

December 1, 2025

The **REGULAR** meeting of the **CHICKASHA CITY COUNCIL** was held in the council chambers in city hall on the 1st day of December 2025 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Grayson called the meeting to order at 6:30 p.m.

ITEM 1. Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance

MAYOR AND COUNCIL

PRESENT: Zachary Grayson, Mayor
 Georgianne Hebblethwaite, Vice-Mayor
 Lisa Hatchett
 Kea Ginn
 John Smith
 Erica Alexander
 Charlie Burruss

ABSENT: Kim Irving
 Clark Southard

STAFF

PRESENT: Jim Crosby, City Manager
 Amanda Mullins, City Attorney
 Susan McDaniel, City Clerk
 G. G. Music, Police Chief
 Tony Samaniego, Fire Chief
 Lillie Huckaby, Library Director
 Rich Edwards, Finance Director
 Omar Fierro, Public Works Director
 Tracey Austin, HR Director
 Jessica Green, Community Development Director
 Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 1. Call to Order/Roll Call/Opening Prayer/Pledge of Allegiance:

Roll call:

Hatchett - Present
Ginn - Present
Hebblethwaite – Present

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Smith – Present

Alexander - Present

Burruss – Present

Grayson - Present

Council Member Burruss gave the invocation and Council Member Smith lead the Pledge of Allegiance.

ITEM 2. Citizen Comments:

(City Council Rules and Regulations limit visitor comments to a maximum of three minutes.)

ITEM 3. Council Communications.

Item 3a. Judge Chaffin will administer the Police Officer Oath of Office to Cameron Anderson.

Item 3b. Fire Department promotion ceremonies – John Seyler promotion to Captain and Justin Allen promotion to Drive.

Council Member Smith commented on the netting in place on 16th Street.

Council Member Hatchett noted the need for more items to be placed in Austin Park. She also commented on a speeding problem in the Shadow Valley addition.

Council Member Burruss asked that Richie Park be looked for additional items to be added.

Council Member Alexander commented about the issue of dogs roaming freely on 7th Street and asked for direction of what can be done.

Mayor Grayson noted that FOL traffic complaints have been addressed as quickly as possible.

ITEM 4. Consent Docket: ITEM 4a thru 4g.

ITEM 4a. Acceptance of the Minutes of November 17, 2025, Regular meeting.

ITEM 4b. Accept Claims List.

ITEM 4c. Accept the 2026 Safe Oklahoma Grant Award for the Police Department.

ITEM 4d. Accept Oklahoma Internet Crimes Against Children MOU.

ITEM 4e. Accept property use agreement between the City of Chickasha and Willowbrook Inc.

ITEM 4f. Acknowledge receipt of the Economic Development Council of Chickasha, Inc. check details for October 2025.

ITEM 4g. Acceptance of Resolution 2025-34R amending the FY 24-25 Budget.

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Motion by Council Member Burruss, second by Council Member Hatchett to pull Items 4c, 4d, and 4e and approve Items 4a, 4b, 4f, and 4g.

Roll call vote:

Ayes:” Hatchett, Ginn, Hebblethwaite, Smith, Alexander, Burruss, and Grayson.
“Nays:” None
“Abstain:” None
Motion carried. 7-0

ITEM 5. Discussion/Approval of Items Removed from Consent Docket:

ITEM 4c. Accept the 2026 Safe Oklahoma Grant Award for the Police Department.

Motion by Council Member Alexander, second by Council Member Ginn to approve Items 4c.

Roll call vote:

Ayes:” Hatchett, Ginn, Hebblethwaite, Smith, Alexander, Burruss, and Grayson.
“Nays:” None
“Abstain:” None
Motion carried. 7-0

ITEM 4d. Accept Oklahoma Internet Crimes Against Children MOU.

Motion by Council Member Alexander, second by Council Member Hatchett to approve Items 4d.

Roll call vote:

Ayes:” Hatchett, Ginn, Hebblethwaite, Smith, Alexander, and Grayson.
“Nays:” Burruss
“Abstain:” None
Motion carried. 6-1

ITEM 4e. Accept property use agreement between the City of Chickasha and Willowbrook Inc.

Motion by Council Member Smith, second by Council Member Alexander to approve Items 4e.

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Amended Motion by Council Member Smith, second by Council Member Alexander to approve Items 4e with requirement that the City be added to the Liability Insurance policy.

