

NOTICE OF A MEETING FOR CITY OF CHICKASHA HISTORIC PRESERVATION COMMITTEE

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act, including the posting of notices and agenda, be advised that the **City of Chickasha Historic Preservation Committee** of the City of Chickasha, Oklahoma, meeting on **Tuesday, October 6, 2020, at 3:00 PM.**

Said meeting will be held at City Hall, 2nd Floor City Council Chambers, 117 N. 4th Street, Chickasha, Oklahoma.

The City of Chickasha encourages participation from all its citizens. If special accommodations are needed, please notify the City Clerk at least 48 hours prior to the scheduled meeting. The City may waive the 48-hour rule if the necessary accommodations can be easily made.

AGENDA

1 Call to Order/Roll Call

2 Meeting Items

- a. Consider approving the minutes from the August 25, 2020 meeting
- b. Discussion, consideration and possible action of a sign request from Elite Transmissions, located at 602 W. Choctaw Ave.
- c. Discussion, consideration and possible action of a building permit request from Chickasha Today LLC for a Façade renovation at 115 Chickasha Ave.
- d. Discussion, consideration and possible action of a building permit for a façade renovation for Chickasha Today LLC, at 125 Chickasha Ave,

3 Motion to Adjourn.

Rachel Bernish, Director of Community Development



City of
CHICKASHA

Meeting Type: Historic Preservation Committee

Meeting Date: 10/6/2020

Department: Community Development

Agenda Item No. 2.a.

AGENDA ITEM: Consider approving the minutes from the August 25, 2020 meeting

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: NAME, TITLE	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: October 6, 2020	(From)		

V. ATTACHMENTS:

1. HISTORIC PRESERVATION COMMITTEE MINUTES

HISTORIC PRESERVATION COMMITTEE

8/25/2020 3:00 P.M.

1. **Call meeting to order 3:04 p.m.**

2. **Roll Call:**

Present: Dr. John Feaver, Glen Vernon, Bob Hunter, Joyce Sanders

Absent: Pam McKissack

Attending: None

3. **Consider approving the minutes of the 1/14/2020 meeting.**

*Motion by Bob Hunter and second by Glen Vernon to approve minutes of the 1/14/2020 meeting with the correction to the vote on the Crazy 8 sign request; Bob Hunter abstained-related to owner.

Aye: Dr. John Feaver, Glen Vernon, Bob Hunter, Joyce Sanders

Nay: None

4. **Discussion, consideration, and possible action of a sign request from Dawn Smith w/ Express Employment Professionals, located at 328 W. Chickasha Ave.**

*Motion by Bob Hunter and second by Joyce Sanders to approve sign request from Dawn Smith w/ Express Employment Professionals, located at 328 W. Chickasha Ave.

Aye: Dr. John Feaver, Glen Vernon, Bob Hunter, Joyce Sanders

Nay: None

5. **Discussion, consideration, and possible action of a sign request from Great Plains Land & Cattle Co., LLC, located at 117 S. 4th Street.**

*Motion by Glen Vernon and second by Joyce Sanders to approve sign request from Great Plains Land & Cattle Co., LLC, located at 117 S. 4th Street.

Aye: Dr. John Feaver, Glen Vernon, Joyce Sanders
Nay: None

Abstain: Bob Hunter -related to an owner

6. Discussion, consideration, and possible action of a sign request from High Vibe, located at 522 W. Chickasha Ave.

*Motion by Glen Vernon and second by Bob Hunter to approve sign request from High Vibe, located at 522 W. Chickasha Ave.

Aye: Dr. John Feaver, Glen Vernon, Bob Hunter, Joyce Sanders

Nay: None

7. Other discussion items. Discussion of study to designate a historical residential district. Discussion of process to have Claudia Truviet's (sp?) home designated as a historical site. Discussion of ordinance allowing dispensary near pocket park located at 6th and Chickasha.

8. Adjournment 3:35 pm.

*Motion by Bob Hunter and second by Glen Vernon to adjourn meeting at 3:35 p.m.

Aye: Dr. John Feaver, Glen Vernon, Bob Hunter, Joyce Sanders

Nay: None



City of
CHICKASHA

Meeting Type: Historic Preservation Committee

Meeting Date: 10/6/2020

Department: Community Development

Agenda Item No. 2.b.

