____

Date: _____

08/25/2025

CHICKASHA

Meeting Type: Council Agenda 9-15-2025

Meeting Date: 9/15/2025

Department: Public Works

Agenda Item No. 6.i.

AGENDA ITEM: Discussion, consideration and possible action to declare a true emergency exists due to the storm-drain headwall at 4th Street and Ponderosa Drive necessitating the repairs pursuant to Article 14, Section 3 of the City of Chickasha City Charter and waive the Competitive Bidding Requirements of Article 14, Section 3 of the City of Chickasha City Charter due to a true emergency vital to the health and welfare of the citizens of the city and authorize an expenditure to Nash Construction Company in the amount of \$42,000.00.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Declare a true emergency exists due to the storm-drain headwall at 4th Street and Ponderosa Drive necessitating the repairs pursuant to Article 14, Section 3 of the City of Chickasha City Charter and waive the Competitive Bidding Requirements of Article 14, Section 3 of the City of Chickasha City Charter due to a true emergency vital to the health and welfare of the citizens of the city and authorize an expenditure to Nash Construction Company in the amount of \$42,000.00.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Omar Fierro, Public Works Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: September 15, 2025	(From)		

- V. ATTACHMENTS:**
1. 20250909105208910

City of Chickasha – Public Works Department

502 N. Genevieve
Chickasha, OK 73018

Date: August 28, 2025

To: Chickasha City Council

From: Omar Fierro, Director of Public Works

Subject: Recommendation for Construction of Storm Drain Headwall – 4th & Ponderosa Dr.

Dear Council Members,

On July 15, 2025, the City of Chickasha received three (3) bids for the construction of a storm drain headwall at **4th Street and Ponderosa Drive**. The scope of work includes the installation of a headwall, curb and gutter, wing-walls, and a pad for three (3) 54-inch tin horns designed to carry stormwater to the drainage channel leading into Congo Creek.

The bids received were as follows:

- **Bear Creek Construction LLC** – \$54,200.00
- **Nash Construction Company** – \$42,000.00
- **ConstructCrete Solutions LLC** – \$27,400.00

Please note: All construction specifications were required to meet **ODOT standards**.

Upon review, while **ConstructCrete Solutions LLC** submitted the lowest bid at \$27,400.00, our evaluation determined that this price is not feasible to cover the full scope of work as required. We believe awarding at this cost would risk substandard construction and failure to meet City and ODOT expectations.

Therefore, after careful consideration, I respectfully recommend that the City of Chickasha award the project to **Nash Construction Company** in the amount of **\$42,000.00**. This bid reflects both a fair cost and the City's need for a reliable and compliant outcome.

Thank you for your time and consideration.

Respectfully,

Omar Fierro

Director of Public Works
City of Chickasha

Subject: Request for Emergency Consideration – Storm Drain Repair at 4th & Ponderosa Dr.

Dear Council,

As you are aware, our Public Works Department has been responding to a high volume of emergencies, including water line breaks, sewer backups, pothole and roadway repairs, and drainage issues. This workload has forced us to put several larger projects on hold, and in some cases, access roads have remained blocked longer than necessary.

In light of this, I am requesting that the repair of the storm drain at **4th and Ponderosa Drive** be considered an **emergency priority**. While Public Works crews have already replaced the tin horns, they do not have the capability or specialized experience required to construct the drainage structure needed to complete the repair.

If further action is delayed, the erosion and deterioration of our drainage system will continue, resulting in clogs, backups, and an increased risk of flooding in the surrounding area. Timely intervention is essential to prevent additional damage and higher costs in the future.

Thank you for your attention to this urgent matter.

Respectfully,
Omar Fierro
Public Works Director.

CITY OF CHICKASHA PURCHASE REQUEST

DATE: 8/19/2025

DEPT: LINE MAINTENANCE

DELIVER TO: PUBLIC WORKS

☐ open ☒ rec

PO # _____

VENDOR # 10001

VENDORS	Vendor # 1 ☒	Vendor # 2 ☐	Vendor # 3 ☐
NAME	NASH CONSTRUCTION CO	BEAR CREEK CONSTRUCTION	CONSTRUCRET SOLUTIONS, LLC
ADDRESS	700 S IRVING	600 W COMMERCE ST	890 COUNTY STREET 2921
CITY	OKLAHOMA CITY, OK 73129	CLINTON, OK 73601	TUTTLE, OK 73089

