

CHICKASHA MUNICIPAL AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
JUNE 15, 2026

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

- 1. Call to Order / Roll Call.**

- 2. Consent Docket:**
 - a. Acceptance of the Minutes of the June 1, 2026, regular meeting.
 - b. Acceptance of the Claims List.
 - c. Accept and ratify the Crawford & Associates FY-27 Engagement Letter and authorize the Chairman to execute the necessary documents.
 - d. Accept and ratify Resolution 2026-15R on the proposed budget for the Chickasha Municipal Authority for Fiscal Year 2026-2027 as proposed at the public hearing on the budget held June 1, 2026.
 - e. Accept and ratify renewal of Workers' Compensation Insurance with OMAG; authorize the application of the escrow balance to the premium and authorize the Chairman to execute the necessary documents.
 - f. Accept and ratify Resolution 2026-18R - A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY

CHICKASHA

Meeting Type: CMA Agenda 6-15-2026

Meeting Date: 6/15/2026

Department: City Clerk

Agenda Item No. 2.a.

AGENDA ITEM: Acceptance of the Minutes of the June 1, 2026, regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
Susan M. McDaniel, City Clerk	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date:	(From)		
June 15, 2026			

V. ATTACHMENTS:

1. CMA 6-1-2026

June 1, 2026

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the council chambers in city hall on the 1st day of June 2026 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Grayson called the meeting to order at 7:19 p.m.

ITEM 1. **Call to Order / Roll Call:**

CHAIRMAN AND TRUSTEES

PRESENT: Zachary Grayson, Chairman
Georgianne Hebblethwaite, Vice Chairman
Lisa Hatchett
Kim Irving
Kea Ginn
Kelly Boyd
Erica Alexander
Rockey Talley
Clark Southard

ABSENT: None.

STAFF

PRESENT: Amanda Mullins, City Attorney
Susan M. McDaniel, City Clerk
Traye Alexander, Asst. Police Chief
Tony Samaniego, Fire Chief
Jessica Green, Community Development Director
Rich Edwards, Finance Director
Lillie Huckaby, Library Director
Andy Conyers, Parks & Rec Director
Edward Perez, EM Director
Shae Mortimer, Market and Civic Engagement Director

ITEM 2. **Consent Docket: ITEM 2a – ITEM 2.**

ITEM 2a. **Acceptance of the Minutes of the May 18, 2026, Regular Meeting.**

ITEM 2b. **Acceptance of the Claims List.**

*Motion by Trustee Alexander, second by Trustee Hatchett to approve Items 2a – 2b.

Roll call vote:

Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Boyd, Alexander, Talley, Southard, and Grayson.
“Nays:” None.
“Abstain:” None.
Motion passed. 9-0

ITEM 3. Discussion / Approval of Items Removed from Consent Docket:

No Action Taken.

ITEM 4 Discussion and Consideration:

ITEM 4a. Discussion, consideration, and possible action to approve a Change Order to the storm drain box installation project located at 219 Willow Creek Road in the amount of \$22,500.00 for Bill’s Custom Concrete & Drainage, Inc.

*Motion by Council Member Alexander, second by Council Member Hatchett to approve a Change Order to the storm drain box installation project located at 219 Willow Creek Road in the amount of \$22,500.00 for Bill’s Custom Concrete & Drainage, Inc.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Boyd, Alexander, Talley, Southard, and Grayson.
“Nays:” None.
“Abstain:” None.
Motion passed. 9-0

ITEM 4b. Discussion, consideration, and possible action to authorize the payment to UTS, a sole source provider, in the amount of \$29,700.00 for the annual Advanced Metering Infrastructure (AMI) hosting, infrastructure, maintenance, and support services.

*Motion by Council Member Hebblethwaite, second by Council Member Alexander to authorize the payment to UTS, a sole source provider, in the amount of \$29,700.00 for the annual Advanced Metering Infrastructure (AMI) hosting, infrastructure, maintenance, and support services.

Roll call vote:

“Ayes:” Hatchett, Irving, Ginn, Hebblethwaite, Boyd, Alexander, Talley, Southard, and Grayson.
“Nays:” None.
“Abstain:” None.
Motion passed. 9-0

ITEM 4c. Discussion, consideration, and possible action to enter into a Proposal for Supplemental Engineering Services – Construction Administration Services for the Chickasha Water Treatment Plant project near 4th Street and N2840

Road, Chickasha, Oklahoma, for an amount not to exceed the \$30,000.00 and authorize the Chairman to execute the same.

