

NOTICE OF REGULAR MEETING
OF THE
CHICKASHA CITY COUNCIL

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act, including the posting of notice and agenda, be advised that the Chickasha City Council, Chickasha Municipal Authority, and Chickasha Municipal Airport Authority of the City of Chickasha, Oklahoma, will conduct a **REGULAR MEETING ON MONDAY, JUNE 7, 2021, AT 6:30 PM**. Said meeting will be held in the Council Chambers, City Hall, 117 North 4th Street, Chickasha, Oklahoma.

The City of Chickasha encourages participation from all its citizens. If participation is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged to make the necessary accommodations. The City may waive the 48-hour rule if signing is not the necessary accommodation.

Agenda items are attached.

I, Susan M. McDaniel, City Clerk, posted this Agenda on the official City of Chickasha bulletin board in the Municipal Building, 117 North 4th Street Chickasha, OK, 73018, which is accessible to the public twenty-four hours each day at 4:30 p.m. on June 4, 2021.



Susan M. McDaniel

Sworn to and subscribed before me on this the day 4th day of June 2021.

My Commission Expires:10-1-2022



Tracey Lynn Austin
Notary Commission

14008829

Notary Public, State of Oklahoma

CHICKASHA CITY COUNCIL

AGENDA

LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING
6:30 PM

DATE OF MEETING
JUNE 7, 2021

1. **Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance.**
2. **Citizen Comments.**
3. **Council Communications.**
4. **Consent Docket:**
 - a. Acceptance of the Minutes of the May 17, 2021 regular meeting; the Minutes of the May 19, 2021 Special Meeting; and the Minutes of the May 21, 2021 Special Meeting.
 - b. Acceptance of the Claims List.
5. **Discussion/Approval of Items Removed from Consent Docket:**
6. **Discussion and Consideration**
 - a. Discussion, consideration and possible action to approve the continued privatized mental health services with Stacey Stephens, LPC, PLLC for Police Department employees in the amount of \$2,950.00.

- b. Discussion, consideration and possible action to allow the Police Department to surplus many years of broken, inoperable, or unusable electronic equipment and related items and dispose of as deemed appropriate.
- c. Discussion, consideration and possible action to approve the 2021 - 2022 jail services contract between the Grady County Criminal Justice Authority and the Chickasha Police Department.
- d. Discussion, consideration and possible action to accept a letter of engagement with Crawford and Associates and authorize staff to execute the documents.
- e. Discussion, consideration and possible action to accept a letter of engagement from Angel, Johnson & Blasingame to perform financial audit services for the City of Chickasha and authorize staff to execute the documents.
- f. Public Hearing FY 2021-2022 Budget.
- g. Discussion, consideration and possible action to award project number COC-2102 for the Badgett Dog Park to Bordwine Development for a base bid amount of \$151,844.00.
- h. Discussion, consideration and possible action to approve Change Order 1 for project COC-2102, Badgett Dog Park.
- i. Discussion, consideration and possible action to change Health Insurance Carrier from United Health Care to Aetna.
- j. Discussion, consideration and possible action to approve the payment of 2021-2022 Service Fees for Chickasha to the Oklahoma Municipal League in the amount of \$17,841.18.
- k. Discussion, consideration and possible action on a request from the Chickasha Economic Development Council to fund an economic development project in the amount of \$86,000.00 from earmarked funds.

7. Executive Session:

8. Motion to Adjourn.



City of
CHICKASHA

Meeting Type: Council Agenda June 7, 2021

Meeting Date: 6/7/2021

Department: City Clerk

Agenda Item No. 4.a.

AGENDA ITEM: Acceptance of the Minutes of the May 17, 2021 regular meeting; the Minutes of the May 19, 2021 Special Meeting; and the Minutes of the May 21, 2021 Special Meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept the Minutes of the May 17, 2021 regular meeting; the Minutes of the May 19, 2021 Special Meeting; and the Minutes of the May 21, 2021 Special Meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 7, 2021	(From)		

V. ATTACHMENTS:

1. City 5-17-2021

2. City 5-19-2021 - Special Meeting
3. City 5-21-2021 - Special Meeting

May 17, 2021

The **REGULAR** meeting of the **CHICKASHA CITY COUNCIL** was held in the council chambers in city hall on the 17th day of May 2021 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Mosley called the meeting to order at 6:30 p.m.

ITEM 1. **Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance**

MAYOR AND COUNCIL

PRESENT: Chris Mosley, Mayor
 Zachary Grayson, Vice-Mayor
 Brian Gerdes
 Georgianne Hebblethwaite
 Clark VanDyck
 R. P. Ashanti-Alexander
 Kelly Boyd
 Oscar Nelson

ABSENT: David Sikes

STAFF

PRESENT: Leasa Furr, Asst. City Manager
 Amanda Mullins, City Attorney
 Susan McDaniel, City Clerk
 Chief Rowell, Police Chief
 Tony Samaniego, Fire Chief
 Kyle Marks, Parks & Rec Director
 Shae Mortimer, Marketing & Civic Engagement Manager

ITEM 1. **Call to Order/Roll Call/Opening Prayer/Pledge of Allegiance:**

Council Member Boyd gave the invocation and Council Member Nelson lead the Pledge of Allegiance.

ITEM 2. **Citizen Comments:**

(City Council Rules and Regulations limit visitor comments to a maximum of three minutes.)

ITEM 3. **Council Communications.**

Council Member Ashanti-Alexander requested the Council adopt a Resolution.

ITEM 4. **Consent Docket: ITEM 4a through ITEM 4c.**

ITEM 4a. **Acceptance of the minutes of the May 3, 2021 regular meeting.**

ITEM 4b. **Acceptance of Claims List.**

ITEM 4c. **Acceptance of the Financials for April 2021.**

*Motion by Council Member Grayson, second by Council Member Ashanti-Alexander to approve the Consent Docket: ITEM 4a thru Item 4c.

Roll call vote:

Ayes:" Boyd, Nelson, Ashanti-Alexander, Grayson, Gerdes, VanDyck, Hebblethwaite and Mosley.

"Nays:" None

"Abstain:" None.

Motion carried. 8-0

ITEM 5. **Discussion/Approval of Items Removed from Consent Docket:**

No Action Taken.

ITEM 6. **Discussion and Consideration Items:**

ITEM6a. **Discussion, consideration and possible action to allow the Police Department to surplus eight (8) computers and dispose of as deemed appropriate.**

*Motion by Council Member Ashanti-Alexander and second by Council Member Gerdes to surplus eight (8) computers and dispose of as deemed appropriate.

Roll call vote:

"Ayes:" Boyd, Nelson, Ashanti-Alexander, Hebblethwaite, Grayson, VanDyck, Gerdes and Mosley.

"Nays:" None.

"Abstain:" None.

Motion passed. 8-0

ITEM 6b. Discussion, consideration, and possible action to accept the FY 21-22 Fee Schedule and adopt by Resolution 2021-07R.

*Motion by Council Member Nelson and second by Council Member Grayson approve Resolution 2021-07R to adopt the fee schedule as presented for FY 21-22.

Roll call vote:

“Ayes:” Boyd, Nelson, Ashanti-Alexander, Hebblethwaite, Grayson, VanDyck, Gerdes and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

ITEM 6c. Discussion, consideration and possible action to declare expired protective body armor as surplus and authorize the donation of those surplus protective body armor to CLEET.

*Motion by Council Member Nelson and second by Council Member Grayson to approve the surplus of eleven expired vests to be donated to CLEET from the Chickasha Police Department.

Roll call vote:

“Ayes:” Boyd, Nelson, Ashanti-Alexander, Hebblethwaite, Grayson, VanDyck, Gerdes and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

ITEM 6d. Discussion, consideration, and possible action to allow the Chickasha Animal Control Shelter to purchase eight (8) single door and four (4) double door quarantine cages from Shor-line in an amount not to exceed \$8,000.00.

*Motion by Council Member Ashanti-Alexander and second by Council Member Hebblethwaite to accept the Shor-line quote in the amount of \$8,000.00 and to allow staff to proceed with the purchase.

Roll call vote:

“Ayes:” Gerdes, Boyd, Nelson, Ashanti-Alexander, Hebblethwaite, Grayson, VanDyck and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

ITEM 6e. Discussion, consideration, and possible action to allow the Police Department to surplus law enforcement uniform

equipment no longer used by the Department and dispose of as deemed appropriate..

