

**CHICKASHA MUNICIPAL AUTHORITY**

**AGENDA**  
**LOCATION OF MEETING**  
**CITY HALL COUNCIL CHAMBERS**  
**117 NORTH FOURTH STREET**  
**CHICKASHA, OKLAHOMA 73018**

**TIME OF MEETING**  
**6:30 PM**

**DATE OF MEETING**  
**FEBRUARY 16, 2026**

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

- 1. Call to Order / Roll Call.**
  
- 2. Consent Docket:**
  - a. Acceptance the Minutes of the February 2, 2026, regular meeting.
  - b. Acceptance of the Claims List.
  - c. Acceptance of the Financials for January 2026.
  - d. Accept and ratify an amendment to the Letter of Engagement with HSPG & Associates, LLC to perform the City of Chickasha's audit services for FY-24 Auditt and authorize the Chairman to execute the same .
  - e. Authorize Staff to solicit bids for CMA-2602 — Water Line Utility Materials.
  
- 3. Discussion/Approval of Items Removed from Consent Docket:**

**4. Consideration and Discussion Items:**

- a. Discussion, consideration and possible action to approve Resolution No. 2026-07R: a Resolution of the Chickasha Municipal Authority (the “Borrower”) authorizing a loan from the Oklahoma Water Resources Board in the total aggregate principal amount of not to exceed \$6,000,000.00; approving the issuance of a promissory note in the total aggregate principal amount of not to exceed \$6,000,000.00, secured by a pledge of revenues and authorizing its execution; designating a Local Trustee; approving and authorizing the execution of a Trust Agreement; approving and authorizing the execution of a Loan Agreement; approving and authorizing the execution of a Security Agreement; ratifying and confirming a Lease Agreement; ratifying and confirming a Sales Tax Agreement; approving and authorizing a Note Purchase Agreement; approving various covenants; approving and authorizing payment of fees and expenses; approving and authorizing application to the Oklahoma Water Resources Board; approving and authorizing professional services agreements; and containing other provisions relating thereto.
- b. Discussion, consideration, and possible action to allow the Chickasha Community Foundation to place bronze statues of Ada Sipuel Fisher, Wiley Post, and Cleavon Little in the Chickasha Downtown Park area.

**5. Motion for Adjournment.**

# CHICKASHA

**Meeting Type: CMA Agenda 2-16-2026**

**Meeting Date: 2/16/2026**

**Department: City Clerk**

**Agenda Item No. 2.a.**

**AGENDA ITEM: Acceptance the Minutes of the February 2, 2026, regular meeting.**

**I. BACKGROUND/DESCRIPTION:**

**II. RECOMMENDED ACTION:**

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

	Fund	Account	Amount
<b>Dept. Director:</b> Susan M. McDaniel, CMC City Clerk	(To)		
	FUND	ACCOUNT	AMOUNT
<b>Meeting Date:</b> February 16, 2026	(From)		

**V. ATTACHMENTS:**

1. CMA 2-2-2026

**February 2, 2026**

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 2nd day of February 2026 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Grayson called the meeting to order at 7:22 p.m.

**ITEM 1.**                    **Call to Order / Roll Call:**

**CHAIRMAN AND TRUSTEES**

**PRESENT:**                Zachary Grayson, Chairman  
Georgianne Hebblethwaite, Vice Chairman  
Lisa Hatchett  
Kim Irving  
Kea Ginn  
John Smith  
Erica Alexander  
Charlie Burruss  
Clark Southard

**ABSENT:**                None.

**STAFF**

**PRESENT:**                Jim Crosby, City Manager  
Amanda Mullins, City Attorney  
Susan M. McDaniel, City Clerk  
G. G. Music, Police Chief  
Tony Samaniego, Fire Chief  
Lillie Huckaby, Library Director  
Rich Edwards, Finance Direct  
Jessica Green, Community Development Director  
Shae Mortimer, Marketing and Civic Engagement Manager

**ITEM 2.**                    **Consent Docket: ITEM 2a – ITEM 2d.**

**ITEM 2a.**                    **Acceptance of the Minutes of the January 20, 2026, regular meeting; and the Minutes of the January 26, 2026, Special Meeting.**

**ITEM 2b.**                    **Acceptance of the Claims List.**

**ITEM 2c.**                    **Acceptance of the Financials for December 2025.**

**ITEM 2d.**                    **Authorize Staff to solicit RFQs for CMA-2601 – Operation, Maintenance and Management of the Water Utility System and Solid Waste System.**

\*Motion by Trustee Alexander, second by Trustee Smith to approve Items 2a – 2d.

Roll call vote:

Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Southard,  
and Grayson.  
“Nays:” None.  
“Abstain:” Burruss.  
Motion passed. 8-0-1

**ITEM 3. Discussion / Approval of Items Removed from Consent Docket:**

**No Action Taken.**

**ITEM 4 Discussion and Consideration:**

**ITEM 4a. Discussion, consideration, and possible action to award CMA-2504 HVAC Maintenance Agreement to DeHart Air Conditioning, Inc., as the lowest, best bidder, in an amount not to exceed \$49,750.00 and authorize the Mayor to execute the Maintenance Agreement.**

\*Motion by Council Member Smith, second by Council Member Hatchett to award CMA-2504 HVAC Maintenance Agreement to DeHart Air Conditioning, Inc., as the lowest, best bidder, in an amount not to exceed \$49,750.00 and authorize the Mayor to execute the Maintenance Agreement.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Burruss,  
Southard, and Grayson.  
“Nays:” None.  
“Abstain:” None  
Motion passed. 9-0

**ITEM 5. Motion to Adjourn.**

\*Motion by Trustee Alexander, second by Trustee Smith to adjourn.

Meeting adjourned.

**TIME: 7:24 p.m.**

Approved this 16th day of February 2026.

\_\_\_\_\_  
Zachary Grayson, Chairman

\_\_\_\_\_  
Susan M. McDaniel, CMC – City Clerk

(ATTEST)

# CHICKASHA

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**Meeting Type: CMA Agenda 2-16-2026**

**Meeting Date: 2/16/2026**

**Department: Finance**

**Agenda Item No. 2.b.**

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**AGENDA ITEM: Acceptance of the Claims List.**

**I. BACKGROUND/DESCRIPTION:**

**II. RECOMMENDED ACTION:**

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

<b>Dept. Director:</b> Rich Edwards, Finance Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
<b>Meeting Date:</b> February 16, 2026	(From)		

**V. ATTACHMENTS:**

# CHICKASHA

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**Meeting Type: CMA Agenda 2-16-2026**

**Meeting Date: 2/16/2026**

**Department: Finance**

**Agenda Item No. 2.c.**

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**AGENDA ITEM: Acceptance of the Financials for January 2026.**

**I. BACKGROUND/DESCRIPTION:**

**II. RECOMMENDED ACTION:**

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

**Dept. Director:**

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

**Meeting Date:**  
February 16, 2026

**V. ATTACHMENTS:**

# CHICKASHA

**Meeting Type: CMA Agenda 2-16-2026**

**Meeting Date: 2/16/2026**

**Department: Finance**

**Agenda Item No. 2.d.**

**AGENDA ITEM: Accept and ratify an amendment to the Letter of Engagement with HSPG & Associates, LLC to perform the City of Chickasha's audit services for FY-24 Audit and authorize the Chairman to execute the same .**

**I. BACKGROUND/DESCRIPTION:**

This amendment reflects additional costs associated with completing the FY-24 audit on an expedited timeline in order to meet the deadline established by the Oklahoma Water Resources Board.

**II. RECOMMENDED ACTION:**

Accept and ratify an amendment to the Letter of Engagement with HSPG & Associates, LLC to perform the City of Chickasha's audit services for FY-24 Audit and authorize the Chairman to execute the same.

**III. FISCAL INFORMATION** - The total and additional costs are as follows from the engagement letter: *"Our (HSPG) base fee for the financial statement audit will be \$50,000. However, to assist the City in meeting its deadline for filing its audit, we have reassigned team members to your engagement that were not originally contemplated. Therefore, we will also bill the City an additional \$25 per hour for engagement team members designated as manager or above, except that such additional fees will not exceed \$12,000. Additionally, if a single audit is required, our fee will be an additional \$8,500 for each major program."*

**IV. FUND INFORMATION:**

<b>Dept. Director:</b> Rich Edwards, Finance Director			
	FUND	ACCOUNT	AMOUNT
<b>Meeting Date:</b> February 16, 2026	(From) General Fund - 11-514-5301-001		\$79,000

**V. ATTACHMENTS:**

1. (Revised) Chickasha engagement letter-2024



January 30, 2026

To the City Council and management of  
The City of Chickasha, Oklahoma

This agreement supersedes and replaces our prior agreement with the City of Chickasha, Oklahoma (the “City”) dated February 24, 2025 as it relates to the services we are to provide for the City for the year ended June 30, 2024.

### **Audit Scope and Objectives**

We will audit the modified cash basis financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of the City as of and for the year ended June 30, 2024.

We have also been engaged to report on supplementary information that accompanies the City’s financial statements. We will subject the following supplementary information to the auditing procedures applied in our audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with generally accepted auditing standards (“GAAS”), and we will provide an opinion on it in relation to the financial statements as a whole in a separate written report accompanying our auditor’s report on the financial statements or in a report combined with our auditor’s report on the financial statements.

- 1) Schedule of expenditures of federal and state awards (modified cash basis), if necessary
- 2) Combining schedules (modified cash basis)

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audits of the financial statements, and our auditor’s report will not provide an opinion or any assurance on that other information.