Roll call vote:

Ayes:” Hatchett, Ginn, Hebblethwaite, Smith, Alexander, Burruss, and Grayson.
“Nays:” None
“Abstain:” None
Motion carried. 7-0

ITEM 6. **Discussion and Consideration Items:**

ITEM 6a. Public Hearing – to discuss and consider the Preliminary and Final Plats for Sagebrush Villas located at the Northwest corner for N. Grand Ave. and E. Ada Siquel Ave.

Public Hearing opened at 7:00 p.m.

Lane Mills, Cedar creek Consulting, answered any questions.

Public Hear closed at 7:02 p.m.

ITEM 6b. Discussion, consideration, and possible action to approve the Preliminary and Final Plat for Sagebrush Villas.

*Motion by Council Member Smith, second by Council Member Alexander to approve the Preliminary and Final plat for Sagebrush Villas.

Roll call vote:

“Ayes:” Hatchett, Ginn, Hebblethwaite, Smith, Alexander, Burruss, and Grayson.
“Nays:” None
“Abstain:” None.
Motion passed. 7-0

ITEM 6c. Public Hearing – to discuss and consider the rezoning for 520 S. 17th Street from R-1 to C-1 for applicants Estabon and Colette Sandoval.

Public Hearing Opened at 7:07 p.m.

Jessica Green, Community Development Director, answered any questions asked.

Public Hearing Closed at 7:12 p.m.

TEM 6d. Discussion, consideration, and possible action to approve Ordinance 2025-12 rezoning request for 520 S. 17th for Applicants Estabon and Collette Sandoval.

*Motion by Council Member Hebblethwaite, second by Council Member Hatchett to approve Ordinance 2025-12 as presented.

Roll call vote:

“Ayes:” Hatchett, Ginn, Hebblethwaite, Smith, Alexander, and Grayson.

“Nays:” None.

“Abstain:” Burruss.

Motion passed. 6-0-1

ITEM 6e. Discussion, consideration, and possible action to approve Resolution 2025-30R and authorize the Mayor to issue the Election Proclamation – a Resolution of the Mayor and Council on the City of Chickasha, Grady County, State of Oklahoma, calling for a Non-Partisan Regular Election for the purpose of electing officers of the City of Chickasha, setting a date for said election, setting the filing period for the purpose of allowing qualified candidates to file a declaration of candidacy, setting forth the qualifications for office, setting a final presentment date to the county election board, and setting a final a final date for publication.

*Motion by Council Member Burruss, second by Council Member Hatchett to approve Resolution 2025-30R as presented.

Roll call vote:

“Ayes:” Hatchett, Ginn, Hebblethwaite, Smith, Alexander, Burruss, and Grayson.

“Nays:” None.

“Abstain:” None.

Motion passed. 7-0

ITEM 6f. Discussion, consideration, and possible action to approve Resolution 2025-32R Amending the City Charter for the City of Chickasha as follows; amending Article 14, Section 3, to increase the contract amounts for public improvements and maintenance of the public property requiring competitive bidding to the amounts set forth in the Oklahoma Competitive Bidding Act, Okla. Stat. Title 61, sections 101 et seq, as amended; and providing for severability; requiring approval of the charter amendment by a majority of registered voters voting at a Non-Partisan general municipal election scheduled for April 7, 2026, as provided by law; providing that a copy of the resolution, along with the election proclamation, be delivered to the

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Grady County Election Board Secretary at least seventy-five (75) days prior to said election and fixing an effective date.

*Motion by Council Member Hebblethwaite, second by Council Member Alexander to approve Resolution 2025-32R as presented.

Roll call vote:

“Ayes:” Hatchett, Ginn, Hebblethwaite, Smith, Alexander, and Grayson.

“Nays:” Burruss.

“Abstain:” None.

Motion passed. 6-1

**ITEM 6g. Discussion, consideration, and possible action to approve an Election Proclamation calling for an d proclaiming that on the 7th day of April, 2026, a regular election will be held and there will be submitted to the qualified and acting electors residing within the corporate limits of said city, the matter of the approval or disapproval of the Charter Amendment set forth in Resolution 2025-32R, to-wit:
SHALL ARTICLE 14, SECTION 3 OF THE CHARTER OF THE CITY OF CHICKASHA BE AMENDED AND REVISED TO HEREINAFTER READ AS FOLLOWS?**

Public improvements and maintenance of the public property may be made by the City Government itself or by contract. The City Council shall award all contracts for public improvements and maintenance of public property in compliance with the requirements of the Oklahoma Competitive Bidding Act, codified at Title 61, Oklahoma Statutes, Section 101 et seq., as amended. All bids may be rejected, and further notice and opportunity for competitive bidding may be given.