*Motion by Council Member Nelson and second by Council Member VanDyck to surplus all the unserviceable law enforcement uniform equipment whether leather or nylon and dispose of as deemed appropriate. .

Roll call vote:

“Ayes:” Boyd, Nelson, Ashanti-Alexander, Hebblethwaite, Grayson, VanDyck, Gerdes and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

ITEM 6f. Discussion, consideration, and possible action to approve Ordinance 2021-12 rezoning the Block 7 Lots 7-11 and 16-20 in Southgate Addition from R-1 Residential to C-2 General Commercial.

This item has been pulled from the Agenda.

ITEM 6g. Discussion, consideration, and possible action to approve Ordinance 2021-13 rezoning Block 8 Lots 21-26 in Southgate Addition from R-1 Residential to R-2 Residential.

This item has been pulled from the Agenda.

ITEM 6h. Discussion, consideration, and possible action to approve Ordinance 2021-14 Amending Chapter 54 – Zoning, Article XL Dispensaries and Commercial Growers.

*Motion by Council Member Nelson and second by Council Member Gerdes to approve Ordinance 2021-14 – Amending Chapter 54 – Zoning, Article XL Dispensaries and Commercial Growers.

Roll call vote:

“Ayes:” Boyd, Nelson, Hebblethwaite, Grayson, Gerdes and Mosley.

“Nays:” Ashanti-Alexander and VanDyck

“Abstain:” None.

Motion passed. 6-2

City Council Meeting 5-17-2021
6:30 p.m.

ITEM 6i. **Discussion, consideration, and possible action to approve Ordinance 2021-15 Use on Review Permit for Applicant Bordwine Development at 420 W. Grand for a Medical Marijuana Dispensary.**

This item has been pulled from the Agenda.

ITEM 6j. **Discussion, consideration, and possible action to approve the amended Design Statement for the Grand Development.**

*Motion by Council Member Grayson and second by Council Member Gerdes to approve the amended Design Statement for the Grand Development as presented.

Roll call vote:

“Ayes:” Nelson, Hebblethwaite, Grayson, VanDyck, Gerdes and Mosley.

“Nays:” Boyd and Ashanti-Alexander

“Abstain:” None.

Motion passed. 6-2

ITEM 7. **Executive Session:**

No Items Presented.

ITEM 8 Adjournment:

Motion by Council Member Grayson and second by Council Member Ashanti-Alexander to adjourn the meeting.

Meeting adjourned.

TIME: 6:53 P.M.

Chris Mosley, Mayor

ATTEST:

Susan M. McDaniel, City Clerk

Approved this 7th day of June 2021.

May 19, 2021

The **SPECIAL** meeting of the **CHICKASHA CITY COUNCIL** was held in the council chambers in city hall on the 19th day of May 2021 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Mosley called the meeting to order at 5:30 p.m.

ITEM 1. **Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance**

MAYOR AND COUNCIL

PRESENT: Chris Mosley, Mayor
 Zachary Grayson, Vice-Mayor
 Kelly Boyd
 Oscar Nelson
 Brian Gerdes
 David Sikes
 Georgianne Hebblethwaite
 ClarkVanDyck – arrived at 5:35 p.m.
 R. P. Ashanti-Alexander

ABSENT: None.

STAFF

PRESENT: Susan McDaniel, City Clerk

ITEM 1. **Call to Order/Roll Call/Opening Prayer/Pledge of Allegiance:**

Council Member Hebblethwaite gave the invocation and Council Member Grayson lead the Pledge of Allegiance.

ITEM 2. **Citizen Comments:**

(City Council Rules and Regulations limit visitor comments to a maximum of three minutes.)

ITEM 3. **Council Communications.**

ITEM 4. **Consent Docket:**

No Items Presented.

ITEM 5. **Discussion/Approval of Items Removed from Consent Docket:**

ITEM 6. **Discussion and Consideration:**

ITEM 6a. **Discussion, consideration, and possible action to approve Ordinance 2021-15 Use on Review Permit for Applicant Bordwine Development at 420 W. Grand for a Medical Marijuana Dispensary.**

*Motion by Council Member Grayson and second by Council Member Nelson to approve Ordinance 2021-15 – Use on Review Permit for Applicant Bordwine Development at 420 W. Grand for a Medical Marijuana Dispensary.

Roll call vote:

“Ayes:” Nelson, Hebblethwaite, Grayson, VanDyck, Gerdes, Boyd and Mosley.

“Nays:” Ashanti-Alexander and Sikes.

“Abstain:” None.

Motion passed. 7-2

ITEM 6b. **Discussion, consideration, and possible action to approve a request from the Chickasha Elks Lodge #2125 to conduct a fishing tournament for children at Shannon Springs Park on Saturday, June 12, 2021 from 7:30 a.m. to 1:30 p.m.**

*Motion by Council Member Ashanti-Alexander and second by Council Member Sikes to approve the request from the Chickasha Elks Lodge #2125 to conduct a fishing tournament for children at Shannon Springs Park on Saturday, June 12, 2021 from 7:30 a.m. to 1:30 p.m.

Roll call vote:

“Ayes:” Ashanti-Alexander, Sikes, Nelson, Hebblethwaite, Grayson, VanDyck, Gerdes, Boyd and Mosley.

“Nays:” None.

Special City Council Meeting 5-19-2021
5:30 p.m.

“Abstain:” None.
Motion passed. 9-0

ITEM 7. **Executive Session:**

ITEM 7a. **Discussion, consideration, and possible action to enter into executive session to discuss confidential communications between the City and City’s Attorneys concerning a pending investigation, claim or action which the City with the advice of the City’s Attorneys, has determined that disclosure will seriously impair the ability of the City to process the claim or conduct the pending investigation, litigation, or proceeding in the public interest in compliance with its duty of confidentiality under the provisions of 25 O.S. Section 307 (B) (4). (*James Blue, et al vs the City of Chickasha*. US Western District: CIV-20-1210-G).**

*Motion by Council Member Nelson and second by Council Member Grayson to enter into executive session.

Roll call vote:

“Ayes:” Ashanti-Alexander, Sikes, Nelson, Hebblethwaite, Grayson, VanDyck, Gerdes, Boyd and Mosley.
“Nays:” None.
“Abstain:” None.
Motion passed. 9-0

Enter into Executive Session @ 5:32 p.m.

Reconvene @ 6:02 p.m.

Roll Call:

Boyd	-	Present
Nelson	-	Present
Sikes	-	Present
Hebblethwaite	-	Present
Grayson	-	Present
Ashanti-Alexander	-	Present
VanDyck	-	Present
Gerdes	-	Present

ITEM 7b. **Consideration to reconvene the open meeting and take appropriate action on any matter discussed in executive session.**

Special City Council Meeting 5-19-2021

5:30 p.m.

*Motion by Council Member Ashanti-Alexander and second by Council Member Hebblethwaite to reconvene the open meeting and take appropriate action on any matter discussed in executive session.

Roll call vote:

“Ayes:” Ashanti-Alexander, Sikes, Nelson, Hebblethwaite, Grayson,
VanDyck, Gerdes, Boyd and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 9-0

*Motion by Council Member Sikes and second by Council Member Grayson to authorize City Attorney to enter into negotiations to settle with I.A.F.F. Local 2041.

Roll call vote:

“Ayes:” Ashanti-Alexander, Sikes, Nelson, Hebblethwaite, Grayson,
VanDyck, Gerdes, Boyd and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 9-0

ITEM 8. Adjournment:

Motion by Council Member Ashanti-Alexander and second by Council Member Gerdes to adjourn the meeting.

Meeting adjourned.

TIME: 6:10 P.M.

Chris Mosley, Mayor

ATTEST:

Susan M. McDaniel, City Clerk

Approved this 7th day of June 2021.

May 21, 2021

The **SPECIAL** meeting of the **CHICKASHA CITY COUNCIL** was held in the council chambers in city hall on the 21st day of May 2021 as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Mayor Mosley called the meeting to order at 5:30 p.m.

ITEM 1. **Call to Order / Roll Call / Opening Prayer / Pledge of Allegiance**

MAYOR AND COUNCIL

PRESENT: Chris Mosley, Mayor
 Zachary Grayson, Vice-Mayor
 Kelly Boyd
 Oscar Nelson
 Brian Gerdes
 David Sikes
 Georgianne Hebblethwaite
 ClarkVanDyck

ABSENT: R. P. Ashanti-Alexander

STAFF

PRESENT: Susan McDaniel, City Clerk

ITEM 1. **Call to Order/Roll Call/Opening Prayer/Pledge of Allegiance:**

Council Member Boyd gave the invocation and Council Member Sikes lead the Pledge of Allegiance.

