

NOTICE OF REGULAR MEETING
OF THE
CHICKASHA CITY COUNCIL

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act, including the posting of notice and agenda, be advised that the Chickasha City Council, Chickasha Municipal Authority, and Chickasha Municipal Airport Authority of the City of Chickasha, Oklahoma, will conduct a **REGULAR MEETING ON MONDAY, NOVEMBER 17, 2025, AT 6:30 PM**. Said meeting will be held in the Council Chambers, City Hall, 117 North 4th Street, Chickasha, Oklahoma.

The City of Chickasha encourages participation from all its citizens. If participation is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

Agenda items are attached.

I, Susan M. McDaniel, City Clerk, posted this Agenda on the official City of Chickasha bulletin board in the Municipal Building, 117 North 4th Street Chickasha, OK, 73018, which is accessible to the public twenty-four hours each day at 4:30 p.m. on Wednesday, November 12, 2025.



Susan M. McDaniel, CMC - City Clerk

Sworn to and subscribed before me on this 12th day of November 2025.

My Commission Expires: __10-1-2026__





Notary Public, State of Oklahoma

CHICKASHA CITY COUNCIL

AGENDA

LOCATION OF MEETING

CITY HALL COUNCIL CHAMBERS

117 NORTH FOURTH STREET

CHICKASHA, OKLAHOMA 73018

TIME OF MEETING

6:30 PM

DATE OF MEETING

NOVEMBER 17, 2025

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. **Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance.**
2. **Citizen Comments.**
3. **Council Communications.**
 - a. Judge Chaffin will administer the Police Officer's Oath of Office to James Greenleaf.
4. **Consent Docket:**
 - a. Acceptance of the Minutes of the November 3, 2025 regular meeting.
 - b. Acceptance of the Claims List.

- c. Acknowledge receipt of the Financials for October 2025.
- d. Accept the 2025 Plains All American First Responder Grant Award for the Police Department.
- e. Approve the digiTicket electronic ticketing contract with Saltus Technologies for the Police Department.
- f. Authorization to accept a Permanent Public Drainage Easement and Right-of-Way from Enclave Estate at Chickasha, Limited Partnership, located in the Northeast Quarter (NE/4) of Section 6, Township 6 North, Range 7 West of the Indian Meridian, Chickasha, Grady County, Oklahoma, in connection with the residential development known as Enclave Estates at Chickasha.
- g. Authorization to accept a Permanent Public Drainage Easement and Right-of-Way from Enclave Estates at Chickasha, Limited Partnership, located in the Northeast Quarter (NE/4) of Section 6, Township 6 North, Range 7 West of the Indian Meridian, Chickasha, Grady County, Oklahoma, in connection with the residential development known as Enclave Estates at Chickasha.
- h. Authorization to accept a Permanent Public Drainage Easement and Right-of-Way from Harold E. McDaniel and Ruth Ann McDaniel, located in the Northeast Quarter (NE/4) of Section 6, Township 6 North, Range 7 West of the Indian Meridian, Chickasha, Grady County, Oklahoma, in connection with the residential development known as Enclave Estates at Chickasha.
- i. Authorization to accept a Permanent Public Drainage Easement and Right-of-Way from Harold E. McDaniel and Ruth Ann McDaniel, located in the Northeast Quarter (NE/4) of Section 6, Township 6 North, Range 7 West of the Indian Meridian, Chickasha, Grady County, Oklahoma, in connection with the residential development known as Enclave Estates at Chickasha.
- j. Authorization to accept a Permanent Public Drainage Easement and Right-of-Way from Enclave Estates at Chickasha, Limited Partnership, located in the Northeast Quarter (NE/4) of Section 6, Township 6 North, Range 7 West of the Indian Meridian, Chickasha, Grady County, Oklahoma, in connection with the residential development known as Enclave Estates at Chickasha.
- k. Authorization to accept a Permanent Public Drainage Easement and Right-of-Way from Harold E. McDaniel and Ruth Ann McDaniel, located in the Northeast Quarter (NE/4) of Section 6, Township 6 North, Range 7 West of the Indian Meridian, Chickasha, Grady County, Oklahoma, in connection with the residential development known as Enclave Estates at Chickasha.

5. Discussion/Approval of Items Removed from Consent Docket:

6. Discussion and Consideration

- a. Discussion, consideration, and possible action to approve an emergency warning siren system upgrade in the amount of \$44,980.00 using the sole-source provider Goddard Enterprises/American Signal Corporation.
- b. Discussion, consideration and possible action to accept an Irrevocable Standby Letter of Credit issued by Horizon Bank for the Enclave Estates at Chickasha development in compliance with Chickasha Municipal Code Chapter 46, Article IV, Section 46-45.
- c. Public Hearing - to Discuss and Consider the Final Plat for Enclave Estates for Phase 1
- d. Discussion, consideration and possible action to approve the Final Plat for Enclave Estates Phase 1.
- e. Discussion, consideration, and possible action to approve a Master Services Agreement with Benham Design, LLC for professional services.

7. Motion to Adjourn.

CHICKASHA

Meeting Type: Council Agenda 11-17-2025

Meeting Date: 11/17/2025

Department: Police Department

Agenda Item No. 3.a.

AGENDA ITEM: Judge Chaffin will administer the Police Officer's Oath of Office to James Greenleaf.

I. BACKGROUND/DESCRIPTION:

Officers Oath of Office

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Goebel Music, #300 Chief of Police	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: 11.17.2025	(From)		

V. ATTACHMENTS:

CHICKASHA

Meeting Type: Council Agenda 11-17-2025

Meeting Date: 11/17/2025

Department: City Clerk

Agenda Item No. 4.a.

AGENDA ITEM: Acceptance of the Minutes of the November 3, 2025 regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 17, 2025	(From)		

V. ATTACHMENTS:

1. City 11-3-2025

November 3, 2025

The **REGULAR** meeting of the **CHICKASHA CITY COUNCIL** was held in the council chambers in city hall on the 3rd day of November 2025 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Grayson called the meeting to order at 6:30 p.m.

ITEM 1. **Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance**

MAYOR AND COUNCIL

PRESENT: Zachary Grayson, Mayor
Georgianne Hebblethwaite, Vice-Mayor
Lisa Hatchett
Kim Irving
Kea Ginn
John Smith
Erica Alexander
Charlie Burruss
Clark Southard

ABSENT: None.

STAFF

PRESENT: Jim Crosby, City Manager
Amanda Mullins, City Attorney
Susan McDaniel, City Clerk
G. G. Music, Police Chief
Spencer Winzenried, Parks & Rec Director
Lillie Huckaby, Library Director
Rich Edwards, Finance Director
Omar Fierro, Public Works Director
Tracey Austin, HR Director
Jessica Green, Community Development Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 1. **Call to Order/Roll Call/Opening Prayer/Pledge of Allegiance:**

Roll call:

Hatchett - Present
Irving – Present

6:30 p.m.

Ginn - Present

Hebblethwaite – Present

Smith – Present

Alexander - Present

Burruss – Present

Southard - Present

Grayson - Present

Council Member Burruss gave the invocation and Council Member Alexander lead the Pledge of Allegiance.

ITEM 2. **Citizen Comments:**

(City Council Rules and Regulations limit visitor comments to a maximum of three minutes.)

ITEM 3. **Council Communications.**

Item 3a. Judge Chaffin will administer the Police Officer Oath of Office to John Tice and Shaykia Favors.

Council Member Smith commended Mayor Grayson for the well done “State of the City” presentation.

Council Member Ginn asked Staff to check into a blocked view by a trash dumpster located at 3rd and Idaho.

ITEM 4. **Consent Docket: ITEM 4a thru 4h.**

ITEM 4a. Acceptance of the Minutes of October 20, 2025, Regular meeting.

ITEM 4b. Accept Claims List.

ITEM 4c. Acceptance of the Financials for September 2025.

ITEM 4d. Authorize the Police Department to declare certain unnecessary or obsolete weapons as surplus property and trade said weapons to Valor Defense for store credit to be applied toward future weapons purchases for the department.

ITEM 4e. Approve Pay Application No. 1 in the amount of \$32,903.25 – COC-2502 – Chickasha Fire Department Concrete Pavement Repairs.

ITEM 4f. Authorize Staff to solicit bids for RFP COC-2505, Design/Build 2025 Chickasha Police Department Design/Build Parking Canopy – Phase 2.

ITEM 4g. Acceptance of the meeting dates and employee holidays for the calendar year 2026 for the Chickasha City Council, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, and various Boards, Commissions, and Committees.

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6:30 p.m.

ITEM 4h. Acceptance of Resolution 2025-29R concerning bridge inspection responsibility by local government for compliance with National Bridge Inspection Standards.

Motion by Council Member Alexander, second by Council Member Hebblethwaite to approve Items 4a thru 4h.

Roll call vote:

Ayes:" Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Southard, and Grayson.

"Nays:" None

"Abstain:" None

Motion carried. 9-0

ITEM 5. Discussion/Approval of Items Removed from Consent Docket:

No Action Taken.

ITEM 6. Discussion and Consideration Items:

ITEM 6a. Discussion, consideration, and possible action to conduct a public auction pursuant to 64 O.S. Section 1081 and 1082 for the sale of oil and gas mining lease(s) covering the following described real property:

*Motion by Council Member Smith, second by Council Member Alexander to conduct a public auction pursuant to 64 O.S. Section 1081 and 1082 for the sale of oil and gas mining lease(s) covering the following described real property:

Roll call vote:

"Ayes:" Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.

"Nays:" None.

"Abstain:" None.

"Recuse" Burruss

Motion passed. 8-0-0-1

Council Member Burruss leaves his seat at 6:41 p.m.

City Attorney offered up the 12 tracts of land as one bid.

Bid: Chris Barby, Camino - \$2,000 per acre, 1/5th

Tract 1 – 1.0939 net mineral acres – Tract described as: North 50 feet of Lot 1, South 15 feet of Lot 2, all of Lot 3, and North 10 feet of Lots 4, 5 and 6, Block 2 Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, containing 1.0939 acres, more or less.

Bid: Joshua Epperson, Hermitage Holdings, LLC – \$2100 per mineral acre,
1/5th
Chris Barby, Camino - \$2200 per mineral acre, 1/5th

Tract 2 – 0.0821 net mineral acres – Tract described as: A tract in Lot 4, Block 2, described as Beginning 79.1 feet North of SW corner of Lot 4, thence North 75.9 feet, thence East 55.4 feet, thence South 36 degrees 08 minutes West 93.9 feet to the point of beginning, Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, containing 0.0821 acres, more or less.

Bid: Joshua Epperson, Hermitage Holdings, LLC – \$2100 per mineral acre,
1/5th
Chris Barby, Camino - \$2200 per mineral acre, 1/5th

Tract 3 – .4936 net mineral acres – Tract described as: Lot 19-22, Block 26, Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, containing .4936 acres, more or less

Bid: Joshua Epperson, Hermitage Holdings, LLC – \$2200 per mineral acre,
1/5th

Tract 4 – 0.0925 net mineral acres – Tract described as: The North 151.25' of Lot 24, Block 38, Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, containing 0.0925 acres, more or less

Bid: Joshua Epperson, Hermitage Holdings, LLC – \$2150 per mineral acre,
1/5th

Tract 5 – 0.3701 net mineral acres – Tract described as: The North 151.25' of Lots 25 & 26, Block 38 Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, containing 0.3701 acres, more or less

Bid: Joshua Epperson, Hermitage Holdings, LLC – \$2150 per mineral acre,
1/5th

Tract 6 – 1.433 net mineral acres – Tract described as: Lots 5, 6 and N/2 of Lot 7 and 8, Block 100 Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, containing 1.433 acres, more or less

Bid: Joshua Epperson, Hermitage Holdings, LLC – \$2150 per mineral acre,
1/5th
Chris Barby, Camino - \$2200 per mineral acre, 1/5th

Tract 7 – 45.8341 net mineral acres – Tract described as: Rose Hill Cemetery BLK 307 and 318 of Section 33, Township 7 North, Range 7 West, containing 45.8341 acres, more or less

Bid: Chris Barby, Camino – \$2000 per acre, 1/5th

Tract 8 – 0.5143 net mineral acres – Tract described as: Lot 4, Block 306, Chickasha OT Addition of Section 33, Township 7 North, Range 7 West, containing 0.5143 acres, more or less

Bid: Joshua Epperson, Hermitage Holdings, LLC – \$2150 per mineral acre,
1/5th

Tract 9 – .9085 net mineral acres – Tract described as: Block 217, Chickasha OT Addition of Section 33, Township 7 North, Range 7 West, containing .9085 acres, more or less

Bid: Joshua Epperson, Hermitage Holdings, LLC – \$2150 per mineral acre,
1/5th

Tract 10 – 0.1997 net mineral acres – Tract described as: The North 42 feet of Lot 1 of Block 1 of Elliott's First Addition of Section 33, Township 7 North, Range 7 West, containing 0.1997 acres, more or less

Bid: Joshua Epperson, Hermitage Holdings, LLC – \$2150 per mineral acre,
1/5th

Tract 11 – 0.1081 net mineral acres – Tract described as: Block 263, Chickasha OT Addition of Section 33, Township 7 North, Range 7 West, containing 0.1081 acres, more or less

Bid: Joshua Epperson, Hermitage Holdings, LLC – \$2150 per mineral acre,
1/5th

Tract 12 – 0.0708 net mineral acres – Tract described as: As to the East 15' of Lot 7, Block 3, Highland Park Addition, of Section 33, Township 7 North, Range 7 West, containing 0.0708 acres, more or less

Bid: Joshua Epperson, Hermitage Holdings, LLC – \$2150 per mineral acre,
1/5th

ITEM 6b. Discussion, consideration, and possible action to reject all bids for COC-2503 – Irrigation System Repairs – Chickasha Sports Complex, and authorize Staff to rebid the project.

*Motion by Council Member Hebblethwaite, second by Council Member Alexander to reject all bids for COC-2503 – Irrigation System Repairs – Chickasha Sports Complex, and authorize Staff to rebid the project.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.
“Nays:” None
“Abstain:” None.
Motion passed. 8-0

ITEM 6c. Discussion, consideration, and possible action on Resolution No. 2025-27R - A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY COUNTY, STATE OF OKLAHOMA, RESOLUTION IN SUPPORT OF FARMERS MARKETS, FOOD PANTRIES, AND COMMUNITY GARDENS IN THE CITY OF CHICKASHA.

*Motion by Council Member Southard, second by Council Member Hatchett to approve Resolution No. 2025-27R as presented.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.
“Nays:” None.
“Abstain:” None.
Motion passed. 8-0

ITEM 6d. Discussion, consideration, and possible action to award bid COC-2504 – Traffic Signal Modifications – US Highway 81 at Country Club Road and Almar Drive.

Council Member Burruss returned to his seat at 6:55 p.m.

*Motion by Council Member Southard, second by Council Member Hebblethwaite to award bid COC-2504 – Traffic Signal Modifications – US Highway 81 at Country Club Road and Almar Drive.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Southard, and Grayson.

City Council Meeting 11-3-2025
6:30 p.m.

“Nays:” None.
“Abstain:” None.
Motion passed. 9-0

ITEM 6e. Discussion, consideration, and possible action on Resolution No. 2025-28R - A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY COUNTY, STATE OF OKLAHOMA, a RESOLUTION OF THE CITY OF CHICKASHA IN SUPPORT OF ACTIVE LIVING AND COMMUNITY HEALTH.

*Motion by Council Member Hebblethwaite, second by Council Member Hatchett to approve Resolution No. 2025-28R as presented.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.
“Nays:” None.
“Abstain:” Burruss.
Motion passed. 8-0-1

ITEM 7 Executive Session:

ITEM 7a. Discussion, consideration, and possible action to enter into executive session pursuant to Title 25 O.S. Section 207 (B) (1) to discuss the employment, hiring, appointment, promotion, demotion, disciplinary or resignation of any individual salaried public officer or employee (City Manager) and to enter into executive session, pursuant to 25 O.S. Section 307 (B)(3), to discuss the sale, purchase, lease, acquisition or appraisal of real property, in order to advise Council regarding acceptance of bid(s) following notices by publication of public sale and public auction pursuant to 64 O.S. Section 1081 and 1082 for oil and gas mining lease(s) for oil and gas development covering the following described real properties:

Tract 1 – 1.0939 net mineral acres – Tract described as: North 50 feet of Lot 1, South 15 feet of Lot 2, all of Lot 3, and North 10 feet of Lots 4, 5 and 6, Block 2 Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, containing 1.0939 acres, more or less.

Tract 2 – 0.0821 net mineral acres – Tract described as: A tract in Lot 4, Block 2, described as Beginning 79.1 feet North of SW corner of Lot 4, thence North 75.9 feet, thence East 55.4 feet, thence South 36 degrees 08 minutes West 93.9 feet to the point of beginning, Chickasha OT Addition of Section 28,

Township 7 North, Range 7 West, containing 0.0821 acres, more or less.

Tract 3 – .4936 net mineral acres – Tract described as: Lot 19-22, Block 26, Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, containing .4936 acres, more or less

Tract 4 – 0.0925 net mineral acres – Tract described as: The North 151.25' of Lot 24, Block 38, Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, containing 0.0925 acres, more or less

Tract 5 – 0.3701 net mineral acres – Tract described as: The North 151.25' of Lots 25 & 26, Block 38 Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, containing 0.3701 acres, more or less

Tract 6 – 1.433 net mineral acres – Tract described as: Lots 5, 6 and N/2 of Lot 7 and 8, Block 100 Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, containing 1.433 acres, more or less

Tract 7 – 45.8341 net mineral acres – Tract described as: Rose Hill Cemetery BLK 307 and 318 of Section 33, Township 7 North, Range 7 West, containing 45.8341 acres, more or less

Tract 8 – 0.5143 net mineral acres – Tract described as: Lot 4, Block 306, Chickasha OT Addition of Section 33, Township 7 North, Range 7 West, containing 0.5143 acres, more or less

Tract 9 – .9085 net mineral acres – Tract described as: Block 217, Chickasha OT Addition of Section 33, Township 7 North, Range 7 West, containing .9085 acres, more or less

Tract 10 – 0.1997 net mineral acres – Tract described as: The North 42 feet of Lot 1 of Block 1 of Elliott's First Addition of Section 33, Township 7 North, Range 7 West, containing 0.1997 acres, more or less

Tract 11 – 0.1081 net mineral acres – Tract described as: Block 263, Chickasha OT Addition of Section 33, Township 7 North, Range 7 West, containing 0.1081 acres, more or less

Tract 12 – 0.0708 net mineral acres – Tract described as: As to the East 15' of Lot 7, Block 3, Highland Park Addition, of

**Section 33, Township 7 North, Range 7 West, containing
0.0708 acres, more or less**

*Motion by Council Member Burruss, second by Council Member Alexander to enter into Executive Session.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Burruss,
Southard, and Grayson.

“Nays:” None.

“Abstain:” None.

Motion passed. 9-0

Entered into Executive Session at 7:01 p.m.

Reconvene Open Session at 7:21 p.m.

ITEM 7b. Vote to Reconvene Open Session:

*Motion by Council Member Southard, second by Council Member Hatchett to reconvene open session.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Burruss,
Southard, and Grayson.

“Nays:” None.

“Abstain:” None.

Motion passed. 9-0

ITEM 7c. Discussion, consideration, and possible action on any matter discussed in executive session pursuant to Title 25 O.S. Section 207 (B) (1) relating to the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee (City Manager, Jim Crosby).

*Motion by Council Member Smith, second by Council Member Hebblethwaite to increase Jim Crosby’s salary to \$160,000.00 annually.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Burruss,
Southard, and Grayson.

“Nays:” None.

“Abstain:” None.

Motion passed. 9-0

Council Member Burruss leaves his seat at 7:22 p.m.

ITEM 7d. Discussion, consideration, and possible action on any matter discussed in executive session pursuant to 25 O.S. Section 307 (B) (3) regarding the sale, purchase, lease, acquisition or appraisal of real property including possible acceptance or rejection of bids received for sale of oil and gas mining lease(s) covering the following described real properties:

Tract 1 – 1.0939 net mineral acres – Tract described as: North 50 feet of Lot 1, South 15 feet of Lot 2, all of Lot 3, and North 10 feet of Lots 4, 5 and 6, Block 2 Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, containing 1.0939 acres, more or less.

Tract 2 – 0.0821 net mineral acres – Tract described as: A tract in Lot 4, Block 2, described as Beginning 79.1 feet North of SW corner of Lot 4, thence North 75.9 feet, thence East 55.4 feet, thence South 36 degrees 08 minutes West 93.9 feet to the point of beginning, Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, containing 0.0821 acres, more or less.

Tract 3 – .4936 net mineral acres – Tract described as: Lot 19-22, Block 26, Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, containing .4936 acres, more or less

Tract 4 – 0.0925 net mineral acres – Tract described as: The North 151.25' of Lot 24, Block 38, Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, containing 0.0925 acres, more or less

Tract 5 – 0.3701 net mineral acres – Tract described as: The North 151.25' of Lots 25 & 26, Block 38 Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, containing 0.3701 acres, more or less

Tract 6 – 1.433 net mineral acres – Tract described as: Lots 5, 6 and N/2 of Lot 7 and 8, Block 100 Chickasha OT Addition of Section 28, Township 7 North, Range 7 West, containing 1.433 acres, more or less

Tract 7 – 45.8341 net mineral acres – Tract described as: Rose Hill Cemetery BLK 307 and 318 of Section 33, Township 7 North, Range 7 West, containing 45.8341 acres, more or less

Tract 8 – 0.5143 net mineral acres – Tract described as: Lot 4, Block 306, Chickasha OT Addition of Section 33, Township 7 North, Range 7 West, containing 0.5143 acres, more or less

Tract 9 – .9085 net mineral acres – Tract described as: Block 217, Chickasha OT Addition of Section 33, Township 7 North, Range 7 West, containing .9085 acres, more or less

Tract 10 – 0.1997 net mineral acres – Tract described as: The North 42 feet of Lot 1 of Block 1 of Elliott's First Addition of Section 33, Township 7 North, Range 7 West, containing 0.1997 acres, more or less

Tract 11 – 0.1081 net mineral acres – Tract described as: Block 263, Chickasha OT Addition of Section 33, Township 7 North, Range 7 West, containing 0.1081 acres, more or less

Tract 12 – 0.0708 net mineral acres – Tract described as: As to the East 15' of Lot 7, Block 3, Highland Park Addition, of Section 33, Township 7 North, Range 7 West, containing 0.0708 acres, more or less

*Motion by Council Member Alexander, second by Council Member Ginn to lease Tract #1 to Camino for \$2200 per acre with 1/5th.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

*Motion by Council Member Alexander, second by Council Member Hebblethwaite to lease Tract #2 to Camino for \$2200 per acre with 1/5th.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

*Motion by Council Member Alexander, second by Council Member Hebblethwaite to lease Tract #3 to Hermitage for \$2200 per acre with 1/5th.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

City Council Meeting 11-3-2025
6:30 p.m.

*Motion by Council Member Alexander, second by Council Member Hebblethwaite to lease Tract #4 to Hermitage for \$2150 per acre with 1/5th.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

*Motion by Council Member Alexander, second by Council Member Hebblethwaite to lease Tract #5 to Hermitage for \$2150 per acre with 1/5th.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

*Motion by Council Member Alexander, second by Council Member Hebblethwaite to lease Tract #6 to Camino for \$2200. per acre with 1/5th.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

*Motion by Council Member Alexander, second by Council Member Hebblethwaite to lease Tract #7 to Camino for \$2200. per acre with 1/5th.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

*Motion by Council Member Alexander, second by Council Member Hebblethwaite to lease Tract #8 to Hermitage for \$2150. per acre with 1/5th.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.

6:30 p.m.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

*Motion by Council Member Alexander, second by Council Member Hebblethwaite to lease Tract #9 to Hermitage for \$2150. per acre with 1/5th.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

*Motion by Council Member Alexander, second by Council Member Hebblethwaite to lease Tract #10 to Hermitage for \$2150. per acre with 1/5th.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

*Motion by Council Member Alexander, second by Council Member Hebblethwaite to lease Tract #11 to Hermitage for \$2150. per acre with 1/5th.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

*Motion by Council Member Alexander, second by Council Member Hebblethwaite to lease Tract #12 to Hermitage for \$2150. per acre with 1/5th.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard, and Grayson.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

Adjournment:

City Council Meeting 11-3-2025
6:30 p.m.

Motion by Council Member Smith and second by Council Member Hatchett to adjourn the meeting.

Meeting adjourned.

TIME: 7:27 p.m.

Zachary Grayson, Mayor

ATTEST:

Susan M. McDaniel, City Clerk

Approved this 17th day of November 2025.

CHICKASHA

Meeting Type: Council Agenda 11-17-2025

Meeting Date: 11/17/2025

Department: Finance

Agenda Item No. 4.b.

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Rich Edwards, Finance Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 17, 2025	(From)		

V. ATTACHMENTS:

1. AP Council Report - 11.18.25 redacted

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	CITY OF CHICKASHA	WORKERS COMPENSATION TRANS	0.00
			WORKERS COMPENSATION TRANS	0.00
			WORKERS COMPENSATION TRANS	0.00
			WORKERS COMPENSATION TRANS	0.00
			WORKERS COMPENSATION TRANS	0.00
			WORKERS COMPENSATION TRANS	0.00
		CITY OF CHICKASHA	BALANCE OF MARCH SALES TAX	0.00
			BALANCE OF MARCH SALES TAX	0.00
			SALES TAX	0.00
			BALANCE OF MARCH SALES TAX	0.00
			BALANCE OF MARCH SALES TAX	0.00
			SALES TAX	0.00
		CITY OF CHICKASHA	BALANCE OF MARCH SALES TAX	0.00
			PROPERTY LIABILITY TRAN -	0.00
			PROPERTY LIABILITY TRAN -	0.00
			PROPERTY LIABILITY	0.00
			PROPERTY LIABILITY	0.00
			PROPERTY LIABILITY TRAN -	0.00
		CITY OF CHICKASHA	PROPERTY LIABILITY TRAN -	0.00
			COMPENSATED ABSENCES TRANS	0.00
			COMPENSATED ABSENCES TRANS	0.00
			COMPENSATED ABSENCES TRANS	0.00
			COMPENSATED ABSENCES TRANS	0.00
			COMPENSATED ABSENCES TRANS	0.00
ADMINISTRATION	GENERAL FUND	STANDLEY SYSTEMS	IINV 1264844	0.00
				0.00
			STANDLEY COPIER LEASE & OV	0.00
		THE NORMAN TRANSCRIPT	FEB AND MARCH INVOICES	0.00
			FEB AND MARCH INVOICES	0.00
			INV 1253891	0.00
			PUBLICATION ORD 2025-10	33.15
			PUBLICATION ORD 2025-11	142.20
			BID INVITATION WTP PUBL	33.60
			PUBLIC NOTICE TIER II	33.60
			TOTAL:	242.55
		STANDLEY SYSTEMS	INV 1264844	0.00
				0.00
				0.00
			STANDLEY COPIER LEASE & OV	0.00
			FEB AND MARCH INVOICES	0.00
			FEB AND MARCH INVOICES	0.00
FIRE ADMINISTRATION	GENERAL FUND	STANDLEY SYSTEMS	FEB AND MARCH INVOICES	0.00
			FEB AND MARCH INVOICES	0.00
			FEB AND MARCH INVOICES	0.00
			FEB AND MARCH INVOICES	0.00
			INV 1253891	0.00
				0.00
		BARRINGTON ELECTRIC	BLDG & GRNDS	1,009.00
			TOTAL:	1,009.00
POLICE ADMINISTRATION	GENERAL FUND	GRADY COUNTY LAW ENFORCEMENT CENTER	MONTHLY INVOICE	230.00
			INV 1264844	0.00
		STANDLEY SYSTEMS		0.00
			STANDLEY COPIER LEASE & OV	0.00
			FEB AND MARCH INVOICES	0.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			FEB AND MARCH INVOICES	0.00
			INV 1253891	0.00
		SUMMIT UTILITIES	ACCT: 10323278-1	0.00
			ACCT: 10206026-6	<u>0.00</u>
			TOTAL:	230.00
CEMETERY SERVICES	GENERAL FUND	CHEROKEE TEMPS, INC.	CONTRACT LABOR	<u>3,249.89</u>
			TOTAL:	3,249.89
HUMAN RESOURCES	GENERAL FUND	STANDLEY SYSTEMS	INV 1264844	0.00
				0.00
			STANDLEY COPIER LEASE & OV	0.00
			FEB AND MARCH INVOICES	0.00
			FEB AND MARCH INVOICES	0.00
			INV 1253891	<u>0.00</u>
			TOTAL:	0.00
LIBRARY	GENERAL FUND	STANDLEY SYSTEMS	INV 1264844	0.00
				0.00
			STANDLEY COPIER LEASE & OV	0.00
			FEB AND MARCH INVOICES	0.00
			FEB AND MARCH INVOICES	0.00
			INV 1253891	0.00
		INGRAM BOOK SERVICE	BOOK ORDER	327.90
			BOOK ORDERS	19.20
			BOOK ORDER	120.14
			BOOK ORDERS	19.38
			BOOK ORDER	285.38
			BOOK ORDER	191.31
			BOOK ORDER	261.91
			BOOK ORDER	168.84-
			BOOK ORDER	14.99
			BOOK ORDER	28.95
			BOOK ORDER	21.95
			BOOK ORDER	29.95
			BOOK ORDER	75.00
			BOOK ORDER	<u>15.61-</u>
			TOTAL:	1,211.61
STREET & STORM DRAINAG	GENERAL FUND	CHEROKEE TEMPS, INC.	CONTRACT LABOR	2,634.15
		CHICKASHA INDUSTRIAL & WE	SAFETY EQUIPMENT	1,461.50
			SAFETY EQUIPMENT	426.80
		P & K EQUIPMENT	GRILLE ASSEMBLY	728.25
		DOLESE BROS CO	CONCRETE, ROCK, SAND ETC	658.00-
			CONCRETE, ROCK, SAND ETC	371.50-
			CONCRETE, ROCK, SAND ETC	559.06
			CONCRETE, ROCK, SAND ETC	332.64
			CONCRETE, ROCK, SAND ETC	355.00
			CONCRETE, ROCK, SAND ETC	355.00
			CONCRETE, ROCK, SAND ETC	790.00
			CONCRETE, ROCK, SAND ETC	<u>790.00</u>
			TOTAL:	7,402.90
ACCOUNTING SERVICES	GENERAL FUND	STANDLEY SYSTEMS	INV 1264844	0.00
			STANDLEY COPIER LEASE & OV	0.00
			STANDLEY COPIER LEASE & OV	0.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			STANDLEY COPIER LEASE & OV	0.00
			FEB AND MARCH INVOICES	0.00
			FEB AND MARCH INVOICES	0.00
			INV 1253891	0.00
		CULLIGAN/WRIGHT WATER	MARCH	0.00
				0.00
			MARCH	0.00
				<u>0.00</u>
			TOTAL:	0.00
COMM DEVEL/PLANNING SE GENERAL FUND		STANDLEY SYSTEMS	INV 1264844	0.00
				0.00
			STANDLEY COPIER LEASE & OV	0.00
			FEB AND MARCH INVOICES	0.00
			FEB AND MARCH INVOICES	0.00
			INV 1253891	0.00
		THE NORMAN TRANSCRIPT	PUBLICATION 135 SHERIDAN	34.40
			UPDATE CITY ORD	<u>31.10</u>
			TOTAL:	65.50
GENERAL GOVERNMENT	GENERAL FUND	STANDLEY SYSTEMS	MARCH SUPPORT CONTRACT	0.00
			MARCH SUPPORT CONTRACT	0.00
			SUPPORT PLAN CONTRACT	0.00
			SUPPORT PLAN CONTRACT	0.00
		OSBI	TICKET #211368	<u>0.00</u>
			TOTAL:	0.00
BUILDING SERVICES	GENERAL FUND	HUDSON PRINCE ENGINEERING & INSPECTION	ENGINEERING FEE WO 10	24,606.00
			ENGINEERING FEE WO 10	<u>1,400.00</u>
			TOTAL:	26,006.00
ANIMAL CONTROL	GENERAL FUND	STANDLEY SYSTEMS	STANDLEY COPIER LEASE & OV	<u>0.00</u>
			TOTAL:	0.00
FIRE OPERATIONS	GENERAL FUND	CASCO INDUSTRIES INC	SAFTY CLOTH	1,386.00
			SAFETY CLOTH	<u>540.00</u>
			TOTAL:	1,926.00
ANIMAL CONTROL	GENERAL FUND	STANDLEY SYSTEMS	INV 1264844	0.00
				0.00
			FEB AND MARCH INVOICES	0.00
			FEB AND MARCH INVOICES	0.00
			INV 1253891	<u>0.00</u>
			TOTAL:	0.00
CODE COMPLIANCE	GENERAL FUND	THE NORMAN TRANSCRIPT	PUBLICATION 514 S 6TH	142.28
			PUBLICATION 1010 DAKOTA	<u>140.52</u>
			TOTAL:	282.80
PARK MAINTENANCE	GENERAL FUND	SUMMIT UTILITIES	ACCT: 10766033-4	0.00
		THE GLASS SHOP	GLASS REPLACEMENT	2,071.90
		PROFESSIONAL TURF PRODUCTS, LP	SERVICE CALL	<u>710.00</u>
			TOTAL:	2,781.90
SPORTS COMPLEX	GENERAL FUND	CHEROKEE TEMPS, INC.	CONTRACT LABOR 10/30 CHER	<u>1,860.65</u>
			TOTAL:	1,860.65

