

CHICKASHA MUNICIPAL AUTHORITY

AGENDA

LOCATION OF MEETING

CITY HALL COUNCIL CHAMBERS

117 NORTH FOURTH STREET

CHICKASHA, OKLAHOMA 73018

TIME OF MEETING

6:30 PM

DATE OF MEETING

OCTOBER 6, 2025

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. Call to Order / Roll Call.

2. Consent Docket:

- a. Acceptance of the Minutes of the September 15, 2025, regular meeting.
- b. Acceptance of the Claims List.
- c. Accept and ratify action to renew the policies for General Liability, Property and Auto coverage for the upcoming year, which begins November 1, 2025, with Oklahoma Municipal Insurance Group (OMAG).
- d. Accept a change in bank signatories to Zachary Grayson, Mayor, Georgianne Hebblethwaite, Vice-Mayor, Richard Edwin Edwards, Finance Director, and Susan M. McDaniel, City Clerk to all accounts held by the City of Chickasha, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, Chickasha Industrial Authority, or any subsidiary or entity of the governing body of the City of Chickasha has possession of at the following banks:

- First National Bank
- Simmons Bank
- Arvest Bank
- Community Bank of Oklahoma
- Bank of Oklahoma
- Liberty National Bank

e. Acknowledge receipt of August 2025 Financials.

3. Discussion/Approval of Items Removed from Consent Docket:

4. Motion for Adjournment.

CHICKASHA



Meeting Type: CMA Agenda 10-6-2025

Meeting Date: 10/6/2025

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the September 15, 2025, regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, CMC - City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: October 6, 2025	(From)		

V. ATTACHMENTS:

1. CMA 9-15-2025

September 15, 2025

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 15th day of September 2025 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Grayson called the meeting to order at 7:23 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Zachary Grayson, Chairman
Georgianne Hebblethwaite, Vice Chairman
Kim Irving
Kea Ginn
John Smith
Erica Alexander
Charlie Burruss
Clark Southard

ABSENT:

Lisa Hatchett

STAFF

PRESENT:

Jim Crosby, City Manager
Amanda Mullins, City Attorney
Susan M. McDaniel, City Clerk
G. G. Music, Police Chief
Tony Samaniego, Fire Chief
Lillie Huckaby, Library Director
Omar Fierro, Public Works Director
Spencer Winzenried, Parks & Rec Director
Lillie Huckaby, Library Director
Rich Edwards, Comptroller
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2.

Consent Docket: ITEM 2a – ITEM 2d.

ITEM 2a.

Acceptance of the Minutes of September 2, 2025, regular meeting.

ITEM 2b.

Acceptance of the Claims List.

ITEM 2c.

Accept and ratify the Financial Audit for the Fiscal Year Ending June 30, 2023.

ITEM 2d. Authorize Staff to solicit bids for CMA-2503 – Elevated Potable Water Storage Tank Clean, Repair, and Paid – Country Club Road Tank.

*Motion by Trustee Alexander, second by Trustee Hebblethwaite to approve Items 2a – 2d.

Roll call vote:

Ayes:” Irving, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Southard, and Grayson.

“Nays:” Burruss

“Abstain:” None.

Motion carried. 8-0

ITEM 3. Discussion / Approval of Items Removed from Consent Docket:

No Action Taken.

ITEM 4. Consideration and Discussion Items:

ITEM 4a. Discussion, consideration, and possible action to approve Resolution 2025-25R to authorize the publication of public sale and public auction pursuant to 64 O.S. Section 1081 and 1082 for an oil and gas mining lease for oil and gas development covering real property in Section 28, Township 7 North, Range 7 West and more specifically set forth in the Resolution.

Council Member Burruss leaves his seat at 7:28 p.m.

*Motion by Trustee Hebblethwaite, second by Trustee Alexander approve Resolution 2025-25R as presented.

Roll call vote:

Ayes:” Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.

“Nays:” None

“Abstain:” None

Motion carried. 7-0

ITEM 4b. Discussion, consideration, and possible action to enter into a Golf Course Maintenance and User Agreement with the Chickasha Golf Foundation for the Chickasha golf course and authorize the Chairman to execute the same.