ITEM 2. **Citizen Comments:**

(City Council Rules and Regulations limit visitor comments to a maximum of three minutes.)

ITEM 3. **Council Communications.**

ITEM 4. **Discussion and Consideration Items:**

ITEM4a. **Discussion, consideration, and possible action to approve the agreement between the City and Cowgirl Productions, LLC.**

*Motion by Council Member Sikes and second by Council Member Grayson to approve the Location Agreement with Cowgirl Productions, LLC. updated agreement paperwork.

Roll call vote:

“Ayes:” Boyd, Nelson, Sikes, Hebblethwaite, Grayson, VanDyck, Gerdes and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

ITEM 4b. **Discussion, consideration, and possible action to approve Contract between the City of Chickasha and Higley Consulting LLC for Building Inspections and Code Plan Review Services.**

*Motion by Council Member Nelson and second by Council Member Grayson to approve Contract with Higley Consulting LLC as presented.

Roll call vote:

“Ayes:” Nelson, Sikes, Hebblethwaite, Grayson, VanDyck, Gerdes, Boyd and Mosley.

“Nays:” None.

“Abstain:” None.

Motion passed. 8-0

ITEM 5. **Adjournment:**

Motion by Council Member Sikes and second by Council Member Gerdes to adjourn the meeting.

Meeting adjourned.

TIME: 5:35 P.M.

Special City Council Meeting 5-21-2021
5:30 p.m.

Chris Mosley, Mayor

ATTEST:

Susan M. McDaniel, City Clerk

Approved this 7th day of June 2021.



City of
CHICKASHA

Meeting Type: Council Agenda June 7, 2021

Meeting Date: 6/7/2021

Department: Finance

Agenda Item No. 4.b.

AGENDA ITEM: Acceptance of the Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Claims List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Leasa Furr, Asst. City Manager	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 7, 2021	(From)		

V. ATTACHMENTS:

1. 6-7-2021 AP Council Report - 6645

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	MISC ONE-TIME V AFIYA WILKINS	PARK RENTAL REFUND	302.50
			TOTAL:	302.50
ADMINISTRATION	GENERAL FUND	EXPRESS STAR	PUBLISH ORD 2021-10	44.00
			PUBLISH ORD 2021-11	46.55
		AT&T MOBILITY	admin gen	242.08
		CITY OF CHICKASHA	DELTA DENTAL/FAMILY	50.94
			DELTA DENTAL/SINGLE	17.60
			BU6U/EMPLOYEE ONLY	239.08
			BU6U/EE & FAMILY	636.92
			METLIFE VISION	3.70
		OKLAHOMA MUNICIPAL RETIRE	OMRF	197.17
		TRANSFER ACCOUNT	FICA	456.08
			MEDICARE	106.66
			TOTAL:	2,040.78
FIRE ADMINISTRATION	GENERAL FUND	BANK OF AMERICA	BANK OF AMERICA	592.15
			BANK OF AMERICA	130.00
		VERIZON WIRELESS	FIRE	120.03
		AT&T MOBILITY	ACCT # 287254944660	41.23
			ACCT: 287290294564	0.00
		PUBLIC SERVICE COMPANY OF OKLAHOMA		45.40
		CITY OF CHICKASHA	DELTA DENTAL/FAMILY	50.94
			BU6U/EE & FAMILY	636.92
		OKLAHOMA FIREFIGHTERS	FIRE PENSION	433.01
		OKLAHOMA MUNICIPAL RETIRE	OMRF	45.41
		DUNCAN DOOR COMPANY	NW DOOR ST1	825.00
		TRANSFER ACCOUNT	FICA	29.76
			MEDICARE	49.10
			TOTAL:	2,998.95
POLICE ADMINISTRATION	GENERAL FUND	BANK OF AMERICA	BANK OF AMERICA	447.54
		SPIC & SPAN COMMERCIAL CLEANING, LLC	APRL 2021 CLEANING SERVICE	1,082.00
		PUBLIC SERVICE COMPANY OF OKLAHOMA	APRIL SERVICES	0.00
		CKENERGY ELECTRIC COOPERATIV	GAS SERVICE	71.70
			ACCT: 54872002 PLUG INS	0.00
			ACCT 54872001 GUN RANGE	0.00
		CITY OF CHICKASHA	DELTA DENTAL/SINGLE	15.10
			DELTA DENTAL/EE & SPOUSE	62.88
			BU6V/EMPLOYEE ONLY	166.30
			BU6V/EE & SPOUSE	402.44
			BU6U/EMPLOYEE ONLY	382.52
		OKLAHOMA POLICE PENSION &	POLICE PENSION	400.00
		OKLAHOMA MUNICIPAL RETIRE	OMRF	498.42
		TRANSFER ACCOUNT	FICA	499.86
			MEDICARE	116.90
		UNIFIRST HOLDINGS, L.P.	UNIFORMS	0.00
			UNIFORMS	44.88
			TOTAL:	4,190.54
CEMETERY SERVICES	GENERAL FUND	AT&T MOBILITY	ACCT # 287254944660	427.08
		FERGUSON FUNERAL HOME	DISINTERMENT FREDIA J.	1,950.00
		OKLAHOMA ELECTRIC COOP	ACCT: 4705400700	54.94
		WYNN, JEFFREY	GRAVE OPENING & CLOSING	175.00
			GRAVE OPENING & CLOSING	600.00
			TOTAL:	3,207.02

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
HUMAN RESOURCES	GENERAL FUND	CITY OF CHICKASHA	DELTA DENTAL/FAMILY	50.94
			BU6U/EE & FAMILY	636.92
		OKLAHOMA MUNICIPAL RETIRE	OMRF	108.59
		TRANSFER ACCOUNT	FICA	59.70
			MEDICARE	13.96
			TOTAL:	870.11
LIBRARY	GENERAL FUND	BANK OF AMERICA	BANK OF AMERICA	263.04
			BANK OF AMERICA	56.81
			BANK OF AMERICA	458.34
			BANK OF AMERICA	678.54
		OVERDRIVE	RENEW UNIVERSAL CLASS	1,000.00
			EBOOKS FUTURE CONTENT	1,000.00
		STANDLEY SYSTEMS	BACK-UP BATTERY	240.00
		AT&T MOBILITY	ACCT # 287254944660	56.77
		SPIC & SPAN COMMERCIAL CLEANING, LLC	APRIL 2021 CLEANING SERVIC	1,665.00
		UNA TOWNSEND	SUMMER READING PROGRAM	56.00
		INSPYRAL LLC	SUMMER READING PROGRAM	348.00
		PUBLIC SERVICE COMPANY OF OKLAHOMA	APRIL SERVICES	0.00
		CITY OF CHICKASHA	DELTA DENTAL/SINGLE	30.20
			DELTA DENTAL/EE & SPOUSE	62.88
		OKLAHOMA MUNICIPAL RETIRE	BU6V/EE & CHILD(REN)	300.99
			BU6V/EMPLOYEE ONLY	166.30
			BU6U/EMPLOYEE ONLY	191.26
			BU6U/EE & SPOUSE	925.72
		TRANSFER ACCOUNT	OMRF	657.04
			FICA	444.98
		INGRAM BOOK SERVICE	MEDICARE	104.08
			APRIL BOOK ORDER	1,339.24
			TOTAL:	10,045.19
STREET & STORM DRAINAG	GENERAL FUND	BANK OF AMERICA	BANK OF AMERICA	315.91
			REPAIR BRAKES	2,136.60
		GW VAN KEPPEL COMPANY	CONTRACT LABOR	1,746.24
			CONTRACT LABOR	2,292.76
		MARSHALL AUTO PARTS	10W - 30 OIL	203.63
			APRIL SERVICES	49.26
		PUBLIC SERVICE COMPANY OF OKLAHOMA	DELTA DENTAL/FAMILY	50.94
			DELTA DENTAL/SINGLE	45.30
		CITY OF CHICKASHA	DELTA DENTAL/EE & SPOUSE	31.44
			BU6V/EMPLOYEE ONLY	166.30
		BRANDTS ACE HARDWARE	BU6V/EE & FAMILY	553.76
			BU6V/EE & SPOUSE	402.44
		OKLAHOMA MUNICIPAL RETIRE	BU6U/EMPLOYEE ONLY	191.26
			WEEDEATERS	594.98
		STANDRIDGE EQUIPMENT CO	OMRF	826.53
			HYDRAULIC CYLINDER	1,047.37
		P & K EQUIPMENT	CAB ROOF PARTS	2,585.48
			FICA	515.94
		TRANSFER ACCOUNT	MEDICARE	120.67
			UNIFORMS	243.95
		UNIFIRST HOLDINGS, L.P.	TOTAL:	14,120.76
FLEET MAINTENANCE	GENERAL FUND	CITY OF CHICKASHA	DELTA DENTAL/SINGLE	15.10
			BU6U/EMPLOYEE ONLY	191.26
		OKLAHOMA MUNICIPAL RETIRE	OMRF	133.88