BUDGET BALANCE	ITEM-DESCRIPTION	QTY	TOTAL PRICE VENDOR # 1	TOTAL PRICE VENDOR # 2	TOTAL PRICE VENDOR # 3
	HEADWALL CONSTRUCTION AT				
	4TH AND PONDEROSA DRIVE		\$ 42,000.00	\$ 54,200.00	\$ 27,400.00
TOTAL			\$ 42,000.00	\$ 54,200.00	\$ 27,400.00
CASH DISCOUNT			()	()	()
TOTAL GROSS PRICE			\$ 42,000.00	\$ 54,200.00	\$ 27,400.00
TOTAL FREIGHT					
TOTAL			\$ 42,000.00	\$ 54,200.00	\$ 27,400.00

DISBURSEMENT
FUND: 31
DEPT: 539
ITEM: 6450-017

COMMENTS: THIS IS AN EMERGENCY PROJECT BECAUSE IT HAS BEEN TOO LONG AND IF IT WAITS ANY LONGER IT COULD CAUSE MORE DAMAGE.

ALL EXPENDITURES OF MORE THAN \$500 MUST BE SUPPORTED BY VERBAL OR WRITTEN QUOTATIONS, MORE THAN \$1,000 MUST BE SUPPORTED BY FORMAL WRITTEN QUOTATIONS AND MORE THAN \$3,500 MUST BE DONE THROUGH A FORMAL BID PROCESS.
QUOTATIONS MUST BE FROM AT LEAST THREE (3) RESPONSIBLE BIDDERS AND MUST BE ATTACHED.

QUOTATIONS TAKEN BY: (Printed Name/Signature) OMAR

CIRCLE ONE			APPROVAL	
BID ONLY	RUSH	CONTRACT ONLY	DEPARTMENT HEAD	<i>Omara</i>
			DIRECTOR OF FINANCE	
QUOTATIONS ONLY	EMERGENCY PURCHASE		CITY MANAGER	

Nash
Construction
Company

August 19, 2025

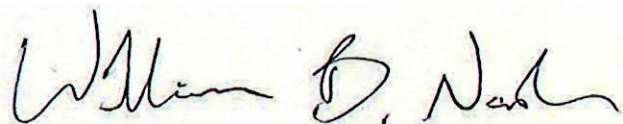
City of Chickasha
Chickasha, OK 73108

Estimate

ATTN: Omar Fierro

RE: Headwall construction at 4th and Ponderosa Drive

	Description	Amount
• Headwall w/wingwalls	1 LS @ \$42,000.00	\$42,000.00



Estimate prepared by William Brennan Nash, Vice President

BEAR CREEK CONSTRUCTION LLC

Project Information

CONTRACTOR:

Address:

City, State ZIP:

Phone:

Email:

Project name: **City of Chickasha**

Project location:

CONTRACTOR INFORMATION

Company

Bear Creek Construction llc

Name

Seth Battiato

Address

600 W Commerce St.

City, State ZIP

Clinton, OK 73601

Phone

580.547.4252

Email

bids@bearcreek.construction

DIRECT

405.448.0880

SCOPE OF WORK

Concrete Headwalls

SOW will include, Construct 3- Concrete Head Wall for 54" pipe, 50lf Curb and Gutter, 30lf Concrete Sidewalks, labor and material

Project Exclusions

Bonds, city impact fees, tap fees, meter fees, or any other fees or permits associated with this proposal, dewatering, surveying, Soil testing is excluded unless quoted. No erosion control design or construction is included. No relocation or support of existing utilities is included unless specifically quoted. No fence work of any type is included. No top soiling, seeding, sodding unless quoted, soil retention blankets or other landscape items of any type are included. No riprap, No conduit, irrigation sleeving, electrical, gas etc..., is included. Clearing, trickle channel, flums, channel excavation, removals, grade to drain, tree protection, or demolition NOT specifically described and quoted. Concrete/asphalt removal or replacement, unless noted on quantities or on qty's sheet. Cleaning of existing storm or sanitary sewer lines or structures. No demolition is included in this proposal unless quoted.

