

**CHICKASHA MUNICIPAL AUTHORITY**

**AGENDA**  
**LOCATION OF MEETING**  
**CITY HALL COUNCIL CHAMBERS**  
**117 NORTH FOURTH STREET**  
**CHICKASHA, OKLAHOMA 73018**

**TIME OF MEETING**  
**6:30 PM**

**DATE OF MEETING**  
**APRIL 6, 2026**

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

- 1. Call to Order / Roll Call.**
  
- 2. Consent Docket:**
  - a. Approve the Minutes of the February 23, 2026, Special meeting; Minutes of the March 2, 2026, Regular meeting; and the Minutes of the March 23, 2026, Special meeting.
  - b. Acceptance of the Claims List.
  - c. Acknowledge receipt of the Financials for February 2026.
  - d. Accept and ratify the Financial Audit for the Fiscal Year Ending June 30, 2024.
  
- 3. Discussion/Approval of Items Removed from Consent Docket:**

**4. Motion for Adjournment.**

# CHICKASHA

**Meeting Type: CMA Agenda 4-6-2026**

**Meeting Date: 4/6/2026**

**Department: City Clerk**

**Agenda Item No. 2.a.**

**AGENDA ITEM: Approve the Minutes of the February 23, 2026, Special meeting; Minutes of the March 2, 2026, Regular meeting; and the Minutes of the March 23, 2026, Special meeting.**

**I. BACKGROUND/DESCRIPTION:**

**II. RECOMMENDED ACTION:**

Approve the Minutes of the February 23, 2026, Special meeting; Minutes of the March 2, 2026, Regular meeting; and the Minutes of the March 23, 2026, Special meeting.

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

<b>Dept. Director:</b>	Fund	Account	Amount
Susan M. McDaniel, CMC	(To)		
City Clerk	FUND	ACCOUNT	AMOUNT
<b>Meeting Date:</b>	(From)		
April 6, 2026			

**V. ATTACHMENTS:**

1. CMA 2-23-2026
2. CMA 3-2-2026
3. CMA 3-23-2026

**February 23, 2026**

The **SPECIAL** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 23rd day of February 2026 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Grayson called the meeting to order at 6:10 p.m.

**ITEM 1.**                    **Call to Order / Roll Call:**

**CHAIRMAN AND TRUSTEES**

**PRESENT:**                Zachary Grayson, Chairman  
Georgianne Hebblethwaite, Vice Chairman  
Lisa Hatchett  
Kim Irving  
Kea Ginn  
Erica Alexander  
Clark Southard

**ABSENT:**                John Smith  
Charlie Burruss

**STAFF**

**PRESENT:**                Jim Crosby, City Manager  
Susan M. McDaniel, City Clerk  
Rich Edwards, Finance Direct  
Jessica Green, Community Development Director  
Omar Fierro, Public Works Director  
Shae Mortimer, Marketing and Civic Engagement Manager

**ITEM 2.**                    **Consent Docket:**

**ITEM 2a.**                    **Acceptance of the Oklahoma Environmental Quality Permit No. WT000026250652 – Water Treatment Plant Improvement Project, with 6 MGC Design Capacity System Improvements.**

\*Motion by Trustee Hebblethwaite, second by Trustee Alexander to approve Item 2a.

Roll call vote:  
Ayes:”                        Hatchett, Irving, Ginn, Hebblethwaite, Alexander, Southard, and Grayson.  
“Nays:”                        None.  
“Abstain:”                    None.  
Motion passed.                7-0

**ITEM 3.**                    **Discussion and Consideration:**

**ITEM 3a.**            Discussion, consideration, and possible action to approve Resolution No. 2026-07R; a Resolution of the Chickasha Municipal Authority (the “Borrower”) authorizing a loan from the Oklahoma Water Resources Board in the total aggravated principal amount of not to exceed \$6,000,000.00; approve the issuance of a promissory note in the total aggregated principal amount of not to exceed \$6,000,000.00, secured by a pledge of revenues and authorizing its execution; designating a Local Trustee; approving and authorizing the execution of a Trust Agreement; approving and authorizing the execution of a Loan Agreement; approving and authorizing the execution of a Security Agreement; ratifying and confirming a Lease Agreement; ratifying and confirming a Sales Tax Agreement; approving and authorizing a Note Purchase Agreement; approving various covenants; approving and authorizing payment of fees and expenses; approving and authorizing application to the Oklahoma Water Resources Board; approving and authorizing professional services agreements; and containing other provisions relating thereto.

\*Motion by Trustee Southard, second by Trustee Alexander to approve Resolution No. 2026-07R as presented.

Roll call vote:  
“Ayes:”                    Hatchett, Irving, Ginn, Hebblethwaite, Alexander, Southard, and Grayson.  
“Nays:”                    None.  
“Abstain:”                None  
Motion passed.            7-0

**ITEM 4.**                    **Motion to Adjourn.**

\*Motion by Trustee Hatchett, second by Trustee Hebblethwaite to adjourn.

Meeting adjourned.

