

CHICKASHA MUNICIPAL AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
NOVEMBER 3, 2025

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

- 1. Call to Order / Roll Call.**
- 2. Consent Docket:**
 - a. Acceptance of the Minutes of the October 20, 2025, regular meeting.
 - b. Acceptance of the Claims List.
 - c. Acceptance of the Financials for September 2025.
 - d. Accept and ratify the meeting dates and employee holidays for the calendar year 2026 for the Chickasha City Council, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, and various Boards, Commissions, and Committees.
- 3. Discussion/Approval of Items Removed from Consent Docket:**

4. Consideration and Discussion Items:

- a. Discussion, consideration and possible action to conduct a public auction pursuant to 64 O.S. Sections 1081 and 1082 for the sale of oil and gas mining lease(s) covering the following described real property:

Tract 1 - 0.0321 net mineral acres – Tract described as: the West 6.5' Lot 10, Block 28 Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, Grady County, Oklahoma containing 0.0321 acres, more or less.

- b. Discussion, consideration, and possible action to award bid CMA-2503 — Elevated Potable Water Storage Tank - Clean, Repair and Paint - Country Club Road Tank.

5. Executive Session.

- a. Discussion, consideration and possible action to enter into executive session, pursuant to 25 O.S. Section 307 (B) (3), to discuss the sale, purchase, lease, acquisition or appraisal of real property, in order to advise Council regarding acceptance of bid(s) following notice by publication of public sale and public auction pursuant to 64 O.S. Section 1081 and 1082 for oil and gas mining lease(s) for oil and gas development covering the following described real property:

Tract 1 - 0.0321 net mineral acres – Tract described as: the West 6.5' Lot 10, Block 28 Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, Grady County, Oklahoma containing 0.0321 acres, more or less.

- b. Vote to Reconvene Open Session.
- c. Discussion, consideration and possible action on any matter discussed in executive session pursuant to 25 O.S. 307 (B) (3) regarding the sale, purchase, lease, acquisition or appraisal of real property including possible acceptance or rejection of bids received for sale of oil and gas mining lease(s) covering the following described real property:

Tract 1 - 0.0321 net mineral acres – Tract described as: the West 6.5' Lot 10, Block 28 Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, Grady County, Oklahoma containing 0.0321 acres, more or less.

6. Motion for Adjournment.

CHICKASHA

Meeting Type: CMA Agenda 11-3-2025

Meeting Date: 11/3/2025

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the October 20, 2025, regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, CMC - City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 3, 2025	(From)		

V. ATTACHMENTS:

1. 20251029100158172

CHICKASHA

October 20, 2025

Office of the City Clerk

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 20th day of October 2025 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Grayson called the meeting to order at 7:08 p.m.

ITEM 1. **Call to Order / Roll Call:**

CHAIRMAN AND TRUSTEES

PRESENT: Zachary Grayson, Chairman
Georgianne Hebblethwaite, Vice Chairman
Kim Irving
Kea Ginn
John Smith
Charlie Burruss
Clark Southard

ABSENT: Lisa Hatchett
Erica Alexander

STAFF

PRESENT: Jim Crosby, City Manager
Amanda Mullins, City Attorney
Susan M. McDaniel, City Clerk
G. G. Music, Police Chief
Tony Samaniego, Fire Chief
Lillie Huckaby, Library Director
Rich Edwards, Finance Direct
Omar Fierro, Public Works Director
Jessica Green, Interim Community Development Director
Tracey Austin, HR Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2. **Consent Docket: ITEM 2a – ITEM 2c.**

ITEM 2a. **Acceptance of the Minutes of October 6, 2025, regular meeting.**
ITEM 2b. **Acceptance of the Claims List.**
ITEM 2c. **Accept and ratify authorization for the Trust Chairman to execute a natural gas pipeline easement to connect to the existing pipeline at Lake Chickasha in Caddo County.**

City of Chickasha

117 North 4th Street, Chickasha, OK 73018 • (405) 222-6001 • Susan.McDaniel@chickasha.org

The City of Chickasha is an equal opportunity employer and provider. For TDD/TTY assistance, please dial 711.

TIME 7:08 P.M.

*Motion by Trustee Burruss, second by Trustee Southard to pull Item 2c and approve Items 2a – 2b.