*Motion by Council Member Hebblethwaite, second by Council Member Hatchett to into a Proposal for Supplemental Engineering Services – Construction Administration Services for the Chickasha Water Treatment Plant project near 4th Street and N2840 Road, Chickasha, Oklahoma, for an amount not to exceed the \$30,000.00 and authorize the Chairman to execute the same.

Roll call vote:

“Ayes:”	Hatchett, Irving, Hebblethwaite, Boyd, Alexander, Talley, Southard, and Grayson.
“Nays:”	Ginn.
“Abstain:”	None
Motion passed.	8-1

ITEM 5 Motion to Adjourn.

*Motion by Trustee Alexander, second by Trustee Hatchett to adjourn.

Meeting adjourned.

TIME: 7:34 p.m.

Approved this 15th day of June 2026.

Zachary Grayson, Chairman

Susan M. McDaniel, CMC – City Clerk

(ATTEST)

CHICKASHA

Meeting Type: CMA Agenda 6-15-2026

Meeting Date: 6/15/2026

Department: Finance

Agenda Item No. 2.b.

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
Rich Edwards, Finance Director	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date:	(From)		
June 15, 2026			

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMA Agenda 6-15-2026

Meeting Date: 6/15/2026

Department: Finance

Agenda Item No. 2.c.

AGENDA ITEM: Accept and ratify the Crawford & Associates FY-27 Engagement Letter and authorize the Chairman to execute the necessary documents.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
Rich Edwards, Finance Director	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2026	(From)		

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMA Agenda 6-15-2026

Meeting Date: 6/15/2026

Department: Administration

Agenda Item No. 2.d.

AGENDA ITEM: Accept and ratify Resolution 2026-15R on the proposed budget for the Chickasha Municipal Authority for Fiscal Year 2026-2027 as proposed at the public hearing on the budget held June 1, 2026.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date:	(From)		

V. ATTACHMENTS:

1. Res. 2026-15R 2026-27 Budget Resolution
2. Budget Summary FY-27 Publication Notice

RESOLUTION NO. 2026-15R

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY COUNTY, STATE OF OKLAHOMA, ADOPTING THE BUDGET FOR FISCAL YEAR 2026-27 TO FUND THE VARIOUS OPERATIONS OF THE CITY OF CHICKASHA, THE CHICKASHA MUNICIPAL AUTHORITY, THE CHICKASHA MUNICIPAL AIRPORT AUTHORITY, AND THE DEBT SERVICE AND SPECIAL FUNDS OF THE CITY OF CHICKASHA, OKLAHOMA

WHEREAS, pursuant to the Oklahoma Municipal Budget Act, 11 O.S. Section 17-201 through 17-216, the proposed budget for the City of Chickasha, the Chickasha Municipal Authority, the Chickasha Municipal Airport Authority, and the Debt Service and Special Funds of the City of Chickasha was prepared by the City Manager and submitted to the City Council thirty (30) days prior to the beginning of the fiscal year; and

WHEREAS, Notice of a Public Hearing on the budget was given on May 21, 2026, and subsequent thereto a public hearing was held by the City Council of the City of Chickasha in the Council Chambers at the City Hall in the City of Chickasha, Grady County, Oklahoma, on June 1, 2026, at which time input was received concerning the proposed budget.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY COUNTY, OKLAHOMA, THAT:

1. The City of Chickasha hereby adopts the budget for the fiscal year 2026-2027.
2. The estimate of revenues and expenditures are shown in the FY 2026-27 annual budget for the City of Chickasha, and that the estimate of revenues and expenditures are hereby incorporated by reference as if fully included herein and that the same are on file as a matter of public record in the office of the City Clerk of the City of Chickasha.
3. That all the revenues and money contained in any fund may be used for the budget appropriations except money which is specifically restricted by the Statutes of the State of Oklahoma, the Code of the City of Chickasha, or the Chickasha City Charter.
4. That any and all transfers within or without specific appropriations shall conform to applicable State law at the time said transfers are made.

This Resolution shall be in full force and effect from and after its passage and approval by the Mayor and Council of the City of Chickasha, Grady County, Oklahoma.

Adopted this 1st day of June 2026.

Zachary Grayson, Mayor

ATTEST:

Susan M. McDaniel, CMC - City Clerk

(SEAL)



**City of Chickasha, Oklahoma
Budget Summary
FY 2027**

The City of Chickasha operates under the Municipal budget Act Title 11, Sections 17-216 of the Oklahoma State Statutes, as revised. A Public Hearing will be held on June 1, 2026, at 6:30 p.m. in the City Council Chambers at City Hall, 117 North 4th Street, Chickasha, OK 73018. The purpose of this public hearing is to receive comments on the proposed FY-27 Budget.