AGENDA ITEM: Discussion, consideration and possible action of a sign request from Elite Transmissions, located at 602 W. Choctaw Ave.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

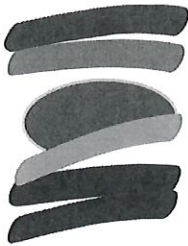
III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: NAME, TITLE	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: October 6, 2020	(From)		

V. ATTACHMENTS:

1. ELITE



Community Development
117 North 4th Street
Chickasha, OK 73018

SIGN PERMIT APPLICATION

DATE: 8-26-20

APPROVED: ☐ NOT APPROVED: ☐

FEE: _____

Bad Boy Signs 1726 S 4th St, Chickasha OK
CONTRACTOR'S NAME & BUSINESS ADDRESS: _____

(Name)

(Street Address)

(Phone Number)

(Mobile Phone Number)

JOB LOCATION: 602 W Chickshaw Ave
(Street Address)

PROPERTY OWNER: Bill McCull
(Legal Description)

(Name)

602 W Chickshaw Ave
(Street Address)

Ricky Mitchell, Saleana 970-275-5567
(Phone Number) (Mobile Phone Number)

CURRENT ZONING: COMMERCIAL INDUSTRIAL RESIDENTIAL RESIDENTIAL
C-1, C-2, C-3, H-1 ☒ I-1, I-2 ☐ R-1, R-2, R-3, R-M-O ☐ R-4 ☐

☐ CHECK HERE IS THIS APPLICATION IS FOR AN OFF-PREMISES SIGN IN THE I-44 CORRIDOR

SIGN TYPE: WALL MOUNT ☒ POLE MOUNT ☐ GROUND MOUNT ☐ TEMPORARY ☐

QUANTITY 1
BILLBOARD ☐ OFF-PREMISES ☐ FLAG ☐ BANNER ☐

QUANTITY _____

APPROXIMATE VALUE: 4000.00

The following shall be submitted with the application:

1. A scale drawing of the sign, its supports structure and wiring diagram (if illuminated).
2. Information on this drawing shall include sign dimensions, structural dimensions and type of materials.
3. A plot plan of the proposed sign location (drawn to scale). Information on this drawing shall include existing signs and structures along with the proposed sign. Wall signs shall include scaled drawings of the wall including windows and doors.

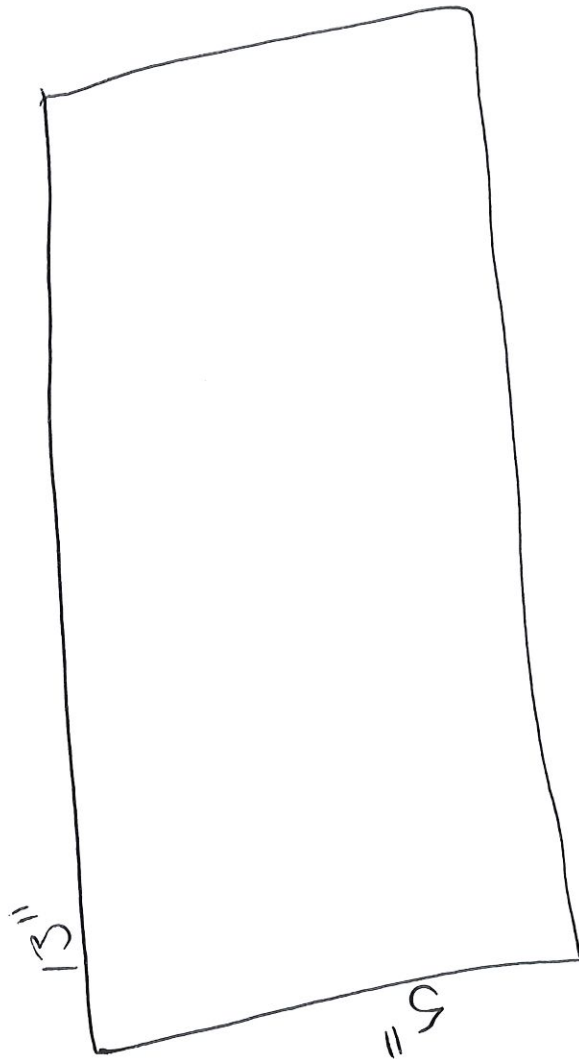
CITY OF CHICKASHA INSPECTOR MUST INSPECT ALL WORK.

CALL (405)222-6010 FOR INSPECTIONS. (24/7 ANSWERING MACHINE (405)222-6025)

APPLICANT CERTIFIES THAT ALL INFORMATION GIVEN IS CORRECT AND THAT ALL-PERTINENT CITY ORDINANCES WILL BE COMPLETED IN THE PERFORMANCE OF THE WORK FOR WHICH THIS PERMIT IS ISSUED.

