

September 2, 2025

The **REGULAR** meeting of the **CHICKASHA CITY COUNCIL** was held in the council chambers in city hall on the 2nd day of September 2025 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Grayson called the meeting to order at 6:30 p.m.

ITEM 1. **Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance**

MAYOR AND COUNCIL

PRESENT: Zachary Grayson, Mayor
Georgianne Hebblethwaite, Vice-Mayor
Lisa Hatchett
Kim Irving
Kea Ginn
Erica Alexander
Charlie Burruss
Clark Southard

ABSENT: John Smith

STAFF

PRESENT: Jim Crosby, City Manager
Rachel Bernish, Asst. City Manager
Amanda Mullins, City Attorney
Susan McDaniel, City Clerk
Tony Samaniego, Fire Chief
G. G. Music, Police Chief
Spencer Winzenried, Parks & Rec Director
Omar Fierro, Public Works Director
Lillie Huckaby, Library Director
Rich Edwards, Comptroller
Spencer Winzenried, Parks & Rec Director
Tracey Austin, HR Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 1. **Call to Order/Roll Call/Opening Prayer/Pledge of Allegiance:**

Roll call:

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6:30 p.m.

Hatchett - Present

Irving – Present

Ginn - Present

Hebblethwaite – Present

Alexander – Present

Burruss – Present

Southard - Present

Grayson - Present

Council Member Burruss gave the invocation and Council Member Southard lead the Pledge of Allegiance.

ITEM 2. **Citizen Comments:**

(City Council Rules and Regulations limit visitor comments to a maximum of three minutes.)

ITEM 3. **Council Communications.**

Mayor Grayson introduced the Junior Council members that were in attendance.

Council Member Irving voice appreciation of the issue of stray animals being addressed by Animal Control.

Council Member Burruss noted a citizens concern regarding an issue at 15th and Iowa traffic sign.

ITEM 4. **Consent Docket: ITEM 4a thru 4h.**

ITEM 4a. **Acceptance of the Minutes of August 18, 2025, Regular meeting.**

ITEM 4b. **Accept Claims List.**

ITEM 4c. **Accept renewal of the VistaCom annual maintenance agreement for the Police Department.**

ITEM 4d. **Approve renewal of annual Stryker cot and power load system maintenance contract.**

ITEM 4e. **Approve lump sum payment of retirement contributions for Gerald Pettengill.**

ITEM 4f. **Approve an agreement with Enviornmental Management Inc to collect hazardous waste during the City of Chickasha's Fall Clean Up Event and authorize the City Manager to execute the same.**

ITEM 4g. **Accept a grant in the amount of \$16,200 from the OKHS FY 2022 State and Local Cybersecurity Grant Program for Cybersecurity Training and authorize the City Manager to execute the same.**

ITEM 4h. **Approve transition of time keeping system from Novatime/Ascentis to UKG.**

ITEM 4i. **Approval of Hangar Lease Agreement for use at the Chickasha Municipal Airport and authorization for the Airport Manager to sign on behalf of the City.**

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- ITEM 4j.** **Approval of Cherokee Temps sign for display at the Sports Complex.**
ITEM 4k. **Approval of the Grady Memorial Hospital & Five Oaks Family Medical Clinic sign for display at the Sports Complex.**
ITEM 4l. **Approve a request from the Chickasha Optimist to conduct their 11th annual Christmas Carroll 5K Run on Saturday, December 6, 2025 at 8:00 a.m.**

Motion by Council Member Alexander, second by Council Member Hatchett to approve Items 4b thru 4h and 4j thru 4l.

Roll call vote:

Ayes:" Hatchett, Irving, Ginn, Hebblethwaite, Alexander, Southard, and Grayson.
"Nays:" None
"Abstain:" Burruss
Motion carried. 7-0-1

ITEM 5. **Discussion/Approval of Items Removed from Consent Docket:**

ITEM 4a. **Acceptance of the Minutes of the August 18, 2025.**

Motion by Council Member Burruss, second by Council Member Southard to approve Item 4a with correction under Council Communications to add comment/questions made by Council Member Burruss as to water customer services.

Roll call vote:

Ayes:" Hatchett, Irving, Ginn, Hebblethwaite, Alexander, Burruss, Southard, and Grayson.
"Nays:" None
"Abstain:" None
Motion carried. 8-0

ITEM 4i. **Approval of Hangar Lease Agreement for use at the Chickasha Municipal Airport and Authorization for the Airport Manager to sign on behalf of the City.**

Motion by Council Member Burruss, second by Council Member Hatchett to postpone this item indefinitely.

Roll call vote:

Ayes:" Hatchett, Irving, Ginn, Hebblethwaite, Alexander, Burruss, Southard, and Grayson.
"Nays:" None
"Abstain:" None
Motion carried. 8-0

ITEM 6. **Discussion and Consideration Items:**

ITEM 6a. **Discussion, consideration, and possible action to approve the Oil Well Drilling permit for Camino Resources Alabaster Caverns 16-21-1WXH to be located in City Limits.**

*Motion by Council Member Hebblethwaite, second by Council Member Ginn to approve the Oil Well Drilling permit for Camino Resources Alabaster Caverns 16-21-1WXH to be located in City Limits.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Alexander, Southard, and Grayson.

“Nays:” None

“Abstain:” Burruss.