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
SHANNON SPRINGS (FOL)	GENERAL FUND	CHEROKEE TEMPS, INC.	CONTRACT LABOR 10/30 CHER	<u>8,672.21</u>
			TOTAL:	8,672.21
NON-DEPARTMENTAL	EMERGENCY MED SERV	CITY OF CHICKASHA	WORKERS COMPENSATION TRANS	0.00
			WORKERS COMPENSATION TRANS	0.00
			WORKERS COMPENSATION TRANS	0.00
			WORKERS COMPENSATION TRANS	0.00
			WORKERS COMPENSATION TRANS	0.00
			WORKERS COMPENSATION TRANS	0.00
		CITY OF CHICKASHA	PROPERTY LIABILITY TRAN -	0.00
			PROPERTY LIABILITY TRAN -	0.00
			PROPERTY LIABILITY TRAN JU	0.00
			PROPERTY LIABILITY TRAN JU	0.00
			PROPERTY LIABILITY TRAN -	0.00
			PROPERTY LIABILITY TRAN -	0.00
		CITY OF CHICKASHA	COMPENSATED ABSENCES TRANS	0.00
			COMPENSATED ABSENCES TRANS	0.00
			COMPENSATED ABSENCES TRANS	0.00
			COMPENSATED ABSENCES TRANS	0.00
			COMPENSATED ABSENCES TRANS	0.00
			COMPENSATED ABSENCES TRANS	<u>0.00</u>
			TOTAL:	0.00
NON-DEPARTMENTAL	CHICKASHA INDUST A	CITY OF CHICKASHA	WORKERS COMPENSATION TRANS	0.00
			WORKERS COMPENSATION TRANS	0.00
		CITY OF CHICKASHA	COMPENSATED ABSENCES TRANS	0.00
			COMPENSATED ABSENCES TRANS	<u>0.00</u>
			TOTAL:	0.00
NON-DEPARTMENTAL	FIRE/EMS TRAINING	CITY OF CHICKASHA	AMBULANCE @ SCENE	<u>0.00</u>
			TOTAL:	0.00
NON-DEPARTMENTAL	CHICKASHA MUNICIPA	CITY OF CHICKASHA	WORKERS COMPENSATION TRANS	0.00
			WORKERS COMPENSATION TRANS	0.00
			WORKERS COMPENSATION TRANS	0.00
			WORKERS COMPENSATION TRANS	0.00
			WORKERS COMPENSATION TRANS	0.00
			WORKERS COMPENSATION TRANS	0.00
		MUNICIPAL COURT		0.00
				0.00
		CITY OF CHICKASHA	PROPERTY LIABILITY TRAN -	0.00
			PROPERTY LIABILITY TRAN -	0.00
			PROPERTY LIABILITY TRAN -J	0.00
			PROPERTY LIABILITY TRAN -J	0.00
			PROPERTY LIABILITY TRAN -	0.00
			PROPERTY LIABILITY TRAN -	0.00
		CITY OF CHICKASHA	COMPENSATED ABSENCES TRANS	0.00
			COMPENSATED ABSENCES TRANS	0.00
			COMPENSATED ABSENCES TRANS	0.00
			COMPENSATED ABSENCES TRANS	0.00
			COMPENSATED ABSENCES TRANS	0.00
			COMPENSATED ABSENCES TRANS	<u>0.00</u>
			TOTAL:	0.00
CMA GENERAL	CHICKASHA MUNICIPA	CITY OF CHICKASHA	OPERATING TRANSFER	0.00
			OPERATING TRANSFER	0.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		STANDLEY SYSTEMS	INV 1264844	0.00
				0.00
			STANDLEY COPIER LEASE & OV	0.00
			FEB AND MARCH INVOICES	0.00
			FEB AND MARCH INVOICES	0.00
			INV 1253891	0.00
			TOTAL:	0.00
PUBLIC WORKS ADMIN	CHICKASHA MUNICIPA	TOP QUALITY DOORS, LLC	GATE REPAIR	1,482.00
			TOTAL:	1,482.00
LINE MAINTENANCE DEPT	CHICKASHA MUNICIPA	HERC RENTALS CHICKASHA	EQUIPMENT RENTAL	197.44
		CHEROKEE TEMPS, INC.	CONTRACT LABOR	5,174.47
		CHICKASHA INDUSTRIAL & WE	WELDING SUPPLIES	47.91
			HAND TOOLS	239.85
			HAND TOOLS	387.80
			WELDING SUPPLIES	48.27
			HAND TOOLS	404.12
			WELDING SUPPLIES	14.06
			WELDING SUPPLIES	17.77
			WELDING SUPPLIES	391.90
			WELDING SUPPLIES	4.56
			WELDING SUPPLIES	104.08
		RALPH AND SONS TIRE CENTE	TIRE REPAIR	69.50
			TIRE REPAIR	20.00
			TIRE REPAIR	20.00
			REAR TIRES	306.50
			TOTAL:	7,448.23
BUILDING MAINTENANCE	CHICKASHA MUNICIPA	SUMMIT UTILITIES	ACCT: 6401404974-2	0.00
			TOTAL:	0.00
NON-DEPARTMENTAL	AIRPORT	CITY OF CHICKASHA	WORKERS COMPENSATION TRANS	0.00
			WORKERS COMPENSATION TRANS	0.00
			WORKERS COMPENSATION TRANS	0.00
			WORKERS COMPENSATION TRANS	0.00
			WORKERS COMPENSATION TRANS	0.00
			WORKERS COMPENSATION TRANS	0.00
		CITY OF CHICKASHA	PROPERTY LIABILITY TRAN -	0.00
			PROPERTY LIABILITY TRAN -	0.00
			PROPERTY LIABILITY TRAN JU	0.00
			PROPERTY LIABILITY TRAN JU	0.00
			PROPERTY LIABILITY TRAN -	0.00
			PROPERTY LIABILITY TRAN -	0.00
		CITY OF CHICKASHA	COMPENSATED ABSENCES TRANS	0.00
			COMPENSATED ABSENCES TRANS	0.00
			COMPENSATED ABSENCES TRANS	0.00
			COMPENSATED ABSENCES TRANS	0.00
			COMPENSATED ABSENCES TRANS	0.00
			COMPENSATED ABSENCES TRANS	0.00
			TOTAL:	0.00
AIRPORT	AIRPORT	STANDLEY SYSTEMS	INV 1264844	0.00
				0.00
			FEB AND MARCH INVOICES	0.00
			FEB AND MARCH INVOICES	0.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			INV 1253891	0.00
		CULLIGAN/WRIGHT WATER	MARCH	0.00
			MARCH	0.00
				<u>0.00</u>
			TOTAL:	0.00
POLICE BOND	POLICE BOND FUND	CITY OF CHICKASHA	POLICE TRAINING FUND - MAR	0.00
			POLICE TRAINING FUND - JUN	0.00
			POLICE TRAINING FUND - JUN	0.00
			POLICE TRAINING FUND - JUN	0.00
			POLICE TRAINING FUND - JUL	0.00
			POLICE TRAINING FUND - MAR	0.00
		CITY OF CHICKASHA	OPERATING TRANSFER	0.00
			ADMIN FEE -MARCH	0.00
			FINE/FINE -MARCH	0.00
			TECH FEE -MARCH	0.00
			TECH FEE 15 MARCH	0.00
			CODE ENF MARCH	0.00
		CITY OF CHICKASHA	AMBULANCE @ SCENE - AUGUST	0.00
			AMBULANCE @ SCENE - AUGUST	0.00
			AMBULANCE @ SCENE - APRIL	0.00
			AMBULANCE @ SCENE - APRIL	0.00
			AMBULANCE @ SCENE	0.00
			AMBULANCE @ SCENE - APRIL	0.00
			AMBULANCE @ SCENE - APRIL	0.00
			AMBULANCE @ SCENE	0.00
			AMBULANCE @ SCENE - AUGUST	0.00
		OKLAHOMA BUREAU OF NARCOTICS	DRUG EDUCATION FEES	<u>0.00</u>
			TOTAL:	0.00
COMBINED INSURANCE	COMBINED INSURANCE	CITY OF CHICKASHA	OMAG INSURANCE SETTLEMENT	0.00
			OMAG INSURANCE SETTLEMENT	0.00
			OMAG INSURANCE SETTLEMENT	0.00
			OMAG INSURANCE SETTLEMENT	0.00
			OMAG INSURANCE SETTLEMENT	0.00
			OMAG INSURANCE SETTLEMENT	0.00
			OMAG INSURANCE SETTLEMENT	0.00
			OMAG INSURANCE SETTLEMENT	<u>0.00</u>
			TOTAL:	0.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
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===== FUND TOTALS =====

11	GENERAL FUND	54,941.01
23	EMERGENCY MED SERV FUND	0.00
25	CHICKASHA INDUST AUTH	0.00
28	FIRE/EMS TRAINING FUND	0.00
31	CHICKASHA MUNICIPAL AUTH	8,930.23
39	AIRPORT	0.00
64	POLICE BOND FUND	0.00
71	COMBINED INSURANCE	0.00

GRAND TOTAL:	63,871.24

TOTAL PAGES: 7

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 99-AP VENDOR LIST
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 0/00/0000 THRU 0/00/0000

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL REPORT FOR 11.17.25 REGULAR PAYABLES 08.05.25 TU2025
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

CHICKASHA

Meeting Type: Council Agenda 11-17-2025

Meeting Date: 11/17/2025

Department: Finance

Agenda Item No. 4.c.

AGENDA ITEM: Acknowledge receipt of the Financials for October 2025.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Rich Edwards, Finance Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 17, 2025	(From)		

V. ATTACHMENTS:

1. Oct 2025 Monthly Summary reports

FINANCIAL STATEMENT (UNAUDITED)

AS OF: OCTOBER 31ST, 2025

11 -GENERAL FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
PERMITS	289,500.00	18,714.01	0.00	108,782.99	0.00	180,717.01	37.58
LICENSES	130,000.00	9,023.00	0.00	40,214.50	0.00	89,785.50	30.93
CEMETERY	58,000.00	6,228.00	0.00	36,034.75	0.00	21,965.25	62.13
FEES	72,800.00	35,409.22	0.00	107,423.64	0.00	(34,623.64)	147.56
RENT	2,800.00	90.00	0.00	1,220.00	0.00	1,580.00	43.57
STATE TAX	19,892,550.00	1,428,781.21	0.00	6,001,983.17	0.00	13,890,566.83	30.17
OTHER TAX	865,000.00	58,680.02	0.00	306,164.48	0.00	558,835.52	35.39
FRANCHISE TAX	587,575.00	68,048.74	0.00	249,404.88	0.00	338,170.12	42.45
GRANTS AND PROGRAMS	0.00	0.00	0.00	7,500.00	0.00	(7,500.00)	0.00
CONTRACTS/AGREEMENTS	0.00	10,744.00	0.00	153,064.00	0.00	(153,064.00)	0.00
SWIMMING POOL/SPORTS COM	40,500.00	14,373.43	0.00	39,735.98	0.00	764.02	98.11
MISC REVENUES	25,000.00	0.00	0.00	32,781.05	0.00	(7,781.05)	131.12
TRANSFER OTHER FUNDS-EQU	5,082,425.00	426,833.22	0.00	1,704,540.69	0.00	3,377,884.31	33.54
INTEREST	0.00	1,827.89	0.00	12,001.58	0.00	(12,001.58)	0.00
PRIOR YEAR FUND BALANCE C	<u>787,510.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>787,510.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	27,833,660.00	2,078,752.74	0.00	8,800,851.71	0.00	19,032,808.29	31.62
	=====	=====	=====	=====	=====	=====	=====

EXPENDITURE SUMMARY

01-ADMINISTRATION	543,624.00	59,758.04	0.00	191,176.83	6,132.55	346,314.62	36.30
04-EMERGENCY MANAGEMENT	189,945.00	12,782.76	0.00	48,074.20	1,455.00	140,415.80	26.08
02-FIRE DEPARTMENT-PS	544,320.00	44,926.13	0.00	154,852.73	7,734.19	381,733.08	29.87
21-FIRE OPERATIONS	3,787,915.00	342,913.20	0.00	930,649.75	173,850.70	2,683,414.55	29.16
03-POLICE DEPARTMENT-PS	895,923.00	76,517.09	0.00	196,518.79	111,993.43	587,410.78	34.44
41-PATROL SERVICES	2,704,846.00	351,735.76	0.00	995,842.01	235,756.03	1,473,247.96	45.53
42-INVESTIGATIONS	295,397.00	32,484.80	0.00	108,015.32	15,406.50	171,975.18	41.78
43-ANIMAL CONTROL	373,547.00	27,164.05	0.00	125,958.65	106,754.00	140,834.35	62.30
44-MUNICIPAL COURT	94,888.00	9,260.62	0.00	27,085.31	87.00	67,715.69	28.64
45-DISPATCH	462,834.00	54,374.01	0.00	156,300.14	1,189.00	305,344.86	34.03
51-PARK MAINTENANCE	927,804.00	101,457.43	0.00	546,901.61	23,985.80	356,916.59	61.53
52-SPORTS COMPLEX	450,689.00	49,015.58	0.00	145,090.82	17,536.41	288,061.77	36.08
54-SHANNON SPRINGS (FOL)	180,500.00	44,868.57	0.00	69,855.61	39,532.03	71,112.36	60.60
06-CEMETERY MAINTENANC-C	583,802.00	56,727.44	0.00	187,834.08	17,425.49	378,542.43	35.16
08-LIBRARY - C&R	541,072.00	56,430.88	0.00	187,877.48	12,056.05	341,138.47	36.95
09-STREET & STORM	1,510,829.00	114,086.25	0.00	387,859.00	176,455.80	946,514.20	37.35
10-FLEET	179,483.00	15,772.25	0.00	46,347.81	23,267.50	109,867.69	38.79
14-FINANCE-GG	683,720.00	42,886.02	0.00	182,238.61	13,188.00	488,293.39	28.58
07-HUMAN RESOURCES	271,301.00	32,607.93	0.00	94,373.36	87.00	176,840.64	34.82
16-COMM DEVEL/PLAN SERV	330,094.00	18,561.53	0.00	101,644.90	9,823.90	218,625.20	33.77
18-BUILDING SERVICES	249,461.00	23,326.01	0.00	78,766.03	323,007.00	(152,312.03)	161.06
46-CODE COMPLIANCE	274,851.00	29,543.09	0.00	70,086.42	5,281.30	199,483.28	27.42
17-GENERAL GOVERNMENT-GG	11,756,815.00	977,592.06	0.00	4,261,227.46	76,600.00	7,418,987.54	36.90
70-GRANT(S)	<u>0.00</u>	<u>23,095.35</u>	<u>0.00</u>	<u>30,998.04</u>	<u>0.00</u>	<u>(30,998.04)</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***	27,833,660.00	2,597,886.85	0.00	9,325,574.96	1,398,604.68	17,109,480.36	38.53
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	(519,134.11)	0.00	(524,723.25)	(1,398,604.68)	1,923,327.93	0.00
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CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

20 -DONATIONS FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
DONATIONS	12,000.00	6,315.00	0.00	16,227.00	0.00 (	4,227.00)	135.23
INTEREST	0.00	775.03	0.00	3,045.02	0.00 (	3,045.02)	0.00
*** TOTAL REVENUES ***	12,000.00	7,090.03	0.00	19,272.02	0.00 (	7,272.02)	160.60
<u>EXPENDITURE SUMMARY</u>							
20-DONATIONS-GG	12,000.00	0.00	0.00	1,366.52	2,586.00	8,047.48	32.94
*** TOTAL EXPENDITURES ***	12,000.00	0.00	0.00	1,366.52	2,586.00	8,047.48	32.94
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	7,090.03	0.00	17,905.50 (	2,586.00) (	15,319.50)	0.00

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

22 -TAX INCREMENT DISTRIC
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
INTEREST	0.00	0.00	0.00	94.92	0.00	(94.92)	0.00
*** TOTAL REVENUES ***	0.00	0.00	0.00	94.92	0.00	(94.92)	0.00
	=====	=====	=====	=====	=====	=====	=====
EXPENDITURE SUMMARY							
22-TAX INCREMENT DISTRIC	0.00	0.00	0.00	120,341.35	0.00	(120,341.35)	0.00
*** TOTAL EXPENDITURES ***	0.00	0.00	0.00	120,341.35	0.00	(120,341.35)	0.00
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	0.00	0.00	(120,246.43)	0.00	120,246.43	0.00
	=====	=====	=====	=====	=====	=====	=====

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

23 -EMERGENCY MED SERV FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
EMS FEES	1,910,000.00	101,220.43	0.00	455,420.89	0.00	1,454,579.11	23.84
GRANTS AND PROGRAMS	646,000.00	0.00	0.00	0.00	0.00	646,000.00	0.00
MISC REVENUES	0.00	228.98	0.00	228.98	0.00	228.98	0.00
INTEREST	11,845.00	2,019.88	0.00	10,788.72	0.00	1,056.28	91.08
PRIOR YEAR FUND BALANCE C	<u>146,681.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>146,681.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	2,714,526.00	103,469.29	0.00	466,438.59	0.00	2,248,087.41	17.18
	=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
02-FIRE DEPARTMENT-PS	<u>2,714,526.00</u>	<u>357,018.36</u>	<u>0.00</u>	<u>1,142,690.77</u>	<u>213,981.75</u>	<u>1,357,853.48</u>	<u>49.98</u>
*** TOTAL EXPENDITURES ***	2,714,526.00	357,018.36	0.00	1,142,690.77	213,981.75	1,357,853.48	49.98
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER (UNDER) EXPENDITURES **	0.00 (253,549.07)		0.00 (676,252.18)	(213,981.75)		890,233.93	0.00
	=====	=====	=====	=====	=====	=====	=====

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

25 -CHICKASHA INDUST AUTH
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET	
<u>REVENUE SUMMARY</u>								
MISC REVENUES	0.00	0.00	0.00	2,500.00	0.00 (	2,500.00)	0.00	
TRANSFER OTHER FUNDS-EQU	612,000.00	37,090.58	0.00	214,778.63	0.00	397,221.37	35.09	
INTEREST	0.00	97.05	0.00	622.95	0.00 (	622.95)	0.00	
PRIOR YEAR FUND BALANCE C	<u>368,097.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>368,097.00</u>	<u>0.00</u>	
*** TOTAL REVENUES ***	980,097.00	37,187.63	0.00	217,901.58	0.00	762,195.42	22.23	
	=====	=====	=====	=====	=====	=====	=====	
<u>EXPENDITURE SUMMARY</u>								
25-CHICKASHA INDUSTRIAL	<u>980,097.00</u>	<u>39,131.56</u>	<u>0.00</u>	<u>223,106.25</u>	<u>25,161.00</u>	<u>731,829.75</u>	<u>25.33</u>	
*** TOTAL EXPENDITURES ***	980,097.00	39,131.56	0.00	223,106.25	25,161.00	731,829.75	25.33	
	=====	=====	=====	=====	=====	=====	=====	
** REVENUE OVER(UNDER) EXPENDITURES **	0.00 (	1,943.93)	0.00 (	5,204.67)	(	25,161.00)	30,365.67	0.00
	=====	=====	=====	=====	=====	=====	=====	

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

26 -ED-DEDICATED SALES TAX
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
INTEREST	15,000.00	21.26	0.00	84.34	0.00	14,915.66	0.56
PRIOR YEAR FUND BALANCE C	<u>900,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>900,000.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	915,000.00	21.26	0.00	84.34	0.00	914,915.66	0.01
=====							
<u>EXPENDITURE SUMMARY</u>							
26-ED DED. SALES TAX	<u>915,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>915,000.00</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***	915,000.00	0.00	0.00	0.00	0.00	915,000.00	0.00
=====							
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	21.26	0.00	84.34	0.00	(84.34)	0.00
=====							

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

27 -E-911 FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
E-911	200,000.00	19,992.22	0.00	79,091.07	0.00	120,908.93	39.55
INTEREST	<u>10,000.00</u>	<u>1,381.84</u>	<u>0.00</u>	<u>5,412.71</u>	<u>0.00</u>	<u>4,587.29</u>	<u>54.13</u>
*** TOTAL REVENUES ***	210,000.00	21,374.06	0.00	84,503.78	0.00	125,496.22	40.24
<u>EXPENDITURE SUMMARY</u>							
27-EMERGENCY 911-PS	<u>210,000.00</u>	<u>9,304.51</u>	<u>0.00</u>	<u>18,078.17</u>	<u>25,494.54</u>	<u>166,427.29</u>	<u>20.75</u>
*** TOTAL EXPENDITURES ***	210,000.00	9,304.51	0.00	18,078.17	25,494.54	166,427.29	20.75
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	12,069.55	0.00	66,425.61 {	25,494.54 {	40,931.07)	0.00

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

28 -FIRE/EMS TRAINING FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TRANSFER OTHER FUNDS-EQU	100.00	0.02	0.00	16.08	0.00	83.92	16.08
INTEREST	<u>0.00</u>	<u>2.63</u>	<u>0.00</u>	<u>10.72</u>	<u>0.00</u>	(<u>10.72</u>)	<u>0.00</u>
*** TOTAL REVENUES ***	100.00	2.65	0.00	26.80	0.00	73.20	26.80
=====							
<u>EXPENDITURE SUMMARY</u>							
02-FIRE DEPARIMENT-PS	<u>100.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100.00</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***	100.00	0.00	0.00	0.00	0.00	100.00	0.00
=====							
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	2.65	0.00	26.80	0.00	(26.80)	0.00
=====							

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

29 -POLICE TRAINING FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
MISC REVENUES	0.00	875.00	0.00	875.00	0.00	(875.00)	0.00
TRANSFER OTHER FUNDS-EQU	4,000.00	519.91	0.00	1,938.96	0.00	2,061.04	48.47
INTEREST	<u>500.00</u>	<u>104.23</u>	<u>0.00</u>	<u>424.02</u>	<u>0.00</u>	<u>75.98</u>	<u>84.80</u>
*** TOTAL REVENUES ***	4,500.00	1,499.14	0.00	3,237.98	0.00	1,262.02	71.96
=====							
<u>EXPENDITURE SUMMARY</u>							
03-POLICE DEPARTMENT-PS	<u>4,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,500.00</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***	4,500.00	0.00	0.00	0.00	0.00	4,500.00	0.00
=====							
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	1,499.14	0.00	3,237.98	0.00	(3,237.98)	0.00
=====							

FINANCIAL STATEMENT (UNAUDITED)

AS OF: OCTOBER 31ST, 2025

31 -CHICKASHA MUNICIPAL AUTH

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
LICENSES	15,000.00	2,966.00	0.00	7,680.00	0.00	7,320.00	51.20
FEES	24,500.00	2,043.96	0.00	6,920.66	0.00	17,579.34	28.25
RENT	151,862.00	2,400.00	0.00	60,790.00	0.00	91,072.00	40.03
OIL & GAS	12,660.00	0.00	0.00	10,250.00	0.00	2,410.00	80.96
UTILITY SERVICE	10,559,250.00	937,522.07	0.00	3,185,951.59	0.00	7,373,298.41	30.17
MISC REVENUES	50,000.00	280.30	0.00	11,250.49	0.00	38,749.51	22.50
TRANSFER OTHER FUNDS-EQU	7,682,467.00	587,301.31	0.00	2,401,280.43	0.00	5,281,186.57	31.26
INTEREST	500,000.00	213,948.17	0.00	1,010,458.31	0.00	(510,458.31)	202.09
PRIOR YEAR FUND BALANCE C	<u>4,466,754.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,466,754.00</u>	<u>0.00</u>

*** TOTAL REVENUES ***

	23,462,493.00	1,746,461.81	0.00	6,694,581.48	0.00	16,767,911.52	28.53
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EXPENDITURE SUMMARY

30-CMA CAPITAL	859,394.00	3,710.71	0.00	277,144.29	418,753.63	163,496.08	80.98
31-CMA GENERAL-BT	5,309,865.00	42,487.23	0.00	1,763,940.50	56,550.00	3,489,374.50	34.29
15-UTILITY BILLING	340,102.00	25,280.16	0.00	108,593.37	2,674.50	228,834.13	32.72
32-PUBLIC WORKS ADMIN-BT	387,691.00	26,123.87	0.00	81,968.90	21,946.35	283,775.75	26.80
33-SANITATION-BT	2,778,394.00	224,348.10	0.00	887,308.81	59,174.42	1,831,910.77	34.07
34-WATER PLANT-BT	2,810,129.00	209,832.11	0.00	949,338.70	62,856.52	1,797,933.78	36.02
35-WASTEWATER PLANT-BT	1,392,256.00	83,352.96	0.00	406,433.89	0.00	985,822.11	29.19
36-LINE MAINTENANCE-BT	3,685,450.00	248,048.86	0.00	483,287.75	349,399.73	2,852,762.52	22.59
37-LAKE CHICKASHA-C&R	788,465.00	14,834.73	0.00	28,631.03	0.00	759,833.97	3.63
38-BUILDING MAINTENANCE	460,792.00	37,875.13	0.00	159,156.76	83,433.00	218,202.24	52.65
39-STORMWATER MANAGEMENT	504,500.00	127,061.54	0.00	137,210.93	391,849.07	(24,560.00)	104.87
44-WATER PLANT PROJECT	<u>4,145,455.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,112,147.88</u>	<u>1,727,538.55</u>	<u>305,768.57</u>	<u>92.62</u>

*** TOTAL EXPENDITURES ***

	23,462,493.00	1,042,955.40	0.00	7,395,162.81	3,174,175.77	12,893,154.42	45.05
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** REVENUE OVER (UNDER) EXPENDITURES **

	0.00	703,506.41	0.00	(700,581.33)	(3,174,175.77)	3,874,757.10	0.00
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CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

39 -AIRPORT

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
RENT	142,167.00	6,415.00	0.00	38,668.89	0.00	103,498.11	27.20
DONATIONS	50,000.00	0.00	0.00	0.00	0.00	50,000.00	0.00
OIL & GAS	250,000.00	21,507.45	0.00	100,216.98	0.00	149,783.02	40.09
MISC REVENUES	500.00	0.00	0.00	(200.00)	0.00	700.00	40.00-
INTEREST	36,505.00	73.09	0.00	31,115.05	0.00	5,389.95	85.24
PRIOR YEAR FUND BALANCE C	<u>83,696.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>83,696.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	562,868.00	27,995.54	0.00	169,800.92	0.00	393,067.08	30.17
<u>EXPENDITURE SUMMARY</u>							
39-AIRPORT-BT	<u>562,868.00</u>	<u>69,644.65</u>	<u>0.00</u>	<u>157,658.01</u>	<u>165,179.37</u>	<u>240,030.62</u>	<u>57.36</u>
*** TOTAL EXPENDITURES ***	562,868.00	69,644.65	0.00	157,658.01	165,179.37	240,030.62	57.36
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	(41,649.11)	0.00	12,142.91	(165,179.37)	153,036.46	0.00