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		TRANSFER ACCOUNT	FICA	81.37
			MEDICARE	<u>19.03</u>
			TOTAL:	440.64
ACCOUNTING SERVICES	GENERAL FUND	BANK OF AMERICA	BANK OF AMERICA	605.73
		GRADY COUNTY CLERK	CEMETERY DEEDS FILED - 3	54.00
		AT&T MOBILITY	ACCT # 287254944660	56.77
		CITY OF CHICKASHA	DELTA DENTAL/SINGLE	15.10
			DELTA DENTAL/EE & SPOUSE	31.44
			BU6V/EMPLOYEE ONLY	166.30
			BU6U/EE & SPOUSE	462.86
		OKLAHOMA MUNICIPAL RETIRE	OMRF	636.54
		CULLIGAN/WRIGHT WATER	MARCH	9.00
			COOLER RENTAL	9.00
		TRANSFER ACCOUNT	FICA	413.92
			MEDICARE	<u>96.80</u>
			TOTAL:	2,557.46
COMM DEVEL/PLANNING SE	GENERAL FUND	BANK OF AMERICA	BANK OF AMERICA	166.88
		AT&T MOBILITY	ACCT # 287254944660	79.75
		CITY OF CHICKASHA	DELTA DENTAL/SINGLE	30.20
			BU6V/EMPLOYEE ONLY	166.30
			BU6U/EMPLOYEE ONLY	191.26
		OKLAHOMA MUNICIPAL RETIRE	OMRF	297.80
		TRANSFER ACCOUNT	FICA	201.47
			MEDICARE	<u>47.12</u>
			TOTAL:	1,180.78
GENERAL GOVERNMENT	GENERAL FUND	BANK OF AMERICA	BANK OF AMERICA	19.38
			BANK OF AMERICA	19.00
		CHAFFIN, MICHAEL R.	CHAFFIN, MICHAEL R.	<u>1,800.00</u>
			TOTAL:	1,838.38
BUILDING SERVICES	GENERAL FUND	BANK OF AMERICA	BANK OF AMERICA	31.98
		CITY OF CHICKASHA	BU6V/EE & CHILD(REN)	300.99
		OKLAHOMA MUNICIPAL RETIRE	OMRF	225.59
		TRANSFER ACCOUNT	FICA	161.21
			MEDICARE	<u>37.70</u>
			TOTAL:	757.47
FIRE OPERATIONS	GENERAL FUND	BANK OF AMERICA	BANK OF AMERICA	1,849.53
		OKLAHOMA FIREFIGHTERS	FIRE PENSION	9,034.90
		TRANSFER ACCOUNT	MEDICARE	1,123.26
		BATES TRUCK REPAIR	VEHICLE REPAIRS FD	584.00
			VEHICLE REPAIRS FD	818.98
			VEHICLE REPAIRS FD	627.58
		UNIFIRST HOLDINGS, L.P.	UNIFORMS	0.00
			SUPPLIES & UNIFORMS	0.00
		IAFF LOCAL 2041 (HEALTH INS)	FIR/EECH OPTION A	1,734.40
			FIRE EE/CHILD(REN) DENTAL	83.20
			FIRE EE DENTAL	80.00
			FIRE FAMILY DENTAL	332.00
			FIRE EE/SPOUSE DENTAL	116.00
			FIR/EE OPTION A	995.20
			FIR/EE OPTION B	228.80
			FIR/FAM OPTION A	7,282.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			FIR/EESP OPTION A	1,948.80
			FIR/EE/CH VISION	44.80
			FIR/EE VISION	21.60
			FIR/FAM VISION	193.60
			FIR/EESP VISION	<u>60.00</u>
			TOTAL:	27,158.65
PATROL SERVICES	GENERAL FUND	WEGER, COLTON	REIMBURSEMENT FOR GLASSES	398.00
		BANK OF AMERICA	BANK OF AMERICA	1,882.38
		TOP TIER TACTICAL SURVIVAL AND OUTDOOR	4- VEST FOR OFFICERS	2,748.00
			HEADSETS FOR SRT	3,300.00
		C.O.P.S. PRODUCTS LLC	REPLACEMENT BOOTS	142.49
		VERIZON WIRELESS	PD	1,138.61
			PD 02/13-03/12	0.00
		THOMAS, KIRSTEN	REIMBURSEMENT	191.98
		AT&T MOBILITY	ACCT # 287254944660	27.98
			ACCT # 287254944660	262.79
			ACCT: 287247624740	0.00
			ACCT287299321017	0.00
		CITY OF CHICKASHA	DELTA DENTAL/FAMILY	509.40
			DELTA DENTAL/SINGLE	30.20
			DELTA DENTAL/EE & SPOUSE	94.32
			BU6V/EE & CHILD(REN)	300.99
			BU6V/EE & FAMILY	553.76
			BU6U/EE & CHILD(REN)	346.19
			BU6U/EMPLOYEE ONLY	382.52
			BU6U/EE & FAMILY	5,732.28
			BU6U/EE & SPOUSE	1,388.58
		OKLAHOMA POLICE PENSION & TRANSFER ACCOUNT	POLICE PENSION	5,128.76
			FICA	2,450.44
			MEDICARE	573.10
		EVIDENT CRIME SCENE PRODU	EVIDENCE SUPPLIES	<u>294.48</u>
			TOTAL:	27,877.25
INVESTIGATIONS	GENERAL FUND	BANK OF AMERICA	BANK OF AMERICA	9.50
		CITY OF CHICKASHA	DELTA DENTAL/FAMILY	101.88
			BU6U/EE & CHILD(REN)	346.19
			BU6U/EE & FAMILY	636.92
		OKLAHOMA POLICE PENSION & TRANSFER ACCOUNT	POLICE PENSION	847.07
			FICA	376.03
			MEDICARE	<u>87.94</u>
			TOTAL:	2,405.53
ANIMAL CONTROL	GENERAL FUND	BANK OF AMERICA	BANK OF AMERICA	15.00
			BANK OF AMERICA	26.72
			BANK OF AMERICA	92.72
		AT&T MOBILITY	ACCT # 287254944660	92.48
		SPIC & SPAN COMMERCIAL CLEANING, LLC	APRIL 2021 CLEANING SERVIC	408.70
		PUBLIC SERVICE COMPANY OF OKLAHOMA		189.22
		CITY OF CHICKASHA	DELTA DENTAL/SINGLE	15.10
			BU6U/EMPLOYEE ONLY	191.26
		OKLAHOMA MUNICIPAL RETIRE	OMRF	244.92
		QUILL CORPORATION	SUPPLIES	388.92
		TRANSFER ACCOUNT	FICA	156.25
			MEDICARE	<u>36.54</u>
			TOTAL:	1,857.83