[Signature]
Signature of Applicant

Signature of Permit Clerk/Inspector





Transmissions

FOR SLIPS, DRIPS, OR FUNNY SHIFTS

405-448-5058



City of
CHICKASHA

Meeting Type: Historic Preservation Committee

Meeting Date: 10/6/2020

Department: Community Development

Agenda Item No. 2.c.

AGENDA ITEM: Discussion, consideration and possible action of a building permit request from Chickasha Today LLC for a Façade renovation at 115 Chickasha Ave.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: NAME, TITLE	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: October 6, 2020	(From)		

V. ATTACHMENTS:

1. 115

Building Permit Application

Permit # _____



The City of
CHICKASHA
COMMUNITY DEVELOPMENT DEPARTMENT

FLOODPLAIN	YES ☐
	NO ☐

(PLEASE PRINT)

Project Address: 115 Chickasha Ave, Chickasha OK 73018						
Legal Description	Lot #	Block #	Subdivision:	☐ Attach additional sheet if metes and bounds or split lots		
Owner of Property: Chickasha Today, LLC Name _____ Phone # _____						
Mailing Address: 3108 S. 9th Street, Chickasha OK 73018 Street # _____ City _____ State _____ Zip _____						
Contractor/Applicant: CMSWillowbrook, Inc. 405-224-1554 Name _____ Phone # _____						
Mailing Address: 3108 S. 9th Street, Chickasha OK 73018 Street # _____ City _____ State _____ Zip _____						
Existing Use of Land/Bldg:	Proposed Use of Land/Bldg:	Number of Units	Number of Stories	Overall Height	Estimated Cost	Square Footage
empty building		1	1			
(Please check only one. If more than one applies, list in remarks below) ☐ New Construction ☐ Add on ☒ Remodel ☐ Move on ☐ Fire Restoration ☐ Install ☐ Modular ☐ Foundation Only ☐ Demolish/Remove						
Service Information	Water Supply	HVAC Type/Size (Tons / BTU)		Sewer Type	Electric Service/Size (Amps)	
	☐ Well	☐ Electric		☐ Septic System	☐ Above Ground	
	☒ City	☐ Gas		☐ City	☐ Underground	
	☐ Other	☐ Other		☐ Other	☐ Other	

(All Other Boxes Checked Must be explained in the Remarks Section)

Applicant Remarks: Only doing a facade renovation at this time. Attached sheet shows work to be done.

☒ Check here to have Occupancy Certificate mailed to Contractor/Applicant.

I hereby certify that the statements in this application and the attachments hereto are true and correct and that the property owner has given permission for this work to proceed. I further certify that all construction work under this permit will conform to the attached plans, specifications and drawings and to the Codes and Ordinances of the City of Chickasha and that all electrical, plumbing, heat & air, fence, sign and driveway construction shall be performed by contractors licensed by the State of Oklahoma (if applicable) and registered with the City of Chickasha.

Date 08/12/2020 Print Name Brandi Whitehead Signature Brandi Whitehead

Fill in all applicable information (Check primary contract person)

☒ Owner <u>Chickasha Today, LLC</u>	Phone # <u>405-370-7480</u>	Fax # _____
☒ Contractor <u>CMSWillowbrook, Inc.</u>	Phone # <u>405-224-1554</u>	Fax # _____
☐ Architect/Designer <u>NA</u>	Phone # _____	Fax # _____
☐ Engineer <u>NA</u>	Phone # _____	Fax # _____

CITY OF CHICKASHA
Community Development Department
Building Inspection Division
(405) 222-6010

Applicant Responsibility

All applicants requesting a building permit are advised that it is the applicant's responsibility to ensure compliance with the following requirements:

