

CHICKASHA MUNICIPAL AIRPORT AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
JANUARY 20, 2026

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. **Call to Order / Roll Call.**

2. **Consent Docket:**
 - a. Acceptance of the Minutes of the January 5, 2026, regular meeting.
 - b. Acceptance of the Claims List.
 - c. Acceptance of a corrective deed correcting a scrivener's error in the legal description (substituting "southwest" for "southeast") in the deed from the Chickasha Industrial Authority to the Chickasha Municipal Airport Authority, which correction is necessary to clarify and perfect the chain of title following the Authority's subsequent conveyance of the property to Oh Hitt, Corp.

3. **Discussion/Approval of Items Removed from Consent Docket:**

4. Motion for Adjournment.

CHICKASHA

Meeting Type: CMAA Agenda 1-20-2026

Meeting Date: 1/20/2026

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the January 5, 2026, regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
NAME, TITLE	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date:	(From)		
January 20, 2026			

V. ATTACHMENTS:

1. CMAA 1-5-2026

January 5, 2025

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 5th day of January 2026 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Grayson called the meeting to order at 9:55 p.m.

ITEM 1. **Call to Order / Roll Call:**

CHAIRMAN AND TRUSTEES

PRESENT: Zachary Grayson, Chairman
Georgianne Hebblethwaite, Vice Chairman
Lisa Hatchett
Kim Irving
Kea Ginn
John P. Smith
Erica Alexander
Charlie Burruss
Clark Southard

ABSENT: None

STAFF

PRESENT: Jim Crosby, City Manager
Amanda Mullins, City Attorney
Susan M. McDaniel, City Clerk
G. G. Music, Police Chief
Tony Samaniego, Fire Chief
Lillie Huckaby, Library Director
Rich Edwards, Finance Director
Jessica Green, Community Development Director
Tracey Austin, HR Director
Shae Mortimer, Marketing and Civic Engagement Manager

ITEM 2. **Consent Docket: ITEM 2a – ITEM 2c.**

ITEM 2a. **Acceptance of the Minutes of December 1, 2025, regular meeting.**

ITEM 2b. **Acceptance of the Claims List.**

ITEM 2c. **Acceptance of the financials for November 2025.**

*Motion by Trustee Alexander, second by Trustee Smith to approve Items 2a – 2c.

Roll call vote:

Ayes:"	Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Southard, and Grayson.
“Nays:”	None
“Abstain:”	None
Motion carried.	9-0

ITEM 3. **Discussion / Approval of Items Removed from Consent Docket:**

No Action Taken.

ITEM 4. **Motion to Adjourn.**

*Motion by Trustee Alexander, second by Trustee Smith to adjourn.

Meeting adjourned.

TIME: 9:56 PM

Approved this 20th day of January 2026.

Zachary Grayson, Chairman

(ATTEST)

Susan M. McDaniel, CMC
City Clerk

CHICKASHA

Meeting Type: CMAA Agenda 1-20-2026

Meeting Date: 1/20/2026

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date:	(From)		
January 20, 2026			

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMAA Agenda 1-20-2026

Meeting Date: 1/20/2026

Department: Administration

Agenda Item No. 2.c.

AGENDA ITEM: Acceptance of a corrective deed correcting a scrivener’s error in the legal description (substituting “southwest” for “southeast”) in the deed from the Chickasha Industrial Authority to the Chickasha Municipal Airport Authority, which correction is necessary to clarify and perfect the chain of title following the Authority’s subsequent conveyance of the property to Oh Hitt, Corp.

I. BACKGROUND/DESCRIPTION:

The Chickasha Industrial Authority previously approved and executed a deed conveying certain real property to the Chickasha Municipal Airport Authority, which the CMAA accepted. After the deed was recorded, it was discovered that the legal description contained a scrivener’s error, in which the word “southwest” was used in one instance where “southeast” was intended. The remainder of the legal description is accurate, and the error is purely clerical in nature.

The Chickasha Industrial Authority has approved and executed a corrective deed to correct this scrivener’s error so that the recorded legal description accurately reflects the property that was intended to be conveyed.

Following the original conveyance, the Chickasha Municipal Airport Authority subsequently conveyed the property to Oh Hitt, Corp. Acceptance of the corrective deed by the Authority is necessary to clarify and perfect the chain of title. The corrective deed does not alter the substance of the original transaction, does not change the property conveyed, and does not affect the Authority’s subsequent conveyance to the third party.

This agenda item is limited solely to acceptance of the corrective deed for record-keeping and title clarification purposes.

