

December 1, 2025

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 1st day of December 2025 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Grayson called the meeting to order at 7:28 p.m.

ITEM 1. **Call to Order / Roll Call:**

CHAIRMAN AND TRUSTEES

PRESENT: Zachary Grayson, Chairman
Georgianne Hebblethwaite, Vice Chairman
Lisa Hatchett
Kea Ginn
John Smith
Erica Alexander
Charlie Burruss

ABSENT: Kim Irving
Clark Southard

STAFF

PRESENT: Jim Crosby, City Manager
Amanda Mullins, City Attorney
Susan M. McDaniel, City Clerk
G. G. Music, Police Chief
Tony Samaniego, Fire Chief
Lillie Huckaby, Library Director
Rich Edwards, Finance Direct
Omar Fierro, Public Works Director
Jessica Green, Community Development Director
Tracey Austin, HR Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2. **Consent Docket: ITEM 2a – ITEM 2d.**

ITEM 2a. **Acceptance of the Minutes of November 17, 2025, regular meeting.**

ITEM 2b. **Acceptance of the Claims List.**

ITEM 2c. **Authorize Staff to solicit bids for CMA-2504 – HVAC Maintenance Agreement.**

ITEM 2d. Approve the Authorized Representative Certificate for the OWRB State Loan Program Revenue Bond and authorize the Chairman to execute the same.

*Motion by Trustee Alexander, second by Trustee Hebblethwaite to approve Items 2a – 2d.

Roll call vote:

Ayes:” Hatchett, Ginn, Hebblethwaite, Alexander, Smith, Burruss, and Grayson.

“Nays:” None.

“Abstain:” None.

Motion carried. 7-0

ITEM 3. Discussion / Approval of Items Removed from Consent Docket:

No Action Taken.

ITEM 4 Discussion and Consideration:

ITEM 4a. Discussion, consideration, and possible action to approve an oil and gas lease with Hermitage Holdings, LLC following a public auction pursuant to Title 64 Sections 1081 and 1082 for the following described property; Section 28, Township 7 North, Range 7 West: The West 6.5’ of Lot 10, Block 28, Chickasha OT Addition, containing 0.0321 net mineral acres, more or less; together with all roads, alleyways, easements, and rights-of-ways appurtenant thereto, as shown on the official recorded plat thereof.

All being located in Grady County, Oklahoma.

Trustee Burruss leaves his seat at 7:30 p.m.

*Motion by Council Member Alexander, second by Council Member Hatchett to approve an oil and gas lease with Hermitage Holdings, LLC.

Roll call vote:

“Ayes:” Hatchett, Ginn, Hebblethwaite, Smith, Alexander, and Grayson.

“Nays:” None.

“Abstain:” None.

“Recuse” Burruss

Motion passed. 6-0-0-1

Council Member Burruss returns to his seat at 7:31 p.m.

Motion to Adjourn.

*Motion by Trustee Hatchett, second by Trustee Smith to adjourn.

Meeting adjourned.

Chickasha Municipal Authority Meeting 12-1-2025
TIME 7:28 P.M.

TIME: 7:31 p.m.

Approved this 5th day of January 2026.

Zachary Grayson, Chairman

Susan M. McDaniel, CMC – City Clerk

(ATTEST)