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

44 -ARPA TARGETED GRANTS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
EXPENDITURE SUMMARY							

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

52 -CAPITAL PROJECTS FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
GRANTS AND PROGRAMS	1,440,000.00	0.00	0.00	0.00	0.00	1,440,000.00	0.00
OIL & GAS	200,000.00	2,037.67	0.00	104,856.27	0.00	95,143.73	52.43
INTEREST	17,000.00	3,226.11	0.00	14,015.12	0.00	2,984.88	82.44
PRIOR YEAR FUND BALANCE C	<u>1,456,676.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,456,676.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	3,113,676.00	5,263.78	0.00	118,871.39	0.00	2,994,804.61	3.82
<u>EXPENDITURE SUMMARY</u>							
CAPITAL PROJECTS	<u>3,113,676.00</u>	<u>30,618.55</u>	<u>0.00</u>	<u>710,955.00</u>	<u>356,342.50</u>	<u>2,046,378.50</u>	<u>34.28</u>
*** TOTAL EXPENDITURES ***	3,113,676.00	30,618.55	0.00	710,955.00	356,342.50	2,046,378.50	34.28
** REVENUE OVER(UNDER) EXPENDITURES **	0.00 (25,354.77)		0.00 (592,083.61)	(356,342.50)		948,426.11	0.00

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

53 -CIP-DEDICATED SALES TAX
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
INTEREST	0.00	7,066.58	0.00	42,995.05	0.00	(42,995.05)	0.00
PRIOR YEAR FUND BALANCE C	<u>4,284,307.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,284,307.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>4,284,307.00</u>	<u>7,066.58</u>	<u>0.00</u>	<u>42,995.05</u>	<u>0.00</u>	<u>4,241,311.95</u>	<u>1.00</u>
<u>EXPENDITURE SUMMARY</u>							
53-DEDICATED SALE TAX-GG	<u>4,284,307.00</u>	<u>718,800.94</u>	<u>0.00</u>	<u>1,034,654.94</u>	<u>252,300.00</u>	<u>2,997,352.06</u>	<u>30.04</u>
*** TOTAL EXPENDITURES ***	<u>4,284,307.00</u>	<u>718,800.94</u>	<u>0.00</u>	<u>1,034,654.94</u>	<u>252,300.00</u>	<u>2,997,352.06</u>	<u>30.04</u>
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	(711,734.36)	0.00	(991,659.89)	(252,300.00)	1,243,959.89	0.00

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

54 -STREET AND ALLEY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
STATE TAX	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0.00
OTHER TAX	115,000.00	10,536.64	0.00	35,134.78	0.00	79,865.22	30.55
INTEREST	2,050.00	519.85	0.00	2,023.71	0.00	26.29	98.72
PRIOR YEAR FUND BALANCE C	<u>56,850.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>56,850.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	203,900.00	11,056.49	0.00	37,158.49	0.00	166,741.51	18.22
=====							
<u>EXPENDITURE SUMMARY</u>							
09-STREET & STORM	<u>203,900.00</u>	<u>2,500.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>117,052.00</u>	<u>76,848.00</u>	<u>62.31</u>
*** TOTAL EXPENDITURES ***	203,900.00	2,500.00	0.00	10,000.00	117,052.00	76,848.00	62.31
=====							
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	8,556.49	0.00	27,158.49 (	117,052.00)	89,893.51	0.00
=====							

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

56 -CEMETERY CARE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
CEMETERY	19,300.00	2,042.50	0.00	11,873.75	0.00	7,426.25	61.52
INTEREST	13,500.00	888.53	0.00	9,957.10	0.00	3,542.90	73.76
PRIOR YEAR FUND BALANCE C	<u>152,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>152,200.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	185,000.00	2,931.03	0.00	21,830.85	0.00	163,169.15	11.80
<u>EXPENDITURE SUMMARY</u>							
06-CEMETERY MAINT.-C	<u>185,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,323.00</u>	<u>42,806.36</u>	<u>140,870.64</u>	<u>23.85</u>
*** TOTAL EXPENDITURES ***	185,000.00	0.00	0.00	1,323.00	42,806.36	140,870.64	23.85
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	2,931.03	0.00	20,507.85 (	42,806.36)	22,298.51	0.00

FINANCIAL STATEMENT (UNAUDITED)

AS OF: OCTOBER 31ST, 2025

57 -CIP-2024 CAPITAL SALESTAX

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
TRANSFER OTHER FUNDS-EQU	5,816,719.00	417,444.90	0.00	1,752,729.36	0.00	4,063,989.64	30.13
INTEREST	<u>6,219.00</u>	<u>1,807.75</u>	<u>0.00</u>	<u>6,965.87</u>	<u>0.00</u>	(<u>746.87</u>)	<u>112.01</u>
*** TOTAL REVENUES ***	5,822,938.00	419,252.65	0.00	1,759,695.23	0.00	4,063,242.77	30.22
	=====	=====	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>							
57-2024 CAPITAL SALES TAX	<u>5,822,938.00</u>	<u>287,920.25</u>	<u>0.00</u>	<u>1,151,681.00</u>	<u>0.00</u>	<u>4,671,257.00</u>	<u>19.78</u>
*** TOTAL EXPENDITURES ***	5,822,938.00	287,920.25	0.00	1,151,681.00	0.00	4,671,257.00	19.78
	=====	=====	=====	=====	=====	=====	=====
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	131,332.40	0.00	608,014.23	0.00	(608,014.23)	0.00
	=====	=====	=====	=====	=====	=====	=====

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

61 -WATER METER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
INTEREST	6,178.00	671.33	0.00	4,833.82	0.00	1,344.18	78.24
*** TOTAL REVENUES ***	6,178.00	671.33	0.00	4,833.82	0.00	1,344.18	78.24
<u>EXPENDITURE SUMMARY</u>							
36-LINE MAINTENANCE-BT	6,178.00	0.00	0.00	0.00	0.00	6,178.00	0.00
*** TOTAL EXPENDITURES ***	6,178.00	0.00	0.00	0.00	0.00	6,178.00	0.00
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	671.33	0.00	4,833.82	0.00	(4,833.82)	0.00

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

64 -POLICE BOND FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
POLICE FINES	103,000.00	16,577.91	0.00	59,556.10	0.00	43,443.90	57.82
INTEREST	<u>3,525.00</u>	<u>682.00</u>	<u>0.00</u>	<u>2,758.48</u>	<u>0.00</u>	<u>766.52</u>	<u>78.25</u>
*** TOTAL REVENUES ***	106,525.00	17,259.91	0.00	62,314.58	0.00	44,210.42	58.50
<u>EXPENDITURE SUMMARY</u>							
03-POLICE DEPARTMENT-PS	<u>106,525.00</u>	<u>12,534.90</u>	<u>0.00</u>	<u>46,670.00</u>	<u>0.00</u>	<u>59,855.00</u>	<u>43.81</u>
*** TOTAL EXPENDITURES ***	106,525.00	12,534.90	0.00	46,670.00	0.00	59,855.00	43.81
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	4,725.01	0.00	15,644.58	0.00 (	15,644.58)	0.00

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

68 -WATER RESOURCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
UTILITY SERVICE	90,000.00	7,627.53	0.00	26,947.41	0.00	63,052.59	29.94
INTEREST	<u>13,115.00</u>	<u>1,042.55</u>	<u>0.00</u>	<u>10,570.92</u>	<u>0.00</u>	<u>2,544.08</u>	<u>80.60</u>
*** TOTAL REVENUES ***	103,115.00	8,670.08	0.00	37,518.33	0.00	65,596.67	36.38
<u>EXPENDITURE SUMMARY</u>							
68-WATER RESOURCES	<u>103,115.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>103,115.00</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***	103,115.00	0.00	0.00	0.00	0.00	103,115.00	0.00
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	8,670.08	0.00	37,518.33	0.00	(37,518.33)	0.00

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

71 -COMBINED INSURANCE

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
INSURANCE	45,000.00	0.00	0.00	22,910.73	0.00	22,089.27	50.91
INTEREST	<u>15,000.00</u>	<u>4,368.67</u>	<u>0.00</u>	<u>17,786.81</u>	<u>0.00</u>	<u>(2,786.81)</u>	<u>118.58</u>
*** TOTAL REVENUES ***	60,000.00	4,368.67	0.00	40,697.54	0.00	19,302.46	67.83
=====							
<u>EXPENDITURE SUMMARY</u>							
71-COMBINED INSURANCE-CR	<u>60,000.00</u>	<u>5,959.00</u>	<u>0.00</u>	<u>6,214.00</u>	<u>0.00</u>	<u>53,786.00</u>	<u>10.36</u>
*** TOTAL EXPENDITURES ***	60,000.00	5,959.00	0.00	6,214.00	0.00	53,786.00	10.36
=====							
** REVENUE OVER(UNDER) EXPENDITURES **	0.00	(1,590.33)	0.00	34,483.54	0.00	(34,483.54)	0.00
=====							

CITY OF CHICKASHA
FINANCIAL STATEMENT (UNAUDITED)
AS OF: OCTOBER 31ST, 2025

72 -COMPENSATED ABSENCES FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 33.33

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR EXPENSE	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
INSURANCE	100,618.00	0.00	0.00	0.00	0.00	100,618.00	0.00
INTEREST	<u>0.00</u>	<u>261.65</u>	<u>0.00</u>	<u>1,099.85</u>	<u>0.00</u>	(<u>1,099.85</u>)	<u>0.00</u>
*** TOTAL REVENUES ***	100,618.00	261.65	0.00	1,099.85	0.00	99,518.15	1.09
<u>EXPENDITURE SUMMARY</u>							
72-COMPENSATED ABSENCES	<u>100,618.00</u>	<u>4,096.69</u>	<u>0.00</u>	<u>52,186.26</u>	<u>0.00</u>	<u>48,431.74</u>	<u>51.87</u>
*** TOTAL EXPENDITURES ***	100,618.00	4,096.69	0.00	52,186.26	0.00	48,431.74	51.87
** REVENUE OVER (UNDER) EXPENDITURES **	0.00	(3,835.04)	0.00	(51,086.41)	0.00	51,086.41	0.00

CHICKASHA

Meeting Type: Council Agenda 11-17-2025

Meeting Date: 11/17/2025

Department: Police Department

Agenda Item No. 4.d.

AGENDA ITEM: Accept the 2025 Plains All American First Responder Grant Award for the Police Department.

I. BACKGROUND/DESCRIPTION:

The Police Department made an application for the 2025 Plains All American First Responder Grant in September. The application was made to provide funding to purchase 25 sets of digital, waterproof and crush-resistant roadway flares with 360-degree flash patterns. The total grant award is \$3,000.00. The digital roadway flares are visual markers for roadway safety for the public and our officers while investigating traffic collisions any time of the day or night.

II. RECOMMENDED ACTION:

Staff recommends the Council accept the 2025 Plains All American First Responder Grant Award.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Goebel Music Chief of Police	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: 11.17.2025	(From)		

V. ATTACHMENTS:

1. Product Information
2. Award Notice

Toll Free:866-590-3533
Free Shipping:On orders \$300 & up!
Light Bulb Finder
Vehicle Bulb Finder
Commercial Accounts
Knowledge Base

Search for products, categories, ...

Contact Us
Chat, Email, Support
Sign In

Commercial
Strip Lights & Bars
Vehicle
Residential
Landscape
Power Supplies
Electrical Supplies
Deals

Shopping Cart

SF-R16R-6PK (Red): Rechargeable LED Road Flares - 6 Pack

Remove

- 25 +

You've earned a freebie!

Claim Freebie
Maybe next time

Clear Shopping Cart

Print Cart

Share Shopping Cart

Summary

Gift Card or Coupon Code
Apply

Same Day Shipping if you order within 6 Hours and 8 Minutes

Estimate Shipping and Tax

Subtotal

\$2,999.75

Sales Tax

\$0.00

Order Total

\$2,999.75

Proceed to Checkout

Check out now and earn **29120 Reward Points** for this order.
[Learn more](#)
This applies only to registered users and may vary when a user is logged in.

Hassle-free 45 Day Return Policy
Products returned with physical modifications may result in a 15% restocking fee.
[See Return Policy](#)

<https://www.superbrightleds.com/rechargeable-led-road-flares-flashing-roadside-safety-and-emergency-lights+color-Red+packamt-6-Pack>

Specifications

Beam Angle	360°	Brand	Super Bright LEDs
Diameter	Ø4 in.	Input Connection Type	12V Accessory Plug, 2 Prong Plug
Input Voltage	100-240 VAC	IP Rating	IP65
LED Quantity	16	Mount Type	Magnetic Mount
PC Rating	P2	Warranty	Lifetime

Each of the Rechargeable LED Safety Flares features 9 user selectable patterns, and a 360° beam angle for maximum visibility. The round light has a magnetic base that allows it to mount to vehicles or other metal surfaces where light is needed most. A heavy-duty design and durable construction protects the lights from the most extreme conditions. The 6-pack of lights come with a rugged carrying case and integral charging station that allows the lights to charge conveniently in the case by connecting either of the included 12V accessory plug or 120 VAC wall charger. Single lights charge with the included USB charger.

Product Details:

360° beam angle with 9 selectable light patterns
Both kits include 12V accessory adapter plug and 120 VAC wall charger
Rated IP65 for wet conditions

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Chief Goebel Music

From: Tricia E Guerra <Tricia.Hika@plains.com>
Sent: Friday, October 31, 2025 11:09 AM
To: Chief Goebel Music
Cc: Seth D Davis
Subject: Plains Grant - Congratulations!
Attachments: Impact Report (Plains First Responder Program).pdf

Congratulations!

Your organization, Chickasha Police Department, has been selected for the Plains All American First Responder Grant Program! Your organization will receive a grant of **\$3,000** for the items requested. Your check is with Seth Davis to deliver. He will reach out to you to schedule a time to do a check presentation.

Please note that your improvement project must be completed within one year. Once complete, Plains requires an impact report (attached) of less than one page in length, accompanied by pictures, if available. A template for the impact report is attached.

An organization is eligible to receive a Plains All American First Responder Grant only once every three years.

Once again, congratulations on your grant. We extend our best wishes to your organization and those you serve.

Best,

Tricia

ATTENTION:

This message is intended only for the use of the individual or entity to which it is addressed. This message, including any attachments, may contain information that is privileged, confidential and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, you are notified that any dissemination, distribution or copying of this communication is strictly prohibited.

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If you no longer wish to receive electronic messages from this sender, please respond and advise accordingly in your return email.

CHICKASHA

Meeting Type: Council Agenda 11-17-2025

Meeting Date: 11/17/2025

Department: Police Department

Agenda Item No. 4.e.

AGENDA ITEM: Approve the digiTicket electronic ticketing contract with Saltus Technologies for the Police Department.

I. BACKGROUND/DESCRIPTION:

digiTicket through Saltus Technologies is the premier electronic ticket writing platform in Law Enforcement. The digital ticket writing capability increases the officer's efficiency in the field and the efficiency of the Court Clerk. We have worked with Saltus Technologies in the past and in tandem with them in preparing this agreement and can attest to their level of customer service. Getting back to digital ticket writing is part of our department's overall plan. digiTicket is compatible with the ODIS RMS which Council approved in July 2025. Staff has worked with Finance for the proper funding of the program. Their sole source letter is attached.

II. RECOMMENDED ACTION:

Staff recommends Council approve the contract with Saltus Technologies for digiTicket and authorize the City Manager to execute the same.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Goebel Music Chief of Police	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: 11.17.2025	(From)		
	11-503-5302-019		

V. ATTACHMENTS:

1. Chickasha OK_digiTICKET_SaaS_Agreement_20251009

2. Sole Source and Lease Justification Saltus Technologies LLC digiTICKET_20251009



digiTICKET Solution as a Service Agreement for the:
Chickasha Police Department
Chief Goebel Music



October 10, 2025



Prepared by:

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National Sales Manager
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(918) 392-3912

907 S. Detroit Ave
Suite 820
Tulsa, OK 74120
www.saltustech.com

THIS DIGITICKET SOLUTION AS A SERVICE AGREEMENT (“**Agreement**”) is entered into between **Saltus Technologies, LLC** (“**Saltus**”), and the City of Chickasha/Chickasha Police Department (“**Customer**”). Subject to the terms and conditions set forth herein, Saltus agrees to provide the solution as a service, and the Customer agrees to subscribe to the digiTICKET Solution.

1.0 digiTICKET SOLUTION AS A SERVICE PRICING

The digiTICKET Solution requires digiTICKET software licenses, mobile computers, printers, thermal paper, implementation and training and hosting services.

This digiTICKET Solution as a Service (dSaaS) procurement option includes a single monthly fee for everything: software, professional services, and ongoing support and maintenance and hosting, hardware, and paper. The fees shall be as follows:

"digiTICKET Solution as a Service" (dSaaS) Price Quote			
Item Description	Units	Per Unit	Total
Tablet/Handheld Configurations	10	\$ 180	\$ 1,800
TOTAL MONTHLY FEE			\$ 1,800
Items Below Included in Monthly Fee			Units
All required server, mobile client and interface software licenses			10
Annual software maintenance and support services			1
Annual hosting services			1
Replacement hardware as needed			As needed
Thermal paper as needed			As needed
ODIS RMS interface license			1
INCODE CMS interface license			1
Standard implementation and deployment services			1
Tribal ticket checkmark (basic functionality only)			1
Supervisor online citation review/approval process			1
Configuration/installation of Incode automated export			1
Configuration of online custom reports (1st is free)			1
Standard scofflaw alerts			1
<i>Price above includes all customer discounts shown in Purchase price, if applicable.</i> NOTE: Travel & living expenses associated with on-site training will be billed separately, as actual.			

Saltus offers a pre-payment discount for customers paying 6 or 12 months in advance

6 month pre-payment offers a discount of 2%: \$ (432) *annual discount*
 12 month pre-payment offers a discount of 4%: \$ (864) *annual discount*

2.0 SCOPE OF THE AGREEMENT

As part of this dSaaS Agreement, Saltus will provide the following:

A fully configured digiTICKET solution for the Chickasha Police Department.

digiTICKET Software

- The Customer's license to use the digiTICKET software is a monthly subscription and commences on the first day of the month when end user training is completed. The license automatically renews monthly provided the Customer stays current with monthly dSaaS payments.
- The software license includes:
 - A server license which includes access to the administrative website application for an unlimited number of end users.
 - Mobile client software licenses for ten (10) Android handheld computers
 - Export Licenses – 1 license is required for each additional data export:
 - Manual export license for the ODIS RMS
 - Automated export license for the Tyler Incode CMS

NOTE: Fees charged by RMS or Court system vendors are not included as part of this agreement and will need to be negotiated and paid separately between city and vendor.
--

Implementation Services

- The software will be provided as is, configured for the Customer. This means no new core functionality will be developed specifically for the Customer, unless otherwise agreed upon and included within the pricing section of this Agreement. In addition to standard configuration services, Saltus will provide the following configuration services:
 - Configuration and installation of the Tyler automated export
 - Basic tribal ticket tracking
- Saltus personnel will provide end user training as follows:
 - To be determined. Can be train-the-trainer or other, onsite, or online, number of sessions/days included in price, etc. Budgetary cost for onsite training is estimated at but not to exceed \$500. Does not include any overnight stays.

END OF PAGE ONLY

Hardware

- As part of the dSaaS monthly fee, Saltus will provide the hardware items listed below.

DETAILED HARDWARE QUOTE			
Item Name	Qty	Unit Price	Total
Rugged Mobile Computers			
Zebra TC27 Rugged Android Handheld			
Zebra EVM, TC27, 5G WWAN, WLAN, Qualcomm® 5430 hex-core (2.1 GHz) CPU, Android GMS, Standard Range 2D Imager (SE4710), 6" display, NFC, Class 2 Bluetooth v5.2, USB-C, 6GB/64GB, 16MP rear-facing camera and 5MP front-facing camera, IP68-rated w/o battery and IP65-rated w/battery, 2-pin back I/O connector, standard battery, North America	10	\$ 1,266.84	\$ 12,668.40
Zebra EVM, Onecare Service, 3 year comprehensive (hardware and software)	10	\$ 282.96	\$ 2,829.60
ZEBRA EVM/EMC, TC22/TC27 5-slot charge only sharecradle [Requires Power Supply (PWR-BGA12V108W0WW), DC Cable (CBL-DC-381A1-01), and AC Line Cord (23844-00-00R)]	2	\$ 676.42	\$ 1,352.84
Zebra EVM/EMC, level VI AC/DC power supply for 5-slot cradle, (AC INPUT: 100-240V, 2.8A. DC OUTPUT: 12V, 9A), 108W, (Requires DC line cord CBL-DC-381A1-01 and 23844-00-00R)	2	\$ 128.36	\$ 256.72
Zebra EVM/EMC, cable, DC power cord, 4-slot cradle (requires 23844-00-00R)	2	\$ 32.35	\$ 64.70
Zebra EVM/EMC, US AC Line cord, 3 wire/prong, 7.5 feet, grounded (FOR DOCK USE ONLY)	2	\$ 13.16	\$ 26.32
Zebra EVM/EMC, USB power supply, 100-240 VAC input w/ US plug, output = 5V, 2.5A (Requires CBL-TC5X-USBC2A-01)	10	\$ 30.18	\$ 301.80
Zebra EVM/EMC, TC22/TC27 hand strap	10	\$ 30.31	\$ 303.10
Zebra EVM/EMC, cigarette lighter adapter, 5V, 2.5A, 2 type A USB ports	10	\$ 47.85	\$ 478.50
Zebra EVM/EMC, USB C to USB A communications and charging cable 1M length	10	\$ 13.69	\$ 136.90
Zebra EVM, TC22/TC27 protective boot	10	\$ 55.12	\$ 551.20
Thermal Ticket Printers			
Brother RuggedJet 4230 Bluetooth Thermal Printer			
RuggedJet 4230BL Kit: 4" DT Printer w/USB, Serial & Bluetooth MiFi - Includes Printer, LiON batt, 2 year Premier Warranty, belt clip & CPCL	10	\$ 747.40	\$ 7,474.00
2-Year Premier Service Extension (Initial Service Plus 2 Additional Years)	10	\$ 116.60	\$ 1,166.00
Vehicle Power Adapter (cigarette lighter) 10' length	10	\$ 30.01	\$ 300.10
AC adapter for RJ and PJ, includes AC cable (LB3781-001)	10	\$ 60.92	\$ 609.20
Carrying Case			
Taylor Made work board carrying cases for Zebra TCX/RJ4230	10	\$ 122.59	\$ 1,225.90
TOTAL Hardware:			\$ 29,745

NOTE: The use of existing tablet or handheld computers, phones, barcode scanners, and/or printers must be approved by Saltus. **Handhelds or phones must be Android 10 or iOS 13 or newer.** If approved, customer must provide a minimum of two of each existing device types for system configuration and testing purposes.

NOTE: Saltus does NOT provide hardware installation services. The Customer is responsible for installing all hardware.

- Saltus owns the hardware.
 - Saltus will replace defective equipment at no additional cost.
 - Saltus will refresh old equipment as its useful life ends – as jointly agreed upon by Saltus and the Customer.
 - The Customer is responsible for lost, damaged or stolen equipment. In the event of a loss, Saltus will provide the customer with new equipment and invoice the customer for the depreciated value of the hardware based on an estimated useful life of 48 months.

Paper

- As part of the dSaaS monthly fee, Saltus will provide all necessary printer paper.

Hosting

- Hosting services for the digiTICKET web application are provided by Microsoft Azure Government Cloud.

Software Maintenance and Support Services

- Software maintenance provided through periodic release updates to the mobile client and web server software during the term of this agreement.

Miscellaneous

It is understood and agreed by the parties that:

- The Customer and Saltus will each appoint a Project Lead for this project. The Project Leads will serve as the Primary Point of Contact for the respective parties.
- In addition to the fees and payments listed in Section 6 of this agreement, Saltus will invoice the Customer for all travel and living expenses associated with on-site activities (such as training). All expenses will be billed as actual with copies of receipts provided, not to exceed \$500.
- The Customer will appoint an Administrator who will train and provide first level support to Customer users. This person can be the same individual as the PPC if so desired. The Customer Administrator will be the single point of contact between Saltus Support Services and the Customer.
- Changes to project scope can affect time estimates required for implementation and will be mutually agreed to and confirmed in writing.
- Saltus may perform User Acceptance Testing and Training activities remotely utilizing webinar and teleconferencing technologies.
- Saltus will not provide installation services for vehicle docks or mounts.
- The Customer will provide a full-time internet connection to facilitate the synchronization of tickets from the ticket writing devices to the digiTICKET server.
- Fees charged by Court or RMS system vendors to interface with the digiTICKET Solution are not included in the purchase price under this Agreement and shall be an additional charge to the Customer.
- The City of Chickasha will only be liable for loss or damage to the extent caused by the city's gross negligence or willful misconduct.

3.0 digiTICKET SOFTWARE LICENSE

This Software License covers the Saltus software that is the subject of this Agreement, which includes computer software and may include associated media, printed materials, “online” or electronic documentation, and Internet-based services (“Software”). Customer agrees to be bound by the terms of this Section 3.0 by installing, copying, or otherwise using the Software.

1. GRANT OF LICENSE. SALTUS grants Customer the following rights provided that Customer complies with all terms and conditions of this Section 3.0: a) SALTUS grants to Customer a nonexclusive license to use copies of the Software, provided that for each individual using the Software within Customer’s organization, Customer has acquired a separate and valid license for each user device as may be required by SALTUS. b) Customer may make and use an unlimited number of copies of any documentation, provided that such copies shall be used only for Customer’s purposes pursuant to this Agreement and are not to be republished or distributed (either in hard copy or electronic form) beyond Customer premises. c) Customer may also store or install a copy of the Software on a storage device, such as a network server, used only to install or run the Software on computers used by a licensed end user in accordance with a) above. d) Software provided by SALTUS may not be distributed to any individual, third party or entity that exists external to Customer’s organization or for any purpose other than use of the Software for Customer.

2. RESERVATION OF RIGHTS AND OWNERSHIP. SALTUS reserves all rights not expressly granted to Customer in this Agreement. The Software is protected by copyright and other intellectual property laws and treaties. SALTUS owns the title, copyright, and other intellectual property rights in the Software. The Software is licensed, not sold.

3. LIMITATIONS ON DECOMPIlation, AND DISASSEMBLY. Customer may not reverse engineer, decompile, or disassemble any Software provided in compiled or object code form, except and only to the extent that such activity is expressly permitted by applicable law notwithstanding this limitation.

4. NO RENTAL/COMMERCIAL HOSTING. Customer may not rent, lease, lend or provide commercial hosting services with the Software.

5. CONSENT TO USE OF DATA. Customer agrees that SALTUS and its affiliates may collect and use technical information gathered as part of the product support services provided to Customer, if any, related to the Software. SALTUS may use this information solely to improve our products or to provide customized services or technologies to Customer and will not disclose this information in a form that personally identifies Customer.

6. ADDITIONAL SOFTWARE/SERVICES. This Software License applies to updates, supplements, and add-on components of the Software that SALTUS may provide to Customer or make available to Customer after the date Customer obtains the initial copy of the Software, unless SALTUS provides other terms along with the update, supplement, add-on component.

7. NOT FOR RESALE SOFTWARE. Software provided by SALTUS may not be sold or otherwise transferred for value or used for any purpose other than Customer’s application of the Software pursuant to this Agreement.

8. EXPORT RESTRICTIONS. Customer acknowledges that the Software is subject to U.S. export jurisdiction and agrees to comply with all applicable international and national laws that apply to the Software, including the U.S. Export Administration Regulations, as well as end-user, end-use, and destination restrictions issued by U.S. and other governments.

9. SOFTWARE TRANSFER & ASSIGNMENT. All rights to use of Software provided by this Agreement are for the sole use of Customer and may not be transferred, assigned, directly or indirectly without prior written authorization from SALTUS.

10. TERMINATION. Without prejudice to any other rights, SALTUS may terminate the Software License if Customer fails to comply with the terms and conditions of this Agreement. In such event, Customer shall destroy all copies of the Software and all of its component parts.

11. INDEMNIFICATION. Provided that Customer complies with all terms and conditions of this Agreement, Saltus agrees to indemnify, defend, and hold harmless Customer from and against any and all liabilities, actions, claims,

damages, reasonable costs, and reasonable expenses arising from or relating to any claim that the Software infringes upon or violates any patent, copyright, trade secret, or other proprietary right of any third party. If a claim for indemnity is made pursuant to this paragraph, Customer shall give Saltus prompt written notice of any alleged liability or action and shall offer to tender the full defense thereof to Saltus. Saltus shall not be liable for any settlement of any such liability or action effected without the prior written consent of Saltus.

4.0 SOFTWARE MAINTENANCE AND SUPPORT

1. SERVICES. During the term of this Agreement, Saltus agrees to provide maintenance and support services, as described herein, for the Software operating under the license(s) and on the hardware configurations listed in Section 2.0 of this Agreement so as to maintain the Software in good working order, keeping the Software free from material defects so that the Software will function properly and in accordance with the accepted level of performance as set forth in Section 3.0 of this Agreement. Such maintenance and support shall include (i) diagnosis of problems or performance deficiencies of the Software and (ii) a resolution of the problem or performance deficiencies of the Software. Saltus will provide telephone software support twenty-four (24) hours a day, seven (7) days a week. Saltus will use its best efforts to cure, as described below, reported, and reproducible errors in the Software. Saltus utilizes the following four (4) severity levels to categorize and respond to reported problems:

Severity 1: Critical Business Impact

The impact of the reported problem is such that the Customer is unable to either use the Software or reasonably continue work using the Software. Saltus will provide a response by a qualified member of its staff to begin to diagnose and to correct a Severity 1 problem as soon as reasonably possible, but in any event a response via telephone will be provided within one (1) hour. Saltus will make best efforts to resolve Severity 1 problems in less than forty-eight (48) hours, but in any event, will engage staff until an acceptable resolution is achieved.

Severity 2: Significant Business Impact

Important features of the Software are not working properly and there are no acceptable, alternative solutions. While other areas of the Software are not impacted, the reported problem has created a significant, negative impact on the Customer's productivity or service level. Saltus will provide a response by a qualified member of its staff to begin to diagnose and to correct a Severity 2 problem as soon as reasonably possible, but in any event a response via telephone will be provided within four (4) hours. Saltus will make best efforts to resolve Severity 2 problems within five (5) days, but in any event, it will engage staff until an acceptable resolution is achieved.

Severity 3: Some Business Impact

Important features of the Software are not working properly, but an alternative solution is available or non-essential features of the Software are not working properly with no alternative solution. The Customer impact, regardless of Software usage, is minimal loss of operational functionality or implementation resources. Saltus will provide a response by a qualified member of its staff to begin to diagnose and to correct a Severity 3 problem as soon as reasonably practical, but in any event a response via telephone will be provided within one (1) day. Saltus will make best efforts to resolve Severity 3 problems within one (1) week, but in any event, will engage staff during business hours until an acceptable resolution is achieved.

