September 15, 2025

The **REGULAR** meeting of the **CHICKASHA CITY COUNCIL** was held in the council chambers in city hall on the 15th day of September 2025 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Grayson called the meeting to order at 6:30 p.m.

ITEM 1. Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance

MAYOR AND COUNCIL

PRESENT: Zachary Grayson, Mayor
Georgianne Hebblethwaite, Vice-Mayor
Kim Irving
Kea Ginn
John Smith
Erica Alexander
Charlie Burruss
Clark Southard

ABSENT: Lisa Hatchett

STAFF

PRESENT: Jim Crosby, City Manager
Amanda Mullins, City Attorney
Susan McDaniel, City Clerk
Tony Samaniego, Fire Chief
G. G. Music, Police Chief
Spencer Winzenried, Parks & Rec Director
Omar Fierro, Public Works Director
Lillie Huckaby, Library Director
Rich Edwards, Comptroller
Spencer Winzenried, Parks & Rec Director
Edward Perez, EM Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 1. Call to Order/Roll Call/Opening Prayer/Pledge of Allegiance:

Roll call:

Irving – Present
Ginn - Present

City Council Meeting 9-15-2025
6:30 p.m.

Hebblethwaite – Present
Smith - Present
Alexander – Present
Burruss – Present
Southard - Present
Grayson - Present

Council Member Alexander gave the invocation and Council Member Smith lead the Pledge of Allegiance.

ITEM 2. Citizen Comments:
(City Council Rules and Regulations limit visitor comments to a maximum of three minutes.)

ITEM 3. Council Communications.

a. Judge Chaffin administered the Oath of Offices to newly provmoted Sergeants Chase Vaughn and Sergeant Trenton Freeman and newly promoted Lieutenant Chad King.

Council Member Southard complimented the Public Works Department for addressing a flooding issue this week.

Council Member Burruss announced the passing of former City Attorney Tom Frailey.

Council Member Alexander commented on her experience attending the OML Conference last week.

Council Member Ginn noted recent loss of two long time medical doctors in our community.

ITEM 4. Consent Docket: ITEM 4a thru 4g.

ITEM 4a. Acceptance of the Minutes of September 2, 2025, Regular meeting.
ITEM 4b. Accept Claims List.
ITEM 4c. Acceptance of a grant in the amount of $2,500.00 from The Dollar General Literacy Foundation.
ITEM 4d. Approve the request from the Chickasha High School Student Council to conduct their annual homecoming parade on Friday, October 3, 2025.
ITEM 4e. Authorize Staff to solicit bids for COC-2503 – Irrigation System Repairs – Chickasha Sports Complex.
ITEM 4f. Authorize Staff to solicit bids for COC-2504 – Traffic Signal Modifications – US Highway 81 at Country Club Road and Almar Drive.

ITEM 4g. Authorization for the Mayor to execute two pipeline easements at Lake Chickasha in Caddo County.

<u>Motion by Council Member Burruss, second by Council Member Smith to remove Item 4g.</u>

Roll call vote:

Ayes:”	Irving, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Southard, and Grayson.
“Nays:”	None
“Abstain:”	None
Motion carried.	8-0

<u>Motion by Council Member Alexander, second by Council Member Southard to approve Items 4a- 4h.</u>

Roll call vote:

Ayes:”	Irving, Ginn, Hebblethwaite, Alexander, Burruss, Southard, and Grayson.
“Nays:”	None
“Abstain:”	Smith
Motion carried.	7-0-1

<u>ITEM 5. Discussion/Approval of Items Removed from Consent Docket:</u>

ITEM 4g. Authorization for the Mayor to execute two pipeline easements at Lake Chickasha in Caddo County.

<u>Motion by Council Member Southard, second by Council Member Hebblethwaite to approve Item 4g as presented.</u>

Roll call vote:

Ayes:”	Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.
“Nays:”	None
“Abstain:”	Burruss
Motion carried.	7-0-1

<u>ITEM 6. Discussion and Consideration Items:</u>

ITEM 6a. Discussion, consideration, and possible action to accept the Financial Audit for the Fiscal Year Ending June 30, 2023.

Andy Cromer, Director of HSPG & Associates, presented the FY23 Audit and answered any questions.

*Motion by Council Member Hebblethwaite, second by Council Member Burruss to accept the Financial Audit for the Fiscal Year Ending June 30, 2023.

Roll call vote:

"Ayes:"	Irving, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Southard, and Grayson.
"Nays:"	None
"Abstain:"	Burruss.
Motion passed.	8-0

ITEM 6b. **Discussion, consideration, and possible action to declare a true emergency exists due to the lack of hot water in both the lavatories and showers located within the Police Department, necessitating the replacement of both hot water heaters and pursuant to Article 14, Section 3 of the City of Chickasha City Charter and waive the Competitive Bidding Requirements of Article 14, Section 3 of the City of Chickasha City Chater due to a true emergency vital to the health and welfare of the citizens of the city and authorize an expenditure to Greg Gardi plumbing in the amount of $4,900.00.**

*Motion by Council Member Smith, second by Council Member Alexander to declare a true emergency exists due to the lack of hot water in both the lavatories and showers located within the Police Department, necessitating the replacement of both hot water heaters and pursuant to Article 14, Section 3 of the City of Chickasha City Charter and waive the Competitive Bidding Requirements of Article 14, Section 3 of the City of Chickasha City Chater due to a true emergency vital to the health and welfare of the citizens of the city and authorize an expenditure to Greg Gardi plumbing in the amount of $4,900.00.