Roll call vote:

Ayes:” Irving, Ginn, Hebblethwaite, Smith, Burruss, Southard, and Grayson.

“Nays:” None.

“Abstain:” None.

Motion carried. 7-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

ITEM 2c. **Accept and ratify authorization for the Trust Chairman to execute a natural gas pipeline easement to connect to the existing pipeline at Lake Chickasha in Caddo County.**

*Motion by Trustee Southard, second by Trustee Hebblethwaite to approve Item 2c.

Roll call vote:

Ayes:” Irving, Ginn, Hebblethwaite, Smith, Southard, and Grayson.

“Nays:” None.

“Abstain:” None.

“Recuse” Burruss

Motion carried. 6-0-0-1

ITEM 4. **Motion to Adjourn.**

*Motion by Trustee Hebblethwaite, second by Trustee Ginn to adjourn.

Meeting adjourned.

TIME: 7:09 PM

Approved this 3rd day of November 2025.

Zachary Grayson, Chairman

Susan M. McDaniel, CMC – City Clerk

(ATTEST)

CHICKASHA



Meeting Type: CMA Agenda 11-3-2025

Meeting Date: 11/3/2025

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Rich Edwards, Finance Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 3, 2025	(From)		

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMA Agenda 11-3-2025

Meeting Date: 11/3/2025

Department: Finance

Agenda Item No. 2.c.

AGENDA ITEM: Acceptance of the Financials for September 2025.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Rich Edwards, Finance Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 3, 2025	(From)		

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMA Agenda 11-3-2025

Meeting Date: 11/3/2025

Department: City Clerk

Agenda Item No. 2.d.

AGENDA ITEM: Accept and ratify the meeting dates and employee holidays for the calendar year 2026 for the Chickasha City Council, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, and various Boards, Commissions, and Committees.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept and ratify the meeting dates and employee holidays for the calendar year 2026 for the Chickasha City Council, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, and various Boards, Commissions, and Committees.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, CMC - City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 3, 2025	(From)		

V. ATTACHMENTS:

1. Public Notice Meeting Dates 2026

PUBLIC NOTICE

As required by the Oklahoma Open Meeting Act, Title 25, Oklahoma Statutes, Section 311, Subsection 1, the City of Chickasha, Chickasha Municipal Authority and the Chickasha Municipal Airport Authority hereby gives public notice as to the following meeting dates and times:

**CHICKASHA CITY COUNCIL AND
CHICKASHA MUNICIPAL AUTHORITY
CHICKASHA MUNICIPAL AIRPORT
AUTHORITY
6:30 P.M. (1st and 3rd Mondays of each month)**

January 5, and 20, 2026 (Tuesday)

February 2, and 16, 2026

March 2, 2026 (One Meeting)

April 6, and

***OATH OF OFFICE MAYOR AND NEW COUNCIL
MEMBERS 6:30 P.M. April 20, 2026***

May 4, and 18, 2026

June 1, and 15, 2026

July 6, and 20, 2026

August 3, and 17, 2026

**September 8, (Tuesday) and 21,
2026**

October 5, and 19, 2026

November 2, and 16, 2026

December 7, 2026 (One Meeting)

**All Meetings held at City Hall in the
Council Chambers, 2nd Floor, City Hall,
117 N. 4th Street, Chickasha, OK 73018**

Susan M. McDaniel, City Clerk

Notice Posted: November 4, 2025

Notice Published: November 13, 2025 & November 20, 2025

PUBLIC NOTICE

As required by the Oklahoma Open Meeting Act, Title 25, Oklahoma Statutes, Section 311, Subsection 1, the City of Chickasha, Chickasha Municipal Authority and the Chickasha Municipal Airport Authority hereby gives public notice as to the following meeting dates and times:

AIRPORT BOARD

3:00 P. M. (3rd Tuesday of each quarter)
Meetings held in the Conference Room
Chickasha Municipal Airport

January 20, 2026
April 21, 2026
July 21, 2026
October 20, 2026

CHICKASHA BEAUTIFICATION COMMITTEE

As called

LIBRARY BOARD

6:00 P.M. (3rd Tuesday of each quarter)
Meetings held in the Conference Room
Chickasha Public Library
527 W. Iowa, Chickasha, OK