Severity 4: Minimal Business Impact

A noticeable situation exists in which use of the Software is affected in some way which is reasonably correctable by a documentation change or by a future, regular maintenance release. Saltus will provide, as agreed by the parties, a fix, or fixes for Severity 4 problems in future maintenance releases.

With respect to any reported problems, Saltus may, with the concurrence of the Customer, elect to send senior support or development staff to the Customer location to accelerate problem resolution. Saltus will be responsible for the costs associated with this escalated problem resolution if the problem is determined to be related to the Software. If it is determined that the problem was not related to the Software, Customer agrees to pay reasonable

travel and lodging expenses in addition to Saltus standard consulting rates. Travel time will be charged at consulting rates.

2. MAINTENANCE. During the term of this Agreement, Saltus will maintain the Software by providing software updates and enhancements to Customer as the same are offered by Saltus to its Customers of the Software under maintenance generally ("Updates"). All Updates and enhancements provided to Customer by Saltus pursuant to the terms of this Agreement shall be subject to the terms and conditions of Section 3.0 of this Agreement. Updates will be provided on an as-available basis.

Updates will be provided in machine-readable format and updates to related documentation will be provided electronically. All such deliveries shall be made electronically to the handheld computers automatically during a sync process or as initiated by Saltus support staff using remote device management tools. All such deliveries for the laptop computers shall be made automatically during a sync process or as coordinated by Saltus and Customer support staff. If requested, Saltus will provide on-site assistance in the installation of Updates on a time and materials charge basis, plus expenses.

Saltus assumes no responsibility for the correctness of, performance of, or any resulting incompatibilities with, current or future releases of the Software if the Customer has made changes to the system hardware/software configuration or modifications to any supplied source code which changes effect the performance of the Software and were made without prior notification to and written approval of Saltus. Saltus assumes no responsibility for the operation or performance of any Customer-written or third-party application.

3. MAINTENANCE AND SUPPORT WARRANTY. Saltus will undertake all reasonable efforts to provide technical assistance under this Agreement and to rectify or provide solutions to problems where the Software does not function as described in the Software documentation, but Saltus does not guarantee that the problems will be resolved or that any item will be error-free. This Agreement is only applicable to the Software running under the certified environments specified in the release notes for that product. Saltus will provide the Customer with substantially the same level of service throughout the term of this Agreement. Saltus may from time to time, however, discontinue Software products or versions and stop supporting Software products or versions one year after discontinuance, or otherwise discontinue support service. Saltus liability shall not exceed the fees that Customer has paid under this Agreement. The customer agrees that the pricing for the services would be substantially higher but for these limitations.

4. ACCESS. Software maintenance and support services are conditioned upon provision by Customer to Saltus of reasonably appropriate access to the system(s) running the Software, including, but not limited to, passwords, system data, file transfer capabilities, and remote log-in-capabilities. Saltus will maintain security of the system and use such access only for the purposes of this Agreement and will comply with Customer standard security procedures. Information accessed by Saltus agents or employees as a result of accessing Customer system shall be deemed confidential information pursuant to the terms of this Agreement. Customer shall provide Saltus with internet access to the system(s) running the Software and a Primary Point of Contact at the Customer site to coordinate Support efforts with Saltus staff.

5. FEES. Fees for maintenance and support services provided under this Agreement are included in the monthly dSaaS fees. Any time a client license or software module is added or deleted from this Agreement; Saltus will automatically adjust and/or amend Section 1.0 of this Agreement accordingly. Saltus will periodically review Section 1.0 of this Agreement. If changes have occurred, Saltus will adjust and/or amend Section 1.0 of this Agreement and Maintenance and Support fees will be adjusted accordingly. Rates will be reviewed and adjusted accordingly when client licenses or software modules are added. Customer agrees to reimburse Saltus for reasonable expenses related to the performance of services. Expenses may include, but are not limited to, charges for materials, shipping and handling, travel (including lodging and associated expenses), printing and documentation, and other out-of-pocket expenses reasonably required for performance. Expenses will be pre-approved by Customer.

5.0 OTHER TERMS

1. DISCLAIMER OF WARRANTIES. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, SALTUS DISCLAIMS ANY IMPLIED WARRANTIES, DUTIES OR CONDITIONS OF MERCHANTABILITY, AND OF FITNESS FOR A PARTICULAR PURPOSE.

2. EXCLUSION OF DAMAGES. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL SALTUS BE LIABLE FOR ANY SPECIAL, INCIDENTAL, PUNITIVE, INDIRECT, OR CONSEQUENTIAL DAMAGES WHATSOEVER.

3. LIMITATION OF LIABILITY AND REMEDIES. NOTWITHSTANDING ANY DAMAGES THAT CUSTOMER MIGHT INCUR FOR ANY REASON WHATSOEVER (INCLUDING, WITHOUT LIMITATION, ALL DAMAGES REFERENCED HEREIN AND ALL DIRECT OR GENERAL DAMAGES IN CONTRACT OR ANYTHING ELSE), THE ENTIRE LIABILITY OF SALTUS AND ANY OF ITS SUPPLIERS UNDER ANY PROVISION OF THIS AGREEMENT AND CUSTOMER'S EXCLUSIVE REMEDY HEREUNDER SHALL BE LIMITED TO THE GREATER OF THE ACTUAL DAMAGES CUSTOMER INCURS IN REASONABLE RELIANCE ON THE SOFTWARE UP TO THE AMOUNT ACTUALLY PAID BY CUSTOMER FOR USE OF THE SOFTWARE. THE FOREGOING LIMITATIONS, EXCLUSIONS AND DISCLAIMERS SHALL APPLY TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, EVEN IF ANY REMEDY FAILS ITS ESSENTIAL PURPOSE. THE CUSTOMER AGREES THAT THE PRICE UNDER THIS AGREEMENT WOULD BE SUBSTANTIALLY HIGHER BUT FOR THESE LIMITATIONS.

4. GENERAL. Each party acknowledges that it is bound by the terms of this Agreement and further agrees that it is the complete and exclusive statement of the Agreement between the parties, which supersedes and merges all prior proposals, understandings and all other agreements, oral and written, between the parties relating to this subject matter of this Agreement. This Agreement may not be modified or altered except by a written instrument duly executed by both parties.

This Agreement and performance hereunder shall be governed by and construed in accordance with the laws of the State of Oklahoma. Any and all proceedings relating to the subject matter hereof shall be maintained in the state or federal courts of Grady County, Oklahoma, which courts shall have exclusive jurisdiction for such purpose. Each of the parties waives any objection to venue or in personam jurisdiction.

If any provision of this Agreement shall be held to be invalid, illegal, or unenforceable, the validity, legality and enforceability of the remaining provisions shall in no way be affected or impaired thereby.

Neither party may assign, without the prior written consent of the other, its rights, duties, or obligations under this Agreement to any other person or entity, in whole or in part.

The waiver or failure of either party to exercise in any respect any right provided for herein shall not be deemed a waiver of any further right hereunder.

5. FINAL ADDITIONS. Notwithstanding any other provision, this Agreement shall not be construed as creating a debt or financial obligation beyond the current fiscal year. The City's obligations hereunder are subject to annual appropriation by the governing body. In the event funds are not appropriated or available for future fiscal periods, this Agreement shall terminate without penalty.

Either party may terminate this Agreement upon sixty (60) days' written notice. The City's termination rights are not limited or conditioned by prepayment of fees. Upon termination, Saltus shall refund any unearned prepayments, prorated through the termination date.

Saltus shall indemnify and hold the City harmless from any claims, losses, or damages arising from Saltus's negligence, data breach, or failure to comply with applicable law or security standards.

The City of Chickasha is required to comply with the Oklahoma Open Records Act, and nothing will be construed to prohibit that.

6.0 SIGNATURE

Pricing

1. The dSaaS fee (as defined above) is \$1,800 per month.
 - To avoid monthly payments, discounts for prepaying 6 months (2%) or 12 months (4%) in advance are offered. If the Customer chooses to cancel the Agreement, Saltus will (provided the Customer is not in default under this Agreement) refund prepayments pro-rated to reflect the termination date Based on the total monthly price above, discounts would be:
 - 6 months in advance = \$432 in ANNUAL savings
 - 12 months in advance = \$864 in ANNUAL savings
2. **Upon execution of this agreement, Saltus will invoice for 60 days of services. These fees will be applied to the final 60 days of this agreement.**
3. Monthly invoicing will begin the month in which end user training is completed.

Saltus reserves the right to increase the monthly dSaaS fee on an annual basis (not to exceed 5% annually) to support increases in the cost of doing business.

All invoices are NET 30. If payment is not received within 30 calendar days of due date, Saltus reserves the right to charge a late fee of 1% of unpaid invoice for every 30 days the payment is past due.

Term and Termination

The Customer's license to use the digiTICKET software is an annual term and commences on the first day of the month when end user training is completed. The license automatically renews annually provided the Customer stays current with monthly dSaaS fees.

The Customer may terminate this Agreement for any reason with 60 days prior written notice to Saltus. Upon termination, the Customer must return all equipment and unused paper.

Either party may terminate this Agreement upon a default of the other party under this Agreement, provided such default remains uncured for thirty (30) days from the date of written notice from the non-defaulting party to the other party specifying such default.

Signatures

By signing and returning this document you are signifying the acceptance of the Agreement and the terms and conditions as outlined above. This Agreement can only be modified when both parties agree in writing.

" Customer"

City of Chickasha/Police Department

by: x _____

by: x _____

Name: Goebel Music / Zachary Grayson

Title: Chief Of Police / Mayor

Date: _____

" Saltus"

Saltus Technologies, LLC

by: _____

Name: Eric C. Fultz

Title: President & CEO

Date: _____

7.0 CUSTOMER CONTACT FORM

PO Number: _____

Tax Exempt Status/Certificate Number: _____

Primary CPD Project Contact:

Name: _____

Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____ Phone: _____ Email: _____

Primary Chickasha Court Contact:

Name: _____

Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____ Phone: _____ Email: _____

Primary Billing Contact:

Name: _____

Title: _____

Mailing/Billing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Does customer wish to prepay invoices based on the terms shown on top of page 7? (Please circle one)

YES – 6-month pre-payment

YES – 12-month pre-payment

NO

digiTICKET Solution Scope Checklist				
Agency: <u>Chickasha Police</u>		Sales Person: <u>CB</u>		
Contract Date: _____		Contract Type: <u>Full SaaS</u>		
Type of Solution		Answer /Qty.	Type	Description
Tablet/Handheld/Phone		10		Android h/h
Hardware Provided by Saltus		Answer /Qty.	Type	Description
Tablet/Handheld		10	Zebra TC27	See detailed hardware pricing table for peripherals/quantities.
4" Printers (note options MSR, Bluetooth, Battery)		10	RJ4230	See detailed hardware pricing table
Existing Hardware Provided by Customer		Answer /Qty.	Type	Description
Laptops		0		Windows
Tablets/Handhelds		0		
Does tablet have integrated scanners?				
4" Printers		0		
Full Page 8 1/2 x 11 Printers		0		
Barcode Scanners		0		
Exports / Interfaces		Response		
<i>IF SALTUS IS PROVIDING EXPORT(S) (BELOW), CUSTOMER MUST CONFIRM AVAILABILITY AND PRICING FOR DATA IMPORT W/ 3rd PARTY.</i>				
Records Management System		ODIS		
Vendor Contact Information				
Is an RMS Export included?		Export included		
Type of export required?		Manual Export		
Court Case Management System		INCODE		
Vendor Contact Information				
Is a CMS Export included?		Export included		
Type of export required?		Auto-export		
Other Interfaces (State system, Payment, etc.)				
Vendor Contact Information				
Is another export required?				
Type of export required?				
Has export format and process been vetted by config?		NA		
Has all documentation been provided to config?		NA		
Mobile Software to digiTICKET Mobile Software Interface		Response		
Mobile Query Software to digiTICKET Mobile Interface?		No		
Vendor Contact Information				
Number of states to be parsed (in-state + 2 included)?		0	10 person & vehicle returns MUST be provided per state	
Software Configuration Requirements (also see Pricing Summary)				
Tribal ticket checkmark (basic functionality only)				
Supervisor online citation review/approval process		Supervisor online citation review/approval process		
Configuration online custom reports (1st is free)		Configuration of online custom reports (1st is free)		
Standard Scofflaw		Configuration of online custom reports (1st is free)		
Ticket Types / Formats		Answer /Qty	Type	Description
Printed ticket types:		1		
Pre-printed Paper Back Required (4" printer):		Yes		
Training Requirements		Response		
Type of Training:		On-Site	Travel & living expenses for on-site training will be invoiced separately, as actual. Not to exceed \$500	
Number of days of training:		1		
Custom Development Requests		Response		
NA				
Other		Response		
If dSaaS, does the solution include hardware or paper?		INCLUDE HW, INCLUDE PAPER		
Type of client connectivity? WiFi/MiFi/Cellular?				
Expectations on deployment date?		ASAP		
Have they used other e-ticketing software?		digiTICKET, ODIS		
Is this a response to an RFP, is there anything promised that Config needs to know about etc.?		no		
APPROVED BY (CUSTOMER)				
Signature: <u>//signed//</u>		Date		2-Oct-25
Printed Name: <u>Cory Box</u>				

Date: October 10, 2025
To: Chief G.G. Music
From: Cory Box, National Sales Manager
Subject: Sole Source and Lease Justification – Saltus Technologies, LLC / digiTICKET

Purpose

The Chickasha Police Department respectfully requests authorization to enter into a Sole Source and Service Lease Agreement with Saltus Technologies, LLC for the procurement and operation of the digiTICKET Solution as a Service (dSaaS). This solution provides a complete electronic citation and integration platform, inclusive of all software, mobile equipment, hosting, support, and maintenance services under one unified subscription.

Sole Source Justification

Saltus Technologies LLC, located at 110 S. Hartford Avenue, Suite 1001, Tulsa, Oklahoma 74120, is the sole developer, provider, and authorized distributor of the digiTICKET Solution. The digiTICKET software and its related services are proprietary and cannot be obtained or serviced through any other vendor.

Key factors supporting the sole source designation include:

1. Proprietary Ownership and Exclusive Licensing:

- Saltus Technologies holds all intellectual property rights and exclusive licensing authority for digiTICKET. No third-party vendors are authorized to sell, distribute, or maintain the system.

2. System Integration and Compatibility:

- digiTICKET provides proprietary automated data export capabilities to over 80 other applications. Saltus has automation tools configured for the Tyler Technologies Incode Court Management System and manual export tools for the ODIS Records Management System, both currently in use by the Chickasha Police Department. Saltus currently has 45 agencies in Oklahoma that have either an ODIS or Tyler Incode export interface, or both.

3. Secure Hosting and Compliance:

- The system operates on the Microsoft Azure Government Cloud, meeting Criminal Justice Information Services (CJIS) data security requirements and ensuring full compliance with federal and state data standards.

4. Proven Law Enforcement Performance:

- The digiTICKET platform is a proven solution currently deployed by numerous Oklahoma law enforcement agencies, providing consistency in statewide reporting, system reliability, and operational continuity.
- Saltus is one of the only solutions that operates in a 'disconnected' state. In other words, no internet connection is needed to write and save a citation.

5. Hardware Maintenance and Support:

- Saltus is the only vendor to provide 24/7 phone and email support with US based engineers who maintain hardware and offer replacement devices as needed within 48 hours for Chickasha PD.

Lease and Service Model Justification

This agreement is structured as a lease-based "Solution as a Service" (dSaaS) model rather than a traditional purchase. Under this structure:

1. No Upfront Purchases:

- The City of Chickasha will not be required to purchase software, licenses, or hardware outright. All necessary handheld devices, printers, software, hosting, and maintenance are provided through a monthly service fee.

2. All-Inclusive Monthly Rate:

- The total cost of \$1,800 per month includes equipment, software licensing, hosting, maintenance, updates, technical support, and printer paper, allowing the department to operate the system with no additional capital expenditure.

3. City Ownership Avoidance:

- Saltus Technologies retains ownership of all hardware. Defective or end-of-life equipment will be replaced by Saltus at no additional cost to the city, ensuring continuous system reliability and eliminating future replacement costs.

4. Budget Stability and Fiscal Flexibility:

- The lease model eliminates the need for upfront purchasing, ensures predictable annual budgeting, and allows for flexibility in future fiscal years.

5. Termination and Fiscal Year Protections:

- Notwithstanding any other provision, this Agreement shall not be construed as creating a debt or financial obligation beyond the current fiscal year. The City's obligations are subject to annual appropriation by the governing body. In the event funds are not appropriated or available for subsequent fiscal periods, this Agreement shall automatically terminate without penalty.

6. Termination Rights:

- Either party may terminate the Agreement upon sixty (60) days' written notice. The City's termination rights are not limited or conditioned by any prepayment of fees. Upon termination, Saltus shall refund any unearned prepayments, prorated through the termination date.

7. Indemnification and Legal Compliance:

- Saltus shall indemnify and hold the City harmless from any claims, losses, or damages arising from Saltus's negligence, data breach, or failure to comply with applicable laws or security standards.
- Additionally, the City of Chickasha is required to comply with the Oklahoma Open Records Act, and nothing in this Agreement shall be construed to prohibit or limit that compliance.

Determination

Given the proprietary nature of the digiTICKET Solution, its exclusive integration capabilities with current City systems, and its unique all-inclusive lease structure, Saltus Technologies, LLC qualifies as a sole source vendor. Competitive bidding is not applicable because no equivalent product or service exists that can meet these technical and operational requirements.

Vendor Information

Vendor: Saltus Technologies, LLC

Address: 907 S. Detroit Ave, Suite 820, Tulsa, OK 74120

Contact: Cory Box, National Sales Manager



Email: coryb@saltustech.com

Phone: (918) 392-3912

Website: www.saltustechologies.com

Requested Action

Authorization is requested to proceed with a Sole Source Lease and Service Agreement with Saltus Technologies, LLC for the digiTICKET Solution as a Service at a rate of \$1,800 per month.

CHICKASHA

Meeting Type: Council Agenda 11-17-2025

Meeting Date: 11/17/2025

Department: Community Development

Agenda Item No. 4.f.

AGENDA ITEM: Authorization to accept a Permanent Public Drainage Easement and Right-of-Way from Enclave Estate at Chickasha, Limited Partnership, located in the Northeast Quarter (NE/4) of Section 6, Township 6 North, Range 7 West of the Indian Meridian, Chickasha, Grady County, Oklahoma, in connection with the residential development known as Enclave Estates at Chickasha.

I. BACKGROUND/DESCRIPTION:

purpose of surveying, maintaining, and construction of detention improvements.

II. RECOMMENDED ACTION:

Authorize a Permanent Public Drainage Easement and Right-of-Way from Enclave Estate at Chickasha, Limited Partnership, located in the Northeast Quarter (NE/4) of Section 6, Township 6 North, Range 7 West of the Indian Meridian, Chickasha, Grady County, Oklahoma, in connection with the residential development known as Enclave Estates at Chickasha.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Jessican Green, Community Development Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 17, 2025	(From)		

V. ATTACHMENTS:

- 20251110103146282

Return to: City of Chickasha
117 N. 4th Street
Chickasha, OK 73018

PERMANENT EASEMENT

KNOW ALL MEN BY THESE PRESENTS:

THAT **ENCLAVE ESTATES AT CHICKASHA, LIMITED PARTNERSHIP** an Oklahoma limited partnership, for and in consideration of the sum of One Dollar (\$1.00), receipt of which is hereby acknowledged, and for and upon other good and valuable considerations, does hereby grant, bargain, sell and convey unto the **CITY OF CHICKASHA**, a municipal corporation, a public detention easement and right-of-way over, across, and under the following described real estate and premises situated in the City of Chickasha, Grady County, Oklahoma to wit:

Legal Description: SEE ATTACHMENT 'A1, A2'

with the right of ingress and egress to and from the said land and premises for the purpose of surveying, maintaining, and construction of detention improvements.

SIGNED and delivered this 24th day of October, 2025.

BY: Christopher Tritsis
Christopher Tritsis, Manager CUBIT Holding Group, LLC,
Manager of Enclave Estates Development at Chickasha GP, LLC,
General Partner of Enclave Estates at Chickasha, Limited Partnership.

STATE OF OKLAHOMA, COUNTY OF Oklahoma, §:

Before me, the undersigned, a Notary Public in and for said County and State, on this 24th day of October, 2025, personally appeared **Christopher Tritsis**, to me known to be the identical person(s) who executed the foregoing grant of easement and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

WITNESS my hand and seal the day and year last above written.

Jessica Murphy
Notary Public

My Commission Expires: 2/6/2027



Approved and accepted by the Council of the City of Chickasha, this ____ day of _____, 20____

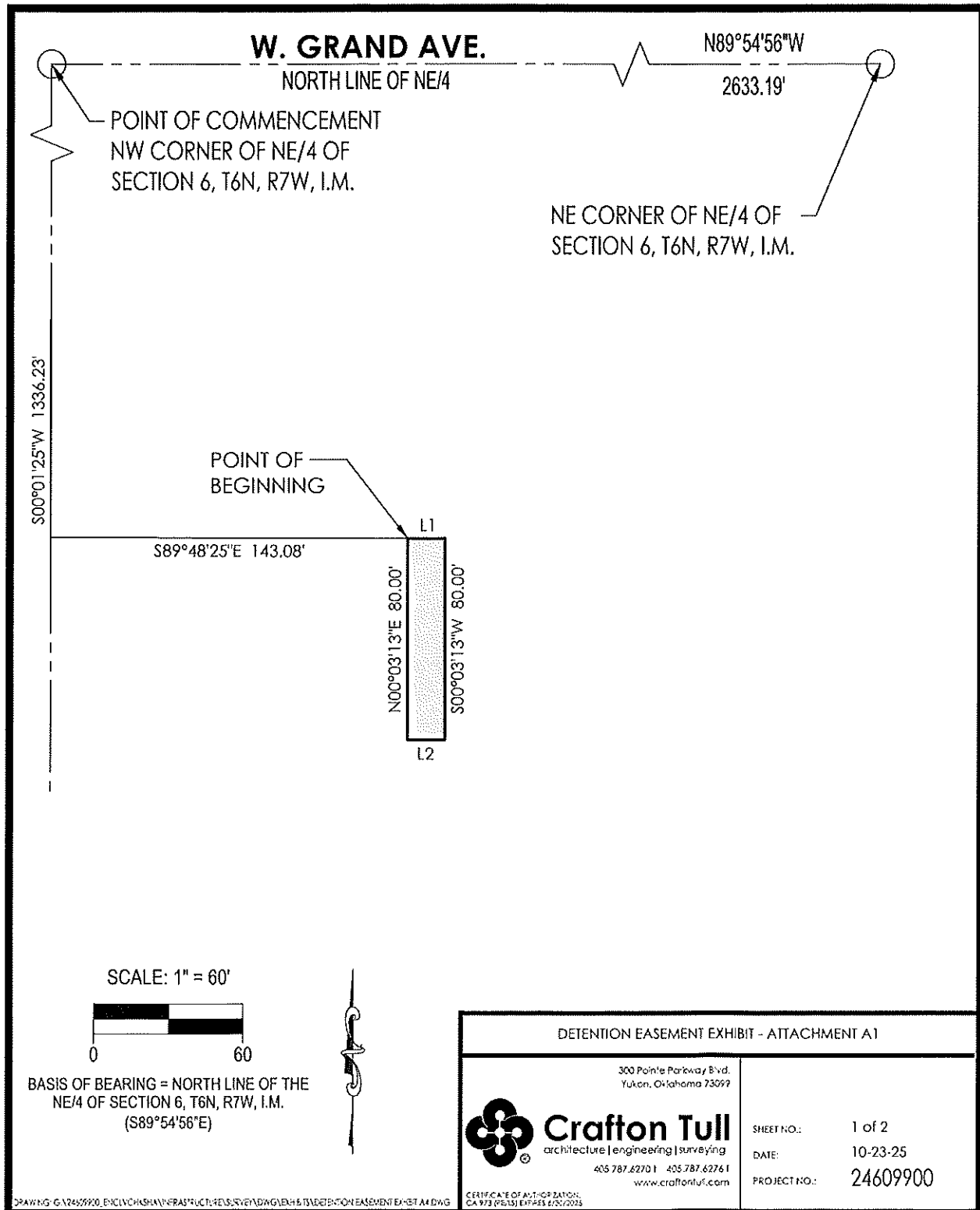
(seal)
Attest:

City Clerk

Mayor

Approved as to form and legality this ____ day of _____, 20____

Assistant Municipal Counsel



LEGAL DESCRIPTION

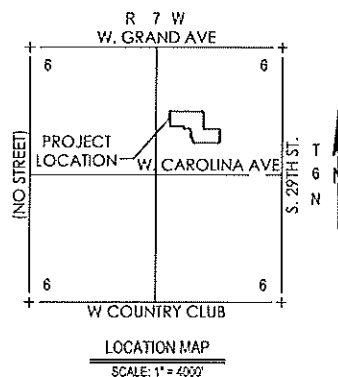
A tract of land situated within the Northeast Quarter (NE/4) of Section Six (6), Township Six North (T6N), Range Seven West (R7W) of the Indian Meridian (I.M.), Chickasha, Grady County, Oklahoma, said tract being more particularly described as follows:

COMMENCING at Northwest corner of said NE/4; thence S00°01'25"W with the West Line of said NE/4 a distance of 1336.23 feet (Warranty Deed, Book 6380, Page 202 = 1337.31 feet); thence S89°47'59"E a distance of 143.08 feet to the POINT OF BEGINNING; thence

S89°48'25"E a distance of 15.00 feet; thence
S00°03'13"W a distance of 78.73 feet; thence
N89°48'25"W a distance of 15.00 feet; thence
N00°03'13"E a distance of 78.73 feet to the POINT OF BEGINNING.

Said tract contains 1,200 Sq Ft or 0.03 Acres, more or less.

Line Table		
Line #	Direction	Length
L1	S89° 48' 25"E	15.00'
L2	N89° 48' 25"W	15.00'



DETENTION EASEMENT EXHBIT - ATTACHMENT A2



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CERTIFICATE OF AUTHORIZATION
CA 978 (PE15) EXPIRES 6/30/2025

SHEET NO.: 2 of 2
DATE: 10-23-25
PROJECT NO.: 24609900

DRAWING: G:\24609900\EXHIBIT A2\DETENTION EASEMENT EXHBIT A2.DWG

CHICKASHA

Meeting Type: Council Agenda 11-17-2025

Meeting Date: 11/17/2025

Department: Community Development

Agenda Item No. 4.g.

AGENDA ITEM: Authorization to accept a Permanent Public Drainage Easement and Right-of-Way from Enclave Estates at Chickasha, Limited Partnership, located in the Northeast Quarter (NE/4) of Section 6, Township 6 North, Range 7 West of the Indian Meridian, Chickasha, Grady County, Oklahoma, in connection with the residential development known as Enclave Estates at Chickasha.

I. BACKGROUND/DESCRIPTION:

purpose of surveying, maintaining, and construction of detention improvements.

II. RECOMMENDED ACTION:

Accept a Permanent Public Drainage Easement and Right-of-Way from Enclave Estates at Chickasha, Limited Partnership, located in the Northeast Quarter (NE/4) of Section 6, Township 6 North, Range 7 West of the Indian Meridian, Chickasha, Grady County, Oklahoma, in connection with the residential development known as Enclave Estates at Chickasha.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
Jessica Green, Community Development Director	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 17, 2025	(From)		

V. ATTACHMENTS:

- 20251110103155725

Return to: City of Chickasha
117 N. 4th Street
Chickasha, OK 73018

PERMANENT EASEMENT

KNOW ALL MEN BY THESE PRESENTS:

THAT **ENCLAVE ESTATES AT CHICKASHA, LIMITED PARTNERSHIP** an Oklahoma limited partnership, for and in consideration of the sum of One Dollar (\$1.00), receipt of which is hereby acknowledged, and for and upon other good and valuable considerations, does hereby grant, bargain, sell and convey unto the **CITY OF CHICKASHA**, a municipal corporation, a public detention easement and right-of-way over, across, and under the following described real estate and premises situated in the City of Chickasha, Grady County, Oklahoma to wit:

Legal Description: SEE ATTACHMENT 'A1, A2'

with the right of ingress and egress to and from the said land and premises for the purpose of surveying, maintaining, and construction of detention improvements.

SIGNED and delivered this 29th day of October, 2025.

BY:

Christopher Tritsis

Christopher Tritsis, Manager CUBIT Holding Group, LLC,
Manager of Enclave Estates Development at Chickasha GP, LLC,
General Partner of Enclave Estates at Chickasha, Limited Partnership.

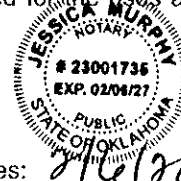
STATE OF OKLAHOMA, COUNTY OF Oklahoma, §:

Before me, the undersigned, a Notary Public in and for said County and State, on this 29th day of October, 2025, personally appeared **Christopher Tritsis**, to me known to be the identical person(s) who executed the foregoing grant of easement and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

WITNESS my hand and seal the day and year last above written.