Roll call vote:

"Ayes:"	Irving, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Southard, and Grayson.
"Nays:"	None
"Abstain:"	None.
Motion passed.	8-0

ITEM 6c. **Discussion, consideration, and possible action to approve Resolution No. 2025-24R to authorize the publication of public sale and public auction pursuant to 64 O. S. Section 1081 and 1082 for oil and gas mining lease(s0 for oil and gas development covering the real properties in Section 28 and Section 33, Township 7 North, Range 7 West and more specifically set forth in the Resolution.**

*Motion by Council Member Hebblethwaite, second by Council Member Alexander to approve Resolution 2025-24R as presented.

Roll call vote:

“Ayes:”	Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.
“Nays:”	None
“Abstain:”	Burruss.
Motion passed.	7-0-1

ITEM 6d Discussion, consideration, and possible action to approve the 2025 Festival of Light Agreement for usage of Shannon Springs Park and authorize the Mayor to execute the same.

<u>*Motion by Council Member Hebblethwaite, second by Council Member Southard to approve the 2025 Festival of Light Agreement for usage of Shannon Springs Park and authorize the Mayor to execute the same.</u>

Roll call vote:

“Ayes:”	Irving, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Southard, and Grayson.
“Nays:”	Burruss
“Abstain:”	None
Motion passed.	8-0

ITEM 6e. Discussion, consideration, and possible action to authorize the purchase of a Rotary 4 Post Lift for an amount not to exceed \$20,534.50 from Marshall Auto Supply LLC using State Contract No. SW0307A.

<u>*Motion by Council Member Burruss, second by Council Member Southard to authorize the purchase of a Rotary 4 Post Lift for an amount not to exceed \$20,534.50 from Marshall Auto Supply LLC using State Contract No. SW0307A.</u>

Roll call vote:

“Ayes:”	Irving, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Southard, and Grayson.
“Nays:”	None.
“Abstain:”	None.
Motion passed.	8-0

ITEM 6f. Discussion, consideration, and possible action to authorize the purchase of a Big Tex 3XPH Equipment Trailer for an amount not to exceed \$28,808.00 from Great Western Trailers using State Contract No. SW0198.

*Motion by Council Member Smith, second by Council Member Alexander to authorize the purchase of a Big Tex 3XPH Equipment Trailer for an amount not to exceed $28,808.00 from Great Western Trailers using State Contract No. SW0198.

Roll call vote:

"Ayes:"	Irving, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Southard, and Grayson.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	8-0

ITEM 6g. Discussion, consideration, and possible action to authorize the purchase of a John Deere 333 P-Tier Compact Track Loader for an amount not to exceed $103,418.00 from C. L. Boyd Company using Sourcewell #011723.

<u>*Motion by Council Member Southard, second by Council Member Alexander to authorize the purchase of a John Deere 333 P-Tier Compact Track Loader for an amount not to exceed $103,418.00 from C. L. Boyd Company using Sourcewell #011723</u>.

Roll call vote:

"Ayes:"	Irving, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Southard, and Grayson.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	8-0

ITEM 6h. Discussion, consideration, and possible action to appoint Shevon Blair to the Board of Adjustment with a term to expire June 30, 2028.

Council Member Burruss leaves his seat at 7:20 p.m.

<u>*Motion by Council Member Hebblethwaite, second by Council Member Smith to appoint Shevon Blair to he Board of Adjustments with a term to expire June 30, 2028.</u>

Roll call vote:

"Ayes:"	Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	7-0

ITEM 6i. Discussion, consideration, and possible action to declare a true emergency exists due the storm-drain headwall at 4th Street and Ponderosa /drive necessitating the repairs pursuant to Article 14, Section 3 of the City of Chickasha City Chater and waive the

Competitive Bidding Requirements of Article 14, Section 3 of the City of Chickasha Charter due to a true emergency vital to the health and welfare of the citizens of the City and authorize an expenditure to Nash Construction Company in the amount of $42,000.00.

Council Member Burruss returns to his seat at 7:21 p.m.

<u>*Motion by Council Member Hebblethwaite, second by Council Member Ginn Smith to declare a true emergency exists due the storm-drain headwall at 4th Street and Ponderosa /drive necessitating the repairs pursuant to Article 14, Section 3 of the City of Chickasha City Chater and waive the Competitive Bidding Requirements of Article 14, Section 3 of the City of Chickasha Charter due to a true emergency vital to the health and welfare of the citizens of the City and authorize an expenditure to Nash Construction Company in the amount of $42,000.00.</u>

Roll call vote:

"Ayes:"	Irving, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Southard, and Grayson.
"Nays:"	None.
"Abstain:"	None.
Motion passed.	8-0

ITEM 7 Adjournment:

Motion by Council Member Alexander and second by Council Member Hebblethwaite to adjourn the meeting.

Meeting adjourned.

TIME: 7:22 p.m.

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Zachary Grayson, Mayor

ATTEST:

____
Susan M. McDaniel, City Clerk

Approved this 6th day of October 2025.