

Chickasha Public Library Board of Trustees
Board Meeting Minutes
October 20, 2020 6:00pm
Library

In Attendance: Brenda Brown, Giselle Durbin, Erin Glass, Stuart Meltzer, Miranda Moulder, Sharon Storms, Rick Warden, Joyce Witte

Absent: None

Also in Attendance: Lillie Huckaby

Meeting Called to Order: 6:00pm by Brenda Brown, President

Presentations by the Public: None

Friends of the Library Report: Carla Wassan (not present) via handout: Highlights include:

- Landmark dedication for Bill Wallace was August 1st
- Spring Book Sale cancelled
- Planning a virtual Chocolate Celebration due to the Coronavirus pandemic
- An impromptu book sale of donated teacher items brought in \$906.69

Consent Docket: A motion was made by Erin Glass and seconded by Joyce Witte. Aye: Durbin, Glass, Moulder, Storms, Warden, Witte. Nay: Meltzer who abstained. Motion passed.

Vote of Officers: A motion to approve the officers in place for the 20/21 year was made by Brown and seconded by Meltzer. Aye: Durbin, Glass, Meltzer, Moulder, Storms, Warden, Witte. Nay: None. Motion passed.

Adoption of the Material Selection Policy: Durbin and Glass presented the Material Selection Policy and recommended no changes at this time. A motion was made by Durbin and seconded by Storms. Aye: Durbin, Glass, Meltzer, Moulder, Storms, Warden, Witte. Nay: None. Motion passed.

Adoption of the Photo Use Policy: Witte and Storms presented the Photo Use Policy and recommended no changes at this time. A motion was made by Durbin and seconded by Meltzer.. Aye: Durbin, Glass, Meltzer, Moulder, Storms, Warden, Witte. Nay: None. Motion passed.

Adoption of the Bylaws: Brown and Meltzer presented the bylaws. Ideas were to change the attendance policy for board members. The idea for attendance would be to ask members to recuse themselves or be replaced or to resign if they missed more than two meetings. Storms suggested there be approved absences. A motion was made by Brown to table the adoption of the bylaws and visit on the suggestions more and seconded by Durbin. Aye: Durbin, Glass, Meltzer, Moulder, Storms, Warden, Witte. Nay: None. Motion to table passed.

Adoption of Zoom use Policy: Durbin and Glass with the help of Brown presented the policy, which has complex issues and needs more work. Storms made a motion to table the policy and

was seconded by Witte. Aye: Durbin, Glass, Meltzer, Moulder, Storms, Warden, Witte. Naye: None. Motion passed.

Appointment of Committee to review Circulation Policy: Brown appointed Storms and Witte to review the policy.

Appointment of Committee to review the Operations Policy: Brown appointed Durbin and Meltzer to review the policy.

Appointment of Committee to review the Public Relations Policy: Brown appointed Moulder and Warden to review the policy.

Appointment of Committee to review the Gift Policy: Brown appointed Brown and Meltzer to review the policy.

Appointment of Committee to review the Mission Statement: Brown appointed Moulder and Witte, with Lillie Huckaby as a consultant, to review the policy.

Library Director's Report: Library Director Lillie Huckaby presented her report. Highlights include:

- Library services continue during the pandemic and the library operates at the full 50 hours per week.
- New hours during pandemic are as follows: open until 7pm Mon-Thurs, 6pm Fridays, then 10-2pm on Saturdays.
- Tai Chi and OHAI classes are online via Zoom
- A truck load of educational material was donated to library in Sept.
- The exterior painting project is continuing (mural of books)
- Summer reading times were down from previous years with overall sign up of 90; 35,37 total minutes were read
- 2,429 lunches were served as part of the No Cost meals through the Regional Foodbank
- The library is bracing for financial cuts such as furloughs, layoffs, and reduced operating hours. The current budget is not sustainable due to the pandemic.

New Business: Brown mentioned the Strategic Plan or Long Range Plan was now on the website

Discussion: The Library's 115th birthday party, March 28th, 3:00pm. Also mentioned that often the meeting minutes are documentation of the library's history, that the minutes will be fleshed out more in the future.

Adjournment: A motion was made by Storms and seconded by Warden to end the meeting at 6:47pm. Aye: Durbin, Glass, Meltzer, Moulder, Storms, Warden, Witte. Naye: None. Motion passed.