**TIME: 6:12 p.m.**

Approved this 6<sup>th</sup> day of April 2026.

\_\_\_\_\_  
Zachary Grayson, Chairman

\_\_\_\_\_  
Susan M. McDaniel, CMC – City Clerk

(ATTEST)

**March 2, 2026**

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 2nd day of March 2026 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Grayson called the meeting to order at 7:02 p.m.

**ITEM 1.**                    **Call to Order / Roll Call:**

**CHAIRMAN AND TRUSTEES**

**PRESENT:**                Zachary Grayson, Chairman  
Georgianne Hebblethwaite, Vice Chairman  
Lisa Hatchett  
Kim Irving  
Kea Ginn  
John Smith  
Erica Alexander  
Charlie Burruss  
Clark Southard

**ABSENT:**                None.

**STAFF**

**PRESENT:**                Jim Crosby, City Manager  
Amanda Mullins, City Attorney  
Susan M. McDaniel, City Clerk  
Traye Alexander, Asst. Police Chief  
Tony Samaniego, Fire Chief  
Lillie Huckaby, Library Director  
Rich Edwards, Finance Direct  
Jessica Green, Community Development Director  
Omar Fierro, Public Works Director  
Shae Mortimer, Marketing and Civic Engagement Manager

**Council Member Burruss returned to his seat at 7:02 p.m.**

**ITEM 2.**                    **Consent Docket: ITEM 2a – ITEM 2b.**

**ITEM 2a.**                **Acceptance of the Minutes of the February 16, 2026, regular meeting; and the Minutes of the February 23, 2026, Special Meeting.**

**ITEM 2b.**                **Acceptance of the Claims List.**

\*Motion by Trustee Alexander, second by Trustee Hatchett to approve Items 2a – 2b.

\*\* Amended Motion by Trustee Alexander, second by Trustee Hatchett to approve Items 2a – 2b subject to correction of vote of Item 4b of the Minutes of the February 16, 2026 whereby Council Member Burruss abstained from the vote and the Minutes to reflect that correction.

Roll call vote:

Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Southard, and Grayson.

“Nays:” None.

“Abstain:” None.

Motion passed. 9-0

**ITEM 3. Discussion / Approval of Items Removed from Consent Docket:**

**No Action Taken.**

**ITEM 4 Discussion and Consideration:**

**ITEM 4a. Discussion, consideration, and possible action to approve and authorize execution of a Construction Contract with Wynn Construction Co., previously determined to be the lowest and best bidder, for the Water Treatment Plant Improvement Project CMA-2303, and to approve and accept the accompanying Performance Bond, Payment Bond, and Maintenance Bond as required by the Oklahoma Public Competitive Bidding Act, 61 O.S. §§ 1 et seq.**

\*Motion by Council Member Burruss, second by Council Member Hatchett to approve and authorize execution of a Construction Contract with Wynn Construction Co., previously determined to be the lowest and best bidder, for the Water Treatment Plant Improvement Project CMA-2303, and to approve and accept the accompanying Performance Bond, Payment Bond, and Maintenance Bond as required by the Oklahoma Public Competitive Bidding Act, 61 O.S. §§ 1 et seq.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Southard, and Grayson.

“Nays:” None.

“Abstain:” None

Motion passed. 9-0

**ITEM 4b. Discussion, consideration, and possible action to approve Task Authorization No. 4 with Freese and Nichols, Inc. for Construction Phase and Commissioning Services for the new 6.0 MGD Water Treatment Plant Improvements Project CMA-2303, pursuant to the existing Master Services Agreement, and to authorize execution thereof.**

\*Motion by Council Member Hebblethwaite, second by Council Member Alexander to approve Task Authorization No. 4 with Freese and Nichols, Inc. for Construction Phase and Commissioning

Services for the new 6.0 MGD Water Treatment Plant Improvements Project CMA-2303, pursuant to the existing Master Services Agreement, and to authorize execution thereof.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Southard, and Grayson.

“Nays:” None.

“Abstain:” None

Motion passed. 9-0

**ITEM 4c. Discussion, consideration, and possible action to approve the award of a contract to Okla Construction, LLC in the amount of \$60,800.00 for the construction of a storm drain and removal and replacement of existing tin horn, curb, and gutter, cul-de-sac, and drainage flumes at Willow Creek and to authorize the Mayor to execute the necessary documents.**

\*Motion by Council Member Hebblethwaite, second by Council Member Alexander to approve the award of a contract to Okla Construction, LLC in the amount of \$60,800.00 for the construction of a storm drain and removal and replacement of existing tin horn, curb, and gutter, cul-de-sac, and drainage flumes at Willow Creek and to authorize the Mayor to execute the necessary documents .

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Burruss, Southard, and Grayson.

“Nays:” None.

“Abstain:” None

Motion passed. 9-0

**ITEM 5. Motion to Adjourn.**

\*Motion by Trustee Hatchett, second by Trustee Hebblethwaite to adjourn.

Meeting adjourned.

**TIME: 7:07 p.m.**

Approved this 6th day of April 2026.