Council Member Burruss returns to his seat at 7:29 p.m.

TIME 7:23 P.M.

*Motion by Trustee Burruss, second by Trustee Hebblethwaite to enter into a Golf Course Maintenance and User Agreement with the Chickasha Golf Foundation for the Chickasha golf course and authorize the Chairman to execute the same.

Roll call vote:

Ayes:” Irving, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Southard,
and Grayson.

“Nays:” None

“Abstain:” None

Motion carried. 8-0

ITEM 5. **Motion to Adjourn.**

*Motion by Trustee Alexander, second by Trustee Ginn to adjourn.

Meeting adjourned.

TIME: 8:12 PM

Approved this 6th day of October 2025.

Zachary Grayson, Chairman

Susan M. McDaniel, CMC – City Clerk

(ATTEST)

CHICKASHA

Meeting Type: CMA Agenda 10-6-2025

Meeting Date: 10/6/2025

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
October 6, 2025

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMA Agenda 10-6-2025

Meeting Date: 10/6/2025

Department: City Clerk

Agenda Item No. 2.c.

AGENDA ITEM: Accept and ratify action to renew the policies for General Liability, Property and Auto coverage for the upcoming year, which begins November 1, 2025, with Oklahoma Municipal Insurance Group (OMAG).

I. BACKGROUND/DESCRIPTION:

Staff is requesting authorization to renew the policies for General Liability, Property and Auto coverage for the upcoming plan year.

The renewal premium for General Liability and Auto Coverage is \$233,029.00. The renewal premium for Property Coverage is \$217,539.00.

The actual premium paid during the year will vary depending on vehicles, equipment, facility improvements and property added or removed from coverage.

II. RECOMMENDED ACTION:

Accept and ratify Staff to renew the current policies with OMAG for General Liability, Property, and Auto Coverage.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: October 6, 2025	(From)		

V. ATTACHMENTS:

1. 20250930084312754
2. 20250930084129415



3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

September 11, 2025

Susan McDaniel
City of Chickasha
117 N. 4th Street
Chickasha, Oklahoma 73018-2601

RE: City of Chickasha - Policy GLA140025110

Your OMAG Municipal Liability Protection Plan (MLPP) renewal has been processed, enclosed you will find your invoice. All other policy documents can be accessed on the OMAG Policy Portal.

The total premium for your MLPP renewal is \$233,029.00. You may pay your premium in full, semi-annual or quarterly installments. The initial payment is due by the effective date of the MLPP policy. If you choose to make a 50% or a 25% initial payment, we will send you notices on a semi-annual or quarterly basis, respectively.

Due to varying factors, you may notice a 25-35% rate increase. However, please note that your specific premium adjustment may vary based on changes to your policy or overall expenditures. If you would like additional information regarding this, please contact me at 405-657-1442.

Sincerely,

A handwritten signature in black ink that reads "Chris Webb". The signature is written in a cursive, flowing style.

Chris Webb
Underwriting Director



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405.657.1400 • 800.234.9461 • FAX 405.657.1401

Date of Invoice: 9/11/2025

INVOICE

Mail To:

City of Chickasha
117 N. 4th Street
Chickasha, Oklahoma 73018-2601

Insured: City of Chickasha
Policy No.: GLA140025110
Policy Type: General Liability/Auto
Effective Date: 11/1/2025
Expiration Date: 11/1/2026

Inst. No.	Date	Transaction Type	Amount	Running Total
1	11/1/2025	Renewal	\$58,257.25	\$58,257.25
			Current Amount Due	\$58,257.25
Total Policy Balance Before Payment: \$233,029.00			Payment Due By	11/1/2025

**Thank you for your business. If you have questions about your account,
please call 1-800-234-9461 or 405-657-1400.**

If not paid within 45 days of due date, policy will be cancelled.

If you are interested in being able to make this payment via ACH, please contact Matt Jacobson at (405) 657-1429.

Detach along the perforation above. Keep top portion for your records. Return bottom portion with your remittance.