Motion passed. 7-0-1

ITEM 6b. **Discussion, consideration, and possible action to approve the purchase of (3) Hamilton Ventilators for Chickasha Fire/EMS for an amount not to exceed \$49,500.00.**

*Motion by Council Member Alexander, second by Council Member Hebblethwaite to approve the purchase of (3) Hamilton Ventilators for Chickasha Fire/EMS for an amount not to exceed \$49,500.00.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Alexander, Burruss, Southard, and Grayson.

“Nays:” None

“Abstain:” None.

Motion passed. 8-0

ITEM 6c. **Public Hearing – to discuss and consider the Planned Unit Development.**

Public Hearing opened at 6:58 p.m.

David Lewis, Bill Flores, and Trenton Rippe spoke about the PUD.

Public Hearing closed at 7:38 p.m.

ITEM 6d **Discussion, consideration, and possible action to approve Ordinance 2025-09 – AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY COUNTY, STATE OF**

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OKLAHOMA, AMENDING THE ZONING MAP AND ORDINANCES BY APPROVING A PLANNED UNIT DEVELOPMENT LOCATED AT THE NORTHEAST CORNER OF 6TH AND COLORADO.

*Motion by Council Member Hebblethwaite, second by Council Member Hatchett to approve Ordinance 2025-09 with required parking spaces.

**Amended Motion by Council Member Hebblethwaite, second by Council Member Hatchett to approve Ordinance 2025-0 with 10 parking spaces with 2 of them being handicapped parking spaces.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.

“Nays:” Burruss

“Abstain:” None

Motion passed. 8-1

ITEM 6e. Discussion, consideration, and possible action to accept a Letter of Engagement with Crawford and Associates and authorize the Mayor to execute the document.

*Motion by Council Member Hebblethwaite, second by Council Member Alexander to accept a Letter of Engagement with Crawford and Associates and authorize the Mayor to execute the document.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Alexander, Burruss, Southard, and Grayson.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

ITEM 7. Executive Session.

ITEM 7a. Discussion, consideration, and possible action to enter into executive session to discuss confidential communications between the City and City’s Attorneys concerning a pending investigation, claim or action which the City with the advice of the City’s Attorneys, has determined that disclosure will seriously impair the ability of the City to process the claim or conduct the pending investigations, litigations, or proceedings in the public interest in compliance with its duty of

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confidentiality under the provisions of 25 O.S. Section 307 (B)(4). (Chisolm Trail Development LLC v. City of Chickasha and the Chickasha Municipal Authority, Grady County District Court CJ-2021-230).

*Motion by Council Member Hebblethwaite, second by Council Member Alexander to enter into Executive Session:

Roll call vote:

“Ayes:”	Hatchett, Irving, Ginn, Hebblethwaite, Alexander, Southard, and Grayson.
“Nays:”	Burruss.
“Abstain:”	None.
Motion passed.	7-1

Entered into Executive Session at 7:49 p.m.

Council Member Burruss left the Council Chambers at 7:49 p.m.

Reconvene Open Session at 8:01 p.m.

Council Member Burruss returned to his Council Seat at 8:01 p.m.

ITEM 7b. Vote to Reconvene Open Session

*Motion by Council Member Alexander, second by Council Member Hatchett to reconvene open session.

Roll call vote:

“Ayes:”	Hatchett, Irving, Ginn, Hebblethwaite, Alexander, Burruss, Southard, and Grayson.
“Nays:”	None.
“Abstain:”	None.
Motion passed.	8-0

ITEM 7c. Discussion, consideration, and possible action to approve and authorize a First Amendment to the Sales Tax Rebate Agreement dated February 16, 2025, between the City of Chickasha and Chisolm Trail Development, LLC, expanding the defined project area, and further providing for an increase in the maximum incentive and an extension of the rebate period contingent upon the achievement of specific metrics and the recruitment of retail establishments.

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*Motion by Council Member Southard, second by Council Member Hebblethwaite to approve and authorize a First Amendment to the Sales Tax Rebate Agreement dated February 16, 2025, between the City of Chickasha and Chisolm Trail Development, LLC, expanding the defined project area, and further providing for an increase in the maximum incentive and an extension of the rebate period contingent upon the achievement of specific metrics and the recruitment of retail establishments.

Roll call vote:

“Ayes:”	Hatchett, Irving, Ginn, Hebblethwaite, Alexander, Southard, and Grayson.
“Nays:”	None.
“Abstain:”	Burruss.
Motion passed.	7-0-1

ITEM 7d. Discussion, consideration, and possible action to approve a settlement and authorize execution of a Mutual Release of All Claims in resolution of the lawsuit Chisholm Trail Development, LLC v City of Chickasha and Chickasha Municipal Authority, Grady County Case No. CJ-2021-230, including dismissal of the counterclaim.

*Motion by Council Member Southard, second by Council Member Hatchett to approve and authorize execution of a Mutual Release of All Claims in resolution of the lawsuit Chisholm Trail Development, LLC v City of Chickasha and Chickasha Municipal Authority, Grady County Case No. CJ-2021-230, including dismissal of the counterclaim.

Roll call vote:

“Ayes:”	Hatchett, Irving, Ginn, Hebblethwaite, Alexander, Southard, and Grayson.
“Nays:”	None.
“Abstain:”	Burruss.
Motion passed.	7-0-1

ITEM 8 Adjournment:

Motion by Council Member Hatchett and second by Council Member Hebblethwaite to adjourn the meeting.

Meeting adjourned.

TIME: 8:03 p.m.

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Zachary Grayson, Mayor

ATTEST:

Susan M. McDaniel, City Clerk

Approved this 15th day of September 2025.