- 1) Management’s discussion and analysis
- 2) Budgetary comparison information (modified cash basis)

The objectives of our audits are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor’s report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with the modified cash basis of accounting and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

**HSPG & ASSOCIATES, PC**

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5400 N Grand Blvd, Suite 330 • Oklahoma City, Oklahoma 73112 • Phone: 405.844.9995 • Fax: 405.844.9975

The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- If necessary, internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

### **Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit**

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and if necessary, the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. If necessary, we will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We may also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

- Revenue recognition
- Management override of controls

Our audit of financial statements does not relieve you of your responsibilities.

### **Audit Procedures—Internal Control**

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will, if necessary, perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audits, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

If a single audit is necessary, the Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the City's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

## **Responsibilities of Management for the Financial Statements and Single Audit**

Our audits will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with the modified cash basis of accounting and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance if required; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audits, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported

audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance if necessary. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards.

You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with the modified cash basis of accounting. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with the modified cash basis of accounting; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with the modified cash basis of accounting; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

#### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

If required, at the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification.

The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of HSPG & Associates and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of HSPG & Associates personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by an outside regulator. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Andy Cromer is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit on February 2, 2026, and issue our report by April 1, 2026. This deadline is contingent upon the City's accounts being properly reconciled and the timely assistance and turnaround of requests by the City or its consultants. We will not be responsible for any failure to meet this deadline to the extent it is caused by the City or its consultants.

Our base fee for the financial statement audit will be \$50,000. However, to assist the City in meeting its deadline for filing its audit, we have reassigned team members to your engagement that were not originally contemplated. Therefore, we will also bill the City an additional \$25 per hour for engagement team members designated as manager or above, except that such additional fees will not exceed \$12,000. Additionally, if a single audit is required, our fee will be an additional \$8,500 for each major program. These fees include our miscellaneous charges, such as travel and meals. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. The above fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

## **Reporting**

We will issue written reports upon completion of our audit. Our reports will be addressed to the City Council and management of the City. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audits. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an

audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. If required, the Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the City and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign a copy of this letter and return it to us.

Sincerely,

*HSPG & Associates, P.C.*

HSPG & Associates, P.C.

RESPONSE:

This letter correctly sets forth the understanding of the City of Chickasha, Oklahoma .

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Governance signature: \_\_\_\_\_

Title: \_\_\_\_\_

# CHICKASHA

**Meeting Type: CMA Agenda 2-16-2026**

**Meeting Date: 2/16/2026**

**Department: Public Works**

**Agenda Item No. 2.e.**

**AGENDA ITEM: Authorize Staff to solicit bids for CMA-2602 — Water Line Utility Materials.**

**I. BACKGROUND/DESCRIPTION:**

**II. RECOMMENDED ACTION:**

Authorize Staff to solicit bids for CMA-2602 — Water Line Utility Materials.

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

	Fund	Account	Amount
<b>Dept. Director:</b> Omar Fierro, Public Works Director	(To)		
	FUND	ACCOUNT	AMOUNT
<b>Meeting Date:</b> February 16, 2026	(From)		

**V. ATTACHMENTS:**

1. CMA-2602 Water Line Utility Materials 698

**INVITATION TO BID**

<b>MAIL SEALED BIDS TO:</b>	<b>PERSONAL OR COMMON CARRIER DELIVERY</b>
<b>CHICKASHA PUBLIC WORKS DEPT.</b>	<b>CHICKASHA PUBLIC WORKS DEPARTMENT</b>
<b>117 NORTH 4<sup>TH</sup> STREET</b>	<b>502 NORTH GENEVIEVE</b>
<b>CHICKASHA, OKLAHOMA 73018</b>	<b>CHICKASHA, OKLAHOMA 73018</b>

DATE BID TYPED: 2-16-2026	BID NO: CMA-2602	TITLE: Water Line Utility Materials
NO BIDS WILL BE ACCEPTED AFTER: 1:30 p.m. March 27, 2026		CONTRACT PERIOD: July 1, 2026 – June 30, 2027
VENDORS NAME:  MAILING ADDRESS:		REASON FOR NO BID:
CITY:	STATE:	ZIP:
AREA CODE:	TELEPHONE NO.	FAX NO.
E-MAIL ADDRESS		TERMS:
		DELIVERY:
		FEDERAL EMPLOYER IDENTIFICATION NO. OR SOCIAL SECURITY NO.

**NON-COLLUSION AFFIDAVIT**

**(This bid is invalid if BOTH Affidavits are not signed and notarized)**

STATE OF \_\_\_\_\_, COUNTY OF \_\_\_\_\_,

\_\_\_\_\_ of lawful age, being first duly sworn on oath, says that 1. (s)he is the duly authorized agent of the above bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and city officials or employees, as well as facts pertaining to the giving or offering of things of value to city personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached. 2. (s)he is fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and 3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party:

- a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,
- b. to any collusion with any city official or employee as to quantity, quality or price in the prospective contract, nor
- c. in any discussions between bidders and any city official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

\_\_\_\_\_  
Bidder

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary My Commission Expires:

**THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED!**

**BUSINESS RELATION AFFIDAVIT**

**(This bid is invalid if BOTH Affidavits are not signed and notarized)**

STATE OF \_\_\_\_\_, COUNTY OF \_\_\_\_\_,

\_\_\_\_\_ of lawful age, being first duly sworn on oath, says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any relationship presently in effect or which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

(If none of the business relationships herein above mentioned exist; Affiant should so state).

\_\_\_\_\_  
Bidder

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary My Commission Expires:

**THIS AFFIDAVIT MUST BE SIGNED AND NOTARIZED!**

**SEALED BIDS:** All sheets bid on and this form must be executed and submitted in a sealed envelope. (DO NOT INCLUDE MORE THAN ONE BID PER ENVELOPE). The face of the envelope shall contain, in addition to the mailing address, the words "SEALED BID" the date of the bid opening and the contract number. Bids submitted in Federal Express or other specialized delivery envelopes shall be enclosed in a separate envelope marked as indicated above. Bids not submitted in properly marked envelopes or on the attached bid form shall be rejected. In the case of "No Bid" the vendor shall return the "Invitation to Bid" with the "Reason for No Bid" properly filled in, to remain on the City of Chickasha's active vendor/contractor list

**EXECUTION OF BID:** Bid must contain an original signature of an authorized representative in the space provided. Bids must be typed or printed in ink. Use of erasable ink is not permitted. ALL CORRECTIONS MADE BY BIDDER TO HIS BID MUST BE INITIALED.

**BID OPENING:** It is bidder's responsibility to assure that his bid is delivered at the proper time and place of the bid opening. Bids which for any reason are not so delivered, will not be considered. Offers by telegram or telephone are not acceptable. **NOTE:** Bid files may be examined during normal working hours by appointment. Bid tabulations WILL NOT be provided by telephone.

**MISTAKES:** Bidders are expected to examine the specifications, delivery schedule, bid prices and all instructions pertaining to supplies and services. Failure to do so will be at bidder's risk. In case of mistake in extension, the unit price will govern.

**INVOICING AND PAYMENT:** The vendor shall be paid upon submission of proper certified invoices to the City of Chickasha at the prices stipulated on the contract. Invoices shall contain the contract number and purchase order number. Failure to follow these instructions may result in delay of processing invoices for payment.

**WAIVER:** City of Chickasha reserves the right to waive any general provision, special provision or minor specification deviation when considered to be in the best interest of the City of Chickasha. Any bid received by the awarding public agency or an officer or employee thereof, more than ninety-six (96) hours excluding Saturdays, Sundays and holidays before the time set for the opening of bids, or any bid so received after the time set for opening of bids, shall not be considered by the awarding public agency and shall be returned unopened to the bidder submitting same.

**CITY OF CHICKASHA  
BID SPECIFICATIONS-BID CMA-2602  
WATER LINE UTILITY MATERIALS**

**INSTRUCTIONS TO BIDDERS**

NOTE: The use of brand names or model numbers are for reference only. The City encourages vendors to submit bids on all brands, unless specifically stated in the specifications, however all items must meet or exceed the following **minimum specifications**.

The purchaser reserves the right to reject any and all bids waive all irregularities or technicalities without assigning reason therefore, and to make awards in the best interest of the purchaser.

**CONTRACT PERIOD: JULY 1, 2026, TO JUNE 30, 2027**

Bids must be submitted to the forms provided. Please provide all information as requested on the BID FORM, especially your Manufacturer's parts number for each item bid.

If the bidder must make any deviation from the specifications, then a detailed clarification of the proposed substitutions, including manufacturer's drawings and specifications shall be attached and submitted as part of the bid packet. Failure to do so will be cause for disqualification of the bid.

Delivery shall be from 0 to 14 days. If an item cannot be delivered within this time frame, the vendor must advise the person placing the order, and receive approval for extended delivery time before the order is placed.

All bids will be awarded F.O.B. Chickasha with the vendor bearing the cost of freight charges. The City must approve special orders where shipping will be charged to the City. This should only occur when the item is needed on an emergency basis and the materials are needed before the next scheduled delivery.

All orders delivered to the City of Chickasha must be signed for by an identified employee of the City, at the time of delivery to insure payment. Any order delivered without the proper signature on the delivery ticket or invoice, etc. is subject to **NON PAYMENT**.