- ✧ The Americans with Disabilities Act (ADA) imposes certain barrier free environments and certain special accommodations. Applicants and their architect should ensure compliance with these federal requirements.
- ✧ Essential utility service lines and easements are located throughout the City. City Staff will assist with locating these utilities when possible; however, it is the responsibility of the applicant and his architect/engineer/surveyor to ensure no utilities are damaged or that no part of the structure, fence or other improvement are constructed on or over any utility or street easement.
For utility location other than the City of Chickasha call OKIE toll free at 1-800-522-6543
- ✧ It is the responsibility of the applicant to maintain setbacks of buildings and roofs to a minimum clearance for high voltage electrical power lines, even though there may be a zero setback requirement per zoning ordinances.
- ✧ City Staff will assist applicants identify boundaries and elevations on the **FEMA FLOODPLAIN MAPS**. It is the responsibility of the applicant and his architect/engineer/surveyor to ensure the FEMA requirements are met. All Building Permit Applications that are located in the floodplain as determined by the City's Floodplain Administrator shall be accompanied by a Certified Flood Elevation Certificate before it will be processed.
- ✧ City Staff will assist applicants with building code interpretation when possible; however, it is the responsibility of the applicant and his architect/engineer to ensure the structural integrity, tensile strength, and windload capacity of all structures.
- ✧ When possible, City Staff will assist applicants in assuring zoning setback requirements are met; however, it is the responsibility of the applicant and his architect/engineer/surveyor to ensure that all buildings are placed on the building site property.
- ✧ The applicant hereby assumes full responsibility for any and all known and unknown requirements, easements, codes, regulations, etc., as they apply to this building project.

08/12/2020

Date

Brandi Whitehead

Applicant's Signature

Rev. 6/2002





CHICKASHA MAIN STREET





City of
CHICKASHA

Meeting Type: Historic Preservation Committee

Meeting Date: 10/6/2020

Department: Community Development

Agenda Item No. 2.d.

AGENDA ITEM: Discussion, consideration and possible action of a building permit for a façade renovation for Chickasha Today LLC, at 125 Chickasha Ave,

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: NAME, TITLE	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: October 6, 2020	(From)		

V. ATTACHMENTS:

1. 125

Building Permit Application

Permit # _____



The City of
CHICKASHA
COMMUNITY DEVELOPMENT DEPARTMENT

FLOODPLAIN	YES	☐
	NO	☐

(PLEASE PRINT)

Project Address: 125 Chickasha Ave, Chickasha, OK 73018						
Legal Description	Lot #	Block #	Subdivision:	☐ Attach additional sheet if metes and bounds or split lots		
Owner of Property: Chickasha Today, LLC						
Name			Phone #			
Mailing Address: 3108 S. 9th Street Chickasha OK 73018						
Street #			City	State	Zip	
Contractor/Applicant: CMSWillowbrook, Inc. 405-224-1554						
Name			Phone #			
Mailing Address: 3108 S. 9th Street Chickasha OK 73018						
Street #			City	State	Zip	
Existing Use of Land/Bldg:	Proposed Use of Land/Bldg:	Number of Units	Number of Stories	Overall Height	Estimated Cost	Square Footage
empt ☒ building		1	1			
Permit Information	(Please check only one. If more than one applies, list in remarks below)					☐ Modular
	☐ New Construction	☒ Remodel	☐ Fire Restoration			☐ Foundation Only
	☐ Add on	☐ Move on	☐ Install			☐ Demolish/Remove
Service Information	Water Supply	HVAC Type/Size (Tons / BTU)		Sewer Type	Electric Service/Size (Amps)	
	☐ Well	☐ Electric		☐ Septic System	☐ Above Ground	
	☒ City	☐ Gas		☐ City	☐ Underground	
	☐ Other	☐ Other		☐ Other	☐ Other	

(All Other Boxes Checked Must be explained in the Remarks Section)

Applicant Remarks: This permit is to change the current facade of the building from 1 space to 2 spaces. The east side would be a retail boutique and the west side would be shelled out for a future tenant. We would do a wooden storefront but would paint it black.

☐ Check here to have Occupancy Certificate mailed to Contractor/Applicant.

I hereby certify that the statements in this application and the attachments hereto are true and correct and that the property owner has given permission for this work to proceed. I further certify that all construction work under this permit will conform to the attached plans, specifications and drawings and to the Codes and Ordinances of the City of Chickasha and that all electrical, plumbing, heat & air, fence, sign and driveway construction shall be performed by contractors licensed by the State of Oklahoma (if applicable) and registered with the City of Chickasha.

Date 8/12/2020 Print Name Brandi Whitehead Signature Brandi Whitehead

Fill in all applicable information (Check primary contract person)

☒ Owner	<u>Chickasha Today</u>	Phone #	<u>405-224-1554</u>	Fax #	_____
☒ Contractor	<u>CMSWillowbrook, Inc.</u>	Phone #	<u>405-224-1554</u>	Fax #	_____
☐ Architect/Designer	<u>NA</u>	Phone #	_____	Fax #	_____
☐ Engineer	<u>NA</u>	Phone #	_____	Fax #	_____

CITY OF CHICKASHA
Community Development Department
Building Inspection Division
(405) 222-6010

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- ✧ The applicant hereby assumes full responsibility for any and all known and unknown requirements, easements, codes, regulations, etc., as they apply to this building project.