Notary Public

My Commission Expires:



Approved and accepted by the Council of the City of Chickasha, this ____ day of _____, 20____

(seal)

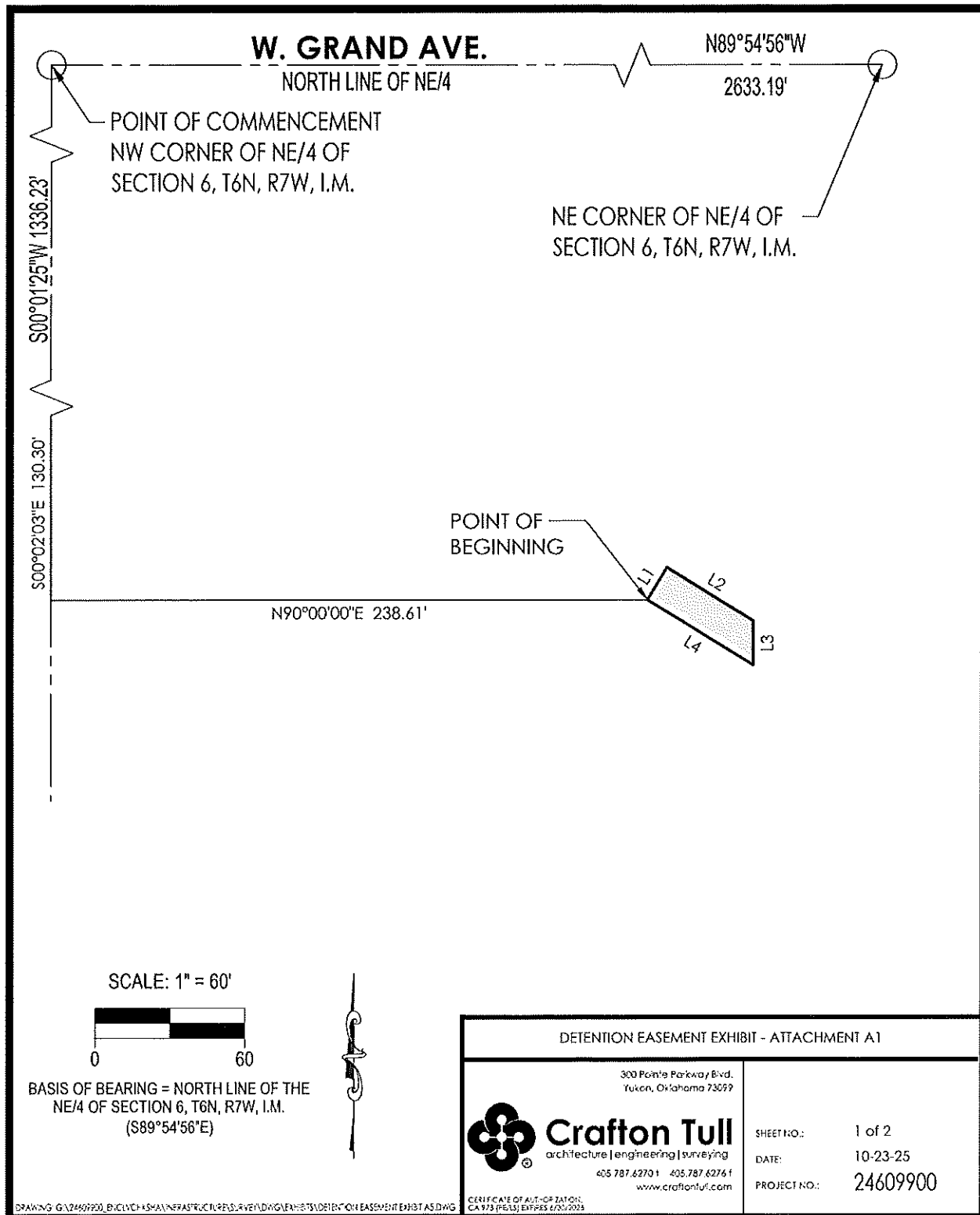
Attest:

City Clerk

Mayor

Approved as to form and legality this ____ day of _____, 20____

Assistant Municipal Counsel



LEGAL DESCRIPTION

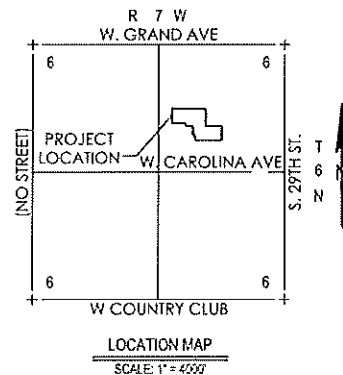
A tract of land situated within the Northeast Quarter (NE/4) of Section Six (6), Township Six North (T6N), Range Seven West (R7W) of the Indian Meridian (I.M.), Chickasha, Grady County, Oklahoma, said tract being more particularly described as follows:

COMMENCING at Northwest corner of said NE/4; thence S00°01'25"W with the West Line of said NE/4 a distance of 1336.23 feet (Warranty Deed, Book 6380, Page 202 = 1337.31 feet); thence S00°02'03" a distance of 130.30 feet; thence N90°00'00"E a distance of 238.61 feet to the POINT OF BEGINNING; thence

N31°20'00"E a distance of 15.00 feet; thence
S58°40'00"E a distance of 40.55 feet; thence
S00°01'50"E a distance of 17.57 feet; thence
N58°40'00"W a distance of 49.69 feet to the POINT OF BEGINNING.

Said tract contains 677 Sq Ft or 0.2 Acres, more or less.

Line Table		
Line #	Direction	Length
L1	N31° 20' 00"E	15.00'
L2	S58° 40' 00"E	40.55'
L3	S00° 01' 50"E	17.57'
L4	N58° 40' 00"W	49.69'



DETENTION EASEMENT EXHIBIT - ATTACHMENT A2



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www.craftontull.com

SHEET NO.: 2 of 2
DATE: 10-23-25
PROJECT NO.: 24609900

DRAWING: G:\24609900_B\CIVIL\3-D\A\INFRASTRUCTURE\SURVEY\DRAWING\3-D\DETENTION EASEMENT EXHIBIT A2.DWG

CERTIFICATE OF AUTHORIZATION
CA 973 (PEAS) EXPIRES 4/30/2026

CHICKASHA

Meeting Type: Council Agenda 11-17-2025

Meeting Date: 11/17/2025

Department: Community Development

Agenda Item No. 4.h.

AGENDA ITEM: Authorization to accept a Permanent Public Drainage Easement and Right-of-Way from Harold E. McDaniel and Ruth Ann McDaniel, located in the Northeast Quarter (NE/4) of Section 6, Township 6 North, Range 7 West of the Indian Meridian, Chickasha, Grady County, Oklahoma, in connection with the residential development known as Enclave Estates at Chickasha.

I. BACKGROUND/DESCRIPTION:

purpose of surveying, maintaining, and construction of drainage improvements.

II. RECOMMENDED ACTION:

Accept a Permanent Public Drainage Easement and Right-of-Way from Harold E. McDaniel and Ruth Ann McDaniel, located in the Northeast Quarter (NE/4) of Section 6, Township 6 North, Range 7 West of the Indian Meridian, Chickasha, Grady County, Oklahoma, in connection with the residential development known as Enclave Estates at Chickasha.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
Jessica Green, Community Development Director	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 17, 2025	(From)		

V. ATTACHMENTS:

- 20251110103203749

Return to: City of Chickasha
117 N. 4th Street
Chickasha, OK 73018

PERMANENT EASEMENT

KNOW ALL MEN BY THESE PRESENTS:

THAT HAROLD E. McDANIEL AND RUTH ANN McDANIEL, husband and wife of 2225 University Blvd., Chickasha, OK 73018, for and in consideration of the sum of One Thousand Five hundred Dollars (\$1,500), paid by ENCLAVE ESTATES AT CHICKASHA, LIMITED PARTNERSHIP AN OKALHOMA LIMITED PARTNERSHIP, the developer of the residential development of Enclave Estates at Chickasha situated in the City of Chickasha, Grady County, Oklahoma, receipt of which is hereby acknowledged, and for and upon other good and valuable considerations, does hereby grant, bargain, sell and convey unto the CITY OF CHICKASHA, a municipal corporation, a public drainage easement and right-of-way over, across, and under the following described real estate and premises situated in the City of Chickasha, Grady County, Oklahoma to wit:

Legal Description: SEE ATTACHMENT 'A'

with the right of ingress and egress to and from the said land and premises for the purpose of surveying, maintaining, and construction of drainage improvements.

SIGNED and delivered this 30th day of October 2025.

HAROLD E. McDANIEL AND RUTH ANN McDANIEL

BY: Harold E. McDaniel
Harold E. McDaniel

By: Ruth Ann McDaniel
Ruth Ann McDaniel

STATE OF OKLAHOMA, COUNTY OF Oklahoma §:

Before me, the undersigned, a Notary Public in and for said County and State, on this 30th day of October 2025, personally appeared HAROLD E. McDANIEL AND RUTH ANN McDANIEL, husband and wife, owners, of 2225 University Blvd., Chickasha, OK 73018 and is known to be the identical person(s) who executed the foregoing grant of easement and acknowledged to me that they executed the same as the free and voluntary act and deed for the uses and purposes therein set forth.

WITNESS my hand and seal the day and year last above written.

Jessica Murphy
Notary Public

My Commission Expires: 6/2027

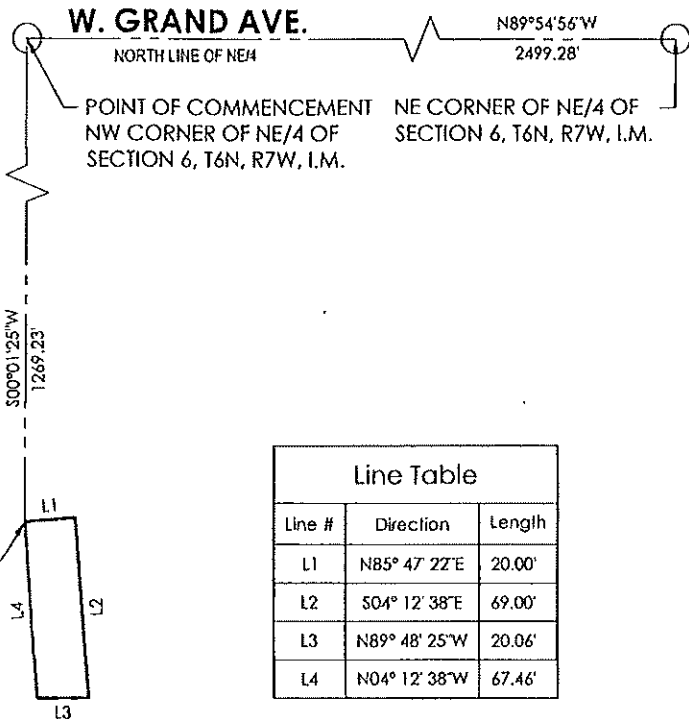


Approved and accepted by the Council of the City of Chickasha, this ____ day of _____, 20____.

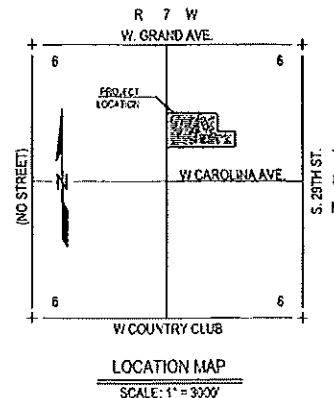
Attest: (seal)

City Clerk

Mayor



Line Table		
Line #	Direction	Length
L1	N85° 47' 22" E	20.00'
L2	S04° 12' 38" E	69.00'
L3	N89° 48' 25" W	20.06'
L4	N04° 12' 38" W	67.46'



LEGAL DESCRIPTION

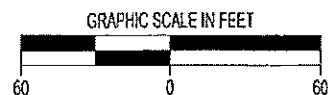
A tract of land situated within the Northeast Quarter (NE/4) of Section Six (6), Township Six North (T6N), Range Seven West (R7W) of the Indian Meridian (I.M.), Chickasha, Grady County, Oklahoma, said tract being more particularly described by metes and bounds as follows:

COMMENCING at Northeast corner of said NE/4; thence N89°54'56"W along the North Line of said NE/4 a distance of 2499.28 feet; thence S00°01'25"W a distance of 1269.23 feet to the POINT OF BEGINNING; thence

N85°47'22" E a distance of 20.00 feet; thence S04°12'38" E a distance of 69.00 feet; thence N89°48'25" W a distance of 20.06 feet; thence N04°12'38" W a distance of 67.46 feet to the POINT OF BEGINNING.

Said tract contains 1365 Sq Ft or 0.03 Acres, more or less.

SCALE: 1" = 60'



BASIS OF BEARING = NORTH LINE OF THE
NE/4 OF SECTION 6, T6N, R7W, I.M.
(N89°54'56"W)

UTILITY EASEMENT - ATTACHMENT A

300 Paine Parkway Blvd.
Yukon, Oklahoma 73099

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www.craftontull.com

SHEET NO: 1 of 1
DATE: 12/06/24
PROJECT NO: 24604600

DRAWING: G:\24604600\ENCLOSURES\INFRASTRUCTURE\CD\DWG\OFFSITE EASEMENTS\OFFSITE DRAINAGE ESMT.DWG

CHICKASHA

Meeting Type: Council Agenda 11-17-2025

Meeting Date: 11/17/2025

Department: Community Development

Agenda Item No. 4.i.

AGENDA ITEM: Authorization to accept a Permanent Public Drainage Easement and Right-of-Way from Harold E. McDaniel and Ruth Ann McDaniel, located in the Northeast Quarter (NE/4) of Section 6, Township 6 North, Range 7 West of the Indian Meridian, Chickasha, Grady County, Oklahoma, in connection with the residential development known as Enclave Estates at Chickasha.

I. BACKGROUND/DESCRIPTION:

Purpose of surveying maintaining and construction of sewer improvements

II. RECOMMENDED ACTION:

Accept a Permanent Public Drainage Easement and Right-of-Way from Harold E. McDaniel and Ruth Ann McDaniel, located in the Northeast Quarter (NE/4) of Section 6, Township 6 North, Range 7 West of the Indian Meridian, Chickasha, Grady County, Oklahoma, in connection with the residential development known as Enclave Estates at Chickasha.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
Jessica Green, Community Development Director	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 17, 2025	(From)		

V. ATTACHMENTS:

- 20251110103211606

Return to: City of Chickasha
117 N. 4th Street
Chickasha, OK 73018

PERMANENT EASEMENT

KNOW ALL MEN BY THESE PRESENTS:

THAT HAROLD E. McDANIEL AND RUTH ANN McDANIEL, husband and wife of 2225 University Blvd., Chickasha, OK 73018, for and in consideration of the sum of One Thousand Five hundred Dollars (\$1,500), paid by ENCLAVE ESTATES AT CHICKASHA, LIMITED PARTNERSHIP AN OKALHOMA LIMITED PARTNERSHIP, the developer of the residential development of Enclave Estates at Chickasha situated in the City of Chickasha, Grady County, Oklahoma, receipt of which is hereby acknowledged, and for and upon other good and valuable considerations, does hereby grant, bargain, sell and convey unto the CITY OF CHICKASHA, a municipal corporation, a public utility easement and right-of-way over, across, and under the following described real estate and premises situated in the City of Chickasha, Grady County, Oklahoma to wit:

Legal Description: SEE ATTACHMENT 'A'

with the right of ingress and egress to and from the said land and premises for the purpose of surveying, maintaining, and construction of sanitary sewer improvements.

SIGNED and delivered this 30th day of October 2025.

HAROLD E. McDANIEL AND RUTH ANN McDANIEL

BY: Harold E. McDaniel
Harold E. McDaniel

By: Ruth Ann McDaniel
Ruth Ann McDaniel

STATE OF OKLAHOMA, COUNTY OF Oklahoma §:

Before me, the undersigned, a Notary Public in and for said County and State, on this 30th day of October 2025, personally appeared HAROLD E. McDANIEL AND RUTH ANN McDANIEL, husband and wife, owners, of 2225 University Blvd., Chickasha, OK 73018 and is known to be the identical person(s) who executed the foregoing grant of easement and acknowledged to me that they executed the same as the free and voluntary act and deed for the uses and purposes therein set forth.

WITNESS my hand and seal the day and year last above written.

[Signature]
Notary Public

My Commission Expires: 8/6/2027



Approved and accepted by the Council of the City of Chickasha, this ____ day of _____, 20____.

Attest: (seal)

City Clerk

Mayor

W. GRAND AVE.

NORTH LINE OF NE/4

N89°54'56"W
2633.19'

POINT OF COMMENCEMENT NE CORNER OF NE/4 OF
NW CORNER OF NE/4 OF SECTION 6, T6N, R7W, I.M.

WEST LINE OF NE/4
S00°01'25"W 1167.22'

POINT OF
BEGINNING

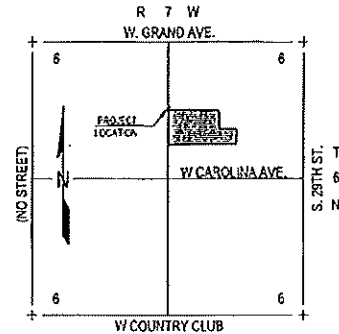
N00°01'25"E 169.01'

S00°01'25"W 169.07'

L2

Line Table

Line #	Direction	Length
L1	S89°58'35"E	20.00'
L2	N89°48'25"W	20.00'



LOCATION MAP
SCALE: 1" = 300'

LEGAL DESCRIPTION

A tract of land situated within the Northeast Quarter (NE/4) of Section Six (6), Township Six North (T6N), Range Seven West (R7W) of the Indian Meridian (I.M.), Chickasha, Grady County, Oklahoma, said tract being more particularly described by metes and bounds as follows:

COMMENCING at Northeast corner of said NE/4; thence N89°54'56" along the North Line of said NE/4 a distance of 2633.19 feet; thence S00°01'25"W with the West line of said NE/4 a distance of 1167.22 feet to the POINT OF BEGINNING; thence

S89°58'35" E a distance of 20.00 feet; thence S00°01'25" W a distance of 169.07 feet; thence N89°48'25" W a distance of 20.00 feet; thence N00°01'25" E a distance of 169.01 feet to a point on the West line of said NE/4 to the POINT OF BEGINNING.

Said tract contains 3,381 Sq Ft or 0.08 Acres, more or less.

SCALE: 1" = 60'

GRAPHIC SCALE IN FEET



BASIS OF BEARING = NORTH LINE OF THE
NE/4 OF SECTION 6, T6N, R7W, I.M.
(N89°54'56"W)

UTILITY EASEMENT - ATTACHMENT A



SHEET NO: 1 of 1
DATE: 12/06/24
PROJECT NO: 24604600

DRAWING: C:\24604600\ENCL\VC\SHA\IN\RASTER\FIG\OFFSITE EASEMENTS\OFFSITE SANITARY SEWER ESM1.DWG

CERTIFICATE OF PRACTICE NO. 1001
EXPIRATION DATE 12/31/2024

CHICKASHA

Meeting Type: Council Agenda 11-17-2025

Meeting Date: 11/17/2025

Department: Community Development

Agenda Item No. 4.j.

AGENDA ITEM: Authorization to accept a Permanent Public Drainage Easement and Right-of-Way from Enclave Estates at Chickasha, Limited Partnership, located in the Northeast Quarter (NE/4) of Section 6, Township 6 North, Range 7 West of the Indian Meridian, Chickasha, Grady County, Oklahoma, in connection with the residential development known as Enclave Estates at Chickasha.

I. BACKGROUND/DESCRIPTION:

Purpose of surveying maintaining and construction of sewer improvements

II. RECOMMENDED ACTION:

Accept a Permanent Public Drainage Easement and Right-of-Way from Enclave Estates at Chickasha, Limited Partnership, located in the Northeast Quarter (NE/4) of Section 6, Township 6 North, Range 7 West of the Indian Meridian, Chickasha, Grady County, Oklahoma, in connection with the residential development known as Enclave Estates at Chickasha.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
Jessica Green, Community Development Director	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 17, 2025	(From)		

V. ATTACHMENTS:

- 20251110103220706

Return to: City of Chickasha
117 N. 4th Street
Chickasha, OK 73018

PERMANENT EASEMENT

KNOW ALL MEN BY THESE PRESENTS:

THAT **ENCLAVE ESTATES AT CHICKASHA, LIMITED PARTNERSHIP** an Oklahoma limited partnership, for and in consideration of the sum of One Dollar (\$1.00), receipt of which is hereby acknowledged, and for and upon other good and valuable considerations, does hereby grant, bargain, sell and convey unto the **CITY OF CHICKASHA**, a municipal corporation, a public utility easement and right-of-way over, across, and under the following described real estate and premises situated in the City of Chickasha, Grady County, Oklahoma to wit:

Legal Description: SEE ATTACHMENT 'A1,A2'

with the right of ingress and egress to and from the said land and premises for the purpose of surveying, maintaining, and construction of Sewer improvements.

SIGNED and delivered this 29th day of October, 2025.

BY: Christopher Tritsis
Christopher Tritsis, Manager CUBIT Holding Group, LLC,
Manager of Enclave Estates Development at Chickasha GP, LLC,
General Partner of Enclave Estates at Chickasha, Limited Partnership.

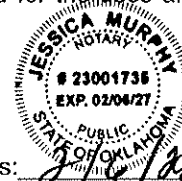
STATE OF OKLAHOMA, COUNTY OF Oklahoma, §:

Before me, the undersigned, a Notary Public in and for said County and State, on this 29th day of October, 2025, personally appeared **Christopher Tritsis**, to me known to be the identical person(s) who executed the foregoing grant of easement and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

WITNESS my hand and seal the day and year last above written.

Jessica Murphy
Notary Public

My Commission Expires: 2/16/2027



Approved and accepted by the Council of the City of Chickasha, this ____ day of _____, 20____

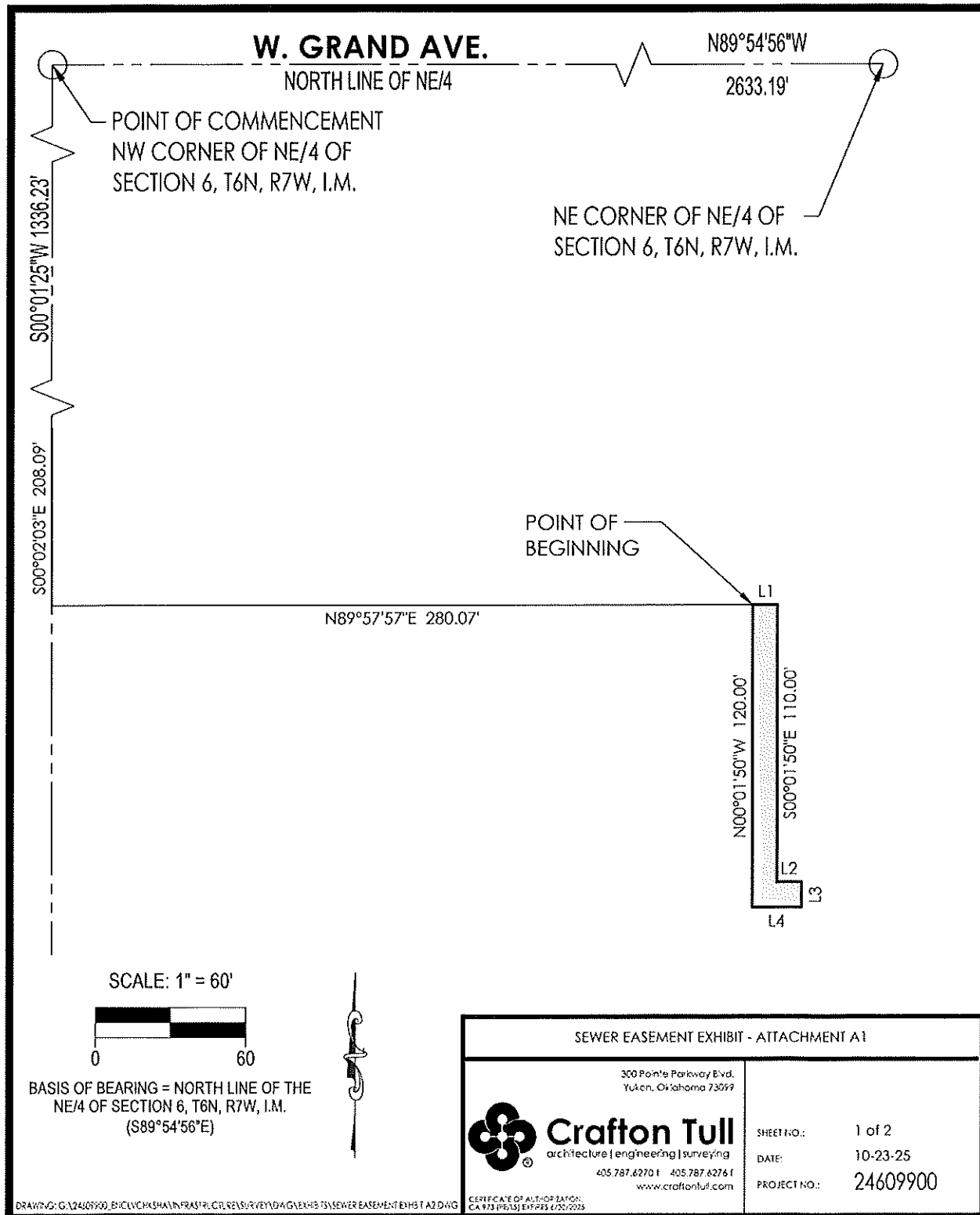
(seal)
Attest:

City Clerk

Mayor

Approved as to form and legality this ____ day of _____, 20____

Assistant Municipal Counsel



LEGAL DESCRIPTION

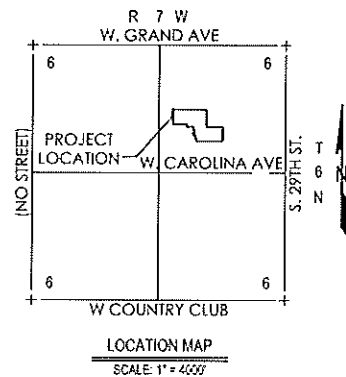
A tract of land situated within the Northeast Quarter (NE/4) of Section Six (6), Township Six North (T6N), Range Seven West (R7W) of the Indian Meridian (I.M.), Chickasha, Grady County, Oklahoma, said tract being more particularly described as follows:

COMMENCING at Northwest corner of said NE/4; thence S00°01'25"W with the West Line of said NE/4 a distance of 1336.23 feet (Warranty Deed, Book 6380, Page 202 = 1337.31 feet); thence S00°02'03"E a distance of 208.09 feet; thence N89°57'57"E a distance of 280.07 feet to the POINT OF BEGINNING; thence

N89°58'10"E a distance of 10.00 feet; thence
S00°01'50"E a distance of 110.00 feet; thence
N89°58'10"E a distance of 10.00 feet; thence
S00°01'50"E a distance of 10.00 feet; thence
S89°58'10"W a distance of 20.00 feet; thence
N00°01'50"W a distance of 120.00 feet to the POINT OF BEGINNING.

Said tract contains 1300 Sq Ft or 0.03 Acres, more or less.

Line Table		
Line #	Direction	Length
L1	N89° 58' 10"E	10.00'
L2	N89° 58' 10"E	10.00'
L3	S00° 01' 50"E	10.00'
L4	S89° 58' 10"W	20.00'



SEWER EASEMENT EXHIBIT - ATTACHMENT A2



Crafton Tull
architecture | engineering | surveying

300 Pointe Parkway Blvd.
Yukon, Oklahoma 73099
405.787.6270 | 405.787.6276 |
www.craftontull.com

SHEET NO: 2 of 2
DATE: 10-23-25
PROJECT NO: 24609900

DRAWING: G:\24609900_ENCL\CHECKS\INFRASTRUCTURE\2\21\04\G150183\SEWER EASEMENT EXHIBIT A2.DWG

CERTIFICATE OF AUTHORIZATION
CA 923 (PELS) EXPIRES 6/30/2026

CHICKASHA

Meeting Type: Council Agenda 11-17-2025

Meeting Date: 11/17/2025

Department: Community Development

Agenda Item No. 4.k.

AGENDA ITEM: Authorization to accept a Permanent Public Drainage Easement and Right-of-Way from Harold E. McDaniel and Ruth Ann McDaniel, located in the Northeast Quarter (NE/4) of Section 6, Township 6 North, Range 7 West of the Indian Meridian, Chickasha, Grady County, Oklahoma, in connection with the residential development known as Enclave Estates at Chickasha.

I. BACKGROUND/DESCRIPTION:

Purpose of surveying maintaining and construction of sewer improvements

II. RECOMMENDED ACTION:

Authorization to accept a Permanent Public Drainage Easement and Right-of-Way from Enclave Estates at Chickasha, Limited Partnership, located in the Northeast Quarter (NE/4) of Section 6, Township 6 North, Range 7 West of the Indian Meridian, Chickasha, Grady County, Oklahoma, in connection with the residential development known as Enclave Estates at Chickasha.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
Jessica Green, Communtiy Development Director	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 17, 2025	(From)		

V. ATTACHMENTS:

- 20251110103228399

Return to: City of Chickasha
117 N. 4th Street
Chickasha, OK 73018

PERMANENT EASEMENT

KNOW ALL MEN BY THESE PRESENTS:

THAT **ENCLAVE ESTATES AT CHICKASHA, LIMITED PARTNERSHIP** an Oklahoma limited partnership, for and in consideration of the sum of One Dollar (\$1.00), receipt of which is hereby acknowledged, and for and upon other good and valuable considerations, does hereby grant, bargain, sell and convey unto the **CITY OF CHICKASHA**, a municipal corporation, a public utility easement and right-of-way over, across, and under the following described real estate and premises situated in the City of Chickasha, Grady County, Oklahoma to wit:

Legal Description: SEE ATTACHMENT 'A1,A2'

with the right of ingress and egress to and from the said land and premises for the purpose of surveying, maintaining, and construction of Sewer improvements.

SIGNED and delivered this 24th day of October, 2025.

BY: Christopher Tritsis

Christopher Tritsis, Manager CUBIT Holding Group, LLC,
Manager of Enclave Estates Development at Chickasha GP, LLC,
General Partner of Enclave Estates at Chickasha, Limited Partnership.

STATE OF OKLAHOMA, COUNTY OF Oklahoma, §:

Before me, the undersigned, a Notary Public in and for said County and State, on this 24th day of October, 2025, personally appeared **Christopher Tritsis**, to me known to be the identical person(s) who executed the foregoing grant of easement and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

WITNESS my hand and seal the day and year last above written.