**Questions regarding this bid should be directed to Omar Fierro, Public Works Director, at 405-222-6082 or Mr. Marcos Castillo, Asst Public works Director, at 405-825-7151.**

Sealed proposals shall be addressed to Susan M. McDaniel, City Clerk, City of Chickasha, 117 North 4<sup>th</sup> Street, Chickasha, Oklahoma 73018, and shall be labeled "CMA-2602, DO NOT OPEN" and "2026 Water Line Utility Materials." Proposals shall be submitted no later than 1:30 p.m. local time on **March 27, 2026**. It is the sole responsibility of the proponent to ensure that this proposal is actually in the City

Hall of the City of Chickasha prior to the expiration of the time and date stated above. Bids will be opened the same date at 1:30 p.m. in the City Conference Room, Second Floor – City Hall, 117 N. 4<sup>th</sup> Street, Chickasha, Oklahoma 73018.

The Issuing Office for the Bidding Documents is: City of Chickasha. Questions should be emailed to Public Works Director Omar Fierro at [Omar.Fierro@chickasha.org](mailto:Omar.Fierro@chickasha.org) or by calling 405.222.6080. Bidding documents also may be examined at: City of Chickasha Website <http://www.chickasha.org/Bids.aspx>. Bid documents must be obtained by accessing the project on QUESTCDN.com, linked to the previously listed page.

Upon consideration of the proposals, the City of Chickasha reserves the right to accept or reject any and all proposals, to waive technicalities and to make any investigation deemed necessary concerning the proponent’s ability to provide the services as covered by the specifications, and to accept what in their judgment is the most advantageous proposal.

Jim Crosby, Trust Manager

**CERTIFICATION**

I certify that the above “Bid Opportunity” was posted on the bulletin board of City Hall, City of Chickasha, Oklahoma, on the 17th day of February, 2026.  
Susan McDaniel, CMC - City Clerk

I certify that the above quotes are correct and the delivery date can be met. I understand that if my quote is not honored or the delivery date is not met the City may withdraw the award and as a result your firm will be disqualified as a bidder for the City of Chickasha.

**DATE:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_  
- -

**FIRM NAME:** \_\_\_\_\_ **BY:** \_\_\_\_\_  
**E-mail Address:** \_\_\_\_\_

**SPECIFICATIONS  
FOR  
FIRE HYDRANTS**

PLEASE SUBMIT A MANUFACTURER'S SPECIFICATION SHEET WITH YOUR BID.

The following specifications are for Muller  
SUBSTITUTIONS WILL NOT BE ACCEPTED!

Fire Hydrants shall be Muller brand only, DRY-TOP traffic model conforming to AWWA C-502 standard for dry barrel fire hydrants and the following selective specifications.

WORKING PRESSURE	MINIMUM 250 PSI
SIZE OF VALVE OPENING	5 ¼"
DIRECTION TO TURN OPEN	LEFT (COUNTER CLOCKWISE)
SIZE AND SHAPE OF OPERATING NUT	1 ½" PENTAGON
SIZE AND SHAPE OF NOZZLE CAP NUT	1 ½" PENTAGON
PUMPER NOZZLE THREADING	4 ½" NST
HOSE NOZZLE THREADING	2 ½" 8-274: I.P. THREAD
	2 @ 2 ½" - @ 4
	½"
NUMBER & SIZE OF HOSE CONNECTIONS	
NOZZLE ATTACHMENT TO BARREL	THREAD - LUG LOCKED
OPERATING NUT MATERIAL	ALL BRONZE
UPPER VALVE PLATE MATERIAL	BRONZE
SEAT RING MATERIAL	BRONZE
SEAT RING THREAD ENGAGEMENT	BRONZE TO BRONZE
BONNET LUBRICATION JOINT	EXTERNALLY ACCESSIBLE
BONNET WEATHER CAP	REQUIRED
COLOR ABOVE GROUND	RED
BURY DEPTH	3' - 6"
SIZE & TYPE OF INLET CONNECTION	6" MECHANICAL JOINT
STEM BREAKABLE COUPLING	STEEL OR CAST IRON

All material shall be lead free

**MATERIAL SECTION INDEX  
AND  
SPECIFICATION**

SECTION A -----	PIPE AND TUBING
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SECTION B-----	<p>BRASS COUPLINGS FOR PIPE AND TUBING</p> <p>This section FORD-JONES-McDonald and MUELLER are acceptable.</p> <p>(Ford part numbers are used for reference only)</p>
SECTION C-----	<p>VALVES, CURB STOPS</p> <p>ALL CURB STOPS <u>MUST</u> be equipped with LOCK WINGS &amp; FULLY PORT OPEN.</p> <p><u>CURB STOPS</u> -FORD-JONES-McDonald AND MUELLER are acceptable.</p> <p><u>VALVES</u> -U.S. PIPE-STOCKHAM-AMERICAN DARLING-M&amp;H AND MUELLER are acceptable.</p> <p><u>With accessory packs</u></p> <p>(Ford part numbers are used for reference only)</p>
SECTION D-----	<p>CORPORATION STOPS/SERVICE SADDLES</p> <p><u>ALL</u> CORPORATION STOPS and SERVICE SADDLES <u>WILL BE C.C.THREAD.</u></p>
SECTION E-----	<p>BOLT COUPLINGS/REPAIR CLAMPS</p> <p>DRESSER COUPLINGS-COLLAR LEAK CLAMPS-SNAP CLAMPS-FLEXIBLE METER COUPLINGS-FLANGED COUPLING ADAPTERS.</p> <p>All brands are acceptable. (Item E1 - E5 are Romac Only)</p>
SECTION F-----	<p>MISCELLANEOUS</p> <p>All brands are acceptable.</p> <p>EXCEPTION-Meter Boxes and Fire Hydrants shall be as specified.</p> <p>With accessory packs</p>
SECTION G-----	SEWER
SECTION H-----	MEGA LUG

ITEM DESCRIPTION

SERVICE LINE TUBING: EQUAL TO SDR 9 CTS POLYETHYLENE TUBING - 200 PSI

ITEM #	SIZE	MFG. NAME	PARTS #	PRICE
A1	3/4"			
A2	1"			
A3	1 1/2"			
A4	2"			

ITEM DESCRIPTION

PVC GASKET JOINT PIPE CLASS 200 SDR21

ITEM #	SIZE	MFG. NAME	PARTS #	PRICE
A5	4"			
A6	6"			
A7	8"			
A8	10"			
A9	12"			

ITEM DESCRIPTION

C-905 PVC WATER PIPE – DR-18 (PRESSURE CLASS 235)

ITEM #	SIZE	MFG. NAME	PARTS #	PRICE
A10	14"			
A11	16"			
A12	18"			
A13	20"			
A14	24"			

ITEM DESCRIPTION

C-900 PVC WATER PIPE – DR-14 (PRESSURE CLASS 200)

ITEM #	SIZE	MFG. NAME	PARTS #	PRICE
A15	4"			
A16	6"			

A17	8"			
A18	10"			
A19	12"			

ITEM DESCRIPTION

STRAIGHT COUPLING MIPT X CTS TUBING

ITEM #	SIZE	MFG. NAME	PARTS #	PRICE
B1	¾" C84-33			
B2	1" C84-44			
B3	1 ½" C84-66			
B4	2" C84-77			

ITEM DESCRIPTION

FIPT X CTS TUBING

ITEM #	SIZE	MFG. NAME	PARTS #	PRICE
B5	¾" C14-33			
B6	1" C14-44			
B7	1 ½" C14-77			
B8	2" C14-77			

ITEM DESCRIPTION

STRAIGHT BALL METER VALVES W/PACK JOINT

ITEM #	SIZE	MFG. NAME	PARTS #	PRICE
C1	¾" X 5/8" CTS B43-232W			
C2	1" X 1" CTS B43-444W			

C3	1 ½" X 1 ½" CTS BF43-666W			
C4	2" X 2" CTS BF43-777W			

ITEM DESCRIPTION

BALL SERVICE VALVE

ITEM #	SIZE	MFG. NAME	PARTS #	PRICE
C5	½" FIPT X B11-211W			
C6	¾" FIPT X ¾" FIPT B11-333W			
C7	1" FIPT X 1" FIPT B11-344W			
C8	1 ¼" X 1 ¼" B11-555W			
C9	1 ½" FIPT X 1 ½" FIPT B11-666W			
C10	2" FIPT X 2" FIPT B11-777W			
C11	¾" COPPER X ¾" FIPT B21-333W			
C11A	¾" COPPER X ¾" FIPT BL21-233-4-375-WNL			
C12	1" COPPER X 1" FIPT B21-444W			

ITEM DESCRIPTION

VALVES

ITEM #	SIZE	MFG. NAME	PARTS #	PRICE
C13	4" MJ TAPPING VALVE			
C14	6" MJ TAPPING VALVE			
C15	8" MJ TAPPING VALVE			
C16	10" MJ TAPPING VALVE			
C17	12" MJ TAPPING VALVE			
C18	4" MJ GATE VALVE			
C19	6" MJ GATE VALVE			
C20	6" MJ GATE VALVE W/OVERSIZED ENDS			
C21	8" MJ GATE VALVE			

C22	10" MJ GATE VALVE			
C23	12" MJ GATE VALVE			
C24	14" MJ GATE VALVE			
C25	16" MJ GATE VALVE			
C26	18" MJ GATE VALVE			
C27	20" MJ GATE VALVE			
C28	24" MJ GATE VALVE			

ITEM DESCRIPTION

CORPORATION STOPS EQUAL TO FORD F1000 OR FB 1000 SERIES:

ITEM #	SIZE	MFG. NAME	PARTS #	PRICE
D1	¾"			
D2	1"			
D3	1 ½"			
D4	2"			

