

CHICKASHA MUNICIPAL AIRPORT AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
NOVEMBER 3, 2025

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

- 1. Call to Order / Roll Call.**

- 2. Consent Docket:**
 - a. Acceptance of the Minutes of the October 20, 2025, regular meeting.
 - b. Acceptance of the Claims List.
 - c. Acceptance of the Financials for September 2025.
 - d. Accept and ratify the meeting dates and employee holidays for the calendar year 2026 for the Chickasha City Council, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, and various Boards, Commissions, and Committees.

- 3. Discussion/Approval of Items Removed from Consent Docket:**

4. Motion for Adjournment.

CHICKASHA

Meeting Type: CMAA Agenda 11-3-2025

Meeting Date: 11/3/2025

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the October 20, 2025, regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
Susan M. McDaniel, CMC - City Clerk	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 3, 2025	(From)		

V. ATTACHMENTS:

- 20251029091547544

CHICKASHA

Office of the City Clerk

October 20, 2025

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 20th day of October 2025 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Grayson called the meeting to order at 7:09 p.m.

ITEM 1. **Call to Order / Roll Call:**

CHAIRMAN AND TRUSTEES

PRESENT: Zachary Grayson, Chairman
Georgianne Hebblethwaite, Vice Chairman
Kim Irving
Kea Ginn
John P. Smith
Charlie Burruss
Clark Southard

ABSENT: Lisa Hatchett
Erica Alexander

STAFF

PRESENT: Jim Crosby, City Manager
Amanda Mullins, City Attorney
Susan M. McDaniel, City Clerk
G. G. Music, Police Chief
Tony Samaniego, Fire Chief
Lillie Huckaby, Library Director
Rich Edwards, Finance Director
Jessica Green, Interim Community Development Director
Tracey Austin, HR Director
Omar Fierro, Pubic Works Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2. **Consent Docket: ITEM 2a – ITEM 2b.**

ITEM 2a. **Acceptance of the Minutes of October 6, 2025, regular meeting.**

City of Chickasha

117 North 4th Street, Chickasha, OK 73018 • (405) 222-6001 • Susan.McDaniel@chickasha.org

The City of Chickasha is an equal opportunity employer and provider. For TDD/TTY assistance, please dial 711.

ITEM 2b. Acceptance of the Claims List.

*Motion by Trustee Hebblethwaite, second by Trustee Southard to approve Items 2a – 2b.

Roll call vote:

Ayes:” Irving, Ginn, Hebblethwaite, Smith, Burruss, Southard, and Grayson.

“Nays:” None

“Abstain:” None

Motion carried. 7-0

ITEM 3. Discussion / Approval of Items Removed from Consent Docket:

No Action Taken.

ITEM 4. Motion to Adjourn.

*Motion by Trustee Hebblethwaite, second by Trustee Ginn to adjourn.

Meeting adjourned.

TIME: 7:10 PM

Approved this 3rd day of November 2025.

Zachary Grayson, Chairman

(ATTEST)

Susan M. McDaniel, CMC
City Clerk

CHICKASHA

Meeting Type: CMAA Agenda 11-3-2025

Meeting Date: 11/3/2025

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Rich Edwards, Finance Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 3, 2025	(From)		

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMAA Agenda 11-3-2025

Meeting Date: 11/3/2025

Department: Finance

Agenda Item No. 2.c.

AGENDA ITEM: Acceptance of the Financials for September 2025.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Rich Edwards, Finance Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 3, 2025	(From)		

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMAA Agenda 11-3-2025

Meeting Date: 11/3/2025

Department: City Clerk

Agenda Item No. 2.d.

AGENDA ITEM: Accept and ratify the meeting dates and employee holidays for the calendar year 2026 for the Chickasha City Council, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, and various Boards, Commissions, and Committees.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept and ratify the meeting dates and employee holidays for the calendar year 2026 for the Chickasha City Council, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, and various Boards, Commissions, and Committees.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
Susan M. McDaniel, CMC - City Clerk	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 3, 2025	(From)		

V. ATTACHMENTS:

1. Public Notice Meeting Dates 2026

PUBLIC NOTICE

As required by the Oklahoma Open Meeting Act, Title 25, Oklahoma Statutes, Section 311, Subsection 1, the City of Chickasha, Chickasha Municipal Authority and the Chickasha Municipal Airport Authority hereby gives public notice as to the following meeting dates and times:

**CHICKASHA CITY COUNCIL AND
CHICKASHA MUNICIPAL AUTHORITY
CHICKASHA MUNICIPAL AIRPORT
AUTHORITY
6:30 P.M. (1st and 3rd Mondays of each month)**

January 5, and 20, 2026 (Tuesday)

February 2, and 16, 2026

March 2, 2026 (One Meeting)

April 6, and

***OATH OF OFFICE MAYOR AND NEW COUNCIL
MEMBERS 6:30 P.M.***

April 20, 2026

May 4, and 18, 2026

June 1, and 15, 2026

July 6, and 20, 2026

August 3, and 17, 2026

**September 8, (Tuesday) and 21,
2026**

October 5, and 19, 2026

November 2, and 16, 2026

December 7, 2026 (One Meeting)

**All Meetings held at City Hall in the
Council Chambers, 2nd Floor, City Hall,
117 N. 4th Street, Chickasha, OK 73018**

Susan M. McDaniel, City Clerk

Notice Posted: November 4, 2025

Notice Published: November 13, 2025 & November 20, 2025

PUBLIC NOTICE

As required by the Oklahoma Open Meeting Act, Title 25, Oklahoma Statutes, Section 311, Subsection 1, the City of Chickasha, Chickasha Municipal Authority and the Chickasha Municipal Airport Authority hereby gives public notice as to the following meeting dates and times:

AIRPORT BOARD

3:00 P. M. (3rd Tuesday of each quarter)
Meetings held in the Conference Room
Chickasha Municipal Airport

January 20, 2026
April 21, 2026
July 21, 2026
October 20, 2026

CHICKASHA BEAUTIFICATION COMMITTEE

As called

LIBRARY BOARD

6:00 P.M. (3rd Tuesday of each quarter)
Meetings held in the Conference Room
Chickasha Public Library
527 W. Iowa, Chickasha, OK

January 20, 2026
April 21, 2026
July 21, 2026
October 20, 2026

PLANNING COMMISSION

4:00 P. M. (2nd Tuesday of each month)
Meetings held in the Council Chambers
2nd Floor, City Hall,
117 N. 4th Street, Chickasha, OK

January 13, 2026
February 10, 2026
March 10, 2026
April 14, 2026
May 12, 2026
June 9, 2026
July 14, 2026
August 11, 2026
September 8, 2026
October 13, 2026
November 10, 2026
December 8, 2026

BOARD OF ADJUSTMENT

As called

BUILDING CODE BOARD OF APPEALS

As called

CEMETERY BOARD

As called

**CHICKASHA EMERGENCY MANAGEMENT
AGENCY ADVISORY BOARD
(Formerly Chickasha Civil Defense)**

As called

CHICKASHA INDUSTRIAL AUTHORITY

As called

FLOODPLAIN BOARD OF APPEALS

As called

HISTORIC PRESERVATION COMMISSION

4:00 P.M. (4th Tuesday Quarterly)

Meetings held in the Conference Room

2nd Floor, City Hall

117 N. 4th Street, Chickasha, OK

February 24, 2026

May 26, 2026

August 25, 2026

November 24, 2026

PARKS & RECREATION ADVISORY BOARD

As called

PUBLIC NOTICE

The City of Chickasha will schedule Work Sessions as needed. Work Sessions ARE special meetings of the City Council or Public Trust.

Questions concerning items on the Work Session or any other item on this topic should be directed to the City Manager's office at 222-6045.

Susan M. McDaniel, CMC - City Clerk

Posted: November 4, 2025

EMPLOYEE HOLIDAY SCHEDULE

January 1, 2026 (Thursday) New Year's Day

January 19, 2026 (Monday) Martin Luther King Jr. Day

May 25, 2026 (Monday) Memorial Day

June 19, 2026 (Friday) Juneteenth

July 3, 2026 (Friday) Independence Day

September 7, 2026 (Monday) Labor Day

October 12, 2026 (Monday) Columbus / Indigenous People's Day

November 11, 2026 (Wednesday) Veterans Day

November 26 & 27, 2026 (Thursday/Friday) Thanksgiving Day

December 24, 2026 (Thursday) Christmas Eve

December 25, 2026 (Friday) Christmas Day