XXXX 2002XX

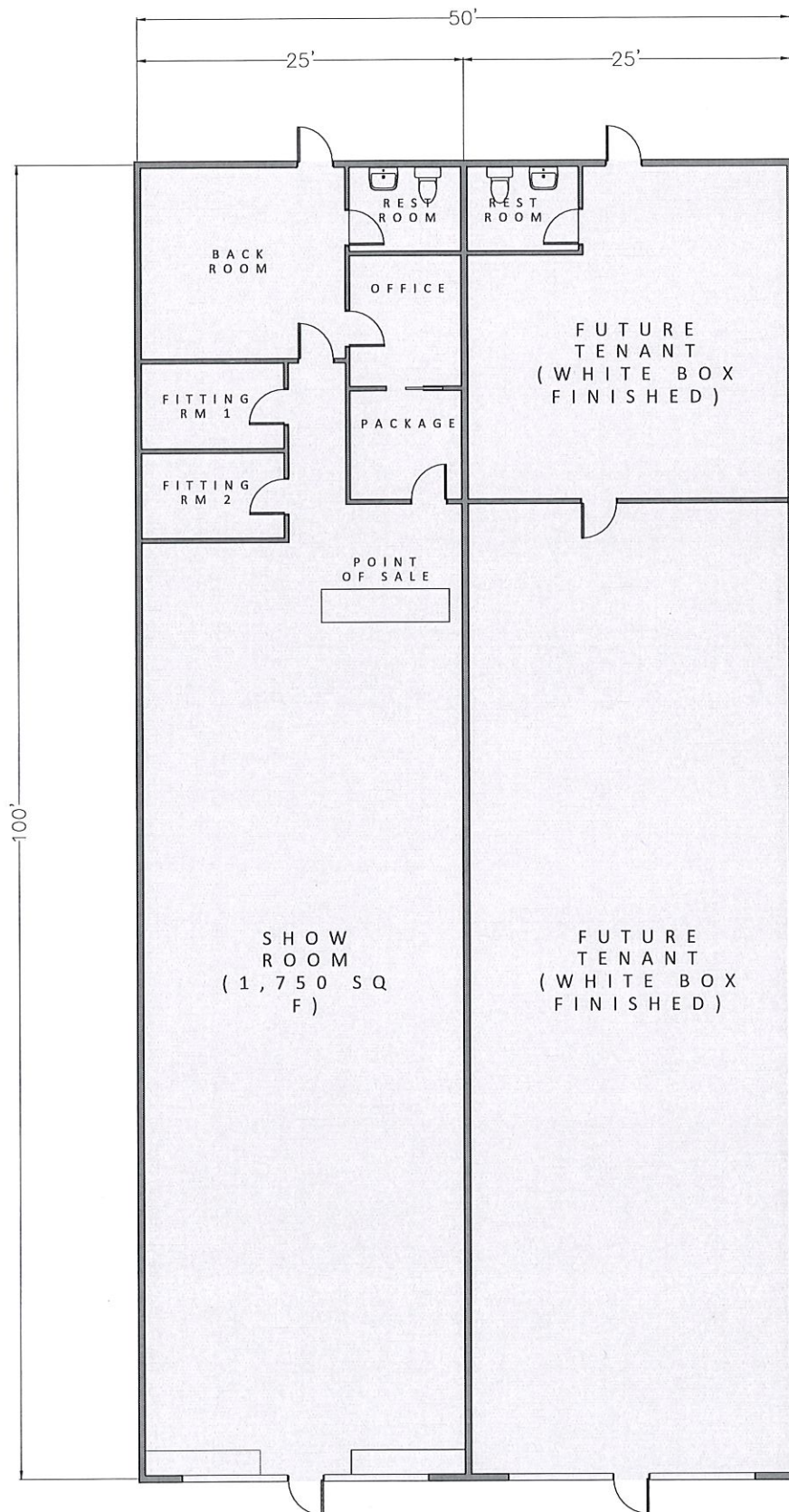
Date

Brandi Whitehead

Applicant's Signature

Rev. 6/2002





PROPOSED
FLOOR PLAN