ITEM DESCRIPTION

SERVICE SADDLES

ITEM #	SIZE	MFG. NAME	PARTS #	PRICE
D5	5.94-6.70 X ¾"			
D6	5.94-6.70 X 1"			
D7	5.94-6.70 X 1 ½"			
D8	5.94-6.70 X 2"			
D9	6.84-7.60 X ¾"			
D10	6.84-7.60 X 1"			
D11	6.84-7.6- X 1 ½"			
D12	6.84-7.60 X 2"			

ITEM DESCRIPTION

DRESSER BOLT COUPLINGS EQUAL TO ROMAC STYLE 511

<b>ITEM #</b>	<b>SIZE</b>	<b>MFG. NAME</b>	<b>PARTS #</b>	<b>PRICE</b>
E1	4" X 12"	Romac		
E2	6" X 12"	Romac		
E3	8" X 12"	Romac		
E4	10" X 12" B CENTER RING	Romac		
E5	12" X 12" B CENTER RING	Romac		
E6	14" X 15"			
E7	16" X 15"			
E8	18" X 15"			
E9	20" X 15"			
E9A	Stainless Steel Nuts/Bolts 25.72" X 25.85"			
E9B	Stainless Steel Nuts/Bolts 26.50" X 25.80"			

**ITEM DESCRIPTION**

FULL CIRCLE REPAIR CLAMP-ALL STAINLESS STEEL: EXAMPLE ROMAC 551 OR 552

<b>ITEM #</b>	<b>SIZE</b>	<b>MFG. NAME</b>	<b>PARTS #</b>	<b>PRICE</b>
E10	6.60-7.00 X 10"			
E11	6.60-7.00 X 12" OR 12 ½"			
E12	6.60-7.00 X 15" OR 16"			
E13	6.60-7.00 X 20" OR 24"			
E14	6.60-7.00 X 30"			
E15	6.84-7.24 X 10"			
E16	6.84-7.24 X 12" OR 12 ½"			
E17	6.84-7.24 X 15" OR 16"			
E18	6.84-7.24 X 20" OR 24"			

E19	6.84-7.24 X 30"			
E20	7.05-7.46 X 10"			
E21	7.05-7.46 X 12" OR 12 ½"			
E22	7.05-7.46 X 15" OR 16"			
E23	7.05-7.46 X 20" OR 24"			
E24	7.05-7.46 X 30"			
E25	7.40-7.80 X 10"			
E26	7.40-7.80 X 12" OR 12 ½"			
E27	7.40-7.80 X 15" OR 16"			
E28	7.40-7.80 X 20" OR 24"			
E29	7.40-7.80 X 30"			

ITEM DESCRIPTION  
MUNICIPAL CASTINGS

ITEM #	SIZE	MFG. NAME	PARTS #	PRICE
F1	PLASTIC METER BOX W/UNDERMOUNT LID BROOKS 2200			
F2	PLASTIC LID/BROOKS 2200 METER BOX			
F2A	DFW-18AMR ROUND PLASTIC METER BOX LID L/LOCK WITH 2 PCS 1/2" REBAR EMBEDDED & TOUCH READ KNOCK OUT			
F3	BROOK METER BOX (CARSON) 1730-18 WITH CAST IRON READER			

F4	REVERSIBLE MANHOLE RINGS AND LIDS 300# 24" MARKES			
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ITEM DESCRIPTION

BRASS RESETTER: 5/8" X 3/4"

ITEM #	SIZE	MFG. NAME	PARTS #	PRICE
F5	LENGTH 10"			
F6	LENGTH 12"			
F7	LENGTH 18"			
F8	LENGTH 24"			

ITEM DESCRIPTION

BRASS RESETTER 1"

ITEM #	SIZE	MFG. NAME	PARTS #	PRICE
F9	LENGTH 10"			
F10	LENGTH 12"			
F11	LENGTH 18"			
F12	LENGTH 24"			

ITEM DESCRIPTION

FIRE HYDRANT EXTENSIONS - AMERICAN DARLING B62B

ITEM #	SIZE	MFG. NAME	PARTS #	PRICE
F13	12"			
F14	18"			
F15	24"			

ITEM DESCRIPTION

FIRE HYDRANT EXTENSIONS - MUELLER A423

<b>ITEM #</b>	<b>SIZE</b>	<b>MFG. NAME</b>	<b>PARTS #</b>	<b>PRICE</b>
F16	12"			
F17	18"			
F18	24"			

ITEM DESCRIPTION

MJ X SWIVEL HYDRANT TEES WITH SWIVAL GLAND WITH ACCESSORY PACK

<b>ITEM #</b>	<b>SIZE</b>	<b>MFG. NAME</b>	<b>PARTS #</b>	<b>PRICE</b>
F19	6" X 6"			
F20	8" X 6"			
F21	8" X 8"			
F22	10" X 6"			
F23	10" X 8"			
F24	12" X 6"			
F2	12" X 8"			

ITEM DESCRIPTION

SDR 35 GASKET JOINT PIPE

<b>ITEM #</b>	<b>SIZE</b>	<b>MFG. NAME</b>	<b>PARTS #</b>	<b>PRICE</b>
G1	4"			
G2	6"			
G3	8"			
G4	10"			
G5	12"			
G6	15"			

ADS SANITITE HP SANITARY SEWER PIPE

ITEM #	SIZE	MFG. NAME	PARTS #	PRICE
G7	12" x 13'			
G8	12" x 16.3'			
G9	12" x 20'			
G10	15" x 13'			
G11	15" x 16.3'			
G12	15" x 20'			
G13	18" x 13'			
G14	18" x 16.3'			
G15	18" x 20'			
G16	21" x 13'			
G17	21" x 16.3'			
G18	21" x 20'			
G19	24" x 13'			
G20	24" x 16.3'			
G21	24" x 20'			

ITEM DESCRIPTION

MEGA LUG WITH ACCESSORIES FOR P.V.C. PIPE

ITEM #	SIZE	MFG. NAME	PARTS #	PRICE
H1	4"			
H2	6"			
H3	8"			
H4	10"			
H5	12"			
H6	14"			
H7	16"			
H8	18"			
H9	20"			
H10	24"			

ITEM DESCRIPTION

MEGA LUG WITH ACCESSORIES FOR DUCTILE IRON PIPE

<b>ITEM #</b>	<b>SIZE</b>	<b>MFG. NAME</b>	<b>PARTS #</b>	<b>PRICE</b>
H11	4"			
H12	6"			
H13	8"			
H14	10"			
H15	12"			
H16	14"			
H17	16"			
H18	18"			
H19	20"			
H20	24"			

# CHICKASHA

**Meeting Type: CMA Agenda 2-16-2026**

**Meeting Date: 2/16/2026**

**Department: Administration**

**Agenda Item No. 4.a.**

**AGENDA ITEM: Discussion, consideration and possible action to approve Resolution No. 2026-07R: a Resolution of the Chickasha Municipal Authority (the "Borrower") authorizing a loan from the Oklahoma Water Resources Board in the total aggregate principal amount of not to exceed \$6,000,000.00; approving the issuance of a promissory note in the total aggregate principal amount of not to exceed \$6,000,000.00, secured by a pledge of revenues and authorizing its execution; designating a Local Trustee; approving and authorizing the execution of a Trust Agreement; approving and authorizing the execution of a Loan Agreement; approving and authorizing the execution of a Security Agreement; ratifying and confirming a Lease Agreement; ratifying and confirming a Sales Tax Agreement; approving and authorizing a Note Purchase Agreement; approving various covenants; approving and authorizing payment of fees and expenses; approving and authorizing application to the Oklahoma Water Resources Board; approving and authorizing professional services agreements; and containing other provisions relating thereto.**

**I. BACKGROUND/DESCRIPTION:**

**II. RECOMMENDED ACTION:**

Approve Resolution 2026-07R as presented.

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

<b>Dept. Director:</b> Jim Crosby, City Manager	Fund	Account	Amount
	(To)		
<b>Meeting Date:</b> February 16, 2026	FUND	ACCOUNT	AMOUNT
	(From)		

**V.**

**ATTACHMENTS:**

1. Res. 2026-07R OWRB Resolution Authority
2. Engagement Letter - OWRB
3. MFSOK Professional Services Agreement - Chickasha Municipal Authority to FYE 2027

THE BOARD OF TRUSTEES OF THE CHICKASHA MUNICIPAL AUTHORITY, GRADY COUNTY, OKLAHOMA, MET IN REGULAR SESSION IN THE COUNCIL CHAMBERS AT CITY HALL LOCATED AT 117 NORTH 4<sup>TH</sup> STREET, CHICKASHA, OKLAHOMA, 73018, ON THE 16<sup>TH</sup> DAY OF FEBRUARY, 2026, AT 6:30 P.M.

