

CHICKASHA MUNICIPAL AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
OCTOBER 20, 2025

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

- 1. Call to Order / Roll Call.**
- 2. Consent Docket:**
 - a. Acceptance of Claims List.
 - b. Accept the Minutes of the October 6, 2025, regular meeting.
 - c. Accept and ratify authorization for the Trust Chairman to execute a natural gas pipeline easement to connect to the existing pipeline at Lake Chickasha in Caddo County.
- 3. Discussion/Approval of Items Removed from Consent Docket:**
- 4. Motion for Adjournment.**

CHICKASHA

Meeting Type: CMA Agenda 10-20-2025

Meeting Date: 10/20/2025

Department: Finance

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
October 20, 2025

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMA Agenda 10-20-2025

Meeting Date: 10/20/2025

Department: City Clerk

Agenda Item No. 2.b.

AGENDA ITEM: Accept the Minutes of the October 6, 2025, regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

Meeting Date:
October 20, 2025

V. ATTACHMENTS:

1. CMA 10-6-2025

October 6, 2025

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 6th day of October 2025 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Grayson called the meeting to order at 7:09 p.m.

ITEM 1.

Call to Order / Roll Call:

CHAIRMAN AND TRUSTEES

PRESENT:

Zachary Grayson, Chairman
Georgianne Hebblethwaite, Vice Chairman
Lisa Hatchett
Kim Irving
Kea Ginn
Erica Alexander
Charlie Burruss
Clark Southard

ABSENT:

John Smith

STAFF

PRESENT:

Jim Crosby, City Manager
Amanda Mullins, City Attorney
Susan M. McDaniel, City Clerk
G. G. Music, Police Chief
Tony Samaniego, Fire Chief
Lillie Huckaby, Library Director
Spencer Winzenried, Parks & Rec Director
Rich Edwards, Finance Direct
Edward Perez, EM Director
Jessica Green, Interim Community Development Director
Tracey Austin, HR Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2.

Consent Docket: ITEM 2a – ITEM 2e.

ITEM 2a.

Acceptance of the Minutes of September 15, 2025, regular meeting.

ITEM 2b.

Acceptance of the Claims List.

ITEM 2c. Accept and ratify action to renew the policies for General Liability, Property and Auto coverage for the upcoming year, which begins November 1, 2025, with Oklahoma Municipal Insurance Group (OMAG).

ITEM 2d. Accept a change in bank signatories to Zachary Grayson, Mayor, Georgianne Hebblethwaite, Vice-Mayor, Richard Edwin Edwards, Finance Director, and Susan M. McDaniel, City Clerk to all accounts held by the City of Chickasha, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, Chickasha Industrial Authority, or any subsidiary or entity of the governing body of the City of Chickasha has possession of at the following banks:

- First National Bank
- Simmons Bank
- Arvest Bank
- Community Bank of Oklahoma
- Bank of Oklahoma
- Liberty National Bank

ITEM 2e. Acknowledge receipt of August 2025 Financials.

*Motion by Trustee Alexander, second by Trustee Hebblethwaite to approve Items 2a – 2e.

Roll call vote:

Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Alexander, Burruss, Southard, and Grayson.

“Nays:” Burruss

“Abstain:” None.

Motion carried. 8-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No Action Taken.

ITEM 4. **Motion to Adjourn.**

*Motion by Trustee Alexander, second by Trustee Hebblethwaite to adjourn.

Meeting adjourned.

TIME: 7:10 PM

Chickasha Municipal Authority Meeting 10-6-2025
TIME 7:09 P.M.

Approved this 20th day of October 2025.

Zachary Grayson, Chairman

Susan M. McDaniel, CMC – City Clerk

(ATTEST)

CHICKASHA



Meeting Type: CMA Agenda 10-20-2025

Meeting Date: 10/20/2025

Department: Community Development

Agenda Item No. 2.c.

AGENDA ITEM: Accept and ratify authorization for the Trust Chairman to execute a natural gas pipeline easement to connect to the existing pipeline at Lake Chickasha in Caddo County.