Policy No.: GLA140025110
Insured: City of Chickasha

Amount Due: \$58,257.25
Payment Due By: 11/1/2025

PLEASE REMIT PAYMENT TO:

OMAG
P.O. Box 3091
Edmond, OK 73083



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405.657.1400 • 800.234.9461 • FAX 405.657.1401

September 11, 2025

Susan McDaniel
City of Chickasha
117 N. 4th Street
Chickasha, Oklahoma 73018-2601

RE: City of Chickasha, Policy Number PRO140014310

Your OMAG Municipal Property Protection Plan (MPPP) renewal has been processed, enclosed you will find your invoice. All other policy documents can be accessed on the OMAG Policy Portal.

The total premium for your MPPP renewal is \$217,539.00. You may pay your premium in full, semi-annual or quarterly installments. The initial payment is due by the effective date of your MPPP policy. If you choose to make a 50% or a 25% initial payment, we will send you notices on a semi-annual or quarterly basis, respectively.

Due to varying factors, you may notice a 15-20% rate increase. However, please note that your specific premium adjustment may vary based on changes made to your policy throughout the year. If you would like additional information regarding this, please contact me at 405-657-1442.

Sincerely,

A handwritten signature in black ink that reads "Chris Webb". The signature is written in a cursive, flowing style.

Chris Webb
Underwriting Director



3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

Date of Invoice: 9/11/2025

INVOICE

Mail To:
City of Chickasha
117 N. 4th Street
Chickasha, Oklahoma 73018-2601

Insured: City of Chickasha
Policy No.: PRO140014310
Policy Type: Property
Effective Date: 11/1/2025
Expiration Date: 11/1/2026

Inst. No.	Date	Transaction Type	Amount	Running Total
1	11/1/2025	Renewal	\$54,384.75	\$54,384.75
			Current Amount Due	\$54,384.75
Total Policy Balance Before Payment: \$217,539.00			Payment Due By	11/1/2025

**Thank you for your business. If you have questions about your account,
please call 1-800-234-9461 or 405-657-1400.**

If not paid within 45 days of due date, policy will be cancelled.

If you are interested in being able to make this payment via ACH, please contact Matt Jacobson at (405) 657-1429.

Detach along the perforation above. Keep top portion for your records. Return bottom portion with your remittance.

Policy No.: PRO140014310
Insured: City of Chickasha

Amount Due: \$54,384.75
Payment Due By: 11/1/2025

PLEASE REMIT PAYMENT TO:

OMAG
P.O. Box 3091
Edmond, OK 73083

CHICKASHA

Meeting Type: CMA Agenda 10-6-2025

Meeting Date: 10/6/2025

Department: City Clerk

Agenda Item No. 2.d.

AGENDA ITEM: Accept a change in bank signatories to Zachary Grayson, Mayor, Georgianne Hebblethwaite, Vice-Mayor, Richard Edwin Edwards, Finance Director, and Susan M. McDaniel, City Clerk to all accounts held by the City of Chickasha, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, Chickasha Industrial Authority, or any subsidiary or entity of the governing body of the City of Chickasha has possession of at the following banks:

- **First National Bank**
- **Simmons Bank**
- **Arvest Bank**
- **Community Bank of Oklahoma**
- **Bank of Oklahoma**
- **Liberty National Bank**

I. BACKGROUND/DESCRIPTION:

With a change of Finance Director/City Treasurer, new signatories are needed.

II. RECOMMENDED ACTION:

Accept a change in bank signatories to Zachary Grayson, Mayor, Georgianne Hebblethwaite, Vice-Mayor, Richard Edwin Edwards, Finance Director, and Susan M. McDaniel, City Clerk to all accounts held by the City of Chickasha, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, Chickasha Industrial Authority, or any subsidiary or entity of the governing body of the City of Chickasha has possession of at the following banks:

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- **Simmons Bank**
- **Arvest Bank**

- Community Bank of Oklahoma
- Bank of Oklahoma
- Liberty National Bank

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: October 6, 2025	(From)		

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMA Agenda 10-6-2025

Meeting Date: 10/6/2025

Department: Finance

Agenda Item No. 2.e.

AGENDA ITEM: Acknowledge receipt of August 2025 Financials.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:
NAME, TITLE

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
October 6, 2025

V. ATTACHMENTS: