

**CHICKASHA MUNICIPAL AIRPORT AUTHORITY**

**AGENDA**

**LOCATION OF MEETING**  
**CITY HALL COUNCIL CHAMBERS**  
**117 NORTH FOURTH STREET**  
**CHICKASHA, OKLAHOMA 73018**

**TIME OF MEETING**  
**6:30 PM**

**DATE OF MEETING**  
**MAY 17, 2021**

1. **Call to Order / Roll Call.**
2. **Consent Docket:**
  - a. Acceptance of the Minutes for the May 3, 2021 regular meeting.
  - b. Acceptance of the Purchase Order List.
  - c. Acceptance of the Financials for April 2021
  - d. Accept and ratify Resolution 2021-07R adopting the FY 2021-2022 Fee Schedule.
3. **Discussion/Approval of Items Removed from Consent Docket:**
4. **Consideration and Discussion Items:**
  - a. Discussion, consideration and possible action on a Contract with Hangar Life in amount not to exceed \$2,825.00 and authorize the Mayor to execute the same.
  - b. Discussion, consideration and possible action on a Contract for Operational Requirements for the Falcon Flight Formation Team who will be performing at the Wings and Wheels on June 19, 2021 at the Chickasha Municipal Airport.

**5. Motion for Adjournment.**



City of  
**CHICKASHA**

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**Meeting Type: CMAA Agenda 5-17-2021**

**Meeting Date: 5/17/2021**

**Department: City Clerk**

**Agenda Item No. 2.a.**

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**AGENDA ITEM: Acceptance of the Minutes for the May 3, 2021 regular meeting.**

**I. BACKGROUND/DESCRIPTION:**

**II. RECOMMENDED ACTION:**

Accept Minutes of the May 3, 2021 regular meeting.

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

|                                                         |        |         |        |
|---------------------------------------------------------|--------|---------|--------|
| <b>Dept. Director:</b><br>Susan M. McDaniel, City Clerk | Fund   | Account | Amount |
|                                                         | (To)   |         |        |
|                                                         | FUND   | ACCOUNT | AMOUNT |
| <b>Meeting Date:</b><br>May 17, 2021                    | (From) |         |        |

**V. ATTACHMENTS:**

1. CMAA 5-3-2021

**May 3, 2021**

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AIRPORT AUTHORITY** was held in the council chambers in city hall on the 3rd day of May 2021 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 6:42 p.m.

**ITEM 1.**

**Call to Order / Roll Call:**

**CHAIRMAN AND TRUSTEES**

**PRESENT:**

Chris Mosley, Chairman  
Zachary Grayson, Vice-Chairman  
Georgianne Hebblethwaite  
Clark VanDyck  
Brian Gerdes  
David Sikes

**ABSENT:**

R P. Ashanti-Alexander  
Kelly Boyd  
Oscar Nelson

**STAFF**

**PRESENT:**

Amanda Mullins, City Attorney  
Leasa Furr, Asst. City Manager  
Susan M. McDaniel, City Clerk  
Chief Rowell, Police Chief  
Tony Samaniego, Deputy. Fire Chief  
Kyle Marks, Park & Rec Director  
Shae Mortimer, Marketing & Civic Engagement Manager

**ITEM 2.**

**Consent Docket: ITEM 2a thru ITEM 2b**

**ITEM 2a.**

**Acceptance of the minutes for the April 19, 2021 regular meeting and acceptance of the Minutes of the April 22, 2021 Special Meeting.**

**ITEM 2b.**

**Acceptance of Claims List.**

**ITEM 2c.**

**Accept and ratify the change in bank signatories to Chris Mosley, Mayor, Zachary Grayson, Vice-Mayor, Leasa Furr, Asst. City Manager and Susan McDaniel, City Clerk to all accounts held by the City of Chickasha, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, Chickasha**

TIME 6:42 P.M.

**Industrial Authority, or any subsidiary or entity of the governing body of the City of Chickasha has possess of at the following banks:**

**\*First National Bank**

**\*Stillwater National Bank**

**\*Arvest Bank**

**\*Community Bank of Oklahoma**

**\*Bank of Oklahoma**

**\*Liberty National Bank**

\*Motion by Trustee Sikes, second by Trustee Grayson to approve Item 2a thru Item 2c.

Roll call vote:

Ayes:" Grayson, Hebblethwaite, Sikes, Gerdes, VanDyck and Mosley

"Nays:" None

"Abstain:" None

Motion carried. 6-0

**ITEM 3.**                    **Discussion / Approval of Items Removed from Consent Docket:**

No action taken on Item 3.

**ITEM 4.**                    **Discussion and Consideration:**

**No Items presented.**

**ITEM 5.**                    **Motion to Adjourn.**

\*Motion by Trustee Grayson, second by Trustee VanDyck to adjourn.

Meeting adjourned.

**TIME: 6:43 PM**

Approved this 17th day of May 2021.

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Chris Mosley, Chairman

(ATTEST)

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Susan M. McDaniel, City Clerk



City of  
**CHICKASHA**

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**Meeting Type: CMAA Agenda 5-17-2021**

**Meeting Date: 5/17/2021**

**Department: Finance**

**Agenda Item No. 2.b.**

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**AGENDA ITEM: Acceptance of the Purchase Order List.**

**I. BACKGROUND/DESCRIPTION:**

**II. RECOMMENDED ACTION:**  
Accept Purchase Order list.

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

|                                                          |        |         |        |
|----------------------------------------------------------|--------|---------|--------|
| <b>Dept. Director:</b><br>Leasa Furr, Asst. City Manager | Fund   | Account | Amount |
|                                                          | (To)   |         |        |
|                                                          | FUND   | ACCOUNT | AMOUNT |
| <b>Meeting Date:</b><br>May 17, 2021                     | (From) |         |        |

**V. ATTACHMENTS:**



City of  
**CHICKASHA**

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**Meeting Type: CMAA Agenda 5-17-2021**

**Meeting Date: 5/17/2021**

**Department: Finance**

**Agenda Item No. 2.c.**

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**AGENDA ITEM: Acceptance of the Financials for April 2021**

**I. BACKGROUND/DESCRIPTION:**

**II. RECOMMENDED ACTION:**

Accept Financials for April 2021.

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

|                                                                 |        |         |        |
|-----------------------------------------------------------------|--------|---------|--------|
| <b>Dept. Director:</b><br><b>Leasa Furr, Asst. City Manager</b> | Fund   | Account | Amount |
|                                                                 | (To)   |         |        |
|                                                                 | FUND   | ACCOUNT | AMOUNT |
| <b>Meeting Date:</b><br>May 17, 2021                            | (From) |         |        |

**V. ATTACHMENTS:**



City of  
**CHICKASHA**

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**Meeting Type: CMAA Agenda 5-17-2021**

**Meeting Date: 5/17/2021**

**Department: Finance**

**Agenda Item No. 2.d.**

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**AGENDA ITEM: Accept and ratify Resolution 2021-07R adopting the FY 2021-2022 Fee Schedule.**

**I. BACKGROUND/DESCRIPTION:**

**II. RECOMMENDED ACTION:**

Accept and ratify Resolution 2021-07R adopting the FY 2021-2022 Fee Schedule.