I. BACKGROUND/DESCRIPTION:

ET Gatherings is proposing an 8" natural gas pipeline to connect to the existing pipeline

II. RECOMMENDED ACTION:

Accept and ratify authorization for the Trust Chairman to execute 8' natural gas pipeline to connect to the existing pipeline at Lake Chickasha in Caddo County

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Jessica Green, Interim Community Development Director

Meeting Date:

October 20, 2025

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

V. ATTACHMENTS:

- 20251014113033629

WOLF CREEK LAND SERVICES
2401 S. BRYANT AVE. STE 200
EDMOND, OK. 73013

October 13, 2025

City of Chickasha
117 N. 4th Street
Chickasha, OK. 73018

RE: ET Gathering Natural Gas Pipeline
NW/4, Sec. 15, 8N-9W
Caddo County

ET Gathering is proposing an 8" natural gas pipeline to connect to the existing pipeline we obtained from the City of Chickasha located in the NW/4, Sec. 15, 8N-9W, Caddo County. Per the attached survey plat, this line will connect to our existing line and run North off of the property. ET is asking for a 25' x 50' valve site at their tie-in point which will sit on the existing easement. They are paying an additional \$5,000.00 for said site.

Included with this letter is a copy of the right of way agreement which is the same version that was signed by the city on our last project. With the agreement is a metes and bounds survey plat showing the pipeline and valve site and a payment receipt showing payment amount.

We'd like to submit this for the earliest council meeting for approval. Should there be any questions you may contact me anytime on my cell number below.

I appreciate your time and attention on this matter.

Respectfully,



Rob Strange,
Wolf Creek Land Services
For: ET Gathering & Processing, LLC
405-826-3991 Cell
Jonr_1@msn.com

RIGHT OF WAY GRANT

STATE OF OKLAHOMA

)

1) KNOW ALL MEN BY THESE PRESENTS:

COUNTY OF CADDO

)

THAT for and in consideration of the sum of Ten and 00/100 Dollars (\$10.00) and other good and valuable consideration, in hand paid, the receipt of which is hereby acknowledged, **The City of Chickasha**, whose address is 117 N. 4th Street, Chickasha, OK. 73018, hereinafter referred to as GRANTOR, (whether one or more), does hereby grant, bargain, sell and convey unto **ET GATHERING & PROCESSING LLC, a Texas Limited Liability Company**, whose address is 8111 Westchester Dr., Suite 600, Dallas, TX. 75225, hereinafter referred to as "GRANTEE", the rights, privileges, easement and right of way as hereinafter set forth for the purposes of constructing, reconstructing, renewing, operating, maintaining, inspecting, repairing, changing the size of, testing, patrolling by surface or air, abandoning and relaying or removing a pipeline together with such valves, fittings, meters, corrosion control devices, wires, cables, electronic telemetry, communications equipment, pipeline operating control devices and other equipment and appurtenances as may be necessary or convenient for the transportation by pipeline of any and all liquids, oil, gases, solids, condensate, natural gas liquids petroleum or any products or byproducts thereof, water, other liquids and gases and mixtures of any of the foregoing. Grantor also grants a temporary workspace easement, described and depicted on Exhibit A. The temporary workspace easement will expire the earlier of when restoration of construction has been completed or twenty-four (24) months after the commencement of construction. Both easements will be over across and through the following described lands, said lands lying within Caddo County, Oklahoma to wit:

A PART OF THE NW/4 OF SECTION 15, TOWNSHIP 8 NORTH, RANGE 9 WEST,
CADDO COUNTY, OKLAHOMA, FURTHER DESCRIBED BY A METES AND BOUNDS
SURVEY ON ATTACHED PLAT MARKED EXHIBIT A,

- This agreement good for one pipeline only
- This agreement to include a 25' x 50' above ground valve site as shown on attached survey plat.
- There shall be no above grounds valve sites per this agreement, only those signs and markers in fence lines as required by law and cathodic protection equipment shall be allowed.
- Any washing or settling shall be repaired in a timely manner after written receipt.
- Right of way shall be reseeded with Bermuda after construction.

As shown on attached plat marked Exhibit "A" attached hereto and made a part hereof.

with the right of ingress and egress to and from the same for any and all purposes necessary or convenient to the exercise by Grantee of the rights and easements herein granted, on over and across said lands and adjacent lands of the Grantor.

TO HAVE AND TO HOLD unto the said Grantee its successors and assigns so long as any one or more of said rights or privileges are exercised or useful to Grantee. Grantee hereby agrees to pay any reasonable damages to crops, timber or fences which may immediately and directly result from the exercise of the rights and privileges granted herein except for those damages caused by maintaining and clearing the right of way as hereinafter provided.