January 20, 2026
April 21, 2026
July 21, 2026
October 20, 2026

PLANNING COMMISSION

4:00 P. M. (2nd Tuesday of each month)
Meetings held in the Council Chambers
2nd Floor, City Hall,
117 N. 4th Street, Chickasha, OK

January 13, 2026
February 10, 2026
March 10, 2026
April 14, 2026
May 12, 2026
June 9, 2026
July 14, 2026
August 11, 2026
September 8, 2026
October 13, 2026
November 10, 2026
December 8, 2026

BOARD OF ADJUSTMENT

As called

BUILDING CODE BOARD OF APPEALS

As called

CEMETERY BOARD

As called

**CHICKASHA EMERGENCY MANAGEMENT
AGENCY ADVISORY BOARD**
(Formerly Chickasha Civil Defense)

As called

CHICKASHA INDUSTRIAL AUTHORITY

As called

FLOODPLAIN BOARD OF APPEALS

As called

HISTORIC PRESERVATION COMMISSION

4:00 P.M. (4th Tuesday Quarterly)

Meetings held in the Conference Room

2nd Floor, City Hall

117 N. 4th Street, Chickasha, OK

February 24, 2026

May 26, 2026

August 25, 2026

November 24, 2026

PARKS & RECREATION ADVISORY BOARD

As called

PUBLIC NOTICE

The City of Chickasha will schedule Work Sessions as needed. Work Sessions ARE special meetings of the City Council or Public Trust.

Questions concerning items on the Work Session or any other item on this topic should be directed to the City Manager's office at 222-6045.

Susan M. McDaniel, CMC - City Clerk

Posted: November 4, 2025

EMPLOYEE HOLIDAY SCHEDULE

January 1, 2026 (Thursday) New Year's Day

January 19, 2026 (Monday) Martin Luther King Jr. Day

May 25, 2026 (Monday) Memorial Day

June 19, 2026 (Friday) Juneteenth

July 3, 2026 (Friday) Independence Day

September 7, 2026 (Monday) Labor Day

October 12, 2026 (Monday) Columbus / Indigenous People's Day

November 11, 2026 (Wednesday) Veterans Day

November 26 & 27, 2026 (Thursday/Friday) Thanksgiving Day

December 24, 2026 (Thursday) Christmas Eve

December 25, 2026 (Friday) Christmas Day

CHICKASHA

Meeting Type: CMA Agenda 11-3-2025

Meeting Date: 11/3/2025

Department: City Clerk

Agenda Item No. 4.a.

AGENDA ITEM: Discussion, consideration and possible action to conduct a public auction pursuant to 64 O.S. Sections 1081 and 1082 for the sale of oil and gas mining lease(s) covering the following described real property:

Tract 1 - 0.0321 net mineral acres – Tract described as: the West 6.5' Lot 10, Block 28 Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, Grady County, Oklahoma containing 0.0321 acres, more or less.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Hold Auction.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:

Susan M. McDaniel, CMC - City Clerk

Meeting Date:

Novemer 3, 2025

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMA Agenda 11-3-2025

Meeting Date: 11/3/2025

Department: Public Works

Agenda Item No. 4.b.

AGENDA ITEM: Discussion, consideration, and possible action to award bid CMA-2503 — Elevated Potable Water Storage Tank - Clean, Repair and Paint - Country Club Road Tank.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Award bid CMA-2503 — Elevated Potable Water Storage Tank — Clean, Repair and Paint — Country Club Road Tank.to Luckinbill Construction Company of Edmond in the amount of \$327,640.00.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
Omar Fierro, Public Works Director	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 3, 2025	(From)		

V. ATTACHMENTS:

1. 20251028140303903



CHISHOLM TRAIL CONSULTING, LLC

R. Scott Vaughn, P.E., CFM
Professional Engineering Services
580-467-8130
rscottv11@gmail.com

October 20, 2025

City of Chickasha
Mr. Omar Fierro, Public Works Director
117 North 4th Street
Chickasha, Oklahoma 73018

RE: RFP CMA-2503
ELEVATED POTABLE WATER STORAGE TANK
CLEAN, REPAIR AND PAINT
COUNTRY CLUB ROAD TANK

Dear Sir:

Careful review of the bids submitted on October 17, 2025 for the referenced project reveals that the bid submitted by Luckinbill Construction Company of Edmond, Oklahoma is the lowest responsive bid. Please refer to the attached Bid Tabulations for more information. Unfortunately, one bidder failed to obtain the Bid Documents from the QuestCDN web page as required and one bidder failed to submit Addendum 1 with their bid.