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

|                                                          |        |         |        |
|----------------------------------------------------------|--------|---------|--------|
| <b>Dept. Director:</b><br>Leasa Furr, Asst. City Manager | Fund   | Account | Amount |
|                                                          | (To)   |         |        |
|                                                          | FUND   | ACCOUNT | AMOUNT |
| <b>Meeting Date:</b><br>May 17, 2021                     | (From) |         |        |

**V. ATTACHMENTS:**



City of  
**CHICKASHA**

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**Meeting Type: CMAA Agenda 5-17-2021**

**Meeting Date: 5/17/2021**

**Department: City Clerk**

**Agenda Item No. 4.a.**

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**AGENDA ITEM: Discussion, consideration and possible action on a Contract with Hangar Life in amount not to exceed \$2,825.00 and authorize the Mayor to execute the same.**

**I. BACKGROUND/DESCRIPTION:**

Hangar Life will be performing at the Wings and Wheels being held at the Chickasha Airport on June 19, 2021.

The Contract provides for:

\*\$2,825.00

\*Vendor Spot for day of the show

\*Fuel

\*Vehicle for duration of lodging

\*Six access VIP guest credentials

\*Secure airplane hangar space for the duration of Hangar Life's visit

\*Placement of Hangar Life's biography and/or photograph in the Airshow program if one is printed, including listing with other performers in print ads and/or posters when applicable.

**II. RECOMMENDED ACTION:**

Approve Contract with Hangar Life in an amount not to exceed \$2,825.00, plus accommodations as presented and authorize the Mayor to execute the same.

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

|                        |      |         |        |
|------------------------|------|---------|--------|
| <b>Dept. Director:</b> | Fund | Account | Amount |
|                        | (To) |         |        |

|                                      | FUND   | ACCOUNT | AMOUNT |
|--------------------------------------|--------|---------|--------|
| <b>Meeting Date:</b><br>May 17, 2021 | (From) |         |        |

**V. ATTACHMENTS:**

1. Wings & Wheels contract



[www.CurtRichmond.com](http://www.CurtRichmond.com) [curt@airmail.net](mailto:curt@airmail.net)

# Hangar Life



[www.HangarLife.com](http://www.HangarLife.com) [Paul@hangarlife.com](mailto:Paul@hangarlife.com)

PO BOX 1033  
Allen, TX 75013

This is an agreement between Hangar Life and the Chickasha Municipal Airport Authority (CMAA), also referred to as Airshow Committee, for the 2021 Wings & Wheels in Chickasha, OK

- 1). The Airshow Committee engages, and Hangar Life agrees to provide, at the Wings & Wheels Airshow, on the dates shown below, an aerobatic routine and Pipes and Props racing routine, ranging from 12 to 20 minutes. Dates: Saturday, June 19, 2021. Solo High performance aerobatic routine. + Pipes & Props Race
- 2). The Airshow Committee will pay Hangar Life a total of \$2825.00 based on the set of performances listed above in accordance with the fee schedule: \$2825.00 for performances plus (0) mileage costs.
- 3). 50% of the total performance fee is due at booking. The Airshow Committee agrees to remit the final payment of any balances due before the final performance.
- 4). In any event in which the Airshow Committee chooses to cancel any or all the performances agreed to above, the full amount above remains payable. If Hangar Life is on site and ready to perform but cannot perform due to circumstances out of his control, he will be paid 100% of his performance fee. If Hangar Life cancels before the show, 100% of the fee will not be paid and the deposit will be returned. If requested by the Airshow Committee, Hangar Life will use his reasonable best efforts to arrange for an alternative performer of comparable skill under similar terms and conditions to this agreement.
- 5). The Airshow Committee agrees to provide:
  - a) One vendor spot for the day of the show. Organizer will work with the vendor to place closest to the ramp for easy access for pilot/driver and show support.
  - b) Fuel – Onsite fill-up as needed (estimated to be 10 gallons per performance or media flight) and a top off of up to 30 gallons on departure. Compensation of \$2.00 per mile after 50 miles total for mileage costs. (waived for this show)
  - c) Oil – 3 Quarts Aeroshell 100W plus upon arrival plus 2 Quarts per flight.
  - d) Smoke Oil – Approximately 7 gal for aircraft 2-3 gal for motorcycle per performance or media flight.
  - e) An ample supply of food and bottled water available at performer staging area on all show days
  - f) Lodging – Three non-smoking king size rooms for Friday, June 18, 2021 at a quality motel/hotel. Hangar Life is liable for all incidentals and understand room charge and tax only will be covered.
  - g) One rental car for the same duration as lodging.
  - h) Minimum of six all access VIP guest credentials.
  - i) Secure airplane hangar for the duration of Hangar Life's visit.

j) Placement of Hangar Life's biography and/or photograph in the Airshow program if one is printed, including listing with other performers in print ads and/or posters when applicable.

6). The Performer agrees to participate in radio, television and newspaper interviews to help promote the Airshow.

This document is the entire agreement between the Airshow Committee and Hangar Life and incorporates all of our prior communications and agreements.

This is interpreted under Oklahoma law with venue in Grady County, Oklahoma.

Paul Richmond                      Date

Chris Mosley, City of Chickasha- For the Airshow Committee                      Date



City of  
**CHICKASHA**

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**Meeting Type: CMAA Agenda 5-17-2021**

**Meeting Date: 5/17/2021**

**Department: City Clerk**

**Agenda Item No. 4.b.**

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**AGENDA ITEM: Discussion, consideration and possible action on a Contract for Operational Requirements for the Falcon Flight Formation Team who will be performing at the Wings and Wheels on June 19, 2021 at the Chickasha Municipal Airport.**

**I. BACKGROUND/DESCRIPTION:**

The Falcon Flight Formation Team will be performing at the Wings and Wheels on June 19, 2021. A Contract is presented for consideration to provide for Operational Requirements which include:

- Fuel
- Smoke Oil
- Secure tiedown or hangar space for all aircraft
- Vehicle(s) for transportation
- Up to ten (10) non-smoking rooms

There is no charge for their performance, only the operational requirements.

**II. RECOMMENDED ACTION:**

Approve the Operational Requirement contract as presented and authorize the Mayor to execute the same.

**III. FISCAL INFORMATION -**

**IV. FUND INFORMATION:**

|                        |      |         |        |
|------------------------|------|---------|--------|
| <b>Dept. Director:</b> | Fund | Account | Amount |
|                        | (To) |         |        |
|                        | FUND | ACCOUNT | AMOUNT |

|                                      |        |  |
|--------------------------------------|--------|--|
| <b>Meeting Date:</b><br>May 17, 2021 | (From) |  |
|--------------------------------------|--------|--|

**V. ATTACHMENTS:**

1. KCHK - Ammended

# Falcon Flight Formation Team

## Operational Requirements

**Aircraft Fuel:** Fuel shall be available on the flight line for refueling between airshow flights. The Formation Team aircraft require 100 octane low lead aviation fuel. Refueling operations are not permitted without the pilot or approved ground crew at the aircraft. Fuel requirements are as follows:

Fuel top off when arriving / Fuel top off on departing  
Approximately 35 gallons per aircraft for Rehearsal and 2 shows

**Lodging:** Hotel/motel accommodations shall be provided for the performer in the form of one (1) room/**non-smoking** per aircraft arriving. Rooms should be reserved beginning the evening of the first media day or prior to rehearsal day (unless otherwise notified in advance regarding a day-of-the-show arrival) and extend through the evening following the last performance unless the team desires to depart after their last performance on the last show day. The sponsor is not expected to pay any miscellaneous room charges.

**Vehicles:** Arrangements shall be made for a late model 15 Pax Van to be available at the airshow airport upon arrival. Vehicle should be marked or have windshield passes with appropriate authority to allow access to all secured areas of the airport and the flight line at any time.

**Aircraft Security:** Arrangements shall be made to provide secure tiedown areas unless inclement weather is expected. Secure hangar space for each aircraft is required should inclement weather be forecast or observed. Tiedowns or hangar space commences upon arrival and runs through duration of stay. Crowd control measures must be available to protect the aircraft while in the hangar and on the flight line. No person may move any aircraft without permission or supervision by the pilot.