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
MUNICIPAL COURT	GENERAL FUND	BANK OF AMERICA	BANK OF AMERICA	398.96
			DELTA DENTAL/EE & SPOUSE	31.44
		OKLAHOMA MUNICIPAL RETIRE TRANSFER ACCOUNT	BU6U/EE & SPOUSE	462.86
			OMRF	119.39
			FICA	69.96
			MEDICARE	16.36
			TOTAL:	1,098.97
DISPATCH SERVICES	GENERAL FUND	PUBLIC SERVICE COMPANY OF OKLAHOMA CITY OF CHICKASHA	APRIL SERVICES	0.00
			DELTA DENTAL/FAMILY	101.88
		OKLAHOMA MUNICIPAL RETIRE DEPARTMENT OF PUBLIC SAFETY TRANSFER ACCOUNT	DELTA DENTAL/SINGLE	15.10
			DELTA DENTAL/EE & SPOUSE	31.44
			BU6U/EE & FAMILY	1,273.84
			OMRF	527.29
			OLET FEES	350.00
			FICA	322.28
			MEDICARE	75.37
			TOTAL:	2,697.20
NEIGHBORHOOD SERVICES	GENERAL FUND	BANK OF AMERICA	BANK OF AMERICA	113.28
			FILING FEES	18.00
		RICHARD'S PRINTING OKLAHOMA MUNICIPAL RETIRE TRANSFER ACCOUNT	ENVELOPES FOR NOVS	112.00
			OMRF	99.52
			FICA	65.22
			MEDICARE	15.25
			TOTAL:	423.27
PARK MAINTENANCE	GENERAL FUND	OKLAHOMA STATE DEPARTMENT OF HEALTH BANK OF AMERICA	POOL LICENSE	75.00
			BANK OF AMERICA	23.58
		BANK OF AMERICA	BANK OF AMERICA	289.99
			BANK OF AMERICA	268.00
			PARKS 02/13-03/12	0.00
			CONTRACT LABOR	913.07
		VERIZON WIRELESS EXPRESS SERVICES INC	CONTRACT LABOR	711.76
			CONTRACT LABOR	724.88
			CONTRACT LABOR	460.02
			CONTRACT LABOR	1,273.02
			CONTRACT LABOR	436.36
		MARSHALL AUTO PARTS AT&T MOBILITY	10W - 30 OIL	436.36
			ACCT # 287254944660	79.75
		PUBLIC SERVICE COMPANY OF OKLAHOMA CITY OF CHICKASHA	ACCT # 287246200513	438.84
				151.24
			DELTA DENTAL/FAMILY	101.88
			DELTA DENTAL/SINGLE	30.20
			BU6V/EE & FAMILY	553.76
		OKLAHOMA MUNICIPAL RETIRE TRANSFER ACCOUNT	BU6U/EMPLOYEE ONLY	382.52
			BU6U/EE & FAMILY	636.92
			OMRF	788.33
			FICA	498.81
			MEDICARE	116.67
		UNIFIRST HOLDINGS, L.P.	UNIFORMS	80.54
			TOTAL:	9,035.14
SPORTS COMPLEX	GENERAL FUND	RISE BROADBAND	MONTHLY PAYMENT	88.61
			HOME PLATES	703.60
		PIONEER ATHLETIC/MANUFACTURING CO	PLATE STAYS	689.70
			BASE PLUGS	600.60

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			PITCHER MOUNDS	879.45
		BANK OF AMERICA	BANK OF AMERICA	24.60
			BANK OF AMERICA	72.46
			BANK OF AMERICA	115.73
			BANK OF AMERICA	1,123.31
		OKLAHOMA CONTRACTORS SUPP	COUPLING	390.00
		EXPRESS SERVICES INC	CONTRACT LABOR	1,023.20
			CONTRACT LABOR	943.20
		AT&T MOBILITY	ACCT # 287254944660	64.99
		ARCOSA SPECIALTY MATERIALS	FIELD CHALK	900.00
		PUBLIC SERVICE COMPANY OF OKLAHOMA		274.95
		OKLAHOMA MUNICIPAL RETIRE	OMRF	65.27
		TRANSFER ACCOUNT	FICA	42.78
			MEDICARE	10.01
		UNIFIRST HOLDINGS, L.P.	SUPPLIES & UNIFORMS	0.00
			UNIFORMS	0.00
			TOTAL:	8,012.46
DONATIONS	DONATIONS FUND	STACEY STEPHENS, LPC, PLLC	MENTAL HEALTH SERVICES	2,950.00
		BANK OF AMERICA	BANK OF AMERICA	1,050.00
			TOTAL:	4,000.00
EMERGENCY MEDICAL SERV	EMERGENCY MED SERV	BANK OF AMERICA	BANK OF AMERICA	2,819.51
		STRYKER MEDICAL	NEW POWER COTS	30,973.39
		AT&T MOBILITY	ACCT # 287002901236	102.20
			ACCT: 287273271779	0.00
		OKLAHOMA FIREFIGHTERS	FIRE PENSION	2,929.32
		TRANSFER ACCOUNT	MEDICARE	345.01
		IAFF LOCAL 2041 (HEALTH INS)	FIRE EE DENTAL	16.00
			FIRE FAMILY DENTAL	66.40
			FIRE EE/SPOUSE DENTAL	116.00
			FIR/EE OPTION A	248.80
			FIR/FAM OPTION A	1,324.00
			FIR/EESP OPTION A	2,436.00
			FIR/EE VISION	14.40
			FIR/FAM VISION	17.60
			FIR/EESP VISION	48.00
			TOTAL:	41,456.63
CHICKASHA INDUSTRIAL A	CHICKASHA INDUST A	USAO	USAO	500.00
		OKLAHOMA HIGH SCHOOL RODEO ASSOCIATION	TOURISM FUND PROGRAM-OKLA	5,000.00
		BANK OF AMERICA	BANK OF AMERICA	52.99
		ECONOMIC DEVELOPMENT COUN	EDC MAY 2021 PAYMENT	30,866.66
		PUBLIC SERVICE COMPANY OF OKLAHOMA		50.52
		CITY OF CHICKASHA	DELTA DENTAL/SINGLE	15.10
			BU6U/EMPLOYEE ONLY	191.26
		OKLAHOMA MUNICIPAL RETIRE	OMRF	230.90
		FESTIVAL OF LIGHT, INC.	Contract with FOL	30,000.00
		TRANSFER ACCOUNT	FICA	148.17
			MEDICARE	34.65
			TOTAL:	67,090.25
EMERGENCY 911	E-911 FUND	VISTA COM	EVENTIDE RECORDER,LICEN.	7,503.00
		BANK OF AMERICA	BANK OF AMERICA	160.00
		SUDDENLINK B2B DEPT 1264	INTERNET SERVICES	806.96
		PUBLIC SERVICE COMPANY OF OKLAHOMA	APRIL SERVICES	4.93