PRESENT:

ABSENT:

Thereupon, the Chairman introduced a Resolution which was read by title by the Secretary. Trustee \_\_\_\_\_ moved that the Resolution be adopted and Trustee \_\_\_\_\_ seconded the motion. The motion carrying with it the adoption of the Resolution prevailed by the following vote:

AYE:

NAY:

The Resolution as adopted is as follows:

RESOLUTION NO. 2026-07R

A RESOLUTION OF THE CHICKASHA MUNICIPAL AUTHORITY (THE “BORROWER”) AUTHORIZING A LOAN FROM THE OKLAHOMA WATER RESOURCES BOARD IN THE TOTAL AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$6,000,000.00; APPROVING THE ISSUANCE OF A PROMISSORY NOTE IN THE TOTAL AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$6,000,000.00, SECURED BY A PLEDGE OF REVENUES AND AUTHORIZING ITS EXECUTION; DESIGNATING A LOCAL TRUSTEE; APPROVING AND AUTHORIZING THE EXECUTION OF A TRUST AGREEMENT; APPROVING AND AUTHORIZING THE EXECUTION OF A LOAN AGREEMENT; APPROVING AND AUTHORIZING THE EXECUTION OF A SECURITY AGREEMENT; RATIFYING AND CONFIRMING A LEASE AGREEMENT; RATIFYING AND CONFIRMING A SALES TAX AGREEMENT; APPROVING AND AUTHORIZING A NOTE PURCHASE AGREEMENT; APPROVING VARIOUS COVENANTS; APPROVING AND AUTHORIZING PAYMENT OF FEES AND EXPENSES; APPROVING AND AUTHORIZING APPLICATION TO THE OKLAHOMA WATER RESOURCES BOARD; APPROVING AND AUTHORIZING PROFESSIONAL SERVICES AGREEMENTS; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

WHEREAS, the Chickasha Municipal Authority, Grady County, Oklahoma (the “Borrower”), was organized under Title 60, Oklahoma Statutes 2021, Sections 176-180.4, as

amended, for the purpose of furthering the public functions of the City of Chickasha, Oklahoma (the “City”); and

WHEREAS, the Borrower is authorized and has determined to finance certain water system improvements, along with related costs (collectively, the “Project”) in order to better serve the customers of said Borrower and in payment of part of the cost thereof, to seek money in the form of a loan from the Oklahoma Water Resources Board (the “Board”) in the amount of not to exceed \$6,000,000.00; and

WHEREAS, the Borrower heretofore issued its Series 2023 Promissory Note to Oklahoma Water Resources Board dated August 10, 2023, issued in the original principal amount of \$67,660,000 (the “Existing Indebtedness”); and

WHEREAS, the Board has under consideration a loan application of the Borrower and the Borrower has determined to borrow money from the Board for the purpose of financing the Project and to evidence such loan by the issuance of the Borrower’s Series 2026 Promissory Note to Oklahoma Water Resources Board in the original principal amount of not to exceed \$6,000,000.00 (the “2026 Note”), said 2026 Note being secured by a lien on the revenues derived from the water, sanitary sewer, and sanitation systems of the Borrower (collectively, the “System”) plus the revenues derived from the levy of a one and one-quarter percent (1.25%) sales tax; provided, said pledge and lien shall be on a parity in all respects with the lien securing the Borrower’s Existing Indebtedness; and

WHEREAS, it is the desire of the Borrower to authorize the execution and delivery of any and all documents necessary or attendant to the issuance of the 2026 Note.

NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF THE CHICKASHA MUNICIPAL AUTHORITY, GRADY COUNTY, OKLAHOMA:

Section 1. Issuance of Note. The Borrower is hereby authorized to accept said loan and issue its 2026 Note payable to the Board and secured by a pledge of revenue derived from the operation of the System and the officers of the Borrower are hereby authorized and directed to execute said 2026 Note and to do any and all lawful things to effect said loan and secure said loan from the Board. The principal amount of the 2026 Note shall not exceed \$6,000,000.00, the Net Interest Cost on the 2026 Note shall not exceed 6.5% per annum, and the maturity date shall be not later than October 1, 2056. The Chairman or Vice Chairman shall be authorized to execute a Certificate of Determination establishing the principal amount, maturity, and rate of interest on the 2026 Note. It is contemplated that interest on the Note will be excludable from gross income for federal income tax purposes. In the event it is recommended by Borrower’s Financial Advisor that the Note be issued on a taxable basis (interest would be included in gross income for federal income tax purposes), the Chairman or Vice Chairman shall also be authorized to make this determination pursuant to the Certificate of Determination.

Section 2. Designation of Local Trustee. The Borrower hereby designates BOKF, NA, to serve as the Local Trustee of certain funds in relation to the 2026 Note.

Section 3. Execution of Trust Agreement. The Trust Agreement by and between the Borrower and the Local Trustee, pertaining to the 2026 Note is hereby approved and the Chairman or

Vice Chairman and Secretary or Assistant Secretary are hereby authorized to execute same for and on behalf of the Borrower, and to do all other lawful things to carry out the terms and conditions of said Trust Agreement.

Section 4. Execution of Loan Agreement. The Loan Agreement by and between the Borrower and the Board (the “Loan Agreement”) is hereby approved and the Chairman or Vice Chairman and Secretary or Assistant Secretary are hereby authorized to execute same for and on behalf of the Borrower, and to do all other lawful things to carry out the terms and conditions of said Loan Agreement.

Section 5. Execution of Security Agreement. The Security Agreement by the Borrower in favor of the Board (the “Security Agreement”), whereby the Borrower gives a lien on the revenues of the System to the Board to secure payment of the 2026 Note is hereby approved and the Chairman or Vice Chairman and Secretary or Assistant Secretary are hereby authorized to execute same for and on behalf of the Borrower, and do all other lawful things to carry out the terms and conditions of said Security Agreement.

Section 6. Lease Agreement. The Amended Lease Agreement and Operation and Maintenance Contract dated as of August 1, 2023 (the “Lease Agreement”), whereby the City leases its presently existing and hereafter acquired water, sanitary sewer, and sanitation systems to the Borrower and the Borrower agrees to operate the same, is hereby ratified and confirmed and the term of said Lease Agreement shall extend until the 2026 Note is paid.

Section 7. Sales Tax Agreement. The Sales Tax Agreement dated as of September 1, 2023, by and between the City and the Borrower pertaining to the City’s agreement to annually appropriate and pay all sales tax proceeds derived from Ordinance No. 2023-20 of the City over to the Borrower to be used exclusively for the purposes set out in said Ordinance, is hereby ratified and confirmed.

Section 8. Note Purchase Agreement. The Borrower hereby approves the Note Purchase Agreement by and between the Borrower and the Board (the “Note Purchase Agreement”) and the Chairman or Vice Chairman and Secretary or Assistant Secretary of the Borrower be and are hereby authorized to execute and deliver said Note Purchase Agreement.

Section 9. Covenants of Borrower. Until payment in full of the 2026 Note and performance of all obligations owing to the Board under the Loan Agreement and the instruments executed pursuant hereto, unless the Board shall otherwise consent in writing, the Borrower hereby represents its intent to abide by and carry out the covenants contained in Security Agreement and the Loan Agreement, which covenants are incorporated herein in their entirety.

Section 10. Fees and Expenses. Upon closing of the referenced loan, the officers of the Borrower are hereby authorized to disburse (from loan proceeds or other available funds of the Borrower) certain fees and expenses all as set forth on Exhibit “A” hereto.

Section 11. Application. The Borrower shall file an Application(s) with the Oklahoma Water Resources Board seeking financial assistance through the OWRB State Loan Program (FAP); and the Chairman or Vice Chairman and Secretary or Assistant Secretary of the Borrower are hereby authorized to execute said Application(s) for and on behalf of the Borrower. The

Borrower is further authorized to advance to the Oklahoma Water Resources Board the necessary application fees in connection with the referenced Application(s).

Section 12. Professional Services Agreements. The Borrower is authorized to enter into legal services agreements with The Public Finance Law Group PLLC, as the Borrower's Bond Counsel, and The Law Firm of Amanda Mullins, PLLC, as Borrower's Counsel, and a professional services agreement with Municipal Finance Services, Inc., as the Borrower's Financial Advisor.

Section 13. Necessary Action. The Chairman or Vice Chairman and Secretary or Assistant Secretary of the Borrower are hereby further authorized on behalf of the Borrower to approve the disbursement of the proceeds of the 2026 Note and other funds of the Borrower in connection with the issuance of the 2026 Note and the accomplishment of the transaction contemplated herein, and further, to accept, receive, execute, attest, seal and deliver the above mentioned documents and all additional documentation, certifications and instruments and to take such further actions as may be required in connection with the transaction contemplated hereby, and are further authorized to approve and make any changes to the documents approved by this Resolution, for and on behalf of the Borrower, the execution and delivery of such documents being conclusive as to the approval of any terms contained therein.

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APPROVED AND ADOPTED THIS 16<sup>TH</sup> DAY OF FEBRUARY, 2026.

CHICKASHA MUNICIPAL AUTHORITY

(SEAL)

\_\_\_\_\_  
Zachary Grayson, Chairman

ATTEST:

\_\_\_\_\_  
Susan M. McDaniel, CMC - Secretary

STATE OF OKLAHOMA    )  
                                  )SS  
COUNTY OF GRADY     )

I, the undersigned, Secretary of the Chickasha Municipal Authority, Grady County, Oklahoma, an Oklahoma public trust, do hereby certify that the above and foregoing is a true, full and correct copy of an excerpt from the minutes of a meeting of the Board of Trustees of said public trust held on the date above stated, all as recorded in the official minutes of such meeting. I further certify that the “Open Meeting Law” was complied with for such meeting.

GIVEN UNDER MY HAND THIS 16<sup>TH</sup> DAY OF FEBRUARY, 2026.