PROPOSAL

Base bid

\$

54,200.00

SETH BATTIATO, ESTIMATOR

Submitted by

8/31/2025

Date

 ConstructCrete Solutions, LLC quality foundation for your resilient future... Patrick and Keri Surber 405.320.1951 or 405.320.2787 chps951@aol.com fax 405.381.0951 890 County Street 2921 Tuttle, OK 73089	<u>CONSTRUCTION BID</u> <u>Date: 08.18.2025</u> <u>"Independent Contractor"</u> <u>Insured</u>
<u>CUSTOMER INFORMATION</u> Company Name: City of Chickasha Attn: (Marcos Castillo) Street Address: Side road E. of Ponderosa Dr City, ST ZIP Code: Chickasha, OK 73018 Phone: 405.825.7151 Fax:	<u>CONTRACTOR INFORMATION</u> ConstructCrete Solutions, LLC 890 County Street 2921 Tuttle, OK. 73089 Phone: (405) 320.1951 Fax: (405) 381.0951
<u>ESTMATED COMPLETION DATE: PENDING START DATE</u>	
<u>SCOPE OF WORK:</u> Job: See attached bid proposal detailing placement of concrete head wall.	
<u>MATERIALS / SERVICES TO BE USED TO COMPLETE THE JOB:</u> Concrete to be used will be provided by Genesis Concrete Company.	
<u>PROPOSAL:</u> To complete the above scope of work in a timely acceptable manner utilizing the standard industry procedures in the construction field.	
<u>TERMS AND CONDITIONS:</u> Prior to any work starting, OKIE will be notified, City or Town will need to approve plans and owner obtained any permits if required. This bid is turnkey. Any change order will result in a 15% fee of the total bid proposal.	
<u>TOTAL BID:</u> Approximately \$27,400.00	
<u>ACCEPTANCE OF PROPOSAL:</u> The above prices and specifications from ConstructCrete Solutions, LLC are satisfactory and are hereby accepted by above listed customer. ConstructCrete Solutions, LLC is authorized to do the work as described above in a timely and professional manner. Payment method listed on construction bid will be assessed and processed at completion. This proposal excludes testing or handling of hazardous materials, or utility work unless specified in proposal. ConstructCrete Solutions, LLC shall not be responsible for damages or delay due to strikes, fires, accidents or other causes beyond its reasonable control. ConstructCrete Solutions, LLC carries General Liability insurance, but does not assume risks of any other character under this contract. The above is considered a legal binding contract between both parties, it is however subject to change at any given time in which both parties will be notified prior to any work proceeding. In such case, the contract may include an addendum or added verbiage with a signature required by both parties. No oral terms or representation shall be considered part of this agreement. Payment in full is expected upon completion of the job.	
<u>CUSTOMER SIGNATURE</u>	 <u>08.18.25</u> <u>CONTRACTOR SIGNATURE</u>
BID IS CONSIDERED NULL/VOID IF NOT RECEIVED AND SIGNED FOURTEEN (14) DAYS FROM DATE LISTED	

If you have any questions concerning the bid presented, contact Patrick Surber at (405) 320.1951 or chps951@aol.com.

Thank you for your business!

Bid Proposal City of Chickasha

To: City of Chickasha

This bid is for the placement of a concrete head wall on the service roads off of Ponderosa Drive North of Jakes Rib

Subgrade for rock base

Included in this is excavation of a foot of dirt and replace with six inches of 1 1/2 crusher run for subgrade

\$ 7,000.00

Concrete and materials

Materials such as handrail/barrier, rock, cement, rebar and forms for construction of head wall, curb and gutter, and walk way area

\$ 15,000.00

Equipment

Equipment and delivery of materials

\$ 3,000.00

Back fill and grading

Backfill behind the wall and grading of slopped areas

\$ 2,400.00

This bid is for the sum of **Twenty - Seven Thousand Four Hundred Dollars (\$27,400)**

Work is limited to dirt work needed to get subgrade completed, concrete for head wall that measures eighteen foot at the pipe side with 15 foot walls formed both sides running on a 45 degree angle with the opening of the head wall being 36 feet wide. Included also is a thickened edge at the ending of the wall to prevent wash out, curb and gutter, and a hand rail/ barrier atop the head wall

WE DO NOT INCLUDE: Bonds, permits, testing or inspection, survey, temp water or power, fencing other than at equipment staging, track out or sweeping, water proofing, or irrigation repairs.



COMMERCIAL LINES POLICY COMMON POLICY DECLARATIONS

9025 N. Lindbergh Drive
Peoria, IL 61615
(800) 331-4929

CONTRACTORS BONDING AND INSURANCE COMPANY

DECLARATION EFFECTIVE 05/04/2025

Renewal

Policy Number: CKA0520284

Agent # 79295

Named Insured and Mailing Address

CONSTRUCTCRETE SOLUTIONS LLC

890 COUNTY STREET 2921

TUTTLE, OK 73089

Northeast Agencies Inc (79295)

Attn: Ivantage

PO Box 660610

Dallas, TX 75266

Policy Period: From: 05/04/2025 To: 05/04/2026 at 12:01 A.M., Standard Time at your mailing address shown above.