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		BEAR COM	NEW ATENNAS, CABLES	26,046.00
			TOTAL:	34,520.89
UTILITY BILLING	CHICKASHA MUNICIPA	CITY OF CHICKASHA	DELTA DENTAL/FAMILY	50.94
			BU6U/EMPLOYEE ONLY	191.26
		OKLAHOMA MUNICIPAL RETIRE	OMRF	220.40
		TRANSFER ACCOUNT	FICA	175.06
			MEDICARE	40.94
		UNIFIRST HOLDINGS, L.P.	UNIFORMS	0.00
			TOTAL:	678.60
CMMA - CAPITAL PROJECTS	CHICKASHA MUNICIPA	BANK OF AMERICA	BANK OF AMERICA	493.56
		AMERICAN WATERWORKS SUPPLY, INC	1" ANGLE VALVES	3,290.40
			REPAIR CLAMPS	3,428.00
			6" MACRO COUPLINGS	3,084.00
		OKLAHOMA CONTRACTORS SUPP	1" COUPLINGS & ADAPTERS	1,760.00
			TAPPING SADDLES & CORPS	3,486.00
			TOTAL:	15,541.96
CMMA GENERAL	CHICKASHA MUNICIPA	CHISHOLM TRAIL CONSULTING, LLC	STREET ENGINEERING SERV	247.50
		TDS TELECOM	MAY INVOICE	52.56
		TYLER TECHNOLOGIES	TIMECLOCK MAINTENANCE	520.00
			TOTAL:	820.06
PUBLIC WORKS ADMIN	CHICKASHA MUNICIPA	EXPRESS SERVICES INC	CONTRACT LABOR	557.60
			CONTRACT LABOR	557.60
		CITY OF CHICKASHA	DELTA DENTAL/SINGLE	15.10
			BU6V/EMPLOYEE ONLY	166.30
		OKLAHOMA MUNICIPAL RETIRE	OMRF	272.88
		TRANSFER ACCOUNT	FICA	174.70
			MEDICARE	40.86
			TOTAL:	1,785.04
SANITATION DEPARTMENT	CHICKASHA MUNICIPA	CITY OF CHICKASHA	DELTA DENTAL/FAMILY	50.94
			BU6V/EE & FAMILY	553.76
		OKLAHOMA MUNICIPAL RETIRE	OMRF	186.36
		KSM EXCHANGE LLC	EXCAVATOR RENTAL	5,000.00
			AIR CURTIAN INCERATOR	5,750.00
		TRANSFER ACCOUNT	FICA	112.45
			MEDICARE	26.30
		UNIFIRST HOLDINGS, L.P.	UNIFORMS	24.12
		WASTE CONNECTIONS OF CHICKASHA	APRIL SERVICES	168,866.14
			INV 2374004 MARCH PW FACIL	0.00
				0.00
			TOTAL:	180,570.07
WATER PLANT	CHICKASHA MUNICIPA	USW UTILITY GROUP	WATER TREATMENT FEB	82,885.49
		WINN- 911 SOFTWARE	ANNUAL WINN 911 SUBSCRIPT	1,320.00
		LOGIC, INC.	SOFTWARE LICENSE RENEWAL	983.00
		IXOM WATERCARE INC	SERVICE PROGRAM	3,453.00
		PUBLIC SERVICE COMPANY OF OKLAHOMA		8,695.35
		CKENERGY ELECTRIC COOPERATIV	ACCT: 6563036 WATER WORKS	5,897.51
			FEBRUARY GAS SERVICES	0.00
			ACCT: 6563019 WATER DEPT	0.00
			ACCT:6563035 FT COBB	0.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			ACCT: 6563037 PRESSURE CNT	0.00
			54872003 PUMP TEMP	0.00
			6563000 CITY HALL	0.00
		OKLAHOMA ELECTRIC COOP	ACCT: 4616200100	78.87
		RURAL WATER DIST.#7	RWD #7 INV MAY 2021	2,187.85
			RWD #7 INV APRIL	<u>0.00</u>
			TOTAL:	105,501.07
WASTEWATER PLANT	CHICKASHA MUNICIPAL	USW UTILITY GROUP	W. WATER TREATMENT FEB	55,257.00
		PUBLIC SERVICE COMPANY OF OKLAHOMA		<u>9,967.26</u>
			TOTAL:	65,224.26
LINE MAINTENANCE DEPT	CHICKASHA MUNICIPAL	BANK OF AMERICA	BANK OF AMERICA	2,969.39
		VERIZON WIRELESS	PUBLIC WORKS	234.37
		BOBCAT OF OKLAHOMA CITY	ANGLE BLADE CYLINDER	1,424.74
		AT&T MOBILITY	ACCT # 287254944660	298.17
		CITY OF CHICKASHA	DELTA DENTAL/FAMILY	101.88
			DELTA DENTAL/SINGLE	30.20
			DELTA DENTAL/EE & SPOUSE	31.44
			BU6V/EMPLOYEE ONLY	166.30
			BU6V/EE & FAMILY	1,107.52
			BU6V/EE & SPOUSE	402.44
			BU6U/EMPLOYEE ONLY	191.26
		BRANDTS ACE HARDWARE	QUICK SAW 14"	1,034.99
		OKLAHOMA MUNICIPAL RETIRE	OMRF	792.38
		SMALL ENGINE SERVICE	QUICK SAW 14"	1,034.99
		TRANSFER ACCOUNT	FICA	476.19
			MEDICARE	111.37
		UNIFIRST HOLDINGS, L.P.	UNIFORMS	145.14
			SUPPLIES & UNIFORMS	0.00
		DOLESE BROS CO	1/2" CRUSHER RUN	1,120.00
		WHITTON SUPPLY COMPANY	REPAIR RIGID SEWER SNAKE	<u>176.50</u>
			TOTAL:	11,849.27
LAKE CHICKASHA	CHICKASHA MUNICIPAL	BANK OF AMERICA	BANK OF AMERICA	568.58
		AT&T MOBILITY	ACCT:287290105349	0.00
			ACCT:287002901236	0.00
		CKENERGY ELECTRIC COOPERATIV	GAS SERVICES	<u>1,447.91</u>
			TOTAL:	2,016.49
BUILDING MAINTENANCE	CHICKASHA MUNICIPAL	ATLINK SERVICES LLC	inv 37503-20210413-1	187.00
		BANK OF AMERICA	BANK OF AMERICA	756.03
		TODD'S MUFFLER AND AUTO REPAIR	REPIAR AIR CONDITIONING	803.17
		VERIZON WIRELESS	PARKS 02/23-03/22	0.00
		SPIC & SPAN COMMERCIAL CLEANING, LLC	APRIL 2021 CLEANING SERVIC	830.50
			APRIL 2021 CLEANING SERVIC	1,595.00
			APRIL 2021 CLEANING SERVIC	303.00
		PUBLIC SERVICE COMPANY OF OKLAHOMA		888.54
		CITY OF CHICKASHA	DELTA DENTAL/SINGLE	15.10
			BU6U/EMPLOYEE ONLY	191.26
		OKLAHOMA MUNICIPAL RETIRE	OMRF	114.66
		TRANSFER ACCOUNT	FICA	70.76
			MEDICARE	16.55
		UNIFIRST HOLDINGS, L.P.	UNIFORMS	13.60
		SUMMIT TRUCK GROUP	GRAPPLE TRUCK REPAIR	9,493.27
		STORAGE 'R' US	INV# 16085	<u>165.00</u>

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT	
			TOTAL:	15,443.44	
AIRPORT	AIRPORT	BANK OF AMERICA	BANK OF AMERICA	232.40	
			BANK OF AMERICA	370.44	
			BANK OF AMERICA	109.87	
			BANK OF AMERICA	546.97	
			BANK OF AMERICA	28.98	
			SPIC & SPAN COMMERCIAL CLEANING, LLC	APRIL 2020 CLEANING SERVIC	207.55
			DAVID SCHULTZ AIRSHOWS LLC	AIRSHOW SMOKE OIL	1,500.00
			PUBLIC SERVICE COMPANY OF OKLAHOMA	APRIL SERVICES	0.00
			CITY OF CHICKASHA	DELTA DENTAL/SINGLE	15.10
				DELTA DENTAL/EE & SPOUSE	31.44
				BU6V/EE & SPOUSE	402.44
				BU6U/EMPLOYEE ONLY	191.26
			OKLAHOMA MUNICIPAL RETIRE	OMRF	209.53
			CULLIGAN/WRIGHT WATER		0.00
			TRANSFER ACCOUNT	COOLER RENTAL	9.00
				FICA	125.39
				MEDICARE	29.32
			UNIFIRST HOLDINGS, L.P.	UNIFORMS	81.44
			WILLIAMS ELECTRIC COMPANY, INC.	Realign Papi Lights	467.50
				TOTAL:	4,558.63
DEDICATED SALES TAX	CIP-DEDICATED SALE	BANK OF OKLAHOMA	BANK OF OK - APRIL PAYMENT	96,333.19	
			TOTAL:	96,333.19	
POLICE BOND	POLICE BOND FUND	OKLAHOMA BUREAU OF NARCOTICS	DRUG EDUCATION FEES	5.00	
			TOTAL:	5.00	
COMBINED INSURANCE	COMBINED INSURANCE	METLIFE	METLIFE	788.31	
		UHS	UHS	58,336.74	
		DEARBORN NATIONAL	DEARBORN NATIONAL	1,109.14	
		TOTAL:	60,234.19		
COMPENSATED ABSENCES	COMPENSATED ABSENC	TRANSFER ACCOUNT	FICA	51.45	
			MEDICARE	12.03	
			TOTAL:	63.48	
NON-DEPARTMENTAL	AP/PAYROLL CASH FU	COLONIAL LIFE & ACCIDENT INSURANCE COM	COLONIAL ACCIDENT	5.00	
			COLONIAL GROUP ACCIDENT	456.04	
			COLONIAL CANCER	241.08	
			COLONIAL CRITICAL ILLNESS	122.23	
			COLONIAL DISABILITY	224.98	
			CITY OF CHICKASHA	UNION ASSESSMENT FEE	9.52
				GARNISHMENT FEE	20.00
			WASHINGTON NATIONAL INS. CO	GROUP #20057	174.20
			TRIBAL CHILD SUPPORT	██████████ MTS:577	25.00
			CITY OF CHICKASHA	DELTA DENTAL/FAMILY	180.00
				DELTA DENTAL/SINGLE	55.00
				DELTA DENTAL/EE & SPOUSE	48.75
				DEARBORN VOLUNTARY LIFE	501.06
				BU6V/EE & CHILD(REN)	225.75
				BU6V/EMPLOYEE ONLY	290.99
				BU6V/EE & FAMILY	830.64
				BU6V/EE & SPOUSE	402.44
				BU6U/EE & CHILD(REN)	173.10