(SEAL)

\_\_\_\_\_  
Secretary

EXHIBIT "A"

Fees and Expenses Paid at Closing

Oklahoma Water Resources Board Issuance Costs	\$90,000.00*
The Public Finance Law Group PLLC Legal Fee and Reimbursement of Expenses	One percent (1.00%) of the original gross proceeds of the 2026 Note plus \$2,500.00 expenses
Municipal Finance Services, Inc. Financial Advisory Fee and Reimbursement of Expenses	One percent (1.00%) of the original gross proceeds of the 2026 Note plus \$2,500.00 expenses
The Law Firm of Amanda Mullins, PLLC Legal Fee	One half of one percent (0.50%) of the original gross proceeds of the 2026 Note
BOKF, NA Trustee Bank Acceptance Fee	\$750.00

\* Not to exceed amount; to be established pursuant to Closing Order of Borrower



t 405.235.3413 • f 405.235.2807  
5657 N. CLASSEN BOULEVARD, SUITE 100 • OKLAHOMA CITY, OK 73118

**THE LAW FIRM OF AMANDA MULLINS, PLLC**  
401 WEST CHICKASHA AVENUE, SUITE 405  
P.O. BOX 533  
CHICKASHA, OKLAHOMA 73023  
TELEPHONE (405) 224-0237

**AGREEMENT FOR BOND COUNSEL AND ISSUER COUNSEL SERVICES  
CHICKASHA MUNICIPAL AUTHORITY  
SERIES 2026 PROMISSORY NOTE  
TO OKLAHOMA WATER RESOURCES BOARD**

THIS AGREEMENT is entered into as February 16, 2026, by and among THE PUBLIC FINANCE LAW GROUP PLLC (“PFLG”), THE LAW FIRM OF AMANDA MULLINS, PLLC (“MULLINS” or “Issuer’s Counsel”), and CHICKASHA MUNICIPAL AUTHORITY (the “Issuer”), a public trust with the City of Chickasha, Oklahoma (the “City”) as its beneficiary, and provides as follows:

RECITALS

WHEREAS, the Issuer desires to engage PFLG as bond counsel and MULLINS as Issuer’s Counsel in connection with the financing of improvements to the Issuer’s water system (the “Project”); and

WHEREAS, to accomplish the Project, the Issuer intends to issue or cause to be issued its Series 2026 Promissory Note to Oklahoma Water Resources Board in the principal amount of not to exceed \$6,000,000.00 (the “Note”); and

WHEREAS, PFLG and Issuer’s Counsel each possess the necessary professional capabilities and resources to provide the legal services required by Issuer as described in this Agreement.

AGREEMENTS

**1. Scope of Services.**

A. *Bond Counsel Services.* PFLG will render the following services as bond counsel to the Issuer:

- (1) Consultation with representatives of the Issuer and the City, including the manager of the Issuer/ City, City Attorney, Issuer's Counsel, Finance Director, financing and accounting staff, financial advisors, and others, with respect to the timing, terms and legal structure of the proposed financing.
- (2) Preparation of loan, security and other authorizing documents (the "Financing Documents").
- (3) Review of documentation with respect to any letter of credit, bond insurance and/or reserve fund surety policy provided in connection with the Note, if any.
- (4) Attendance at such meetings or hearings of the Issuer and the City and working group meetings or conference calls as the Issuer may request, and assistance to the Issuer staff in preparation of such explanations or presentations to the governing body of the Issuer and the City as they may request.
- (5) Preparation of final closing papers to be executed by the Issuer required to effect delivery of the Note and coordination of the Note closing.
- (6) Rendering of bond counsel's customary final legal opinion on the validity of the obligations and, with respect to tax-exempt obligations, the exemption from gross income for federal income tax purposes and from Oklahoma personal income tax of interest thereon.

PFLG and Issuer acknowledge that Issuer shall be represented by MULLINS for the purpose of rendering day-to-day and ongoing general counsel legal services. PFLG shall circulate documents to and coordinate its services with Issuer's Counsel to the extent requested by Issuer or Issuer's Counsel.

PFLG and Issuer further acknowledge that the Issuer shall be represented by Municipal Finance Services, Inc., a municipal advisor pursuant to the terms of SEC Rule 15Ba1-1 (referred to herein as an "Independent Registered Municipal Advisor" or "IRMA"). PFLG is a firm of attorneys who provide legal advice or services of a traditional legal nature to a client, and PFLG and its attorneys do not represent themselves to be a financial advisor or financial expert. Therefore, PFLG is excluded from the definition of Municipal Advisor, and PFLG does not intend to provide any advice with respect to municipal financial products or the issuance of municipal securities outside of the scope of traditional legal services and advice customarily rendered by bond counsel in public finance transactions. Notwithstanding the foregoing, in the event certain advice may be construed as beyond the scope of traditional legal services, the Issuer specifically acknowledges that PFLG may avail itself of the IRMA exemption under SEC Rule 15Ba1-1 on the basis that (i) the Issuer is represented by an Independent Registered Municipal Advisor not associated with PFLG, (ii) the Issuer hereby advises PFLG that the Issuer is represented by and will rely on the advice of its duly retained Independent Registered Municipal Advisor, and (iii) the Issuer has been advised that PFLG is not a municipal advisor and PFLG owes no federal statutory fiduciary duty to the Issuer.

In rendering opinions and performing legal services under this Agreement, PFLG shall be entitled to rely on the accuracy and completeness of information provided, certifications made by,

and opinions provided by counsel to, Issuer, the Independent Registered Municipal Advisor, property owners and other parties and consultants, without independent investigation or verification.

PFLG's services are limited to those specifically set forth above. PFLG's services do not include representation of Issuer or any other party to the transaction in any litigation or other legal or administrative proceeding involving the Note, the Project or any other matter. PFLG's services also do not include any responsibility for compliance with state blue sky, environmental, land use, real estate or similar laws or for title to or perfection of security interests in real or personal property. PFLG will not be responsible for preparing, reviewing, or opining with respect to any Official Statement and/or any Continuing Disclosure Undertakings applicable to the Note (if any), including but not limited to the accuracy, completeness or sufficiency of the Official Statement, Continuing Disclosure Undertaking, or other offering material relating to the Note. PFLG's services do not include any financial advice or analysis. PFLG will not be responsible for the services performed or acts or omissions of any other participant. Also, PFLG's services will not extend past the date of issuance of the Note and will not, for example, include services related to rebate compliance or continuing disclosure or otherwise related to the Note, Note proceeds or the Project after issuance of the Note.

B. *Issuer Counsel Services.* MULLINS will render the following services as Issuer's Counsel to the Issuer:

- (1) Consultation with representatives of the Issuer and the City, including the manager of the Issuer/ City, Bond Counsel, Finance Director, financing and accounting staff, financial advisors, and others, with respect to the timing, terms and legal structure of the proposed financing.
- (2) Assistance in the preparation and review of the Financing Documents.
- (3) Attendance at such meetings or hearings of the Issuer and the City and working group meetings or conference calls as the Issuer may request, and assistance to the Issuer staff in preparation of such explanations or presentations to the governing body of the Issuer and the City as they may request.
- (4) Rendering of Issuer Counsel's customary final legal opinion on the organization of the Issuer, the binding nature of any legal obligations of the Issuer, the nature of any pending litigation involving the Issuer, and the status of title of certain real property utilized by the Issuer.

The obligations of Issuer's Counsel under this agreement shall be limited to the legal services rendered in connection with the issuance of the Note and shall not include any legal services in connection with the acquisition or condemnation of property to be utilized in connection with the utility systems serving the Issuer.

## **2. Compensation and Reimbursements.**

A. *Compensation for Bond Counsel Services.* For services as bond counsel to the Issuer, PFLG shall be paid a fixed fee at the time of issuance of the Note of one percent (1.00%) of the original gross proceeds of the Note.

B. *Compensation for Issuer's Counsel Services.* For services as Issuer's Counsel to the Issuer, MULLINS shall be paid at the time of issuance a fixed fee of one half of one percent (0.50%) of the original gross proceeds of the Note.

C. *Expenses.* PFLG shall also be paid a fixed amount of \$2,500.00 to cover expenses and transcript production and distribution, provided, that any filing, publication, recording or printing costs or similar third party costs required in connection with the Note shall be paid directly by the Issuer, but if paid by PFLG on behalf of the Issuer, shall be reimbursed to PFLG on demand. MULLINS shall be reimbursed by the Issuer for actual out-of-pocket expenses.

D. *Payment.* Fees and expenses shall be payable by Issuer at the time of issuance of the Note. Payment of all fees and expenses hereunder shall be made at closing from proceeds of the Note and shall be entirely contingent upon issuance of the Note.

E. *Termination of Agreement and Legal Services.* This Agreement and all legal services to be rendered under it may be terminated at any time by written notice from either party, with or without cause. In that event, all finished and unfinished documents prepared for adoption or execution by Issuer, shall, at the option of Issuer, become its property and shall be delivered to it or to any party it may designate; provided that PFLG and MULLINS shall have no liability whatsoever for any subsequent use of such documents. In the event of termination by Issuer, PFLG and MULLINS shall be paid for all satisfactory work, unless the termination is made for cause, in which event compensation, if any, shall be adjusted in the light of the particular facts and circumstances involved in the termination. If not sooner terminated as aforesaid, this Agreement and all legal services to be rendered under it shall terminate upon issuance of the Note; provided that Issuer shall remain liable for any unpaid compensation or reimbursement due under Section 2 hereof. Upon termination, PFLG shall have no future duty of any kind to or with respect to the Note or the Issuer.

### **3. Nature of Engagement; Relationships With Other Parties.**

The role of bond counsel, generally, is to prepare or review the procedures for issuance of the bonds, notes or other evidence of indebtedness and to provide an expert legal opinion with respect to the validity thereof and other subjects addressed by the opinion. Consistent with the historical origin and unique role of such counsel, and reliance thereon by the public finance market, PFLG's role as bond counsel under this Agreement is to provide an opinion and related legal services that represent an objective judgment on the matters addressed rather than the partisan position of an advocate.

In performing its services in connection with the Note, PFLG will act as special counsel to Issuer with respect to issuance of the Note; i.e., PFLG will assist the Issuer's Counsel in representing Issuer but only with respect to validity of the Note and the Financing Documents, and

the tax status of interest on the Note, in a manner not inconsistent with the role of bond counsel described above.