**Aircraft Smoke Oil (paraffin based):** Five (5) Gallons of Smoke Oil (paraffin based) is required for each performance for each aircraft. Smoke Oil (paraffin based) will be available before the first flight and available at the conclusion of each performance. The barrels shall be portable in either the back of a pickup truck or on a hand cart. Smoke Oil (paraffin based) will be available with a convenient method for transferring it to the aircraft smoke oil tank. Acceptable Paraffin Based Smoke Oils are:

|                               |                       |
|-------------------------------|-----------------------|
| Cannopus Corvus Oil 13 or 519 | Exxon Faxam 40        |
| Texaco Regal iBi              | Standard Oil Facto 39 |
| Shell Carnea 10 or 22         | Sun Oil               |
| Circle X Union Oil Unax 105   |                       |
| LubeSpar 107                  |                       |

### Additional Request (show specific):

- o Practice time in the "box" the day prior to the show (Rehearsal Day)
- o Airfield and box layout prior to day of arrival
- o To insure that possible mechanical problems can be remedied, a qualified aircraft mechanic (A & P), with tools, should be available during the show or standing by

## Airshow Agreement

Falcon Flight agrees to provide the following:

1. **Performance:** Falcon Flight has developed a unique, inclined Figure 8 pattern for airshows in which the shape of the formation changes on the high side turn at the back of each pass to show the public the intricacies of changing formation position while conducting steep banked maneuvers. The show can be tailored in size from 6 to 9 aircraft. The Main Performance is a 15 minute performance that requires a ground start. Main performance can be modified based on weather requirement. "Teaser" acts, Dawn Patrol, Flybys, media flights etc. are also included at the airshow Sponsor's option at no additional cost.

2. **Liability Insurance:** Each performer carries public liability insurance on each aircraft for all activities including airshows in the amount of \$1,000,000.00 (One Million Dollars). A Proof of Insurance Certificate will be sent upon request.

3. **Press:** Media information and photos are available on the Falcon Flight Formation Team Facebook page and our website at [www.falconflight.com](http://www.falconflight.com).

**PERFORMANCE LOCATION:** Chickasha OK

**AIRPORT ID:** KCHK

**DATES OF SHOW (INCLUDING MEDIA DAYS):** 6/18 – 6/19 2021

**Airshow/ Event Sponsor** agrees to Provide the Following:

- 1 ALL ITEMS on "Operational Requirements" page.  
Summary of "Operational Requirements" page is as follows:

- Up to TEN (10) non-smoking, single/dual occupancy rooms
- One (1) 15 Pax van or Three (3) Midsize Cars
- Secure Tiedown or Hangar Space for all aircraft
- Fuel for all flights with top off before leaving show
- Five (5) gallons of Smoke Oil per flight / per aircraft
- 15 min performance x 2

By signing this agreement, ALL ITEMS on the "Operational Requirements" page and "Airshow Agreement" page are agreed to, in their entirety, by both parties involved (Airshow/Event Sponsor, and Falcon Flight Formation Team). This the contract is governed by Oklahoma law with venue in Grady County.

**AIRSHOW NAME** Chickasha Airshow - CITY OF CHICKASHA

**ADDRESS** CITY HALL 117 N 4TH STREET

**CITY** CHICKASHA **STATE** OK **ZIP** 73018

**PHONE** (405) 222-6020 **FAX**  **E-MAIL**

**CONTACT PERSON and TITLE** Shae Mortimer

**SIGNATURE** \_\_\_\_\_ **(PRINT NAME)** \_\_\_\_\_ **DATE** \_\_\_\_\_

(Airshow / Event  
Representative)

**SIGNATURE** \_\_\_\_\_ **(PRINT NAME)** Ron Walker **DATE** 5/13/21

FOR FALCON

FLIGHT Page 16 of 16