\_\_\_\_\_  
Zachary Grayson, Chairman

\_\_\_\_\_  
Susan M. McDaniel, CMC – City Clerk

(ATTEST)

**March 23, 2026**

The **SPECIAL** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 23rd day of March 2026 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Grayson called the meeting to order at 6:35 p.m.

**ITEM 1.**                    **Call to Order / Roll Call:**

**CHAIRMAN AND TRUSTEES**

**PRESENT:**                Zachary Grayson, Chairman  
Georgianne Hebblethwaite, Vice Chairman  
Lisa Hatchett  
Kim Irving  
Kea Ginn  
John Smith  
Erica Alexander  
Charlie Burruss  
Clark Southard

**ABSENT:**                None.

**STAFF**

**PRESENT:**                Jim Crosby, City Manager  
Susan M. McDaniel, City Clerk  
Rich Edwards, Finance Direct  
Jessica Green, Community Development Director  
Omar Fierro, Public Works Director  
Andy Conyers, Parks & Rec Director  
Shae Mortimer, Marketing and Civic Engagement Manager

**ITEM 2.**                    **Consent Docket:**

**ITEM 2a.**                **Acceptance of the Claims List.**

\*Motion by Trustee Alexander, second by Trustee Hatchett to approve Item 2a.

Roll call vote:

Ayes:”                    Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander, Burruss,  
Southard, and Grayson.  
“Nays:”                    None.  
“Abstain:”                None.  
Motion passed.        9-0

**ITEM 3.**                    **Discussion and Consideration:**

**ITEM 3a.**        **Discussion, consideration, and possible action to select Wright Water Corporation for the operation, maintenance, and management of the Chickasha Municipal Authority Water Utility System and Solid Waste System pursuant to Request for Qualifications No. CMA-2601, and to authorize contract negotiations with Wright Water Corporation, or, if negotiations are unsuccessful, the next most responsive and qualified firm based on the RFQ evaluation, with final agreement subject to approval by the Chickasha Municipal Authority.**

\*Motion by Council Alexander, second by Council Member Hebblethwaite to select Wright Water Corporation for the operation, maintenance, and management of the Chickasha Municipal Authority Water Utility System and Solid Waste System pursuant to Request for Qualifications No. CMA-2601, and to authorize contract negotiations with Wright Water Corporation, or, if negotiations are unsuccessful, the next most responsive and qualified firm based on the RFQ evaluation, with final agreement subject to approval by the Chickasha Municipal Authority.

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Roll call vote:

“Ayes:”                    Hatchett, Irving, Ginn, Hebblethwaite, Smith, Alexander Burruss, Southard, and Grayson.

“Nays:”                    None.

“Abstain:”                None

Motion passed.         9-0

**ITEM 4.**                    **Motion to Adjourn.**

\*Motion by Trustee Hatchett, second by Trustee Hebblethwaite to adjourn.

Meeting adjourned.

**TIME: 6:51 p.m.**

Approved this 6<sup>th</sup> day of April 2026.

\_\_\_\_\_  
Zachary Grayson, Chairman

\_\_\_\_\_  
Susan M. McDaniel, CMC – City Clerk

(ATTEST)

# CHICKASHA

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**Meeting Type: CMA Agenda 4-6-2026**

**Meeting Date: 4/6/2026**

**Department: Finance**

**Agenda Item No. 2.b.**

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**AGENDA ITEM: Acceptance of the Claims List.**

**I. BACKGROUND/DESCRIPTION:**

**II. RECOMMENDED ACTION:**

Acceptance of the Claims List.

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

**Dept. Director:**

Rich Edwards, Finance Director

**Meeting Date:**

April 6, 2026

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

**V. ATTACHMENTS:**

# CHICKASHA

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**Meeting Type: CMA Agenda 4-6-2026**

**Meeting Date: 4/6/2026**

**Department: Finance**

**Agenda Item No. 2.c.**

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**AGENDA ITEM: Acknowledge receipt of the Financials for February 2026.**

**I. BACKGROUND/DESCRIPTION:**

**II. RECOMMENDED ACTION:**

Acknowledge receipt of the Financials for February 2026.

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

<b>Dept. Director:</b> <b>Rich Edwards, Finance Directory</b>	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
<b>Meeting Date:</b> April 6, 2026	(From)		

**V. ATTACHMENTS:**

# CHICKASHA

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**Meeting Type: CMA Agenda 4-6-2026**

**Meeting Date: 4/6/2026**

**Department: Finance**

**Agenda Item No. 2.d.**

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**AGENDA ITEM: Accept and ratify the Financial Audit for the Fiscal Year Ending June 30, 2024.**

**I. BACKGROUND/DESCRIPTION:**

**II. RECOMMENDED ACTION:**

Accept and ratify the Financial Audit for the Fiscal Year Ending June 30, 2024.

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

**Dept. Director:**

Rich Edwards, Finance Directors

**Meeting Date:**

April 6, 2026

Fund	Account	Amount
(To)		
FUND	ACCOUNT	AMOUNT
(From)		

**V. ATTACHMENTS:**