Issuer acknowledges that PFLG regularly performs legal services for many private and public entities in connection with a wide variety of matters. For example, PFLG has represented, is representing or may in the future represent other public entities, underwriters, trustees, rating agencies, insurers, credit enhancement providers, lenders, contractors, suppliers, financial and other consultants/advisors, accountants, investment providers/brokers, providers/brokers of derivative products and others who may have a role or interest in the Note financing or the Project or that may be involved with or adverse to Issuer in this or some other matter. PFLG agrees not to represent any such entity in connection with the Note financing, during the term of this Agreement, without the consent of Issuer. Given the special, limited role of bond counsel described above, Issuer acknowledges that no conflict of interest exists or would exist, and waives any conflict of interest that might appear actually or potentially to exist, now or in the future, by virtue of this Agreement or any such other attorney-client relationship that PFLG may have had, have or enter into, and Issuer specifically consents to any and all such relationships.

**4. Limitation of Rights to Parties; Successor and Assigns.**

Nothing in this Agreement or in any of the documents contemplated hereby, expressed or implied, is intended or shall be construed to give any person other than Issuer, PFLG, and MULLINS any legal or equitable right or claim under or in respect of this Agreement, and this Agreement shall inure to the sole and exclusive benefit of Issuer, PFLG, and MULLINS.

Neither PFLG nor MULLINS may assign its obligations under this Agreement without written consent of Issuer except to a successor partnership or corporation to which all or substantially all of the assets and operations of PFLG or MULLINS are transferred. Issuer may assign its rights and obligations under this Agreement to (but only to) any other public entity that issues the Note (if not the Issuer). Issuer shall not otherwise assign its rights and obligations under this Agreement without written consent of PFLG and MULLINS. All references to PFLG, MULLINS, and Issuer in this Agreement shall be deemed to refer to any such successor of PFLG or MULLINS and to any such assignee of Issuer and shall bind and inure to the benefit of such successor and assignee whether so expressed or not.

**5. Counterparts.**

This Agreement may be executed in any number of counterparts and each counterpart shall for all purposes be deemed to be an original, and all such counterparts shall together constitute but one and the same Agreement.

**6. Notices.**

Any and all notice pertaining to this Agreement shall be sent by U.S. Postal Service, first class, postage prepaid to:

PFLG:

The Public Finance Law Group PLLC  
5657 N. Classen Boulevard, Suite 100  
Oklahoma City, OK 73118  
Attention: Allan A. Brooks, III or Nathan D. Ellis

MULLINS:

The Law Firm of Amanda Mullins, PLLC  
401 West Chickasha Avenue, Suite 405  
P.O. Box 533  
Chickasha, Oklahoma 73023  
Attention: Amanda Mullins, Esq.

ISSUER:

Chickasha Municipal Authority  
117 North 4<sup>th</sup> Street  
Chickasha, OK 73018  
Attention: Chairman

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Issuer, PFLG, and MULLINS have executed this Agreement by their duly authorized representatives as of the date provided above.

**THE PUBLIC FINANCE LAW GROUP PLLC**

By: \_\_\_\_\_  
Allan A. Brooks, III, Esq.

**THE LAW FIRM OF AMANDA MULLINS,  
PLLC**

By: \_\_\_\_\_  
Amanda Mullins, Esq.

**CHICKASHA MUNICIPAL AUTHORITY**

By: \_\_\_\_\_  
Title: Chairman  
Date: February 16, 2026

February 10, 2026

## PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is entered by and among MUNICIPAL FINANCE SERVICES, INC. (“MFSOK”) and the Chickasha Municipal Authority, a public trust with the City of Chickasha, Oklahoma (the “City”) as beneficiary (the “Client”).

The Client desires to engage MFSOK in connection with the financing of capital improvements and agrees as follows:

### *I. Scope of Services.*

Some or all of the following services listed below shall be provided under this Agreement and pertain to the Client’s new and outstanding debt obligations, including revenue bonds, bank notes, lease financings, and loans from the Oklahoma Water Resources Board or other state or federal agencies during the term of the Agreement (the “Issues”). Some of these services may be non-municipal advisor services. The Client designates MFSOK as the Client’s independent registered municipal advisor (“IRMA”) for purposes of SEC Rule 15Ba1-1(d)(3)(vi) (the “IRMA Exemption”).

#### A. New Issues

1. Evaluate options or alternatives with respect to the proposed new Issue.
2. Provide financial analysis to the Client to assist in understanding the benefits, costs, and risks of the proposed new Issue.
3. Review recommendations made by other parties to the Client.
4. Assist Client in preparing a plan of finance.
5. Advise Client on structure, terms and timing of the proposed new Issue.
6. Prepare financing schedule.
7. Attend meetings as requested by the Client.
8. Assist the Client in preparation of their loan applications, loan proposals, offering documents, notices of sale, instructions to bidders, or official statements, as appropriate.
9. Coordinate as appropriate with Client staff, legal representatives, government agencies, accountants, auditors, engineers, consultants, rating agencies, banks, lenders, placement agents, trustees, paying agents, escrow agents, bond insurers and other credit enhancers, to facilitate the plan of finance.
10. If new Issue is a competitive bond sale, assist Client in collecting and analyzing bids submitted by underwriters and selecting the winning bidder.
11. If new Issue is a loan, assist Client in collecting and analyzing proposals submitted by banks.
12. If the new Issue is a negotiated bond sale, assist client in selecting an underwriter and coordinate the bond sales process.
13. Coordinate closing of the new Issue with Client and other parties.
14. Evaluate potential refunding opportunities on outstanding Issues.

B. Other Services Under Separate Agreement. If requested by Client, MFSOK may provide other services including but not limited to:

1. Utility rate analysis.
2. Debt capacity analysis.
3. Cash defeasance or redemption services.

C. Continuing Disclosure Assistance

1. Assisting the Client annually in compiling the financial information and operating data set forth in their Continuing Disclosure Agreement ("CDA") included in any Official Statement; and
2. If necessary, assisting the Client in preparing their "Failure to File Notice" should documents not be available for filing within the prescribed time frame designated in the CDA; and
3. Upon request, assisting the Client in their submission of the aforementioned information to the Electronic Municipal Marketplace Access system ("EMMA").

MFSOK and the Client acknowledge that the Client will engage Bond Counsel and other legal service providers under separate contracts. MFSOK may rely on opinions and advice from legal representatives of the Client and will not be held responsible for any legal advice, directly or indirectly, rendered by the legal representatives.

Neither MFSOK as Municipal Advisor nor its Municipal Advisor Representatives are licensed to engage in the practice of law and, consequently, will offer no legal advice. None of the fee for services under this Agreement relates to legal services. If such legal services are necessary, it shall be the responsibility of the Client to obtain them.

MFSOK's services are limited to those specifically set forth herein.

## **II. Compensation and Reimbursements**

A. New Issues and Refunding Issues. For services as Municipal Advisor to the Client, MFSOK shall be paid at the time of closing a fee calculated as follows:

1. For a bank loan or lease financing, 1.00% of the par amount for each series of notes issued with a minimum fee of \$25,000.00.
2. For a loan through the Oklahoma Water Resources Board, including the Clean Water State Revolving Fund (CWSRF) or the Drinking Water State Revolving Fund (DWSRF), or the Financial Assistance Program (FAP), 1.00% of the original gross proceeds of the loan with a minimum fee of \$25,000.00.
3. For revenue bonds, 1.00% of the par amount for each series of bonds issued, with a minimum fee of \$35,000.00.

B. Compensation for Continuing Disclosure Assistance. MFSOK will receive a fee annually of \$3,500.00 for the services performed.

C. Expenses for New Issues and Refunding Issues. MFSOK shall also be paid a fixed amount of \$2,500.00 per transaction to cover expenses incurred as part of the transaction, provided that any filing, publication, recording or printing costs or similar third-party costs required in connection with the Issue shall be paid directly by the Client.

D. Payment and Contingency for New Issues and Refunding Issues. Payment for all fees and expenses shall be made at closing from proceeds of the Issue or from other available funds of the Client and shall be contingent upon closing of the Issue.

E. Other Services Under Separate Agreement. If requested by Client, MFSOK may provide other services including but not limited to:

1. Utility rate analysis.
2. Debt capacity analysis.
3. Cash defeasance or redemption services.

### ***III. Term and Termination***

- A. Term of Agreement. Unless terminated as provided herein, the terms of this Agreement shall be in place from the date approved by the Client through June 30, 2027.
- B. Termination of Agreement and Services. This Agreement and all Municipal Advisor services to be rendered hereunder may be terminated at any time by written notice from either party, with or without cause, with at least thirty (30) days' notice. In that event, all finished and unfinished documents prepared for the Client, shall, at the option of Client, become its property and shall be delivered to it or any party it may designate, provided that MFSOK shall have no liability whatsoever for any subsequent use of such documents.

### ***IV. Successors and Assigns***

MFSOK may not assign its obligations under this Agreement without the written consent of Client except to a successor partnership or corporation to which all or substantially all of the assets and operations of MFSOK are transferred. Client may assign its rights and obligations under this Agreement to (but only to) any other public entity that incurs the loan. Client shall not otherwise assign its rights and obligations under this Agreement without written consent of MFSOK. All references to MFSOK and Client in this Agreement shall be deemed to refer to any successor of MFSOK and to any such assignee of Client and shall bind and inure to the benefit of such successor and assignee whether so expressed or not.

### ***V. Municipal Advisor Registration and Acknowledgement***

Pursuant to Municipal Securities Rulemaking Board Rule (MSRB) G-10, on Investor and Municipal Advisory Client Education and Protection, Municipal Advisors are required to provide certain written information to their municipal advisory client and/or obligated person clients which include the following:

Municipal Finance Services, Inc. is currently registered as a Municipal Advisor with the U.S. Securities and Exchange Commission (SEC) and the MSRB.