Business Description: DRIVEWAY CONTRACTOR

IN RETURN FOR THE PAYMENT OF PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY

THIS POLICY CONSISTS OF THE FOLLOWING COVERAGE FOR WHICH A PREMIUM IS INDICATED. THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

		PREMIUM
Commercial Property Coverage Part	\$	
Commercial General Liability Coverage Part	\$	1,015
Commercial Auto Coverage Part	\$	
Crime and Fidelity Coverages	\$	
Commercial Inland Marine Coverage Part	\$	
Commercial Liability Umbrella	\$	
Coverage under Federal Terrorism Risk Insurance Act	\$	No Charge
	Taxes, Fees, Surcharges	\$
	TOTAL	\$ 1,015.00

Premium shown is payable at inception

FORMS(S) AND ENDORSEMENT(S) MADE A PART OF THIS POLICY AT THE TIME OF ISSUE:*
Refer To Forms Schedules

*Omits applicable Forms and Endorsements if shown in specific Coverage Part/Coverage Form Declarations.

03/05/2025
Countersignature Date

Northeast Agencies Inc (79295)
Authorized Representative



COMMERCIAL GENERAL LIABILITY DECLARATIONS

CONTRACTORS BONDING AND INSURANCE COMPANY
9025 N. Lindbergh Drive
Peoria, IL 61615
(800) 331-4929

Policy Number: CKA0520284

Agent # 79295

[X] See Supplemental Declarations

LIMITS OF INSURANCE

\$ 1,000,000	Each Occurrence Limit
\$ 300,000	Damage to Premises Rented to You Limit (Any One Premises)
\$ 5,000	Medical Expense Limit (Any One Person)
\$ 1,000,000	Personal & Advertising Injury Limit (Any One Person or Organization)
\$ 2,000,000	General Aggregate
\$ 2,000,000	Products/Completed Operations Aggregate Limit

FORM OF BUSINESS:

[] Individual [] Partnership [] Joint Venture [] Trust [X] Limited Liability Company
[] Organization, Including A Corporation [] Other

Location of All Premises You Own, Rent or Occupy: SEE LOCATIONS SCHEDULE

AUDIT PERIOD (If Applicable): [X] Annually [] Semi-Annually [] Quarterly [] Monthly

Classifications	Code No.	Premium Basis	Rates		Advance Premiums	
			Prem./ Ops.	Prod./ Comp. Ops.	Prem./ Ops.	Prod./ Comp. Ops.
SEE SUPPLEMENTAL DECLARATIONS					\$	\$
					\$	\$
					\$	\$
					\$	\$
					\$	\$
					\$	\$
Subtotal					\$ 581	\$ 392

State Tax or Other (If Applicable) \$

\$

Endorsement Premium \$ 42.00

Total Premium for this Coverage Part (Subject to Audit) \$ 1,015.00

FORM(S) AND ENDORSEMENT(S) APPLICABLE TO THIS COVERAGE PART:

REFER TO FORMS SCHEDULE



NOTICE TO OUR INSURED AND THEIR AGENTS OF OUR CLAIM NOTIFICATION PROCEDURE

As part of our continuing effort to provide you with the best service available,
ALL CLAIMS, OCCURRENCES, INCIDENTS, LAWSUITS
under this policy are to be reported immediately to:

CONTRACTORS BONDING AND INSURANCE COMPANY

P.O. Box 3961
9025 N. Lindbergh Drive
Peoria, IL 61615

Phone: (800) 444-0406

Fax: (866) 692-6796

Email: New.Claim@rlicorp.com

ALL LOSSES must be reported in the usual manner as well, to your AGENT or BROKER.

Below is a "cut-out" card to keep in your wallet or with your business papers.

We pledge to continue upgrading our services to our valued policyholders.

CUT ALONG DOTTED LINE

Insured: CONSTRUCTCRETE SOLUTIONS LLC

Policy No: CKA0520284

CONTRACTORS BONDING AND INSURANCE COMPANY

P.O. Box 3961
9025 N. Lindbergh Drive
Peoria, IL 61615

Phone: (800) 444-0406

Fax: (866) 692-6796

Email: New.Claim@rlicorp.com

Keep this card with you or in a safe place