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			BU6U/EMPLOYEE ONLY	765.12
			BU6U/EE & FAMILY	2,547.68
			BU6U/EE & SPOUSE	810.04
			METLIFE VISION	469.86
DEPARTMENT OF HUMAN SERVICES				180.00
				151.75
				187.56
				100.00
OKLAHOMA FIREFIGHTERS			FIRE PENSION	7,969.67
OKLAHOMA POLICE PENSION &			POLICE PENSION	3,923.58
OKLAHOMA MUNICIPAL RETIRE			OMRF	3,170.72
FIREFIGHTERS SEC LOCAL 20			FIRE INSURANCE FEE	160.00
			FIRE UNION DUES	1,120.00
FIREMENS SPECIAL FUND			FIRE SPECIAL FUND	184.00
FRATERNAL ORDER OF POLICE			POLICE UNION	630.00
TRANSFER ACCOUNT			ENTITY 0037102001	3,810.00
			FEDERAL WITHHOLDING	23,068.37
			STATE INCOME TAX	8,199.00
			FICA	8,180.23
			MEDICARE	3,423.55
AFLAC			AFLAC/PRETAX #K5881	33.37
JOHN HARDEMAN, TRUSTEE				273.23
IAFF LOCAL 2041 (HEALTH INS)			FIRE CANCER	68.46
			FIR/EECH OPTION A	433.60
			FIRE EE/CHILD(REN) DENTAL	20.80
			FIRE EE DENTAL	24.00
			FIRE FAMILY DENTAL	99.60
			FIRE EE/SPOUSE DENTAL	58.00
			FIR/EE OPTION A	311.00
			FIR/EE OPTION B	57.20
			FIR/FAM OPTION A	2,151.50
			FIRE GROUP LIFE	55.59
			FIRE HARTFORD	38.25
			FIR/EESP OPTION A	1,096.20
			FIR/EE/CH VISION	11.20
			FIR/EE VISION	9.00
			FIR/FAM VISION	52.80
			FIR/EESP VISION	30.00
CITY OF CHICKASHA FLEX SPENDING ACCOUT			UNREIMBURSED MEDICAL 23-19	1,018.32
IAFF - FIREPAC			IAFF FIREPAC	214.24
			TOTAL:	79,093.27

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
===== FUND TOTALS =====				
11	GENERAL FUND			125,116.88
20	DONATIONS FUND			4,000.00
23	EMERGENCY MED SERV FUND			41,456.63
25	CHICKASHA INDUST AUTH			67,090.25
27	E-911 FUND			34,520.89
31	CHICKASHA MUNICIPAL AUTH			399,430.26
39	AIRPORT			4,558.63
53	CIP-DEDICATED SALES TAX			96,333.19
64	POLICE BOND FUND			5.00
71	COMBINED INSURANCE			60,234.19
72	COMPENSATED ABSENCES FUND			63.48
99	AP/PAYROLL CASH FUND			79,093.27

GRAND TOTAL:				911,902.67

TOTAL PAGES: 11

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 99-AP VENDOR LIST
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 5/19/2021 THRU 6/08/2021
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 5/19/2021 THRU 6/08/2021

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL REPORT 06-07-21
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO



City of
CHICKASHA

Meeting Type: Council Agenda June 7, 2021

Meeting Date: 6/7/2021

Department: Police Department

Agenda Item No. 6.a.

AGENDA ITEM: Discussion, consideration and possible action to approve the continued privatized mental health services with Stacey Stephens, LPC, PLLC for Police Department employees in the amount of \$2,950.00.

I. BACKGROUND/DESCRIPTION:

- The Police Department made application to the OEC Foundation / Operation Round-Up Grant for 2021 specifically for protective nitrile type gloves and continued privatized mental health services with Stacey Stephens, LPC, PLLC for Police Department employees. The grant request was approved for \$4,000.00.
- Council approved the receipt of the grant funds on May 3, 2021. \$1,050.00 has been expended for the purchase of the nitrile gloves. In accordance with the grant application and award, the remaining funds are to be transferred to Mrs. Stacey Stephens, LPC, PLLC for privatized mental health services for Police Department employees.
- Mrs. Stephens has supplied an invoice for the remaining grant funds of \$2,950.00.

II. RECOMMENDED ACTION:

Staff recommends approval and payment of the invoice from Mrs. Stacey Stephens LPC, PLLC in accordance with the OEC Foundation grant application and award.

III. FISCAL INFORMATION - This is an unbudgeted item.

IV. FUND INFORMATION:

Dept. Director: Dee Rowell, Chief of Police	Fund	Account	Amount
	(To) 20-520-5310-009		\$2,950.00
	FUND	ACCOUNT	AMOUNT
Meeting Date: 06-07-2021	(From) 20-4310-009		\$2,950.00

V. ATTACHMENTS:

1. Chickasha PD Stacey Stephens 5-21
2. Check redacted
3. Award Letter

Stacey Stephens, LPC, PLLC

*****INVOICE****

05.10.2021

Chickasha Police Department
Attn: G.G. Music, Jr., Assistant Chief
2001 W. Iowa Ave.
Chickasha, Oklahoma 73018

RE: Invoice for OEC Foundation / Operation Round-Up Grant funds

Chief Music,

Thank you for continuing to advocate for the mental health and well-being of your employees. I am thrilled the OEC Foundation has approved the request to continue meeting the emotional needs of your employees.

As per our previous conversations, correspondence, and grant details, I am providing you this invoice for the balance of the remaining OEC funds in the amount of \$2,950.00. This is equivalent to 36.875 sessions at my agreed upon reduced rate specifically reserved for the Chickasha Police Department / OEC Foundation grant application funds. These funds will only be used for employees of the Chickasha Police Department and their immediate family members.

Sincerely,


Stacey Stephens, MAMFT
Licensed Professional Counselor

PHONE

FAX

WEBSITE

44038 E 45th St. Shawnee, OK 74804

405-777-8833

stephenslpc@gmail.com

HEAT SENSITIVE RED LOCK DISAPPEARS WHEN HEATED

OEC FOUNDATION INC

PO BOX 721105
NORMAN, OK 73070
(405) 321-2024

3062

86-452/1031

PAY
TO THE
ORDER OF

Chickasha Police Department

DATE 4-7-21

\$ 4,000.-

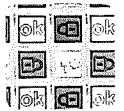
Four thousand + 00/100

DOLLARS

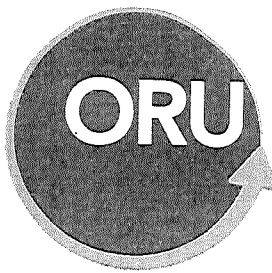
Armstrong
BANK

FOR Apr 21 mty

[Signature]



⑈003062⑈



OPERATION ROUND UP

OEC FOUNDATION, INC.

ORU@OKCOOP.ORG

242 24TH AVE NW
NORMAN, OK 73069

(405) 321-2024

April 9, 2021

Asst. Chief G.G. Music, Jr.
Chickasha Police Department
117 N 4th St
Chickasha, OK 73018

Dear Asst. Chief Music, Jr.,

The OEC Foundation board of directors approved your request for funds at the meeting. Please find enclosed a check in the amount of \$4,000 for protective gloves and professional mental health counseling for officers and staff.

We hope these funds enable Chickasha Police Department to continue its mission and improve the standard of living for those living in our shared community.

If you have any questions, please contact Tory Tedder-Loffland, ORU coordinator, at 405-217-6726 or ORU@okcoop.org.

Sincerely,

Beckie Turner, President
OEC Foundation, Inc.



City of
CHICKASHA

Meeting Type: Council Agenda June 7, 2021

Meeting Date: 6/7/2021

Department: Police Department

Agenda Item No. 6.b.

AGENDA ITEM: Discussion, consideration and possible action to allow the Police Department to surplus many years of broken, inoperable, or unusable electronic equipment and related items and dispose of as deemed appropriate.

I. BACKGROUND/DESCRIPTION:

- The Police Department has collected years' worth of broke, inoperable, or unusable equipment. Some has been collected due to upgrades and are not compatible with 800 MHz frequencies or not having the funds to repair certain items.
- The department has gathered, inventoried, and selected unusable radio equipment, switch boxes and other miscellaneous items that need to be destroyed and or donated to other agencies who may be able to use the equipment. Some specific radios with 800 MHz capabilities will need to have the chip altered or removed to delete the name of Chickasha Police.
- The Police Department seeks to surplus the equipment as provided in "Electronic Equipment Surplus, Attachment A." Items that can be used by other, smaller agencies, will be given to them, if not, everything will be destroyed.
- A list of the equipment is provided as Electronic Equipment Surplus, Attachment A."