Within the MSRB website at [www.msrb.org](http://www.msrb.org), the Client may obtain the Municipal Advisory client brochure that is posted on the MSRB website. The brochure describes the protections that may be provided by the MSRB Rules along with how to file a complaint with financial regulatory authorities.

### ***VI. Conflict of Interest Statement***

As of the date of this agreement, MFSOK has performed a reasonable diligence to determine if there are any conflicts of interest that should be brought to the attention of the Client. During the diligence process, MFSOK has determined that no material conflict of interest has been identified, however, would like to provide the following disclosures:

MFSOK serves a wide variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of another MFSOK client. For example, MFSOK serves as municipal advisor to other clients and, in such cases, owes a regulatory duty to such other clients just as it does to the Client. These other clients may, from time to time and depending on the specific circumstances, have competing interests.

In acting in the interests of its various clients, MFSOK could potentially face a conflict of interest arising from these competing client interests. MFSOK fulfills its regulatory duty and mitigates such conflicts through dealing honestly and with the utmost good faith with its clients.

The compensation arrangement included in Section II includes a component that is based on the size and completion of a transaction. Consistent with certain regulatory requirements, MFSOK hereby discloses that such contingent and/or transactional compensation presents a conflict of interest regarding MFSOK's ability to provide unbiased advice to enter into such transaction. The contingent fee arrangement creates an incentive for MFSOK to recommend unnecessary financings or financings that are disadvantages to the client, or to advise client to increase the size of the issue. This viewed conflict of interest will not impair MFSOK's ability to render unbiased and competent advice or to fulfill its fiduciary duty. The fee paid to MFSOK increases the cost of borrowing to the Client. The increased cost occurs from compensating MFSOK for municipal advisory services provided.

If MFSOK becomes aware of any other actual or potential conflict of interest not mentioned above during this agreement, MFSOK will promptly provide the Client a supplement written disclosure with sufficient details of the change, if any, which will allow the Client to evaluate the situation.

#### ***VII. Legal Events and Disciplinary History***

A regulatory disclosure action has been made on MFSOK's Form MA and on Form MA-I for two of MFSOK's municipal advisory personnel relating to a 2017 U.S. Securities and Exchange Commission ("SEC") order. The details of which are available in Item 9; C (2), C (4), C (5) and the corresponding regulatory action DRP section on Form MA and Item 6: C (2), C (4), C (5), C (6) and the corresponding regulatory action DRP section on Form MA-I for both Rick A. Smith and Jon Wolff. In addition, the Oklahoma Department of Securities adopted the above proceedings which are identified in Item 9; D (2), D (4) and the corresponding regulatory action DRP section on Form MA.

The Client may electronically access MFSOK's most recent Form MA and each most recent Form MA-I filed with the Commission at the following website:

[www.sec.gov/edgar/searchedgar/companysearch.html](http://www.sec.gov/edgar/searchedgar/companysearch.html).

There has been no change to any legal or disciplinary event that has been disclosed on MFSOK's SEC registration for MA filings since December 18, 2017.

#### ***VIII. Fiduciary Duty***

MFSOK is registered as a Municipal Advisor with the SEC and MSRB. As such, MFSOK has a Fiduciary duty to the Client and must provide both a Duty of Care and a Duty of Loyalty that entails the following.

Duty of Care:

- A. exercise due care in performing its municipal advisory activities;
- B. possess the degree of knowledge and expertise needed to provide the Client with informed advice;
- C. make a reasonable inquiry as to the facts that are relevant to the Client's determination as to whether to proceed with a course of action or that form the basis for any advice provided to the Client; and

- D. undertake a reasonable investigation to determine that MFSOK is not forming any recommendation on materially inaccurate or incomplete information; MFSOK must have a reasonable basis for:
  - a. any advice provided to or on behalf of the Client;
  - b. any representations made in a certificate that it signs that will be reasonably foreseeably relied upon by the Client, any other party involved in the municipal securities transaction or municipal financial product, or investors in the Client's securities; and
  - c. any information provided to the Client or other parties involved in the municipal securities transaction in connection with the preparation of an official statement.

Duty of Loyalty:

MFSOK must deal honestly and with the utmost good faith with the Client and act in the Client's best interests without regard to the financial or other interests of MFSOK. MFSOK will eliminate or provide full and fair disclosure (included herein) to Client about each material conflict of interest (as applicable). MFSOK will not engage in municipal advisory activities with the Client as a municipal entity, if it cannot manage or mitigate its conflicts in a manner that will permit it to act in the Client's best interests. As of the date of receipt of this attachment, MFSOK has performed a reasonable diligence to determine if there are any conflicts of interest that should be brought to the attention of the Client.

***IX. Recommendations***

If MFSOK makes a recommendation of a municipal securities transaction or municipal financial product or if the review of a recommendation of another party is requested in writing by the Client and is within the scope of the engagement, MFSOK will determine, based on the information obtained through reasonable diligence of MFSOK whether a municipal securities transaction or municipal financial product is suitable for the Client. In addition, MFSOK will inform the Client of:

- A. the evaluation of the material risks, potential benefits, structure, and other characteristics of the recommendation;
- B. the basis upon which MFSOK reasonably believes that the recommended municipal securities transaction or municipal financial product is, or is not, suitable for the Client; and
- C. whether MFSOK has investigated or considered other reasonably feasible alternatives to the recommendation that might also or alternatively serve the Client's objectives.

If the Client elects a course of action that is independent of or contrary to the advice provided by MFSOK, MFSOK is not required on that basis to disengage from the Client.

***X. Record Retention***

Pursuant to SEC and MSRB retention regulations, Municipal Finance Services, Inc. will maintain in writing, all communication and created documents between Municipal Finance Services, Inc. and the Client for six (6) years.

**Notices**

Any and all notices pertaining to this Agreement shall be sent by U.S. Postal Service, first class, postage prepaid to:

**MFSOK:**

Municipal Finance Services, Inc.  
Attn: Jon Wolff, President  
P.O. Box 747  
Edmond, OK 73034

**CLIENT:**

Chickasha Municipal Authority  
Attn: Chairman  
117 N 4th St.  
Chickasha, OK 73018

**Acceptance**

If there are any questions regarding the above, please do not hesitate to contact MFSOK. If the foregoing terms meet with your approval, please indicate your acceptance by executing all original copies of this letter and keeping one copy for your file.

By signing this agreement, the Client acknowledges the provisions set forth in the agreement and understands its respective rights, duties, and responsibilities. Furthermore, the Scope of Services contained herein have been reviewed and are hereby approved.

Client and MFSOK have entered into this Agreement by the duly authorized representatives which was approved on \_\_\_\_\_, at a meeting duly called and held in full compliance with the Oklahoma Open Meeting Act.

MUNICIPAL FINANCE SERVICES, INC.

By: \_\_\_\_\_  
Jon Wolff, President

CHICKASHA MUNICIPAL AUTHORITY

By: \_\_\_\_\_  
Chairman

# CHICKASHA

**Meeting Type: CMA Agenda 2-16-2026**

**Meeting Date: 2/16/2026**

**Department: Administration**

**Agenda Item No. 4.b.**

**AGENDA ITEM: Discussion, consideration, and possible action to allow the Chickasha Community Foundation to place bronze statues of Ada Sipuel Fisher, Wiley Post, and Cleavon Little in the Chickasha Downtown Park area.**

**I. BACKGROUND/DESCRIPTION:**

**II. RECOMMENDED ACTION:**

Allow the Chickasha Community Foundation to place bronze statues of Ada Sipuel Fisher, Wiley Post, and Cleavon Little in the Chickasha Downtown Park area.

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

<b>Dept. Director:</b>	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
<b>Meeting Date:</b> February 16, 2026	(From)		

**V. ATTACHMENTS:**

1. Legends Plaza letter



February 10, 2026

Chickasha Municipal Authority  
Chickasha, Okla

Re: Chickasha Downtown Park, 102 E. Chickasha Ave.  
Update on Chickasha Legends

Ladies and gentlemen,

The master plan for the Chickasha Downtown Park (lease agreement dated November 1, 2021) included a space to recognize "Chickasha Legends." The Chickasha Community Foundation is now ready to move forward with that component of the park. The three bronze statues to be commissioned for placement therein are as follows:

Ada Sipuel Fisher (sculptor: Glen Thomas, [www.glenthomasart.com](http://www.glenthomasart.com))

Wiley Post (sculptor: Nathan Pratt, [www.beaconofvision.com](http://www.beaconofvision.com))

Cleavon Little (sculptor: LaQuincey Reed, [www.laquincey.com](http://www.laquincey.com))

Placement of the permanent sculptures will be in close proximity to the existing Arts Plaza and Visitor Center. The design, completion, and installation thereof will take approximately twelve months. USAO art department staff will be involved in coordination thereof. Costs associated therewith are the responsibility of CCF.

Per the original lease agreement, any sculpture requires affirmative consent of Landlord (Chickasha Municipal Authority). We now ask for your consent to move forward with the above sculptures.

The "Grady Moves" community wellness hub master plan for the park area, as approved by you in May, 2025, was unsuccessful in its funding request through TSET. We are currently pursuing alternative funding sources therefore.

Thank you sincerely for your support.

A handwritten signature in cursive script that reads "Pat Brooks".

Pat Brooks  
Foundation President

Foundation address: % Trust Department, FNBT  
P O Box 1130, Chickasha, OK, 73023