*Motion by Council Member Ginn, second by Council Member Hebblethwaite to approve an Election Proclamation calling for an d proclaiming that on the 7th day of April, 2026, a regular election will be held and there will be submitted to the qualified and acting electors residing within the corporate limits of said city, the matter of the approval or disapproval of the Charter Amendment set forth in Resolution 2025-32R, to-wit:

SHALL ARTICLE 14, SECTION 3 OF THE CHARTER OF THE CITY OF CHICKASHA BE AMENDED AND REVISED TO HEREINAFTER READ AS FOLLOWS?

Public improvements and maintenance of the public property may be made by the City Government itself or by contract. The City Council shall award all contracts for public improvements and maintenance of public property in compliance with the requirements of the Oklahoma Competitive Bidding Act, codified at Title 61, Oklahoma Statutes, Section 101 et seq., as amended. All bids may be rejected, and further notice and opportunity for competitive bidding may be given.

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Roll call vote:

“Ayes:” Hatchett, Ginn, Hebblethwaite, Smith, Alexander, and Grayson.
“Nays:” Burruss.
“Abstain:” None.
Motion passed. 6-1

ITEM 6h. Discussion, consideration, and possible action to approve Resolution 2025-332R to authorize the publication of public sale and public auction pursuant to 64 O.S. Section 1081 and 1082 for oil and gas mining lease(s) for oil and gas development covering the real properties in Sectio 10 Township 8 North, Range 9 West, Caddo County, Oklahoma and more specifically set forth in the Resolution.

Council Member Burruss leaves his seat at 7:24 p.m.

*Motion by Council Member Hebblethwaite, second by Council Member Ginn to approve Resolution 2025-33R as presented.

Roll call vote:

“Ayes:” Hatchett, Ginn, Hebblethwaite, Smith, Alexander, and Grayson.
“Nays:” None.
“Abstain:” None.
“Recuse” Burruss
Motion passed. 6-0-0-1

ITEM 6i. Discussion, consideration, and possible action to approve an oil and gas lease with Hermitage Holdings, LLC following a public auction pursuant to Title 64 Sections 1081 and 1082 for the following described property;

Section 28, Township 7 North, Range 7 West:

Lot 19-22, Block 26, Chickasha OT Addition, containing 0.4936 net mineral acres, more or less

The North 151.25’ of Lot 24, Block 38, Chickasha OT Addition, containing 0.0925 net mineral acres, more or less

The North 151.25’ of Lots 25, & 26, Block 38, Chickasha OT Addition, containing 0.3701 net mineral acres, more or less

Section 33, Township 7 North, Range 7 West:

Lot 4, Block 306, Chickasha OT Addition, containing 0.5143 net mineral acres, more or less

Block 217, Chickasha OT Addition, containing 0.9085 net mineral acres, more or less

The North 42’ of Lot 1, Block 1 of Elliott’s First Addition, containing 0.1997 net mineral acres, more or less

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The East 15’ of Lot 7, Block 3, Highland Park Addition, containing 0.0708 net mineral acres, more or less (Including all adjacent streets, alleys, roadways, easements, and right-of-ways appurtenant thereto, as show on the official recorded plat, thereof – for all tracts described above.) All being located in Grady County, Oklahoma.

*Motion by Council Member Hebblethwaite, second by Council Member Hatchett to approve an oil and gas lease with Hermitage Holdings, LLC.

Roll call vote:

“Ayes:” Hatchett, Ginn, Hebblethwaite, Smith, Alexander, and Grayson.
“Nays:” None.
“Abstain:” None.
“Recuse” Burruss
Motion passed. 6-0-0-1

Council Member Burruss returns to his seat at 7:28 p.m.

ITEM 6i. Discussion, consideration, and possible action to approve a Master Agreement for Professional Services with Parkhill.

*Motion by Council Member Hebblethwaite, second by Council Member Alexander to approve a Professional Services with Parkhill.

Roll call vote:

“Ayes:” Hatchett, Ginn, Hebblethwaite, Smith, Alexander, Burruss, and Grayson.
“Nays:” None.
“Abstain:” None.
Motion passed. 7-0

ITEM 7 Adjournment:

Motion by Council Member Smith and second by Council Member Hatchett to adjourn the meeting.

Meeting adjourned.

TIME: 7:28 p.m.

Zachary Grayson, Mayor

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ATTEST:

Susan M. McDaniel, City Clerk

Approved this 5th day of January 2026.