The City of Chickasha encourages your comments. Any person wishing to comment on the proposed budget may do so in writing or may appear at the public hearing. The proposed budget Summary is listed below.

Series	Fund	Fund Name	FY-26 Expenditure Budget	FY-27 Expenditure Budget	Budget Variance	Percent Variance		FY-27 Revenue Projection	(Over)/ under Budget
10	11	General Fund	28,365,224	28,553,733	188,509	1%		28,553,733	-
20		Special Revenue Funds							
	20	Donations	22,349	22,340	(9)	0%		22,340	-
	23	EMS Fund	2,714,526	2,427,750	(286,776)	-11%		2,427,750	-
	25	Chickasha Industrial Authority	1,010,097	639,114	(370,983)	-37%		639,114	-
	26	Economic Development Dedicated Sales Tax	915,000	62,000	(853,000)	-93%		62,000	-
	27	E911 Fund	233,940	420,000	186,060	80%		420,000	-
	28	Fire-EMS Training Fund	100	80	(20)	-20%		80	-
	29	Police Training Fund	5,375	4,500	(875)	-16%		4,500	-
30		Enterprise Funds							
	31	Chickasha Municipal Authority	22,676,302	22,988,255	311,953	1%		22,988,255	-
	39	Airport	562,868	804,700	241,832	43%		804,700	-
50		Capital Project Funds							
	52	Capital Project Funds	1,872,512	2,733,271	860,759	46%		2,733,271	-
	53	CIP - Dedicated Sales Tax Fund	4,284,307	3,142,423	(1,141,884)	-27%		3,142,423	-
	54	Street and Alley Fund	203,900	203,900	-	0%		203,900	-
	56	Cemetery Care Fund	185,000	185,000	-	0%		185,000	-
	57	CIP - 2024 Dedicated Sales Tax Fund	5,822,938	5,647,412	(175,526)	-3%		5,647,412	-

CHICKASHA

60		Trust and Agency Funds							
	61	Water Meter Fund	6,178	13,000	6,822	110%		13,000	-
	64	Police Bond Fund	106,525	138,150	31,625	30%		138,150	-
	68	Water Resources	103,115	119,000	15,885	15%		119,000	-
70		Internal Service Funds							
	71	Combined Insurance Fund	60,000	95,000	35,000	58%		95,000	-
	72	Compensated Absences	100,618	122,850	22,232	22%		122,850	-
		Total	69,250,874	68,322,478	(928,396)	-1%		68,322,478	-

Note: * Total revenues include fund transfers and grant proceeds.

CHICKASHA

Meeting Type: CMA Agenda 6-15-2026

Meeting Date: 6/15/2026

Department: City Clerk

Agenda Item No. 2.e.

AGENDA ITEM: Accept and ratify renewal of Workers' Compensation Insurance with OMAG; authorize the application of the escrow balance to the premium and authorize the Chairman to execute the necessary documents.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2026	(From)		

V. ATTACHMENTS:

CHICKASHA

Meeting Type: CMA Agenda 6-15-2026

Meeting Date: 6/15/2026

Department: Administration

Agenda Item No. 2.f.

AGENDA ITEM: Accept and ratify Resolution 2026-18R - A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY COUNTY, STATE OF OKLAHOMA, ESTABLISHING A MASTER FEE SCHEDULE FOR SERVICE FEES FOR CITY DEPARTMENTS, AND ESTABLISHING AN EFFECTIVE DATE.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 15, 2026	(From)		

V. ATTACHMENTS:

1. Res. 2026-18R Master Fee Schedule

RESOLUTION NO. 2026-18R

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF CHICKASHA, GRADY COUNTY, STATE OF OKLAHOMA, ESTABLISHING A MASTER FEE SCHEDULE FOR SERVICE FEES FOR CITY DEPARTMENTS, AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Mayor and Council of the City of Chickasha, Grady County, Oklahoma, have determined that it is necessary to establish a master fee schedule for services that are provided to our citizens, and

WHEREAS, the fee in the attached Exhibit "A" shall take effect on the date of adoption of this Resolution notwithstanding any provision to the contrary, and

WHEREAS, any existing fee not included in this Resolution or amendments thereafter shall remain in full force and effect according to its specific authorization, whether by Resolution, Ordinance, or State Statues, and

WHEREAS, the Mayor and Council shall adopt revisions and amendments from time-to-time as needed, and

NOW, THEREFORE, BE IT RESOLVED By the Mayor and Council, City of Chickasha, Grady County, Oklahoma, establish a master fee schedule for services provided to our citizens.

ADOPTED AND APPROVED on 15th day of June 2026.

Zachary Grayson, Mayor

ATTEST:

Susan M. McDaniel, CMC - City Clerk

(SEAL)