Grantee shall have a working easement 100 feet in width and the permanent width of the right of way shall be 50 feet being centered on the initial pipeline as laid. Grantor agrees to not impound water upon, build, create or construct nor permit to be built, created or constructed, any obstruction, building, improvement or other structure over, under or within, said right of way after such pipeline has been constructed by Grantee. Grantee shall have the right to use additional workspace at the crossing of roads, railroads, streams or uneven terrain alongside the right of way as needed during the exercise of any of the rights granted herein and shall have the right at any time to clear and keep cleared said right of way of any trees, shrubs or brush without payment for damages. This shall be a covenant running with the land and shall be binding on Grantor, their heirs and assigns.

The rights of way easements and privileges herein granted are divisible, assignable or transferable in whole or in part by Grantee.

It is hereby understood that the party securing this grant on behalf of the Grantee is without authority to make any covenant or agreement not herein expressed.

EXECUTED this the _____ day of _____, 2025.

GRANTOR: THE CITY OF CHICKASHA

ZACHARY GRAYSON, MAYOR

ACKNOWLEDGMENTS

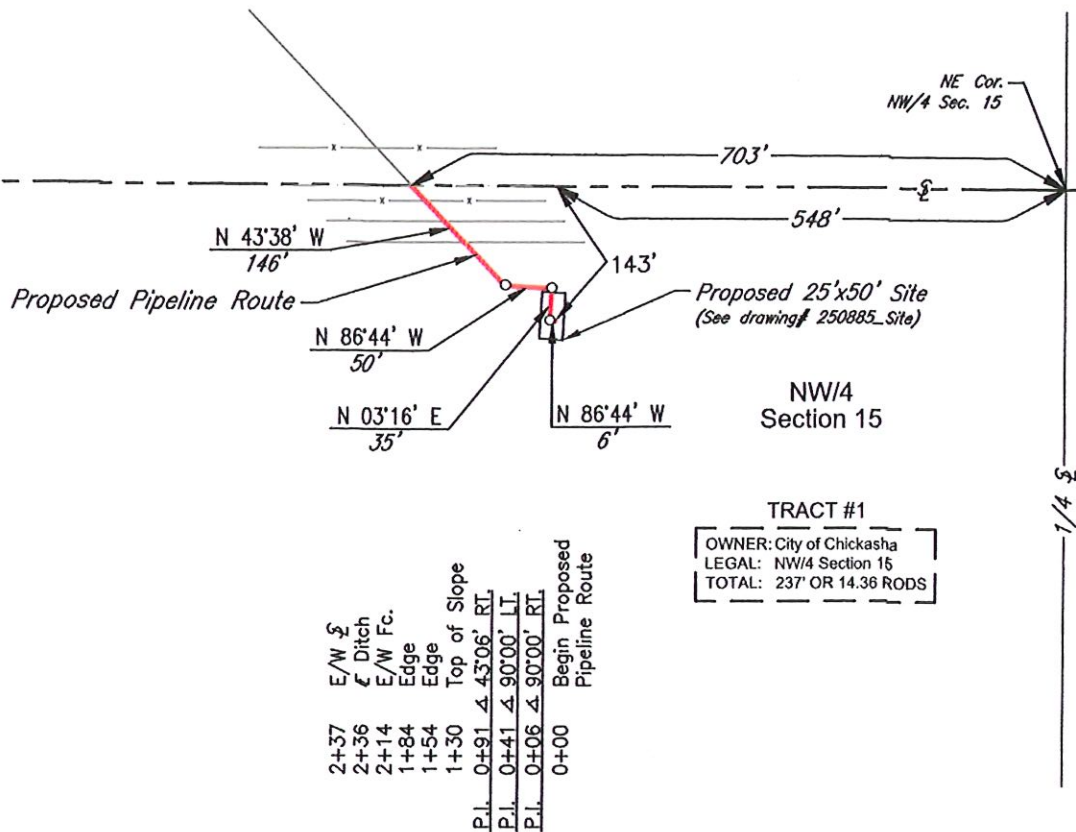
STATE OF OKLAHOMA)
) ss:
COUNTY OF GRADY)

This instrument was acknowledged before me on _____ by Zachary Grayson as Mayor for the City of Chickasha.