II. RECOMMENDED ACTION:

Acceptance of a corrective deed correcting a scrivener’s error in the legal description (substituting “southwest” for “southeast”) in the deed from the Chickasha Industrial Authority to the Chickasha Municipal Airport Authority, which correction is necessary to clarify and perfect the chain of title following the Authority’s subsequent conveyance of the property to Oh Hitt, Corp.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Jim Crosby, City Manager	Fund	Account	Amount
	(To)		
Meeting Date: January 20, 2026	FUND	ACCOUNT	AMOUNT
	(From)		

V. ATTACHMENTS:

1. 20260114141441808

CORRECTIVE
QUITCLAIM DEED

KNOW ALL MEN BY THESE PRESENTS:

That the Chickasha Industrial Authority, a Public Trust organized under the laws of the State of Oklahoma and having the City of Chickasha as its sole beneficiary (the "Grantor"), in consideration of the sum of TEN AND NO/100 DOLLARS (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, does hereby grant, bargain, sell, convey and quitclaim unto the Chickasha Municipal Airport Authority, a Public Trust organized under the laws of the State of Oklahoma and having the City of Chickasha as its sole beneficiary of 117 N. 4th Street, Chickasha, Oklahoma 73018 (the "Grantee"), certain tracts of real property situated in Grady County, Oklahoma, described as follows, to wit:

ATTACHED AS EXHIBIT "A"

together with all the improvements thereon and appurtenances thereunto belonging.

TO HAVE AND TO HOLD said described premises unto the Grantee, and Grantee's successors and assigns forever.

The purpose of this Corrective Quitclaim Deed is to correct a scrivener's error in the legal description of the Quit Claim Deed dated June 2, 2025, and recorded on June 3, 2025, in Book 6468, Page 599 of the official records of the Grady County Clerk.

EFFECTIVE DATE: June 2, 2025

EXECUTED and delivered this ____ day of _____ 2026.

CHICKASHA INDUSTRIAL AUTHORITY

By: _____
Chairman

ATTEST:

Secretary

(SEAL)

1-2025-008846
06/03/2025 12:44pm

Book 6488 Pg 599
Pg 0599-0600

Fee: \$20.00 Doc: \$0.00
Jill Locke - Grady County Clerk
State of Oklahoma



Doc Stamp Exempt #3

Land Owner

Exemption#: 1

Signature: *[Handwritten Signature]* QUITCLAIM DEED

KNOW ALL MEN BY THESE PRESENTS:

That the Chickasha Industrial Authority, a Public Trust organized under the laws of the State of Oklahoma and having the City of Chickasha as its sole beneficiary (the "Grantor"), in consideration of the sum of TEN AND NO/100 DOLLARS (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, does hereby grant, bargain, sell, convey and quitclaim unto the Chickasha Municipal Airport Authority, a Public Trust organized under the laws of the State of Oklahoma and having the City of Chickasha as its sole beneficiary of 117 N. 4th Street, Chickasha, Oklahoma 73018 (the "Grantee"), certain tracts of real property situated in Grady County, Oklahoma, described as follows, to wit:

A tract of land being a part of the E/2 of Section 7 and SE/4 of Section 6, Township 7 North, Range 7 West of the Indian Meridian, Grady County, Oklahoma, being more particularly described as follows:

COMMENCING at the Southeast Corner of the SE/4 of said Section 7;

THENCE South 89°53'56" West, along the South line of said SE/4, a distance of 690.10 feet;

THENCE North 00°02'27" West, a distance of 1321.08 feet to the Southwest Corner of Lot 1, Block 1 of CHICKASHA AIRPORT INDUSTRIAL PARK, an addition to the City of Chickasha, Grady County, Oklahoma, said point being the POINT OF BEGINNING;

THENCE continuing North 00°02'27" West, along the East line of said Lot 1, a distance of 5281.93 feet to the Northeast corner of said Lot 1;

THENCE North 89°54'59" East, parallel with the North line of said Lot 1, a distance of 391.05 feet;

THENCE South 00°01'19" East, a distance of 5170.85 feet;

THENCE South 41°25'53" West, a distance of 149.36 feet;

THENCE South 89°55'04" West, parallel with the South line of said Lot 1, a distance of 291.10 feet to the POINT OF BEGINNING. (Surface Rights Only)

Containing 47.18 acres, more or less.

I-2025-006846 Book 6468 Pg 600
06/03/2025 12:44pm Pg 0599-0600
Fee: \$20.00 Doc: \$0.00
Jill Locke - Grady County Clerk
State of Oklahoma

together with all the improvements thereon and appurtenances thereunto belonging.

TO HAVE AND TO HOLD said described premises unto the Grantee, and Grantee's successors and assigns forever.

EXECUTED and delivered this 2nd day of June, 2025.

CHICKASHA INDUSTRIAL AUTHORITY

By: 
Zachary Grayson, Chairman

ATTEST:


Susan M. McDaniel, Secretary