The Base Bid for this project includes repairing leak(s) in the tank bowl and overcoating the interior of the tank bowl. Alternate Bid 1 consists of overcoating the exterior of the tank bowl only. Alternate Bid 2 consists of total removal and recoat of the interior of the tank bowl only.

Luckinbill Construction included a separate proposal as part of their bid to 1) make the required repairs, 2) remove and recoat the interior of the tank bowl and 3) overcoat the exterior of the tank bowl.

Luckinbill Construction Co has successfully completed many projects of a similar nature in Oklahoma. It is the recommendation of Chisholm Trail Consulting that the Chickasha Municipal Authority award a contract to Luckinbill Construction Co for CMA-2503 Elevated Potable Water Storage Tank Clean, Repair and Paint Project in the amount of \$327,640.00.

If you have any questions or require additional information, please do not hesitate to call me.

Sincerely,

A handwritten signature in blue ink that reads 'R. Scott Vaughn'.

R. Scott Vaughn, P.E., CFM

Enclosures

Cc: File

REASONABLE ■ SENSIBLE ■ QUALITY

CHICKASHA MUNICIPAL AUTHORITY
CMA-2503
ELEVATED POTABLE WATER STORAGE TANK
CLEAN, REPAIR AND PAINT
ENGINEER'S ESTIMATE

BID SCHEDULE REVISED

BASE BID					
PAY ITEM	PAY ITEM DESCRIPTION	UNITS	EST QTY	UNIT PRICE	TOTAL PRICE
1	INCIDENTALS	LSUM	1	\$ 2,500.00	\$ 2,500.00
2	TANK REPAIRS	LSUM	1	\$ 36,000.00	\$ 36,000.00
3	OVERCOAT INTERIOR	LSUM	1	\$275,381.00	\$275,381.00

TOTAL BASE BID (NUMBERS) \$ 313,881.00

ALTERNATE BID 1

1	OVERCOAT EXTERIOR	LSUM	1	\$230,024.00	\$230,024.00
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TOTAL ALTERNATE BID (NUMBERS) \$ 230,024.00

TOTAL BASE BID PLUS ALTERNATE BID 1 (NUMBERS) \$ 543,905.00

ALTERNATE BID 2

1	REMOVE AND RECOAT INTERIOR	LSUM	1	\$375,519.00	\$375,519.00
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TOTAL ALTERNATE BID (NUMBERS) \$ 375,519.00



10/15/2025
Date



CHISHOLM TRAIL CONSULTING, LLC

CHICKASHA MUNICIPAL AUTHORITY
CMA-2503
ELEVATED POTABLE WATER STORAGE TANK
CLEAN, REPAIR AND PAINT
AS-READ BID TAB

DATE/TIME OF BID OPENING

10/17/2025

1:30 P.M.

FIRM	TOTAL BASE BID	ALTERNATE BID 1	TOTAL BASE BID PLUS ALTERNATE BID 1	TOTAL ALTERNATE BID 2
INDEPENDENT TANK/TOWER				
KIMERY PAINTING	153,610 ⁰⁰	101,850 ⁰⁰	255,460 ⁰⁰	184,670 ⁰⁰
LUCKINBILL CONSTRUCTION	90,600 ⁰⁰	195,000 ⁰⁰	285,600 ⁰⁰	93,540 ⁰⁰
MAGUIRE	186,000 ⁰⁰	209,500 ⁰⁰	395,500 ⁰⁰	189,000 ⁰⁰
TNEMEC				
UTILITY SERVICE CO.				
VIKING INDUSTRIAL PAINTING	277,500 ⁰⁰	223,200 ⁰⁰	500,700 ⁰⁰	82,900 ⁰⁰
ENGINEER ESTIMATE	313,881 ⁰⁰	230,024 ⁰⁰	543,905 ⁰⁰	375,519 ⁰⁰



CHISHOLM TRAIL CONSULTING, LLC