Notary Public

My Commission Expires

T 8 N - R 9 W



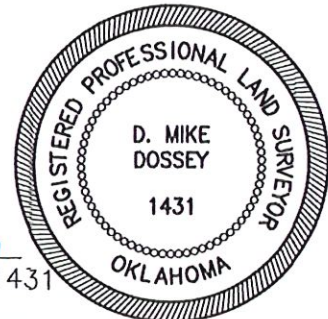
A CENTERLINE DESCRIPTION OF A PIPELINE EASEMENT IN THE NORTHWEST QUARTER (NW/4) OF SECTION FIFTEEN (15), TOWNSHIP EIGHT (8) NORTH, RANGE NINE (9) WEST OF THE I.M. IN CADDO COUNTY, OKLAHOMA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT 548 FEET WEST AND 143 FEET SOUTH OF THE NE CORNER OF THE NW/4 OF SAID SECTION 15; THENCE N 86°44' W A DISTANCE OF 6 FEET; THENCE N 03°16' E A DISTANCE OF 35 FEET; THENCE N 86°44' W A DISTANCE OF 50 FEET; THENCE N 43°38' W A DISTANCE OF 146 FEET TO A POINT 703 FEET WEST OF THE NE CORNER OF THE NW/4 OF SECTION 15. TOTAL LENGTH: 237 FEET OR 14.36 RODS.

NOTES:

- THIS EXHIBIT IS FOR THE PURPOSE OF DEPICTING A PIPELINE ROUTE AND DOES NOT REPRESENT A BOUNDARY SURVEY.
- THIS DRAWING MAY NOT DEPICT ALL UTILITIES. BEFORE DIGGING OR EXCAVATING PLEASE CALL: 811
- OWNERSHIP INFORMATION PROVIDED BY CLIENT.

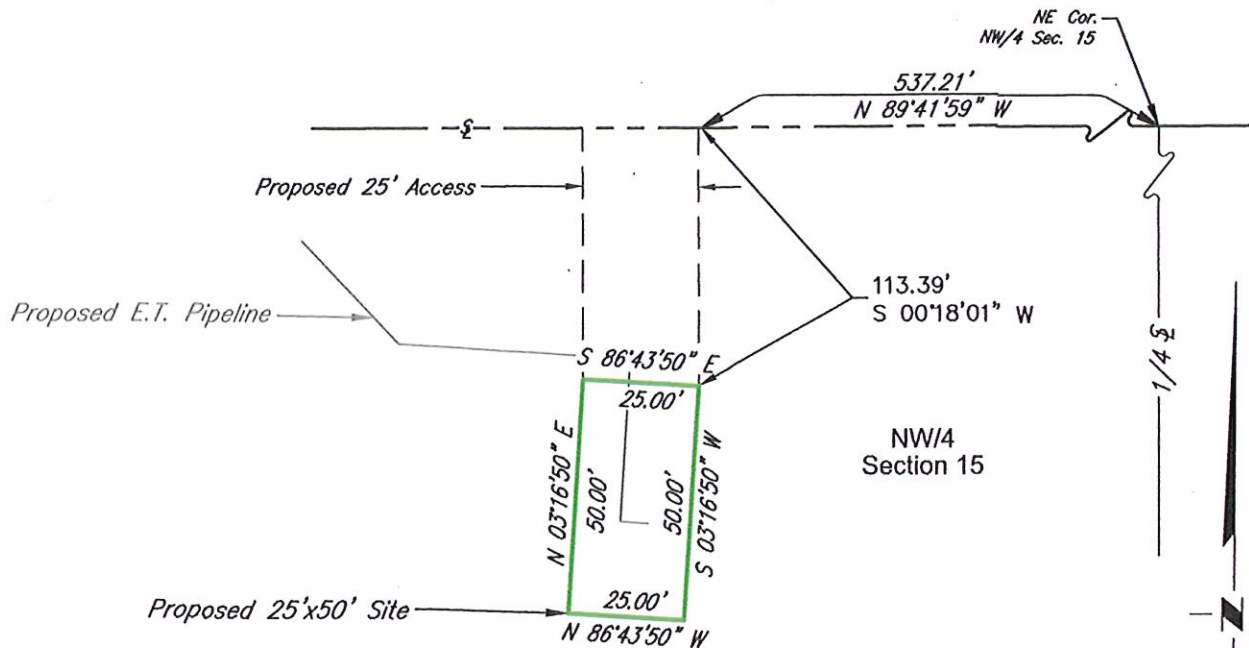
D. MIKE DOSSEY R.P.L.S. # 1431
Date Signed: 10/13/2025



				 ENERGY TRANSFER ET Gathering & Processing LLC	SCALE:	1"=200'		
					DATE:	10/13/25		
					JOB NO.:	250885		
					DWG. NO.:	2508.85_TR1		
					AFE. NO.:	—		
NO.	REVISION	DATE	BY	 CIMARRON. SURVEYING & MAPPING CO. CA No. 1780 Expires Oct 30, 2026 1530 SW 89th Street, Bldg. C3 Oklahoma City, OK (405) 692-7318 www.cimsurvey.com	SHEET	1	OF	1
SURVEYED BY: D.D.								
DRAWN BY: B.K.H.								
APPROVED BY: D.M.D.								