[Signature]
Notary Public

My Commission Expires: 2/6/27



Approved and accepted by the Council of the City of Chickasha, this ____ day of _____, 20____

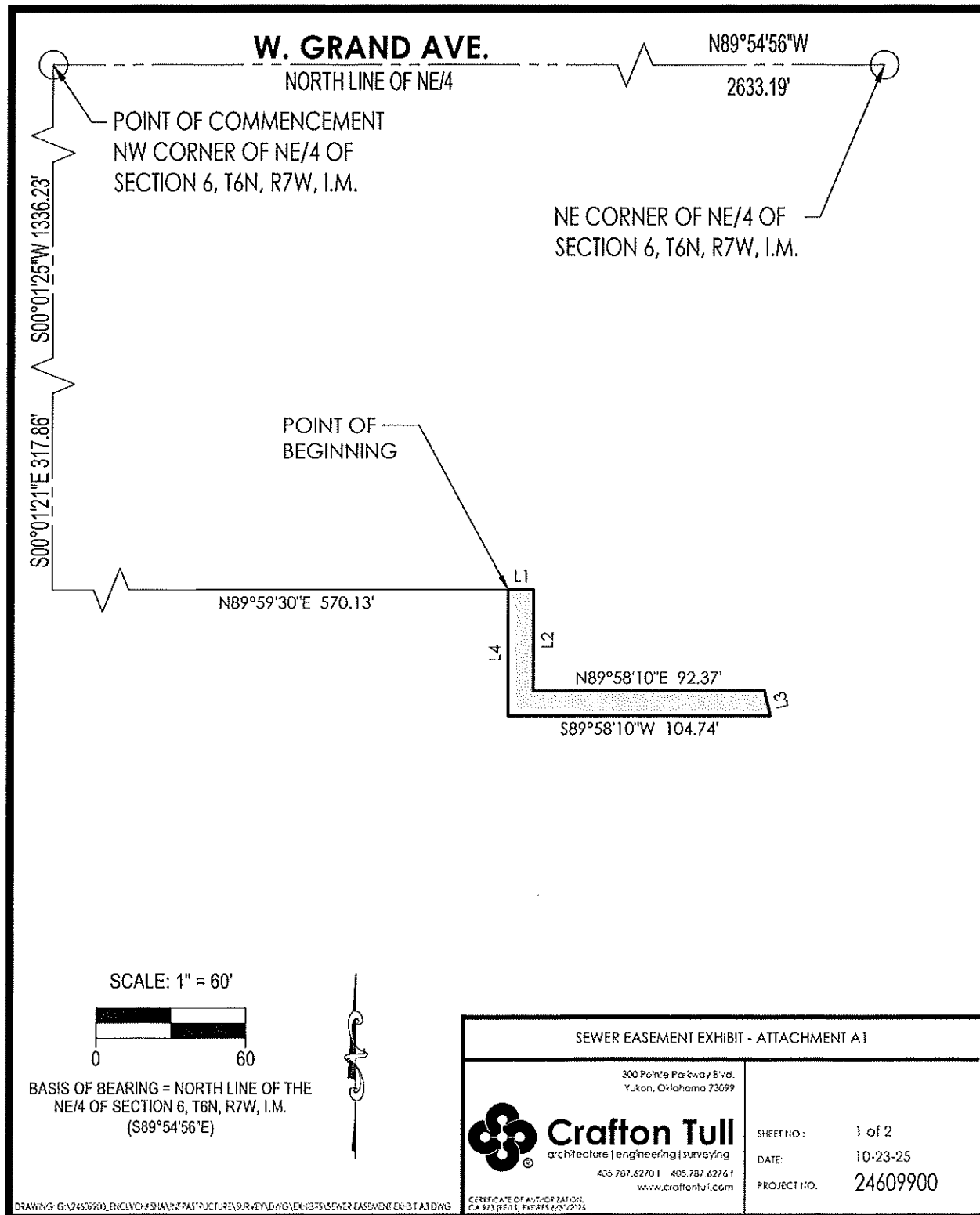
Attest:

City Clerk

Mayor

Approved as to form and legality this ____ day of _____, 20____

Assistant Municipal Counsel



LEGAL DESCRIPTION

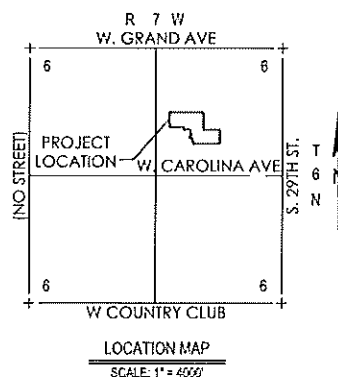
A tract of land situated within the Northeast Quarter (NE/4) of Section Six (6), Township Six North (T6N), Range Seven West (R7W) of the Indian Meridian (I.M.), Chickasha, Grady County, Oklahoma, said tract being more particularly described as follows:

COMMENCING at Northwest corner of said NE/4; thence S00°01'25"W with the West Line of said NE/4 a distance of 1336.23 feet (Warranty Deed, Book 6380, Page 202 = 1337.31 feet); thence S00°01'21"E a distance of 317.86 feet; thence N89°59'30"E a distance of 570.13 feet to the POINT OF BEGINNING; thence

N89°58'10"E a distance of 10.00 feet; thence
S00°01'50"E a distance of 40.00 feet; thence
N89°58'10"E a distance of 92.37 feet; thence
S13°24'47"E a distance of 10.28 feet; thence
S89°58'10"W a distance of 104.74 feet; thence
N00°01'50"W a distance of 50.00 feet to the POINT OF BEGINNING.

Said tract contains 1436 Sq Ft or 0.03 Acres, more or less.

Line Table		
Line #	Direction	Length
L1	N89° 58' 10"E	10.00'
L2	S00° 01' 50"E	40.00'
L3	S13° 24' 47"E	10.28'
L4	N00° 01' 50"W	50.00'



SEWER EASEMENT EXHIBIT - ATTACHMENT A2



Crafton Tull
architecture | engineering | surveying

405.787.6270 | 405.787.6276 |
www.craftontull.com

SHEET NO.: 2 of 2
DATE: 10-23-25
PROJECT NO.: 24609900

DRAWING: G:\24609900\BNC\LVCH\SHA\N\FP\AST\STRUCTURE\SURVEY\DWG\EXHIBITS\SEWER EASEMENT EXHIBIT A3.DWG

CERTIFICATE OF AUTOMATIC
CA 973 (PE13) EXPIRES 6/30/2025

CHICKASHA



Meeting Type: Council Agenda 11-17-2025

Meeting Date: 11/17/2025

Department: City Clerk

Agenda Item No. 6.a.

AGENDA ITEM: Discussion, consideration, and possible action to approve an emergency warning siren system upgrade in the amount of \$44,980.00 using the sole-source provider Goddard Enterprises/American Signal Corporation.

I. BACKGROUND/DESCRIPTION:

This project involves the installation of a new E-Class 8 emergency warning siren at the ballpark site and relocation of the existing T-128 siren to the Lutheran Church location. The project was approved and budgeted during FY 25-26 budget meetings. This procurement is recommended as sole source due to system compatibility requirements—American Signal Corporation is the original equipment manufacturer of all existing City warning sirens, and Goddard Enterprises is their exclusive authorized dealer in Oklahoma. The new E-Class 8 system will enable voice broadcasting capabilities, significantly enhancing emergency communication with citizens during severe weather and other emergencies.

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Edward Perez, EM Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 17, 2025	(From) 504-5202-003		

V. ATTACHMENTS:

1. 20251110101249764

October 28, 2025

RE: Sole Source Justification - Emergency Warning Siren System Upgrade

Dear Members of the City Council,

I am writing to request approval for sole source procurement of emergency warning siren equipment and installation services from American Signal Corporation (ASC) through their authorized dealer, Goddard Enterprises, for a total project cost of \$44,980.00.

This project will upgrade our ballpark site with a new E-Class 8 siren and relocate our existing T-128 siren to the Lutheran Church location, as approved in the FY 25-26 budget.

JUSTIFICATION FOR SOLE SOURCE

American Signal Corporation is the original equipment manufacturer of all existing outdoor warning sirens installed throughout the City of Chickasha. Our entire emergency warning infrastructure operates on ASC's proprietary technology and communication protocols.

The new E-Class 8 system must integrate with our existing mass notification system. This integration requires proprietary software and control systems exclusive to ASC products. Equipment from other manufacturers cannot be centrally controlled or monitored alongside our existing sirens.

Additionally, Goddard Enterprises holds exclusive authorized dealer status for ASC systems in Oklahoma, making them the only entity authorized to install and service ASC equipment in our region.

VERIFICATION OF SOLE SOURCE STATUS

I contacted Federal Signal Corporation, a major competitor currently under state contract, to verify compatibility. Federal Signal confirmed they would need to replace main hardware components and our dispatch base station to provide their service—representing significant additional costs. They also confirmed they cannot purchase or install ASC products.

I contacted other manufacturers (Whelen Engineering & EATON), and each confirmed their equipment cannot integrate with our existing ASC infrastructure due to proprietary communication protocols.

COST OF SWITCHING VENDORS

Switching to a different manufacturer would require:

- Control System Replacement: \$200,000-\$500,000+ to replace base station and control infrastructure

- Complete System Replacement: Hundreds of thousands of dollars to replace all existing functional ASC sirens
- Training Costs: Staff retraining on entirely new systems
- Operational Risk: Maintaining dual systems during transition, increasing emergency response complexity

These costs far exceed the \$44,980.00 sole source procurement cost.

PUBLIC SAFETY BENEFIT

This upgrade significantly enhances public safety. Our current motor-driven sirens produce only a single tone. The new E-Class 8 system enables audible messages and real-time voice communication during severe weather and emergencies—particularly valuable for the high-traffic ballpark area.

RECOMMENDATION

Based on verified vendor incompatibility, technical requirements, proprietary system constraints, exclusive dealer arrangements, and prohibitive switching costs, I recommend approval of this sole source procurement as the most fiscally responsible approach.

I am available to answer any questions regarding this request.

Sincerely,

Edward Perez
Emergency Management Director
City of Chickasha
(405) 544-6136
edward.perez@chickasha.org



GODDARD ENTERPRISES

MASS NOTIFICATION SYSTEMS

Prepared for Chickasha Oklahoma

To Edward Perez

Email Edward.perez@chickasha.org

Phone +1 (405) 544-6136

Prepared by Andy Goddard

Joe Goddard Enterprises

Address 11950 Thousand Oaks Drive Edmond, Oklahoma 73034

Phone 405-830-9057 Website www.goddardenterprises.net

Quote Number 1434 Date July 16, 2025 Expiry Date October 31, 2025

Chickasha, Oklahoma

Ballpark site upgrade.

Relocation of T-128

American Signal E-Class 8

Ballpark Site

E-Class (8) Horn 3200Watt Speaker with 24VDC

Electronic Siren and Voice 320D Watt Control NEMA 4X Aluminum Powder Coated

ECC Format Card, for DC Electronic Sirens

Message Board, Electronic

VHF Kenwood 7180 Radio

3.5 db gain antenna and coax cable

26,099.63
x 1
26,099.63

M24AGM

AC Delco Group 24 AGM

AGM, Deep Cycle, 12 V, 625 Cranking Amps, Top Terminals, BCI M24 Group,

220.44
x 4
881.76



Install Standard

Professional Install

Goddard Enterprises crew for build out and installation of warning siren.

- Standard Installation of the siren
- Class 2, 50ft wood pole - Standard Install
- All heavy equipment provided by Goddard Enterprises
- Provide onsite installation services for control stations
- Conducting on-site site surveys & 811 locates preparing installation design plans
- Complete turnkey installation of the outdoor warning system and all hardware.
- All heavy equipment such as trucks and hardware will be supplied by Goddard Enterprises.

8,600.00
x 1
8,600.00

Relocate existing T-128 Remove existing T-128 siren and all related equipment from the Ballpark and reinstall unit on a new Class 2-50 ft wooden pole at the Lutheran Church located at HWY 92 & W Country Club.	8,600.00 x 1 8,600.00
Shipping & Handling Shipping & Handling Shipping & Handling	798.61 x 1 798.61
Total	\$44,980.00

Terms & Conditions

This estimate is an approximation and is not guaranteed. The estimate is based on information provided from the customer regarding project requirements, needs, and wants. Actual cost may change once all project elements are finalized or negotiated. Prior to any changes of cost, the customer will be notified. Estimate valid for 30 days unless otherwise indicated.

Goddard Enterprises reserves the right to accept or reject any order, in our sole discretion. Order acceptance is expressly limited by and to the terms and conditions stated herein, which supersede any terms and conditions set forth in any document you provided to us.

Prices are subject to change and are exclusive of any applicable sales or other taxes, freight, handling and insurance charges. Freight quotations are provided as estimates only – actual freight charges are determined at the time of shipping and may differ from the amount originally quoted. The cost of any equipment within this estimate exceeding \$30,000 will be due at time of shipment unless otherwise arranged with Goddard Enterprises.

Any Installation that requires network access will be customers responsibility to facilitate and must be completed before work or commissioning can begin. All network requirements must meet factory recommendations to gain factory support.

Rock Clause: Rock, poor soil conditions, water in excavations and other unforeseen site conditions may incur additional charges upon digging.

Any location where "POT holing is necessary the customer will be responsible for those charges.

This quotation/proposal and any files or attachments transmitted with it contain Information that is confidential and privileged. This document may contain information that is intended only for the use of the individual(s) and entity(ies) to whom it is addressed. If you are the intended recipient, further disclosures are prohibited without proper authorization from Goddard Enterprises. If you are not the intended recipient, any disclosure, copying, printing, or use of this information is strictly prohibited and possibly a violation of federal or state law and regulations. If you have received this information in error, please delete it and call 405-282-1978 immediately.

You agree to be bound by these Terms and Conditions in effect at the time of purchase. You also agree that we may change any of the Terms and Conditions upon 15 days written notice to you and that such changed Terms and Conditions will apply to any subsequent transactions with us. Additionally, you agree that in the event that any portion of these Terms and Conditions are found to be unenforceable, the remainder will remain in full force and effect.

CHICKASHA

Meeting Type: Council Agenda 11-17-2025

Meeting Date: 11/17/2025

Department: Community Development

Agenda Item No. 6.b.

AGENDA ITEM: Discussion, consideration and possible action to accept an Irrevocable Standby Letter of Credit issued by Horizon Bank for the Enclave Estates at Chickasha development in compliance with Chickasha Municipal Code Chapter 46, Article IV, Section 46-45.

I. BACKGROUND/DESCRIPTION:

purpose is that if the developer decides not to finish the project then the city will receive a check to finish the project

II. RECOMMENDED ACTION:

Accept an Irrevocable Standby Letter of Credit issued by Horizon Bank for the Enclave Estates at Chickasha development in compliance with Chickasha Municipal Code Chapter 46, Article IV, Section 46-45.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Jessica Green, Community Development Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 17, 2025	(From)		

V. ATTACHMENTS:

- 20251110105323577

**IRREVOCABLE STANDBY LETTER OF CREDIT
NO. 1111**

Date: Effective as of October 23, 2025

BENEFICIARY:

City of Chickasha, Oklahoma
City Hall, Second Floor
117 North 4th Street
Chickasha, Oklahoma 73018
Attention: City Manager

ACCOUNT PARTY:

Enclave Estates at Chickasha,
Limited Partnership
1189 Wilmette Avenue, #316
Wilmette, Illinois 60091
Attention: Christopher Tritsis

ISSUER:

Horizon Bank
10841 N. 142nd Street
P.O. Box 447
Waverly, Nebraska 68462
Attention: Scott Argo

Horizon Bank ("Issuer") hereby opens its Irrevocable Standby Letter of Credit for the account of Account Party and for the benefit of Beneficiaries listed above for the sum or sums not exceeding an aggregate total amount of One Million Three Hundred Seventy-Five Thousand Dollars (\$1,375,000.00) (the "Maximum Available Credit"), this amount represents at least one hundred ten percent (110%) of the estimated cost of the required public improvements as certified by a licensed professional engineer and approved by the City Engineer of the City of Chickasha. These funds shall be made available to Beneficiaries upon Issuer's receipt from Beneficiary of sight drafts drawn on Issuer at Issuer's address indicated above (or such other address that Issuer may provide Beneficiary in writing) during regular business hours and accompanied by the signed written statements or documents indicated below. Beneficiary may draw on this Letter of Credit up to the Maximum Available Credit in the aggregate one or more times during the term of the Letter of the Credit.

1. Each sight draft drawn under this Letter of Credit must bear on its face the clause "Drawn under Horizon Bank, Letter of Credit No. 1111;" and must be dated the date of presentation to Issuer and must be accompanied by:

(a) This original Letter of Credit and all amendments, if any (which will be returned to you after the amount of the drawing is endorsed thereon unless the full amount hereof is drawn); and

(b) A written statement executed by a duly authorized officer of the City of Chickasha:

(i) Account Party has failed to complete the public improvements (infrastructure) pursuant to the requirements of Chickasha Municipal Code § 46-45 for

completion of public infrastructure improvements in connection with the Enclave Estates development, for a project to be known as Enclave Estates at Chickasha, located in Chickasha, Grady County, Oklahoma (the "Project") financed by Issuer;

(ii) that Beneficiary City of Chickasha has notified Account Party of any non-compliance with the requirements of Chickasha Municipal Code § 46-45 and Account Party has neglected, failed or refused to remedy same; and

(iii) that the amount of the draft is being drawn to pay for completion of the public improvements (infrastructure) for the Project per the plans and specifications.

2. The drafts drawn under this Letter of Credit are to be endorsed hereon and will be payable to all named Beneficiaries. Drafts drawn under this Letter of Credit shall be delivered to Horizon Bank, c/o Scott Argo, 10841 N. 142nd Street, P.O. Box 447, Waverly, NE 68462. No draft will be paid if the amount thereof is in excess of the Maximum Available Credit hereunder as of the date such draft is to be paid. Multiple drawings may be presented under this Letter of Credit, which, in the aggregate and subject to the limitations set forth herein, shall not exceed the Maximum Available Credit then in effect and each such drawing honored by us hereunder shall reduce the Maximum Available Credit by the amount of such drawing.

3. This Letter of Credit shall remain in full force and effect until such time as the City of Chickasha, Oklahoma provides written confirmation that all required public improvements have been completed and accepted in accordance with applicable City standards (such acceptance shall not be unreasonably withheld), or until the City Council of the City of Chickasha expressly authorizes in writing the release, reduction, or cancellation of this Letter of Credit.

4. The initial expiration date of this Letter of Credit shall be 6 months from the date of the Letter of Credit ("Expiry Date"); however, this Letter of Credit shall automatically extend without amendment for successive 6-month periods unless the Issuer notifies the City of Chickasha in writing, by certified mail or courier, not less than sixty (60) days prior to any expiration date, that the Issuer elects not to renew.

5. Notwithstanding any expiration date, this Letter of Credit may not be withdrawn, reduced, or terminated without the prior written consent of the City Council of the City of Chickasha. In the event the Issuer provides notice of non-renewal, the City of Chickasha shall have the right to draw on the full amount of the Letter of Credit prior to its expiration by presenting a sight draft, including all requirements of Section 1 of this Letter of Credit, in an amount not to exceed the remaining balance of this Letter of Credit.

6. This Letter of Credit is issued subject to the Uniform Customs and Practice for Documentary Credits (2007 Revision), International Chamber of Commerce - Publication 600. This Letter of Credit shall also be governed by the laws of the State of Oklahoma, including the Oklahoma Uniform Commercial Code, Article 5, to the extent not inconsistent with UCP. The purpose of this Letter of Credit is to fulfill the assurance requirements of Chickasha Municipal Code § 46-45 for completion of public infrastructure improvements in connection with the Enclave Estates development. The Issuer hereby irrevocably consents and agrees that any dispute arising under or in connection with this Letter of Credit shall be brought exclusively in the District Court

of Grady County, State of Oklahoma, and Issuer waives any objection to venue or jurisdiction in such court, including any claim based on forum non conveniens.

7. Please address all correspondence regarding this Letter of Credit to the attention of the undersigned at our Equity Lending Department, mentioning our reference number as it appears above and delivered via overnight courier or U.S. Mail. If delivered in hand or by courier, the physical address is 10841 N. 142nd Street, Waverly, Nebraska 68462. If delivered by mail the address is P.O. Box 447, Waverly, Nebraska 68462.

8. Horizon Bank represents that it is a financial institution insured by the Federal Deposit Insurance Corporation (FDIC) and that the execution of this Letter of Credit has been duly authorized. Horizon Bank further represents that this Letter of Credit constitutes a valid and binding obligation enforceable in accordance with its terms. The obligations of the Issuer hereunder are non-transferable and non-assignable without the prior written consent of the City Council of the City of Chickasha.

9. Horizon Bank agrees with the City of Chickasha that drafts drawn under and in compliance with the terms of this Letter of Credit shall be duly honored upon presentation, notwithstanding any claims of illegality, unenforceability, or fraud asserted by the Account Party or any third party in connection with the underlying transaction. The Issuer waives any right to defer, delay, or dishonor any such drafts that comply with the express terms of this Letter of Credit.

10. If any provision of this Letter of Credit is held to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

11. No force majeure event shall excuse or delay the Issuer's obligation to honor any sight draft presented in compliance with the terms of this Letter of Credit.

12. This Letter of Credit may not be amended, modified, or waived except in writing signed by the City of Chickasha and the Issuer. No oral statements shall alter the terms hereof.

Effective: October 23, 2025

HORIZON BANK, Issuer:

By: 
Name: Barbara Reuter
Title: Senior Vice President

CHICKASHA

Meeting Type: Council Agenda 11-17-2025

Meeting Date: 11/17/2025

Department: Community Development

Agenda Item No. 6.c.

AGENDA ITEM: Public Hearing - to Discuss and Consider the Final Plat for Enclave Estates for Phase 1

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Hold Public Hearing

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Jessica Green	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 10, 2025	(From)		

V. ATTACHMENTS:

CHICKASHA

Meeting Type: Council Agenda 11-17-2025

Meeting Date: 11/17/2025

Department: Community Development

Agenda Item No. 6.d.

AGENDA ITEM: Discussion, consideration and possible action to approve the Final Plat for Enclave Estates Phase 1.

I. BACKGROUND/DESCRIPTION:

This is for Enclave Estates Phase 1

The final plat was approved by Planning commission approved April 8, 2025

Plans were reviewed and recommended for approval by Hudson Prince.

II. RECOMMENDED ACTION:

Approve the Final Plat for Enclave Estates phase 1.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Jessica Green	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 17, 2025	(From)		

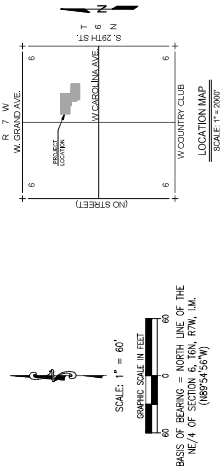
V. ATTACHMENTS:

1. Enclave phase 1 final plat
2. Enclave at Chickasha Final Plat Application
3. FP 11.25.2024
4. 20250331104938863
5. Enclave Estates at Chickasha_Memo

ENCLAVE ESTATES AT CHICKASHA SECTION 1

A PART OF THE NE/4 OF SECTION 6, T6N, R7W, 1M, CHICKASHA, GRADY COUNTY, OKLAHOMA

FINAL PLAT
OF



- LEGEND**
- P.O.B. POINT OF BEGINNING
 - EX. EXISTING
 - R/W RIGHT-OF-WAY
 - BL. BUILDING UNIT LINE
 - DE. DEED EASEMENT
 - P/R/E PRIVATE EASEMENT
 - (NR) NONRADIAL LINE
 - L.A. LIMITS OF NO ACCESS
 - L.A.A. LATERAL AREA
 - (ESMT) EASEMENT

- NOTES**
- The plat of survey meets the Oklahoma Minimum Standards for the Practice of Land Surveying and is a true and correct copy of the original survey as recorded in Book 429, Page 429, of the Oklahoma Records.
 - Monuments shall be as follows:
 - 3/4" iron rod with a Plastic Cap stamped "TCA 04973"
 - 3/4" iron rod with a Plastic Cap stamped "TCA 04973"
 - Measurements of the Common Area and Easements in this plat shall be the responsibility of the Property Owners and/or Property Owners Association. No structures, storage of materials, grading, fill, or other obstructions, either temporary or permanent shall be placed within the common area or easements, and no structures, storage of materials, grading, fill, or other obstructions, either temporary or permanent shall be placed within the limited to, walls, benches, pipes, and ditches, and shall be permitted if installed in a manner to meet the requirements specified above.
 - A sidewalk is required on each lot where it meets a local road or a collector street. The sidewalk shall be constructed in accordance with the standards of the Oklahoma City for the sidewalk. The sidewalk shall be constructed in accordance with the standards of the Oklahoma City for the sidewalk.
 - The 1/2 inch utility lines or one 3/4 inch utility lines shall be placed in the front yard of all lots where the garage extends beyond the front wall of a residence, towards the street Right-of-Way.
 - Any addresses shown on this plat were accurate at the time this plat was filed. Addresses are subject to change and should never be relied upon in place of legal description.

NOTES

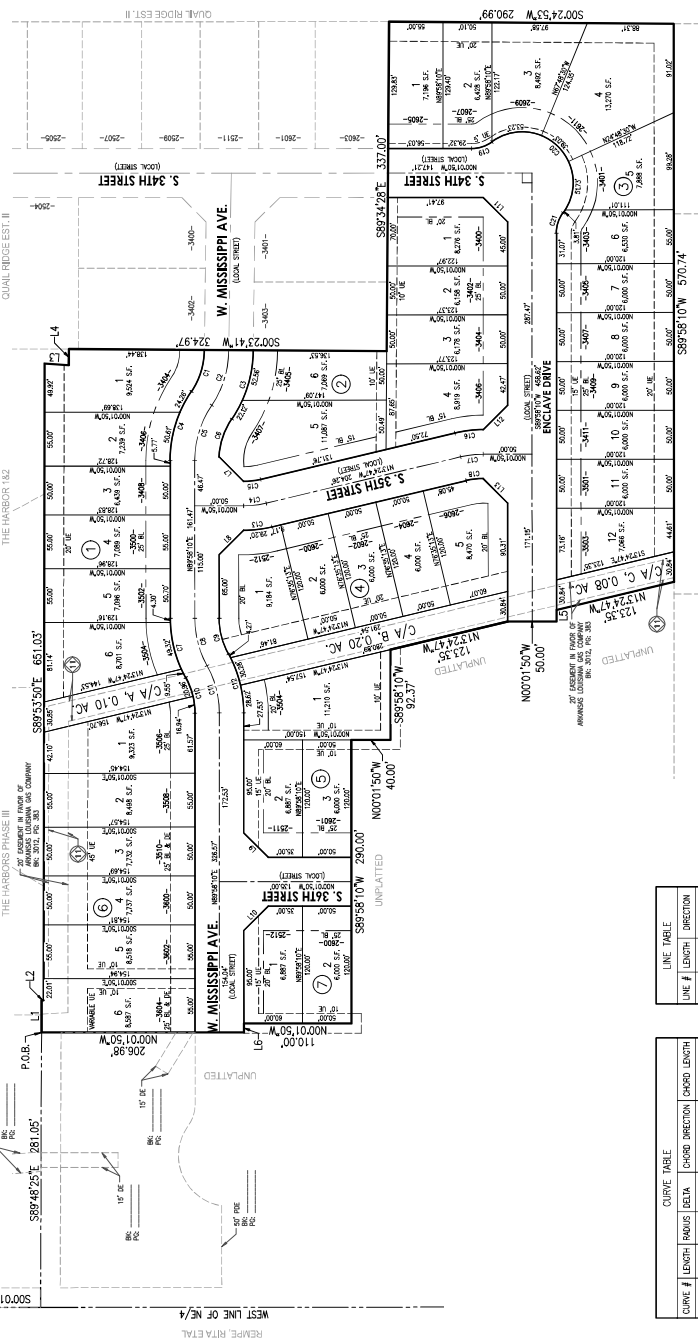
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NOTES

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- Any addresses shown on this plat were accurate at the time this plat was filed. Addresses are subject to change and should never be relied upon in place of legal description.

FINAL PLAT
ENCLAVE ESTATES AT CHICKASHA SECTION 1

Crafton Tull
CREATED BY CRAFTON TULL
DATE: 02/19/2025
PROJECT NO: 24604600



LINE #	LENGTH	DIRECTION	CURVE DATA	CHORD DIRECTION	CHORD LENGTH
1	13.62'	S 89° 47' 23"	13.62' R 89° 47' 23"	13.62'	13.62'
2	13.62'	S 89° 47' 23"	13.62' R 89° 47' 23"	13.62'	13.62'
3	13.62'	S 89° 47' 23"	13.62' R 89° 47' 23"	13.62'	13.62'
4	13.62'	S 89° 47' 23"	13.62' R 89° 47' 23"	13.62'	13.62'
5	13.62'	S 89° 47' 23"	13.62' R 89° 47' 23"	13.62'	13.62'
6	13.62'	S 89° 47' 23"	13.62' R 89° 47' 23"	13.62'	13.62'
7	13.62'	S 89° 47' 23"	13.62' R 89° 47' 23"	13.62'	13.62'
8	13.62'	S 89° 47' 23"	13.62' R 89° 47' 23"	13.62'	13.62'
9	13.62'	S 89° 47' 23"	13.62' R 89° 47' 23"	13.62'	13.62'
10	13.62'	S 89° 47' 23"	13.62' R 89° 47' 23"	13.62'	13.62'
11	13.62'	S 89° 47' 23"	13.62' R 89° 47' 23"	13.62'	13.62'
12	13.62'	S 89° 47' 23"	13.62' R 89° 47' 23"	13.62'	13.62'
13	13.62'	S 89° 47' 23"	13.62' R 89° 47' 23"	13.62'	13.62'

LOT #	AREA	BLK	AC
1	0.8	0.8	0.8
2	0.8	0.8	0.8
3	0.8	0.8	0.8
4	0.8	0.8	0.8
5	0.8	0.8	0.8
6	0.8	0.8	0.8
7	0.8	0.8	0.8
8	0.8	0.8	0.8
9	0.8	0.8	0.8
10	0.8	0.8	0.8
11	0.8	0.8	0.8
12	0.8	0.8	0.8
13	0.8	0.8	0.8

LOT #	AREA	BLK	AC
1	0.8	0.8	0.8
2	0.8	0.8	0.8
3	0.8	0.8	0.8
4	0.8	0.8	0.8
5	0.8	0.8	0.8
6	0.8	0.8	0.8
7	0.8	0.8	0.8
8	0.8	0.8	0.8
9	0.8	0.8	0.8
10	0.8	0.8	0.8
11	0.8	0.8	0.8
12	0.8	0.8	0.8
13	0.8	0.8	0.8

CITY OF CHICKASHA
APPLICATION FOR SUBDIVISION PLAT APPROVAL

I (We), hereby make application for approval of the subdivision of land described below and on the accompanying plat under authority of the City of Chickasha's Subdivision Regulations. Supplementary materials are attached hereto and specifically made a part of this application for all purposes. I (We) accept responsibility for any errors or omissions on this form and accompanying supplementary materials even if such errors or omissions should result in the postponement of this plat review by the Planning Commission and/or City Council.

Applicant Name: Cubit Development Group, LLC c/o Agent for Owner, Kendall W. Dillon, P.E. VP Crafton Tull
Address: 300 Pointe Parkway Blvd Yukon, OK 73099
Phone Number: 405-787-6270
Owner's Name: McNatt Rentals, LLC.
Property Owners Address: 3390 County Street 2850 Ninnekah, OK 73067
Phone Number: _____
Engineer/Surveyor: Crafton Tull, Kendall W. Dillon P.E. Email: Kendall.Dillon@craftontull.com
Address: 300 Pointe Parkway Blvd Yukon , OK 73099
Phone Number: 405-787-6270

Subdivision Location: Enclave Estates at Chickasha Preliminary Plat: A tract of land situated in the Northeast Quarter (NE/4) of Section Six (6), Township Six (6) North, Range Seven (7) West of the Indian Meridian (I.M.), Grady County, Oklahoma
Total Acreage: 9.43± Total Lots: 40 Total To Be Developed: 40

Describe existing/proposed easements or other restrictions on or effecting the property:
Necessary Easements for utilities will be provided.

Describe vacations of plats, easements, etc. needed:

Proposed Land Uses:

Present Zoning: R-1 Single-Family Proposed Zoning: R-1 Single-Family
Proposed Land Use: Single Family Residential


Applicant Signature: Kendall W. Dillon, P.E., VP Crafton Tull Date: 12/2/2024
Agent for Owner, (email: Kendall.Dillon@craftontull.com)

OWNER'S CERTIFICATE AND DEDICATION

KNOW ALL MEN BY THESE PRESENTS: That COMPANY NAME, does hereby certify that they are the owners of and the only persons, firms or corporation having any rights, title, or interest in and to the land shown on the annexed plat and that they have caused the same to be surveyed and platted, and that they hereby dedicate all street, rights-of-way and easements shown hereon to the public, for the purposes of streets, utilities, and drainage, for their heirs, executors, administrators, successors, and assign forever, and have caused the same to be released from all encumbrances so that the title is clear, except as shown in the abstractor's certificate.

IN WITNESS WHEREOF, the undersigned have caused this instrument to be executed this ____ day of _____, _____. Covenants, reservations, and restrictions for this addition are contained in a separate instrument.

CUBIT DEVELOPMENT GROUP, LLC.

NATHAN JOSEPH, MANAGING MEMBER

STATE OF OKLAHOMA)
)SS:
COUNTY OF OKLAHOMA)

Before me, the undersigned Notary Public, in and for said County and State on this ____ day of _____, _____, personally appeared _____, to me known to be the identical person who executed the within and foregoing instrument, as a free and voluntary act and deed, for the uses and purposes herein set forth.

MY COMMISSION EXPIRES:
February 06, 2027

NOTARY PUBLIC, #23001735

LEGAL DESCRIPTION

A tract of land situated within the Northeast Quarter (NE/4) of Section Six (6), Township Six North (T6N), Range Seven West (R7W) of the Indian Meridian (I.M.), Chickasha, Grady County, Oklahoma, said tract being more particularly described by metes and bounds as follows:

COMMENCING at Northwest corner of said NE/4; thence
S00°01'25"W with the West line of said NE/4 a distance of 1336.23 feet; thence
S00°48'25"W a distance of 281.05 feet; thence continuing

S89°48'25"E a distance of 33.02 feet; thence
S00°59'03"W a distance of 1.86 feet; thence
S89°53'50"E a distance of 651.03 feet; thence
S04°05'13"W a distance of 24.86 feet; thence
S89°50'41"E a distance of 16.59 feet; thence
S00°23'41"W a distance of 324.97 feet; thence
S89°34'28"E a distance of 337.00 feet; thence
S00°24'53"W a distance of 290.99 feet; thence
S89°58'10"W a distance of 570.74 feet; thence
N13°24'47"W a distance of 123.35 feet; thence
S89°58'10"W a distance of 11.90 feet; thence
N00°01'50"W a distance of 50.00 feet; thence
N13°24'47"W a distance of 123.35 feet; thence
S89°58'10"W a distance of 92.37 feet; thence
N00°01'50"W a distance of 40.00 feet; thence

LAND SURVEYOR'S CERTIFICATE

I, LEE ALLEN SCHROEDER, do hereby certify that I am a PROFESSIONAL LAND SURVEYOR, and that the annexed plat represents a survey made under my direction, and that the monuments noted hereon actually exist and their positions are correctly shown.

LEE ALLEN SCHROEDER, LPLS 1502

STATE OF OKLAHOMA)
)SS:
COUNTY OF OKLAHOMA)

Before me, the undersigned Notary Public, in and for said County and State on this ____ day of _____, _____, personally appeared LEE ALLEN SCHROEDER, to me known to be the identical person who executed the within and foregoing instrument, as a free and voluntary act and deed, for the uses and purposes herein set forth.

MY COMMISSION EXPIRES:
March 28, 2027

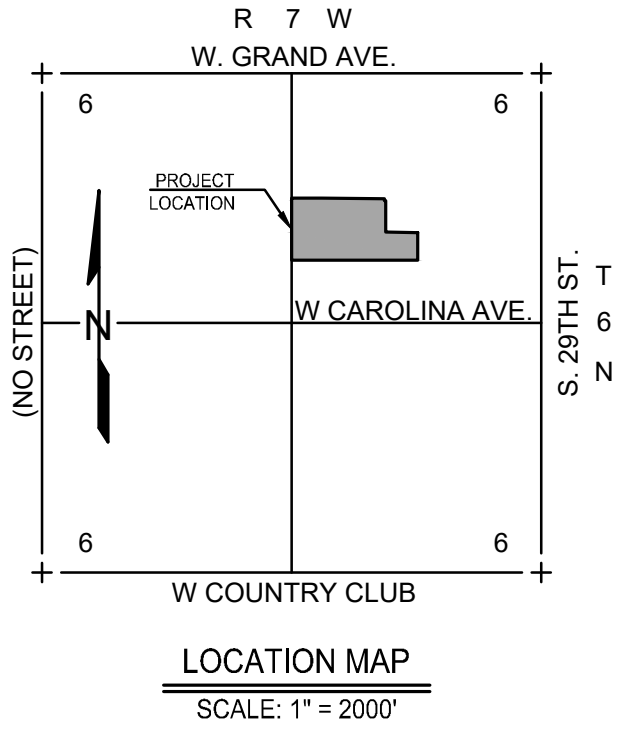
NOTARY PUBLIC, #03005138

CITY PLANNING COMMISSION APPROVAL

I, _____, Planning Director of the City of Chickasha, do certify that the Chickasha Planning Commission duly approved this plat on the ____ day of _____.

PLANNING DIRECTOR

FINAL PLAT
OF
ENCLAVE ESTATES AT CHICKASHA
SECTION 1
A PART OF THE NE/4 OF SECTION 6, T6N, R7W, I.M.
CHICKASHA, GRADY COUNTY, OKLAHOMA



S89°58'10"W a distance of 290.00 feet; thence
N00°01'50"W a distance of 110.00 feet; thence
S89°58'10"W a distance of 9.04 feet; thence
N00°01'50"W a distance of 206.98 feet to the POINT OF BEGINNING.

Said tract contains 410,801 Sq Ft or 9.43 Acres, more or less.

BONDED ABSTRACTOR'S CERTIFICATE

The undersigned, a duly qualified and lawful bonded abstractor of titles, in and for the County of GRADY, State of OKLAHOMA, hereby certifies that the records of said county show that the title to the land on the annexed plat is vested in CUBIT DEVELOPMENT GROUP, LLC, that on the ____ day of _____, _____ there are no actions pending or judgements of any nature in any court or on file with the clerk of any court in said county and state against said land, or the owners thereof, and that the taxes are paid for the year _____, and prior years, that there are no outstanding tax sales certificates against said land, and no tax deeds are issued to any one person, that there are no liens, mortgages or other encumbrances of any kind against the land included in the annexed plat, except mortgages, mineral rights, water rights, and easements of record previously reserved, excepted or granted.

IN WITNESS WHEREOF, said bonded abstractor has caused this instrument to be executed this ____ day of _____, _____.
Washita Valley Abstract & Title, LLC

COUNTY TREASURER'S CERTIFICATE

I, _____, do hereby certify that I am the duly elected, qualified and acting County Treasurer of GRADY COUNTY, STATE of OKLAHOMA, that the tax records of said County show all taxes are paid for the year _____, and prior years on the land shown on the annexed plat, that the required statutory security has been deposited in the office of the county treasurer, guaranteeing payment of the current years taxes.

IN WITNESS WHEREOF, said County Treasurer has caused this instrument to be executed at the CITY of _____, OKLAHOMA, this ____ day of _____, _____.
COUNTY TREASURER

ACCEPTANCE OF DEDICATION OF CITY COUNCIL

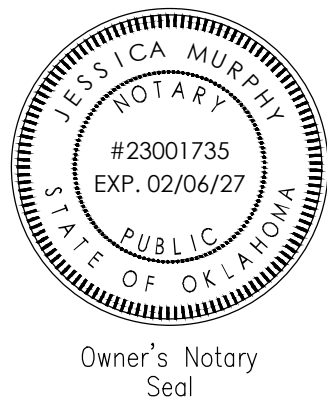
Be it resolved by the Council of the CITY of CHICKASHA, OKLAHOMA, that the dedications shown on the annexed plat are hereby accepted, adopted by the Council of the CITY of CHICKASHA, OKLAHOMA, this ____ day of _____, _____.
CITY CLERK MAYOR

CERTIFICATE OF CITY CLERK

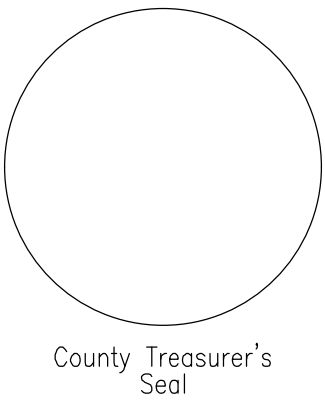
I, _____, City Clerk of the CITY of CHICKASHA, STATE of OKLAHOMA, hereby certify that I have examined the records of said City and find that all deferred payments or unmatured installments upon special assessment have been paid in full and that there is no special assessment procedure now pending against the land shown on the annexed plat on this ____ day of _____, _____.
CITY CLERK

NOTES

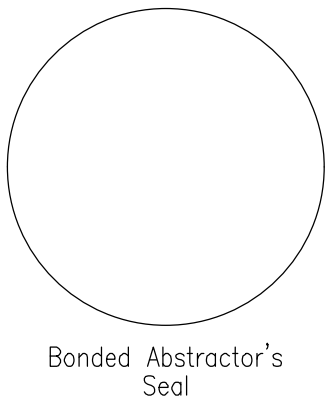
- This plot of survey meets the Oklahoma Minimum Standards for the Practice of Land Surveying as adopted by the Oklahoma State Board of Licensure for Professional Engineers and Land Surveyors and that said Final Plat complies with the requirements of Title 11, Section 41-108 of the Oklahoma State Statutes.
- Monuments shall be as follows:
Magnetic Nail with Washer stamped "CTA CA973" for all Paved Surfaces or
3/8" Iron Rod with a Plastic Cap stamped "CTA CA973"
- Maintenance of the Common Areas and Islands/Medians in Public Rights-of-Way shall be the responsibility of the Property Owners and/or Property Owners Association. No structures, storage of material, grading, fill, or other obstructions, either temporary or permanent shall be placed within the drainage related common areas and/or drainage areas shown. Certain amenities such as, but not limited to, walks, benches, piers, and docks, shall be permitted if installed in a manner to meet the requirements specified above.
- A sidewalk is required on each lot where it abuts a local and/or a collector street. The sidewalk is required at the Building Permit Stage and must be installed prior to the issuance of a Certificate of Occupancy from the City of Oklahoma City for the applicable lot.
- Two 1½ inch caliper trees, or one 3-inch caliper tree, shall be planted in the front yard of all lots where the garage extends beyond the front wall of a residence, towards the street Right-of-Way.
- Any addresses shown on this plat were accurate at the time this plat was filed. Addresses are subject to change and should never be relied upon in place of legal description.



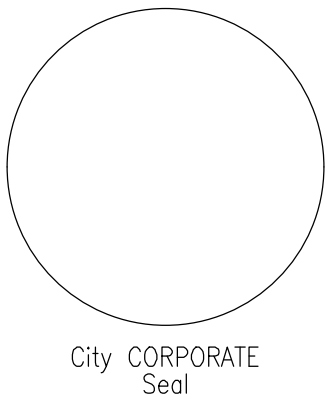
Owner's Notary Seal



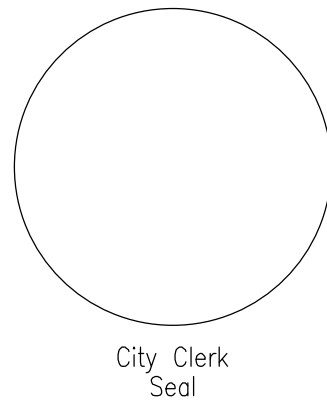
County Treasurer's Seal



Bonded Abstractor's Seal



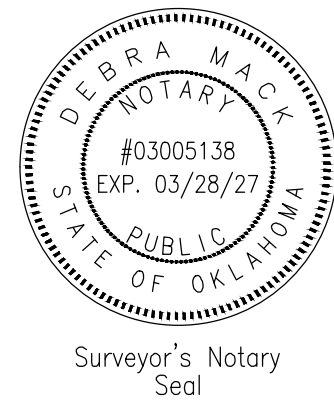
City CORPORATE Seal



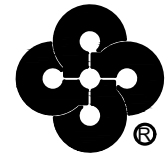
City Clerk Seal



Land Surveyor's Seal



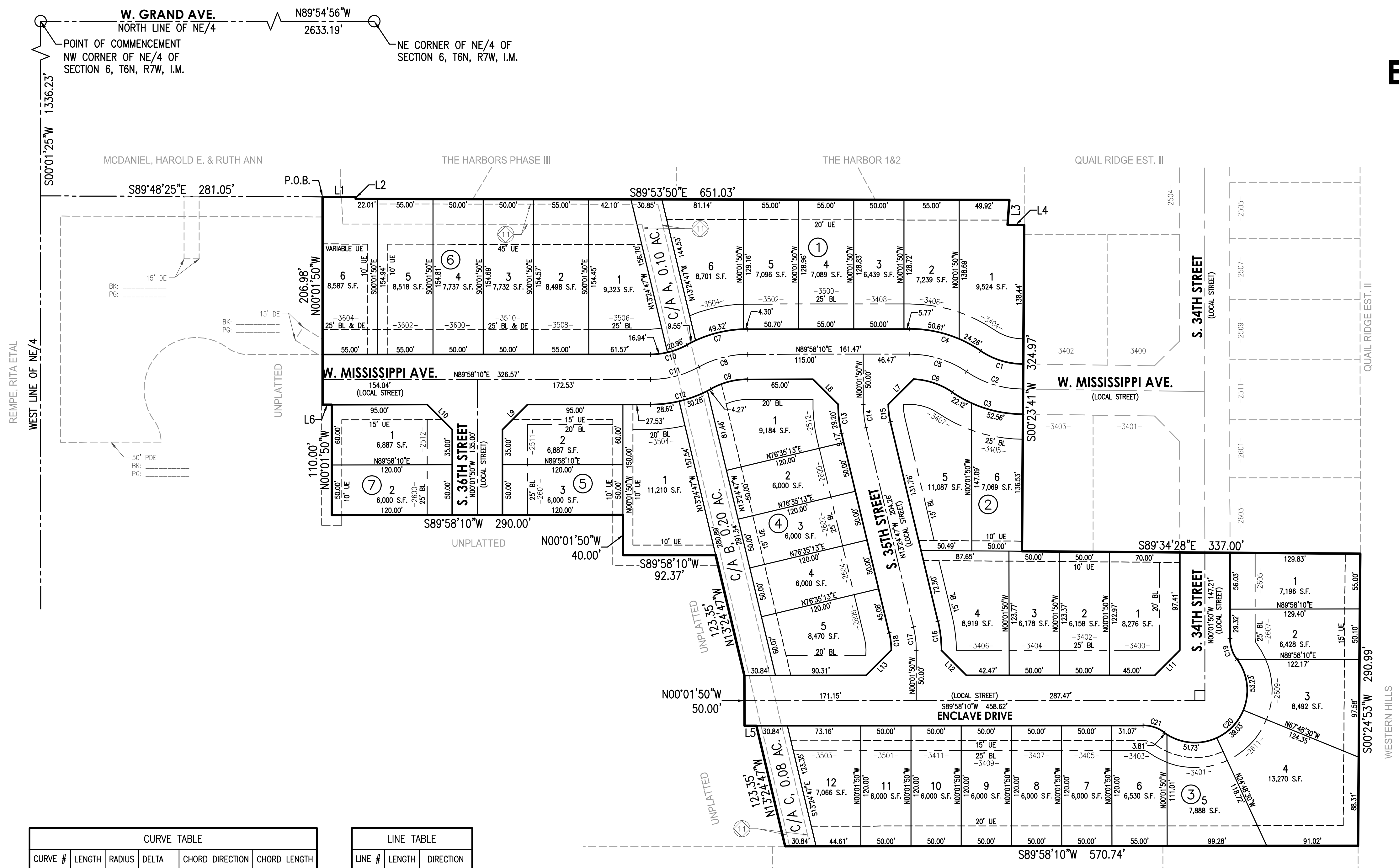
Surveyor's Notary Seal



Crafton Tull
architecture | engineering | surveying
405.787.6270 | 405.787.6276 |
www.craftontull.com

CERTIFICATE OF AUTHORIZATION
CA 973 (PE&S) EXPIRES 6/30/2026

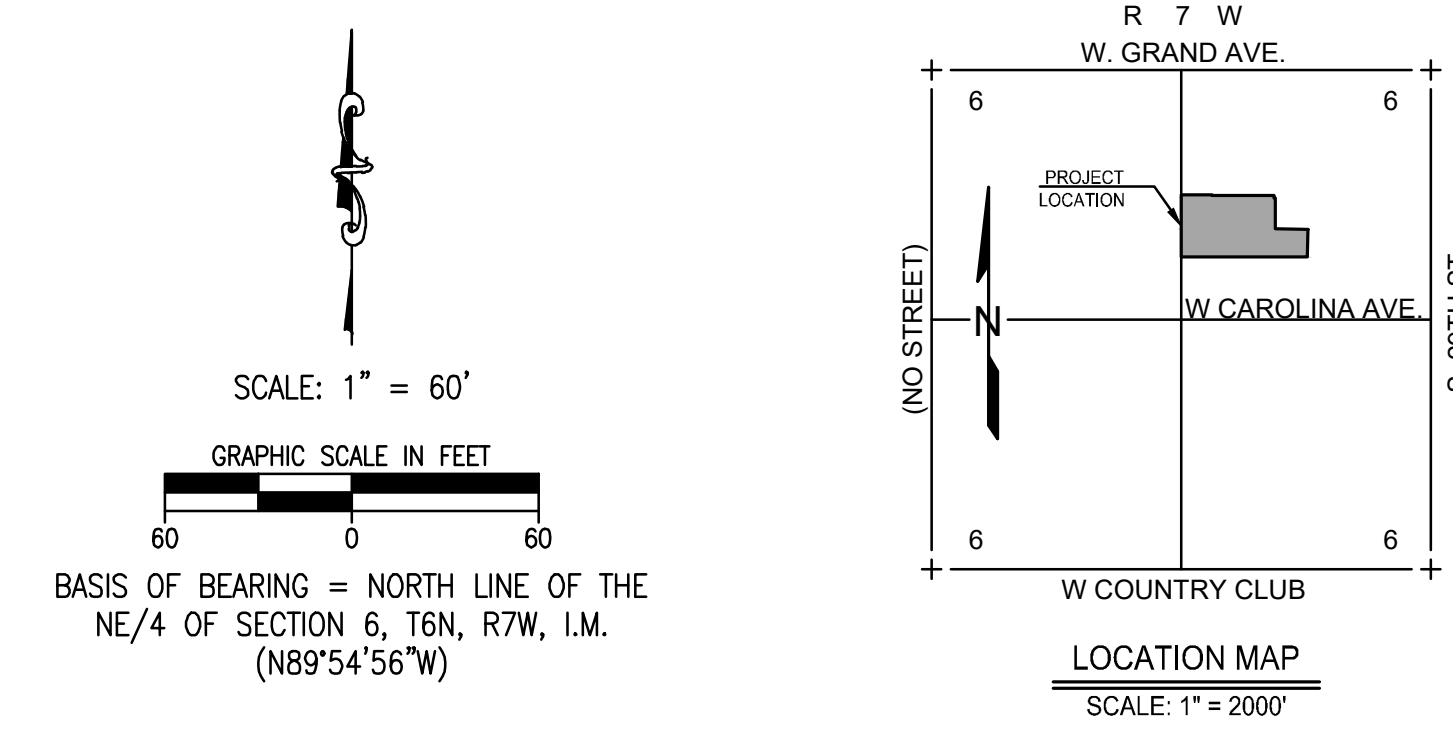
SHEET NO.: 1 OF 2
DATE: 11/11/2024
PROJECT NO.: 24604600



CURVE TABLE				
CURVE #	LENGTH	RADIUS	DELTA	CHORD DIRECTION
C1	45.10'	75.00'	034°27'27"	S72° 56' 36"E
C2	59.89'	100.00'	034°18'57"	S72° 52' 21"E
C3	74.68'	125.00'	034°13'51"	S72° 49' 48"E
C4	74.87'	125.00'	034°18'57"	N72° 52' 21"W
C5	59.89'	100.00'	034°18'57"	N72° 52' 21"W
C6	41.38'	75.00'	031°36'54"	N71° 31' 20"W
C7	63.17'	125.00'	028°57'18"	S75° 29' 31"W
C8	50.54'	100.00'	028°57'18"	S75° 29' 31"W
C9	37.90'	75.00'	028°57'18"	S75° 29' 31"W
C10	37.90'	75.00'	028°57'18"	N75° 29' 31"E
C11	50.54'	100.00'	028°57'18"	N75° 29' 31"E
C12	63.17'	125.00'	028°57'18"	N75° 29' 31"E
C13	29.20'	125.00'	013°22'57"	S06° 43' 18"E
C14	23.36'	100.00'	013°22'57"	S06° 43' 18"E
C15	17.52'	75.00'	013°22'57"	S06° 43' 18"E
C16	29.20'	125.00'	013°22'57"	N06° 43' 18"W
C17	23.36'	100.00'	013°22'57"	N06° 43' 18"W
C18	17.52'	75.00'	013°22'57"	N06° 43' 18"W
C19	22.25'	35.00'	036°25'43"	S18° 14' 41"E
C20	147.80'	52.00'	162°51'26"	N44° 58' 10"E
C21	22.25'	35.00'	036°25'43"	N71° 48' 58"W

LINE TABLE		
LINE #	LENGTH	DIRECTION
L1	33.02'	S89° 48' 25"E
L2	1.86'	S00° 59' 03"W
L3	24.86'	S04° 05' 13"W
L4	16.59'	S89° 50' 41"E
L5	11.90'	S89° 58' 10"W
L6	9.04'	S89° 58' 10"W
L7	35.30'	N45° 03' 54"E
L8	35.36'	N45° 01' 50"W
L9	35.36'	N44° 58' 10"E
L10	35.36'	N45° 01' 50"W
L11	35.36'	N44° 58' 10"E
L12	35.36'	N45° 01' 50"W
L13	35.36'	N44° 58' 10"E

FINAL PLAT
OF
ENCLAVE ESTATES AT CHICKASHA SECTION 1
A PART OF THE NE/4 OF SECTION 6, T6N, R7W, I.M.
CHICKASHA, GRADY COUNTY, OKLAHOMA



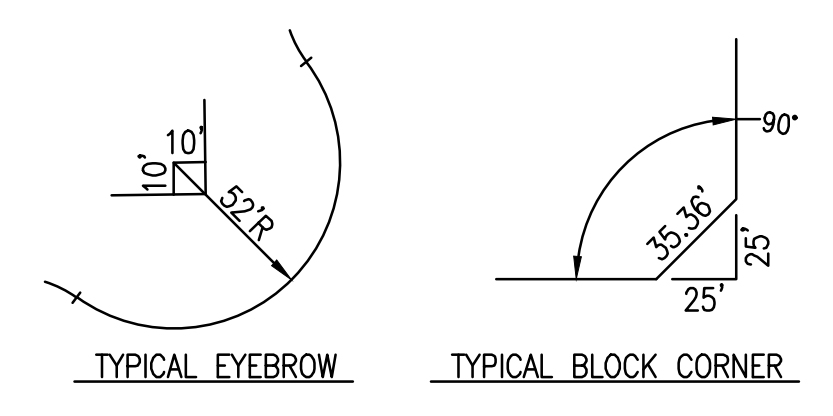
LEGEND

- P.O.B. POINT OF BEGINNING
- EX. EXISTING
- R/W RIGHT-OF-WAY
- BL. BUILDING LIMIT LINE
- UE UTILITY EASEMENT
- DE DRAINAGE EASEMENT
- P/D/E PRIVATE DRAINAGE EASEMENT
- (NR) NONRADIAL LINE
- L.N.A. LIMITS OF NO ACCESS
- C/A COMMON AREA
- (ESMT.) EASEMENT

NOTES

- This plat of survey meets the Oklahoma Minimum Standards for the Practice of Land Surveying as adopted by the Oklahoma State Board of Licensure for Professional Engineers and Land Surveyors and that said Final Plat complies with the requirements of Title 11, Section 41-108 of the Oklahoma State Statutes.
- Monuments shall be as follows:
Magnetic Nail with Washer stamped "CTA CA973" for all Paved Surfaces or
3/8" Iron Rod with a Plastic Cap stamped "CTA CA973"
- Maintenance of the Common Areas and Islands/Medians in Public Rights-of-Way shall be the responsibility of the Property Owners and/or Property Owners Association. No structures, storage of material, grading, fill, or other obstructions, either temporary or permanent shall be placed within the drainage related common areas and/or drainage areas shown. Certain amenities such as, but not limited to, walks, benches, piers, and docks, shall be permitted if installed in a manner to meet the requirements specified above.
- A sidewalk is required on each lot where it abuts a local and/or a collector street. The sidewalk is required at the Building Permit Stage and must be installed prior to the issuance of a Certificate of Occupancy from the City of Oklahoma City for the applicable lot.
- Two 1 1/2 inch caliper trees, or one 3-inch caliper tree, shall be planted in the front yard of all lots where the garage extends beyond the front wall of a residence, towards the street Right-of-Way.
- Any addresses shown on this plat were accurate at the time this plat was filed. Addresses are subject to change and should never be relied upon in place of legal description.

- 11 Right of Way in favor of Arkansas Louisiana Gas Company recorded in Book 871, Page 429; Assignment and Bill of Sale from NorAm Energy Corp. a Delaware corporation, formerly Arkla, Inc., in favor of NorAm Gas Transmission Company, a Delaware corporation, recorded in Book 2770, Page 433; Partial Release of Pipeline Right of Way and Abandonment of Pipeline by NorAm Gas Transmission Company, a subsidiary of NorAm Energy Corp., a Delaware corporation, recorded in Book 2811, Page 289; Partial Release of Pipeline Right of Way and Abandonment of Pipeline by Chickasha Bank & Trust Company recorded in Book 3012, Page 383. Affects, as shown.
- 12 Memorandum of Water Gathering, Transportation and Disposal Agreement by and between Citizen Energy III, LLC, a Delaware limited liability company, and Citizen Midstream, LLC, a Delaware limited liability company, recorded in Book 5664, Page 481. Affects, blanket in nature, exact location can not be placed with document provided.



FINAL PLAT
ENCLAVE ESTATES AT CHICKASHA SECTION 1

300 Points Parkway Blvd.
Yukon, Oklahoma 73099

Crafton Tull
architecture | engineering | surveying
405.787.6270 | 405.787.6276 |
www.craftontull.com

SHEET NO.: 2 OF 2
DATE: 11/11/2024
PROJECT NO.: 24604600



Crafton Tull
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300 Pointe Parkway Blvd
Yukon, OK 73099
405.787.6270 / 405.787.6276
www.craftontull.com

Transmittal

Date: December 5, 2024

To: Rachel Bernish

Address: City of Chickasha
Community Development
117 N. 4th Street
Chickasha, OK 73018

Telephone #:

RE: Enclave Estates at Chickasha- Final Plat

Project #: 24604600

The following items are being transmitted: Attached; Other; For your use/ Records

NO. OF COPIES:	DATE:	DESCRIPTION:
1		Final Plat Application
12		Final Plat Copies
3		Sewer & Water Plans
3		Paving & Drainage Plans
2		Drainage Reports
2		H A Report

Remarks:

Digital submittal emailed 12/2/24

Email contacts:

Kendall.Dillon@craftontull.com

Loyd.Spaugy@craftontull.com

Jessica.Murphy@Craftontull.com

Signed: _____

Kendall Dillon, PE/Loyd Spaugy, EI/jm
Senior Vice President

CITY OF CHICKASHA
APPLICATION FOR SUBDIVISION PLAT APPROVAL

I (We), hereby make application for approval of the subdivision of land described below and on the accompanying plat under authority of the City of Chickasha's Subdivision Regulations. Supplementary materials are attached hereto and specifically made a part of this application for all purposes. I (We) accept responsibility for any errors or omissions on this form and accompanying supplementary materials even if such errors or omissions should result in the postponement of this plat review by the Planning Commission and/or City Council.

Applicant Name: Cubit Development Group, LLC c/o Agent for Owner, Kendall W. Dillon, P.E. VP Crafton Tull
Address: 300 Pointe Parkway Blvd Yukon, OK 73099
Phone Number: 405-787-6270
Owner's Name: McNatt Rentals, LLC.
Property Owners Address: 3390 County Street 2850 Ninnekah, OK 73067
Phone Number: _____
Engineer/Surveyor: Crafton Tull, Kendall W. Dillon P.E. Email: Kendall.Dillon@craftontull.com
Address: 300 Pointe Parkway Blvd Yukon , OK 73099
Phone Number: 405-787-6270

Subdivision Location: Enclave Estates at Chickasha Preliminary Plat: A tract of land situated in the Northeast Quarter (NE/4) of Section Six (6), Township Six (6) North, Range Seven (7) West of the Indian Meridian (I.M.), Grady County, Oklahoma
Total Acreage: 9.43± Total Lots: 40 Total To Be Developed: 40

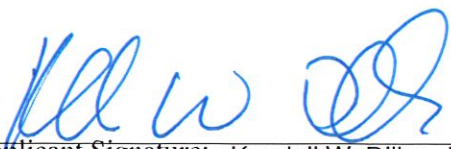
Describe existing/proposed easements or other restrictions on or effecting the property:

Necessary Easements for utilities will be provided.