T 8 N - R 9 W

EXHIBIT "A"



SITE

OWNER: City of Chickasha
LEGAL: NW/4 Section 15
PROPOSED 25'X50' SITE = 0.029 AC±

METES AND BOUNDS DESCRIPTION:

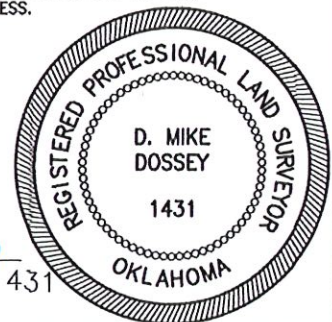
A PROPOSED SITE IN THE NORTHWEST QUARTER (NW/4) OF SECTION FIFTEEN (15), TOWNSHIP EIGHT (8) NORTH, RANGE NINE (9) WEST OF THE I.M., CADDO COUNTY, OKLAHOMA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF THE NW/4 OF SAID SECTION 15; THENCE N 89°41'59" W ALONG THE NORTH LINE OF THE NW/4 A DISTANCE OF 537.21 FEET; THENCE S 00°18'01" W A DISTANCE OF 113.39 FEET TO THE POINT OF BEGINNING; THENCE S 03°16'50" W A DISTANCE OF 50 FEET; THENCE N 86°43'50" W A DISTANCE OF 25 FEET; THENCE N 03°16'50" E A DISTANCE OF 50 FEET; THENCE S 86°43'50" E A DISTANCE OF 25 FEET TO THE POINT OF BEGINNING. CONTAINS 0.029 ACRES MORE OR LESS.

NOTES:

- 1) THIS EXHIBIT IS FOR THE PURPOSE OF DEPICTING A SITE AND DOES NOT REPRESENT A BOUNDARY SURVEY.
- 2) OWNERSHIP INFORMATION PROVIDED BY CLIENT.
- 3) THIS DRAWING MAY NOT DEPICT ALL UTILITIES. BEFORE DIGGING OR EXCAVATING PLEASE CALL: 811

D. Mike Dossey
D. MIKE DOSSEY R.P.L.S. # 1431
Date Signed: 10/13/2025



				 ENERGY TRANSFER ET GATHERING & PROCESSING LLC	SCALE:	1"=40'
					DATE:	10/13/25
NO.	REVISION	DATE	BY		JOB NO.:	250885
SURVEYED BY: D.D.					DWG. NO.:	2508.85_SITE
DRAWN BY: B.K.H.				 CIMARRON. SURVEYING & MAPPING CO. CA No. 1780 Expires 1-1-2026	A.F.E. NO:	
APPROVED BY: D.M.D.					SHEET 1 OF 1	
					1530 SW 89th Street, Bldg. C3 Oklahoma City, OK (405) 692-7318 www.cimarronsurvey.com	



ENERGY TRANSFER

Line Name: CLR Decatur FIU 1-17-28XHW

Tract No.: 1

WBS/Coding: C-25257-WC-21300005

Agent: Jon R. Strange

RIGHT OF WAY DAMAGE RECEIPT AND RELEASE

Project Name / Description: CLR Decatur FIU 1-17-28XHW

Legal Description: Part of the NW/4 of Sec. 15, 8N-9W
Caddo County, Okla.

Description of Reason for Payment	Amount Paid to Owner	Amount Paid to tenant	Total
Payment for 14.36 Rods Right of Way	\$1,914.66		\$1,914.66
Payment for damages	\$3,829.34		\$3,829.34
Payment for 25' x 50' valve site	\$5,000.00		\$5,000.00
TOTAL	\$10,744.00	\$0.00	\$10,744.00

The undersigned hereby acknowledges receipt from ETC Texas Pipeline, Ltd., its affiliates or subsidiaries, collectively Energy Transfer, in full payment and settlement for all damages listed above caused or to be caused to the undersigned or to property, as above described, owned or rented by the undersigned, or in which the undersigned has any interest, which have been incurred by reason of or incidental to the operation or maintenance of a pipeline and/or appurtenances in, on, under or across such property.

Additional Agreement: (None)☐ Owner ☒ Tenant

Name City of Chickasha Tax ID #: 73-6005139

Address 117 N. 4th Street

City Chickasha State OK Zip 73018

Signature Date