Describe vacations of plats, easements, etc. needed:

Proposed Land Uses:

Present Zoning: R-1 Single-Family Proposed Zoning: R-1 Single-Family
Proposed Land Use: Single Family Residential


Applicant Signature: Kendall W. Dillon, P.E., VP Crafton Tull
Agent for Owner, (email: Kendall.Dillon@craftontull.com)

12/2/2024
Date:



OKLAHOMA HOUSING FINANCE AGENCY

100 N.W. 63rd, Suite 200
Oklahoma City, OK 73116
P. O. Box 26720
Oklahoma City, OK 73126-0720
Phone: (405) 848-1144
Toll Free: (800) 236-1489
TDD: (405) 848-7471
www.ohfa.org

January 23, 2025

Senator Lonnie Paxton
Oklahoma State Capitol
2300 North Lincoln Blvd., Room 422
Oklahoma City, OK 73105

Representative Dick Lowe
Oklahoma State Capitol
2300 North Lincoln Blvd., Room 547
Oklahoma City, OK 73105

Mayor Zachary Grayson
Town of Chickasha
117 N 4th Street
Chickasha, OK 73018

Chairman Zachary Davis
Chickasha County Commissioners
860 County St. 2910
Tuttle, OK 73089

RE: Notice of Filing of Application for Affordable Housing Tax Credit Development:
Enclave Estates at Chickasha Phase II/OHFA AHTC #25-01-04

Dear Sirs/Madams:

Oklahoma Housing Finance Agency (OHFA) is a public trust, the beneficiary of which is the State of Oklahoma. The mission of Oklahoma Housing Finance Agency is to provide affordable housing resources for the residents of Oklahoma. Section 42 of the Internal Revenue Code, as amended, provides a federal tax credit which may be claimed by owners of residential rental property used for affordable housing. Owners wishing to claim this Low-Income Housing Tax Credit must apply to OHFA as the State's housing credit agency, for an Allocation of Oklahoma's Tax Credit Authority.

Pursuant to Section 42 (m)(A)(i) of the Code and OHFA's Affordable Housing Tax Credit Program Rules codified as Title 330, Chapter 36 of the Oklahoma Administrative Code, you are hereby notified that OHFA has received an Application for an Allocation of Tax Credits for the Owner of the above referenced Development.

A review of the file has not been completed at this time. This serves as a notice that an Application has been received. Enclosed you will find an Application Summary. OHFA Staff will make a recommendation to OHFA's Board of Trustees based on an evaluation of threshold and selection criteria. A Reservation or Allocation of Tax Credits must be approved by the OHFA Board of Trustees. This application will be considered at the May 14, 2025 Board meeting. A summary of the Application is enclosed. The full Application is on file in our office if you would like additional information.

Written comments must be forwarded to OHFA to the attention of Darrell Beavers, Housing Development Team Leader. All comments received will be provided to OHFA's Board of Trustees.

Should you have questions, please feel free to contact Mr. Beavers at (405) 419-8201.

Sincerely,

Myeshia Wallace-Williams

Myeshia Wallace-Williams
Housing Development Allocation Analyst

Enclosure

AHTC PROGRAM APPLICATION SUMMARY

Development Name Enclave Estates at Chickasha Phase II
 Address Approx. 2700 34th Street
 City/Town Chickasha
 Zip Code 73018
 County Grady
 Ownership Entity Enclave Estates at Chickasha Phase II, Limited Partnership
 General Partner/Managing Member Enclave Estates Development at Chickasha Phase II GP, LLC / Christopher Tritsis, its Manager
 Management Co Laguna Management Services, LLC

Funding sources, check all that apply

OHFA HOME ☐ Other/City HOME ☐ CHDO Proceeds ☐ OHTF ☐
 Multi-Family Bonds ☐ AHP ☐ RHS Loan ☐ Conventional Loan ☒

State Tax Credits ☐ Historic Credits ☐

Other 9% Federal AHTC and Deferred Developer Fee

Project Based Subsidy Yes ☐ No ☒ (identify source and # of units) N/A
 Development Type Family ☒ Elderly ☐ Other ☐ (identify) N/A

Construction Type, check all that apply New ☒ Rehabilitation ☐ Acquisition ☐
 Unit Type, check all that apply One Story ☒ Multi-Story ☐ Townhouse ☐ 2, 3, 4 Plexes ☐
 Housing Type, check all that apply Multifamily ☐ Single Family ☒

Minimum Set-Aside

- ☐ 20% of the units at 50% of the Area Median Gross Income
☐ 40% of the units at 60% of the Area Median Gross Income
☒ Average Income Limit of 60% or less of the Area Median Gross Income

Targeted Set-Asides, number of units

<u>0</u> Units at 20% of AMGI	<u>0</u> Units at 50% of AMGI	<u>3</u> Units at 80% of AMGI
<u>3</u> Units at 30% of AMGI	<u>24</u> Units at 60% of AMGI	
<u>0</u> Units at 40% of AMGI	<u>0</u> Units at 70% of AMGI	

30 total proposed units
30 total proposed Buildings

0 other restricted
0 unrestricted units

Provide copy of Unit Distribution and Rents for unit mix.


 Signature

1/8/2025
 Date



Dated: January 10th, 2024

To: Rachel Bernish – City of Chickasha

From: Jerod Wilkins - HPEI

SUBJECT: QA/QC Review: Enclave Estates at Chickasha, Chickasha, OK

Dear Mrs. Bernish,

Hudson Prince has completed a Quality Assurance/Quality Control review of the Final Plat, Construction Documents, and Reports that were submitted to us on December 2nd, 2024. Included in this memo is a detailed and itemized report summarizing our findings of this review and any recommended corrections. Additionally, please find enclosed our redline mark ups from this review as well as checklists utilized during our review. This review was intended to ensure the completeness of information and is not a guarantee of the accuracy of information. Ultimate responsibility for accuracy is that of the Engineer of Record.

Final Plat

- Total area of each lot required in tabular format.
- Centerline and widths of all easements/right-of-way is required.
- Confirm that a 15' utility easement is allowed (see redline plat).

Paving and Drainage Plan

- All Applicable Sheets
 - Include Benchmark Descriptions
- C-103
 - Consider PG 70-28 OK for top asphalt lift
 - Confirm if “stabilized subgrade” or “aggregate base type A” is required. City standard states to use “aggregate base type A”.
- C-106
 - Only a small amount of sidewalk is noted to be “Constructed with this project”. How will the “By others” sidewalk be constructed prior to this development?
- C-201
 - Include drainage arrows in legend.
 - 50' tangent required between reverse curves.
 - The minimum vertical grade is 0.5%. There are several grades of 0.4% designed.
- C-202
 - The minimum vertical grade is 0.5%. There are several grades of 0.4% designed.
- C-203
 - The minimum vertical grade is 0.5%. There are several grades of 0.4% designed.
 - The Knuckle Design does not follow the City standard.
- C-204
 - The minimum vertical grade is 0.5%. There are several grades of 0.4% designed.

- C-205
 - 2' minimum cover required over storm sewer. It appears that is not met under 35th & 36th Street crossings.
- C-502
 - Include detail for "Rock Bag Barrier"

Water Plans

- Revise sidewalk of hydrant locations to avoid conflicts with valves, hydrants, and sidewalks.
- Provide more distance between service taps and fittings or appurtenances. See plans redlines for details.
- Avoid high points in pipe profiles where there is no hydrant or air relief valve/blowoff valve.
- All water mains must be at least 8-inches in diameter. Chapter 46 Article V of the municipal code.

Sanitary Sewer Plans

- WYE services should connect to pipes. See plan redlines for details.
- The proposed sanitary sewer must be in a utility easement or right of way. See plans redlines for details.

Hydraulic Report

- Provide models for the Proposed Conditions Section 1 and Future Conditions for the following scenarios
 - Peak Daily Demand – No Fire Flow
 - Average Daily Demand + Available Fire Flow
 - Peak Daily Demand + Available Fire Flow

Detention & Drainage Report

- Table 1.3
 - Pre-Development Q does is slightly different than Appendix D calculations
- Appendix F
 - Mannings coefficient for concrete pipe is 0.012, per City Code
 - Minimum velocity of 2.5 fps is not met for P11 & P12
 - City Code requires storm sewer to operate as an open channel with a free water surface. It appears that much of the system is under pressure flow.

Sincerely,

Jerod Wilkins

Jerod Wilkins, PE

Reviewer

Enclosed: Checklist

Redlines of Plans

CHICKASHA

Meeting Type: Council Agenda 11-17-2025

Meeting Date: 11/17/2025

Department: Administration

Agenda Item No. 6.e.

AGENDA ITEM: Discussion, consideration, and possible action to approve a Master Services Agreement with Benham Design, LLC for professional services.

I. BACKGROUND/DESCRIPTION:

Benham Design, LLC will be used for future drainage projects.

II. RECOMMENDED ACTION:

Approve a Master Services Agreement with Benham Design, LLC for professional services.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Jim Crosby, City Manager	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: November 17, 2025	(From)		

V. ATTACHMENTS:

1. Benham Design MSA Prof Svcs 2025_City of Chickasha_cjw 10 29 25

MASTER SERVICES AGREEMENT

THIS AGREEMENT is made this 29th day of October 2025 ("Effective Date") BETWEEN:

BENHAM DESIGN, LLC
a Delaware limited liability company
(hereinafter "Consultant")
14000 Quail Springs Parkway, Ste 500
Oklahoma City, OK 73134

AND

CITY OF CHICKASHA
an Oklahoma municipal corporation
(hereinafter "Client")
117 N 4th Street
Chickasha, OK 73018

WHEREAS the Client wishes the Consultant (including as needed its subsidiaries, affiliates and related companies) to provide various services from time to time, as authorized by the Client and accepted by the Consultant, each authorized scope of services being identified herein as the "Project".

IT IS HEREBY AGREED THAT:

1. Definitions

1.1 As used in this Agreement:

- (a) **"this Agreement"** shall mean and include this document, any Authorization for Services ("Authorization") and the attachments thereto, and any amendments made in accordance with the provisions herein.
- (b) **"force majeure"** shall mean all conditions beyond the reasonable control of the Consultant which prevent or hinder the carrying out of its obligations hereunder, including but not limited to acts of God or the public enemy, acts of the government of the United States or the individual states, acts of any foreign country, change of law, rules and regulations, tariffs, strikes, lock-outs, disturbances, disorders, riots, civil commotion, malicious damage, war conditions, hostilities, terrorism, blockades, embargoes, supply chain shortages, boycotts, sabotage, plagues, epidemics, pandemics, public health crisis, earthquakes, landslides, floods, fires, storms, tempests, torrents, natural disaster, named storm, named weather event, or unusually severe weather; and/or conditions caused by the Client or its representatives, including suspension in whole or in part of the Project, failure of the Client to provide necessary information in accordance with the timeframes as set forth in Attachment C-, or acts of other consultants or contractors of Client.
- (c) **"Services"** shall mean the consulting services to be provided for each Project hereunder as set out in each Authorization for Services executed by the parties.
- (d) **"in writing"** or **"written"** shall include any communication sent by first class mail, by delivery services, by facsimile transmission with written confirmation, or by electronic mail with written confirmation of receipt.
- (e) the expressions **"Client"**, **"Consultant"**, **"Authorization"** and **"Project"** shall have the meanings previously stated herein.
- (f) **"Consultant"** shall also mean Consultant's subsidiaries, affiliates, and related companies. In the event a subsidiary, affiliate, or related company of Contractor enters into an Authorization for Services, work order, purchase order, or similar contract with Client, all references to "Consultant" in this Agreement shall, in reference to the services performed under that work order, purchase order, or similar contract, mean the subsidiary, affiliate, or related company executing the Authorization for Services, work order, purchase order, or similar contract. Client agrees and acknowledges that depending on the location of the project, it must issue the work order(s), purchase order(s), and/or similar contract(s) for work or services to certain subsidiaries, affiliates, and related companies of Consultant, and agrees that such agreement may need to be modified and reissued to ensure they are issued to the correct Consultant entity, subsidiary, affiliate, and/or related company. The

Client and Consultant agree to the extent any Authorization for Services, work order, purchase order, or similar contract is executed by a subsidiary, affiliated or related company of Consultant, such entity and Client will be bound to the terms of this Agreement. This Agreement supersedes and excludes any terms and conditions found on the Client's or its affiliates' Purchase Orders which shall be deemed deleted.

1.2 The headings in this Agreement are for guidance only and shall not affect construction.

2. Effective Date and Commencement of Services

2.1 This Agreement shall be effective immediately after signature by both parties hereto. After the effective date of this Agreement, the Services will be undertaken by Consultant only upon receipt of an executed copy of this Agreement and the applicable Authorization for Services (also referred to as "Authorization") in the form of Exhibit 1 hereto, signed by an authorized representative of Client and Consultant. The Consultant shall commence the Services within a reasonable time of receipt from the Client of each fully executed Authorization for Services, including the applicable Attachments, and subject to the following:

- (a) receipt by Consultant of any advance payment or retainer specified in Attachment B; and
- (b) the Client meeting any conditions precedent required in Attachment C.

2.2 The term of this Agreement shall be for five (5) years from the Effective Date and shall expire on October 29, 2030 ("Expiration Date"). This Agreement may be renewed and extended upon approval and agreement by both Client and Consultant. If an Authorization for Services has been executed before the above-referenced Expiration Date but extends beyond the Expiration Date, the provisions of this Agreement shall still control.

3. Performance of Services

The Consultant shall, subject to the provisions of this Agreement and to timely receipt of all data, information, approvals, site access or other information or assistance to be provided by the Client pursuant to Attachment C herein, carry out and complete the Services required under each Authorization. The Consultant's Services are limited only to the Services described in each Authorization and related Attachment A, or subsequent Authorizations under Section 4 herein. Where the Consultant has deemed a particular service needed or advisable, the Consultant has so advised the Client, and the Client has confirmed that such services are not included, except as described in each Authorization, or that the Client has made or will make alternate arrangements to obtain the excluded services from a source other than the Consultant. The Consultant will assist the Client in applying for those permits and approvals typically required by law for completion of the Project. All permit fees payable to an issuing authority shall be paid directly by the Client unless otherwise agreed in the Authorization. In consideration of the carrying out of such Services, the Consultant shall be compensated and reimbursed in accordance with the terms of each Attachment B.

4. Additional Services

In the event that the Client requests in writing that the Consultant provide services in addition to the Services described in any Authorization, the Consultant shall, subject to acceptance by the Consultant, provide such additional services as may be authorized by the Client by written amendment to the Authorization for Services or by issuance of an additional Authorization. The Consultant shall be compensated by the Client for the additional services in accordance with the rates in Attachment B thereto; provided that the Consultant shall have the right to modify its rates on an annual basis by providing written notice of the rate changes to the Client, and the Attachment B shall be modified to reflect the new rates for any additional services.

5. Payment Terms

5.1 The Consultant will invoice the Client as agreed in the Attachment B to each Authorization. Any cost estimates provided on a cost plus or time and materials basis and included or referenced in any Authorization under this Agreement shall not be considered a firm figure unless otherwise specifically stated in the Authorization or Attachment(s). The Client agrees to pay each invoice within thirty (30) days of receipt unless the Client notifies the Consultant within ten (10) days of receipt that any portion is in dispute, and the Client will timely pay the portion not in dispute. The parties will make every effort to settle the disputed portion of the invoice as soon as reasonably practical. If the Client fails to make payment within thirty (30) days of invoice receipt, then the Client shall pay a late charge at the rate of one and one-half percent (1.5%) per month from the due date on all such amounts outstanding. The late charge shall not apply to any disputed portion of any invoice resolved in favor of the Client.

5.2 The Client shall at all times during the course of each Project and for two (2) years after substantial completion have the right, upon reasonable notice and terms, to inspect the Consultant's records or request copies of documentation used by the Consultant in the preparation of invoices and performance of the Services, to the extent necessary to verify the accuracy of the Consultant's invoices; provided that this right shall not apply to the Consultant's fixed fees or lump sum billing. If the Consultant provides copies to the Client, the Consultant will be reimbursed by the Client for the actual costs incurred for such audit. Unless the Client notifies the Consultant of invoice errors during the agreed audit period, the basis for all invoices for the Project shall be deemed satisfactory and acceptable to the Client.

5.3 Upon execution of the Agreement, Consultant shall provide Client with written payment instructions and all necessary forms required by Client to effectuate payments to Consultant by ACH or wire transfer (the "Payment Information"). Consultant shall submit the initial Payment Information to Client by certified mail or hand delivery only. If Client receives a request to change such Payment Information, Client agrees that it will not modify or make a change to this Payment Information without oral confirmation, followed by written confirmation, from Consultant's Chief Financial Officer or Consultant's VP of Finance. Client shall make no changes to the Payment Information if it does not receive the oral and written confirmations as stated herein.

6. Liability and Standard of Care

6.1 The Consultant shall perform its services in a manner consistent with that degree of care and skill ordinarily exercised by members of the profession currently practicing under similar circumstances in the same locale. No other warranty, express or implied, is made or intended related to the services provided. The Consultant shall only be liable for its own negligent acts or omissions and assumes no liability for the acts or omissions of the Client or other parties.

6.2 The Consultant shall have no liability for any failure or delay in the Services or any part thereof resulting from force majeure. If any portion(s) of the Services can continue during the force majeure event, the Client shall continue to pay the Consultant for the Services provided in accordance with the terms herein.

6.3 No liability is accepted by the Consultant:

- (a) for any failure or delay in providing the Services attributable to a breach by the Client of its obligations under Section 2(b) herein and/or any Attachment C;
- (b) for any use of documents otherwise than as licensed under Section 9.2 herein;
- (c) for reliance upon any data, information, specification or other documents pertaining to the Services which are provided by the Client or third parties;
- (d) to the extent allowed by applicable law, for any part of the Services on or after the fifth anniversary of the completion of that part of the Services.

6.4 Consultant's maximum aggregate liability arising under, in connection with, or out of an Authorization for Services entered into under this Agreement, whether in contract, tort (including negligence), or any legal theory of recovery, shall not exceed one hundred percent (100%) of the amount paid to the Consultant under the applicable Authorization for Services entered into under this Agreement. Neither Party shall be liable to the other for any special, indirect, incidental or consequential damages arising out of or related to breach of contract, negligence, or any other cause of action.

6.5 Subject to the foregoing provisions, the Consultant agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors, and employees from and against any third party liabilities, damages and costs (including reasonable attorneys' fees and costs of defense) arising out of the death or bodily injury to any person or the destruction or damage to any property, to the extent caused, during the performance of Services under this Agreement, by the negligent acts, errors and omissions of the Consultant or anyone for whom the Consultant is legally responsible, subject to any limitations of liability contained in this Agreement. Consultant shall not be liable for any contractor, consultants or any other party for whom the Client is legally responsible.

6.6 Nothing in this Agreement confers or is intended to confer any benefit or right to enforce any term of this Agreement, or any other cause of action, on any third party. Services provided under this Agreement are solely for the benefit of the Client.

7. Insurance

7.1 The Consultant shall maintain the following schedule of insurance by type and amount:

- (a) Workers' Compensation: Statutory Limits
 - Employers Liability: \$1,000,000 each accident or disease
- (b) Commercial General Liability: \$1,000,000 per occurrence/\$2,000,000 aggregate
- (c) Automobile Liability: \$1,000,000 combined single limit
- (d) Excess Liability: \$2,000,000
- (e) Professional Liability (including pollution liability if applicable): \$1,000,000 per claim/\$2,000,000 in the aggregate

7.2 The Consultant will provide verification of insurance to the Client upon request. Such insurance will not be cancelled or terminated without prior written notice to the Client.

8. Dispute Resolution

If a dispute arises out of this Agreement or its breach, and if the dispute cannot be settled through direct discussions, the parties agree that prior to the filing of any legal action, they will first endeavor to settle the dispute in an amicable manner by non-binding mediation, using a certified mediator or certified mediation service. Failure of the parties to resolve the dispute through mediation shall in no way remove the right of either party to pursue any legal action or recourse.

9. Intellectual Property

9.1 Any patented or otherwise legally protectable invention, process, discovery, technique, know-how or method (1) belonging to and used by the Consultant for the benefit of the Client in connection with this Agreement, or (2) made or developed by the Consultant during the course of providing the Services hereunder, shall remain and be the property of the Consultant. However, the Consultant shall not receive any royalty related to the use of such invention in providing services for the Client.

9.2 All documents produced by the Consultant in any form, including the electronic versions

thereof ("Work Product"), ~~except as specified in 9.1 above, shall be owned by Client~~ to use such of those documents as are supplied hereunder for those purposes for which the same were intended, prepared, and compiled. Consultant's Work Product is (i) not intended or represented to be suitable for use on the Project unless completed and signed by Consultant, (ii) not intended for use or reuse by Client or others for additions or alterations to the Project or any other project without prior written authorization (including completion, verification and adaption) by Consultant, (iii) not intended for any such use, reuse or modification without Consultant's involvement and will be at Client's and others sole risk and without liability or legal exposure to Consultant. ~~In addition to the foregoing, Client shall indemnify, defend, and hold harmless Consultant from all claims, damages, losses and expenses, including attorneys' fees, arising out of or resulting from any such use, reuse or modification of Consultant's Work Product.~~

10. Confidentiality-Intentionally Omitted

11. Expiration

This Agreement shall continue in force and effect until all Services authorized under this Agreement are completed and payment therefor has been received in full by the Consultant, unless this Agreement has been previously terminated as provided in Section 12.

12. Suspension and Termination

12.1 This Agreement may be terminated:

- (a) by either party giving thirty (30) days written notice to the other party;
- (b) immediately by the Client giving notice in writing to the Consultant, provided that (i) the Client has previously given written notice to the Consultant of the need to correct a breach of a material obligation under this Agreement, which notice provided sufficient detail to allow the Consultant to identify and correct the breach, and (ii) the Consultant has failed to take reasonable steps to remedy such breach within thirty days of receipt by the Consultant of the initial written notice from the Client; or
- (c) immediately by the Consultant giving notice in writing to the Client if the Client (i) fails to make any payment which it is obligated to make hereunder within thirty (30) days of the due date for payment or (ii) fails to discharge any other material obligation, whether stated in this Agreement or reasonably required for the Consultant's performance of its Services, within thirty (30) days of receipt of written notice from the Consultant requiring the Client to perform or complete that obligation.
- (d) This Agreement is subject to the availability of funds appropriated by the City Council of the City of Chickasha for the specific purpose set forth herein. Notwithstanding any provision to the contrary, the City of Chickasha does not commit to any obligation to make payments beyond the current fiscal year unless funds have been appropriated by the City Council for such purpose. In the event that sufficient funds are not appropriated or otherwise made legally available by the City Council for the continuation of this Agreement in any subsequent fiscal year, the City may terminate this Agreement without penalty or liability by providing written notice to the other party. Such termination shall become effective on the last day of the fiscal year for which appropriations were made.

12.2 Payment to the Consultant in the event of termination under this Section shall include:

- (a) payments due for any and all Services carried out up to and including the date of termination;
- (b) payments due for periods during which, because of force majeure caused by the Client, its consultants or contractors, the Consultant is unable either in whole or in part to provide the Services but is willing and available to provide the same;
- (c) costs of any non-cancelable commitments entered into by the Consultant on the assumption that all Services authorized under this Agreement would be completed; and

- (d) except in a case of termination under Section 12.1(b) herein, a reasonable termination charge including demobilization costs and other expenses incurred by Consultant in terminating the Services.

12.3 No expiration or termination of this Agreement shall prejudice the accrued rights or liabilities of either party to this Agreement.

12.4 The Client may, by written notice to the Consultant, temporarily suspend all or any portion of the Services for a reasonable period of time. The Client shall notify the Consultant in writing when the Services should be recommenced, and the Consultant shall have a reasonable time thereafter to recommence the Services. The Client will be responsible for any reasonable costs and expenses incurred by the Consultant due to suspension or recommencement of the work, in addition to the amount authorized under the applicable Attachment B as mutually agreed by the Parties.

12.5 All notices required under this Section shall be made to the address set forth in this Agreement and shall be directed to the attention of the Legal Department of the Consultant and to the Client representative at the address indicated in this Agreement.

12.6 Should the Client terminate this Agreement prior to the completion by the Consultant, the Client acknowledges that the inability of the Consultant to complete those Services and Work provided under this Agreement will significantly increase the risk of loss resulting from, among other causes, misinterpretation of the intent of the design by others, unauthorized modifications, and failure to detect errors or omissions in the plans and specifications before they become costly mistakes built into the Project. Therefore, the Consultant shall not be responsible for any use, misuse or interpretation of the documents and Work without the Consultant's involvement in the completion of the Project.

13. Assignment and Sub-Contracting

13.1 Neither party shall, without the written consent of the other party, have the right to assign its rights, benefits or obligations under this Agreement, or any part thereof; provided that this prohibition shall not apply to any assignment by the Consultant resulting from or made in connection with any merger or other reorganization within the related or affiliated group of companies of which the Consultant is a member.

13.2 Unless contrary direction is provided by the Client to the Consultant in Attachment A or any subsequent authorization for additional services under Section 4 herein, the Consultant may subcontract the Services or any part thereof without the prior consent of the Client, including but not limited any other company within the related or affiliated group of companies of which the Consultant is a member.

14. Job Safety

The Consultant will be responsible only for its activity and that of its employees and subcontractors at any job site. Neither the professional activities of the Consultant, nor the presence of the Consultant or its employees or sub-consultants at a work site, shall relieve the Client or its contractor(s) of their obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence techniques or procedures necessary for performing, superintending and coordinating the contractor's work in accordance with its applicable contract documents and any health and safety requirements of the Client and regulatory agencies. The Consultant and its personnel have no authority to exercise any control over the Client, its contractor(s) or their employees or subcontractors in connection with their work or any health and safety programs or procedures; however, the Consultant reserves the right to report to the Client any unsafe condition observed at the site without altering the foregoing.

15. Independent Contractor

Unless an agency relationship is otherwise agreed to in an Authorization for Services and/or Attachment A, the Consultant and its personnel assigned to provide the Services under this Agreement will at all times be an independent contractor having control over the details and performance of the Services and shall not be an agent or employee of the Client.

16. Entire Agreement and Priority of Documents

The terms of the agreement between the Client and the Consultant are contained solely in this Agreement and all previous understandings and agreements, written or otherwise, between the parties relating to the subject matter herein are hereby superseded. In the event of any ambiguities, discrepancies or contradictions between the several documents forming this Agreement, the terms of this document shall take precedence, except to the extent that the parties expressly agree to vary the terms as provided herein or in an Authorization for Services. If the Client issues a purchase order or similar document relative to the Services in addition to or in place of an Authorization for Services, the provisions of the Authorization for Services and/or this Agreement shall take precedence over any terms and conditions contained within or attached to the purchase order or other Client documentation. The order of precedence of the provisions of this Agreement, the applicable Authorization for Services, the applicable request for proposal ("RFP"), and Consultant's proposal, with the controlling document and highest authority listed as "1", is as follows:

1. the Authorization for Services.
2. this Agreement.
3. Consultant's proposal.
4. the RFP.

17. Miscellaneous Provisions

17.1 Notices- Any notice or other communication to be made pursuant to the terms and conditions of this Agreement shall be in writing and shall be sufficiently made if sent by first class mail, delivery service, facsimile with written confirmation, electronic mail with written confirmation, or by delivering the same by hand to the aforesaid address of the other party.

17.2. Language, Weights and Measures- All written communications between the parties and all documents supplied shall be in the English language, and all calculations will be based on the U.S. Customary System of weights and measures, unless otherwise agreed upon by the parties in the Authorization or Attachment A.

17.3. Amendments- No amendments to the terms of this Agreement shall be made except by agreement in writing between the parties.

17.4. Jurisdiction and Law- The construction, validity and performance of this Agreement shall be governed by and construed under the laws of the state of Oklahoma, and for all matters arising under, out of or in connection with this Agreement, the parties shall submit to the exclusive jurisdiction of the courts of the state of Oklahoma. Exclusive venue shall be in the District Courts of Grady County.

~~17.5. WAIVER OF JURY TRIAL. EACH OF THE PARTIES HERETO HEREBY IRREVOCABLY WAIVES ANY AND ALL RIGHT TO TRIAL BY JURY IN ANY LEGAL PROCEEDING ARISING OUT OF OR RELATED TO THIS AGREEMENT, THE WORK, SERVICES, OR THE PROJECT AND HEREBY AGREES TO A BENCH TRIAL.~~

17.6. Severability- The various provisions herein shall be deemed to be separate and severable, and the invalidity of any of them shall in no manner affect or impair the validity or enforcement of the remaining provisions. Any provision held to be void or unenforceable shall be reformed to replace the provision with a valid and enforceable provision which expresses the original intention of the parties as closely as possible.

This Agreement is effective on the day and year first above written.

BENHAM DESIGN, LLC:

CITY OF CHICKASHA:

Signature

Signature

Adam B. West/Sr Vice President

Name/Title

Name/Title

Date Executed

Date Executed

Address for Notices:

Address for Notices:

Benham Design, LLC
Attn: Legal Department
14000 Quail Springs Parkway, Suite 500
Oklahoma City, Oklahoma 73134

City of Chickasha
Attn: _____
117 N 4th Street
Chickasha, OK 73018

(EXHIBIT 1)

AUTHORIZATION FOR SERVICES

NO. _____

Pursuant to the terms of the Master Services Agreement between Benham Design, LLC and City of Chickasha (“Client”), effective the _____ day of _____ 2025 (“MSA Agreement”) which are adopted and incorporated as if fully set forth herein, Client authorizes and Benham Design, LLC (“Consultant”) agree to enter this Authorization for Services and Client authorizes Consultant to provide the services described in Attachment A hereto (the “Services”). Upon execution, Consultant agrees to provide the Services described in Attachment A. Client agrees to compensate Consultant for performance of the Services based on Attachment A and/or B hereto. If applicable, Attachment C includes any requirements of Client prior to Consultant commencing the services.

All services provided under this Authorization for Services shall be subject to the terms of the MSA Agreement unless otherwise noted below:

BENHAM DESIGN, LLC:

CITY OF CHICKASHA

Signature

Signature

Title

Title

Date Executed

Date Executed

ATTACHMENT A
Scope of Consultant's Services

ATTACHMENT B
Compensation and Reimbursement of the Consultant

(for Scope of Services under Attachment A
and any Additional Services under Section 4)

ATTACHMENT C

Data, Information, Assistance, Site Access and Approvals
(including any conditions precedent) to be
provided or obtained by the Client