II. RECOMMENDED ACTION:

Staff recommends the approval to surplus all of the unusable electronic equipment, switch boxes, and other related miscellaneous items from the Chickasha Police Department and dispose of as deemed appropriate.

III. FISCAL INFORMATION - This is an unbudgeted item.

IV. FUND INFORMATION:

Dept. Director: Dee Rowell, Chief of Police	Fund	Account	Amount
	(To) N/A		
	FUND	ACCOUNT	AMOUNT
Meeting Date: 06-07-2021	(From) N/A		

V. ATTACHMENTS:

1. Electronic Equip Surplus List

Electronic Equipment Surplus List

Attachment A

<u>Number Of Items</u>	<u>Description</u>	<u>Serial Number</u>
1	Motorola in car police radio	500CGK3011
1	Motorola in car police radio	500CNV0054
1	Brooking Industries switch panel	N/A
1	Futronic finger scanner	FP273971
1	Fuse panel	N/A
1	Stream light charger	N/A
1	Vertex in car police radio	4C290990
1	Vertex in car police radio	4C290976
1	Federal Signal Corporation siren switch box	N/A
1	Icom in car police radio	01888
1	Yaesu battery charger	N/A
1	Dictaphone recorder	N/A
1	Panasonic adaptor	N/A
1	Stream light charger	N/A
1	Vertex handheld police radio	8M301234
1	Vertex handheld police radio	8E210136
2	Vertex radio chargers	7M019
1	Vertex radio charger	9C032
1	Motorola radio mic	N/A
1	Page Com radio mic	N/A
1	Motorola radio battery	5000018C54C7
1	Motorola radio battery	5000017B259C
1	Motorola radio battery	50000184B302
1	Motorola radio battery	5000017B39DE
1	Motorola radio battery	500001897D34
1	Motorola radio battery	500001898940
1	Motorola radio battery	500001972BCF
1	Motorola radio battery	5000019736AE
1	Motorola radio battery	5000019736A7
1	Motorola radio battery	500001976478
1	Motorola radio battery	50000197349B
1	Motorola radio battery	50000197506E
1	Motorola radio battery	50000189B337
1	Motorola radio battery	5000019736B7
1	Motorola radio battery	500001976052

1	Motorola radio battery	50000197613D
1	Motorola radio battery	500001973056
1	Motorola radio battery	50000197441F
1	Motorola radio battery	500001973473
1	Motorola radio battery	500001898872
1	Motorola radio battery	500001899DA0
1	Motorola radio battery	50000189B8F0
1	Motorola radio battery	500001972B77
1	Motorola radio battery	500001975AA9
1	Motorola radio battery	500001974409
1	Motorola radio battery	5000019750BA
1	Motorola radio battery	50000189880B
1	Motorola radio battery	500001898783
1	Motorola radio battery	50000189A91F
1	Motorola radio battery	500001897D37
1	Motorola radio battery	500001976051
1	Motorola radio battery	50000189AF3A
1	Motorola radio battery	5000017B4994
1	Motorola radio battery	5000017B3A20
1	Motorola radio battery	5000017B425V
1	Motorola radio battery	500001974E2C
1	Motorola radio battery	5000019753DC
1	Motorola radio battery	500001976347
1	Motorola radio battery	500001973521
1	Motorola radio battery	5000017B3A24
1	Motorola radio battery	500001976483
1	Motorola radio battery	500001971CB8
1	Motorola radio battery	NTN9815B
1	Motorola radio battery	RAD3465
1	Intermec Technologies Corp	S30WQGX311798



City of
CHICKASHA

Meeting Type: Council Agenda June 7, 2021

Meeting Date: 6/7/2021

Department: Police Department

Agenda Item No. 6.c.

AGENDA ITEM: Discussion, consideration and possible action to approve the 2021 - 2022 jail services contract between the Grady County Criminal Justice Authority and the Chickasha Police Department.

I. BACKGROUND/DESCRIPTION:

- The Chickasha Police Department (CPD) contracts with the Grady County Criminal Justice Authority (GCCJA) to house persons arrested by CPD.
- The contract between CPD and GCCJA has renewed each year since 2010.
- Contract terms remain the same from the previous year.

II. RECOMMENDED ACTION:

Staff recommends approving the contract with the Grady County Criminal Justice Authority and authorize the Interim City Manager and the Chief of Police to execute the same.

III. FISCAL INFORMATION - This is a budgeted item.

IV. FUND INFORMATION:

Dept. Director: Dee Rowell, Chief of Police	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: 06-07-2021	(From) 11-03-503-5302-010		\$30,000.00

V. ATTACHMENTS:

1. GCCJA Contract

GRADY COUNTY CRIMINAL JUSTICE AUTHORITY

Agreement for Inmate Housing

THIS AGREEMENT is made this _____ day of _____, 2021, by and between the Grady County Criminal Justice Authority, located at 215 North 3rd Street, Chickasha, Oklahoma 73018, (hereinafter collectively referred to as "GCCJA") and the City of Chickasha, located at 117 N 4th, Chickasha, OK 73018, (hereinafter collectively referred to as "Client"), for use of the Grady County Criminal Justice Center for housing City of Chickasha inmates.

RECITALS

WHEREAS, the GCCJA maintains and operates the Grady County Criminal Justice Center for the incarceration of inmates sentenced to the facility or arrestees waiting for court appearances; and

WHEREAS, Client desires to use the Grady County Criminal Justice Center as contracted for housing and maintaining inmate services for sentenced and un-sentenced inmates; and

WHEREAS, the use of the Grady County Criminal Justice Center would incarcerate arrestees/ prisoners from Client who have been sentenced or are waiting for court appearances (Clients inmates only); and

WHEREAS, in accordance with Oklahoma State Statutes section 74-195; "Any county, city or town is hereby authorized to contract, in accordance with the Interlocal Cooperation Act, with any other county, city or town for incarceration of prisoners awaiting trial or serving a sentence, so long as the jail facility where said prisoners are to be held is in compliance with the standards established by this act."; and

WHEREAS, in order to set forth clearly the responsibilities, obligations, powers and rights of each of the parties, GCCJA and Client hereby enter into this agreement.

NOW THEREFORE, for and in consideration of the mutual covenants, conditions and promises contained here, the parties hereto agree as follows:

1. Use of Detention Facility

Client hereby contracts with GCCJA for beds at the Grady County Criminal Justice Center for Clients inmates. Client shall pay the rate of **Forty Five Dollars (\$45.00)** per inmate, per day for each bed used in the Grady County Criminal Justice Center for Clients inmates. Client shall be financially responsible for inmates housed at the Grady County Criminal Justice Center. (Clients inmates shall mean any person presented by the Client for detention for any reason in the Grady County Criminal Justice Center or any person arrested by Client and subsequently sentenced to detention in the Grady County Criminal Justice Center.)

2. Billing

GCCJA shall bill Client monthly for actual beds used.

3. Services Provided by GCCJA

GCCJA agrees to provide the following services as included in the above rate under this Agreement:

- a. In accordance with the terms of this Agreement, it shall be the responsibility of the Grady County Criminal Justice Center to receive and safely keep every inmate as pertaining to the GCCJA Policies and Procedures.
- b. It shall be the responsibility of the Grady County Criminal Justice Center to make record of every inmate duly committed or placed in the jail in accordance with the terms of this Agreement.
- c. It shall be the responsibility of the Grady County Criminal Justice Center to afford inmates access to inmate programs, privileges, and activities in a manner consistent with the GCCJA Policies and Procedures.

- d. Inmate's trustee and work time credits will be managed according to the GCCJA Policies and Procedures unless otherwise stipulated by the Client.
- e. While the Client inmate classification information may be provided, the Grady County Criminal Justice Center will determine the inmate's classification while housed in the Grady County Criminal Justice Center.
- f. It shall be the responsibility of the Grady County Criminal Justice Center to notify the Client whenever an inmate requires extra-ordinary medical care in accordance with Schedule B.
- g. The Grady County Criminal Justice Center shall accept bonds and related documents, required to accept or release Clients inmates housed at the Grady County Criminal Justice Center.
- h. The Grady County Criminal Justice Center shall comply with all requirements and obligations set forth in the Oklahoma Jail Standards.

4. Term

This agreement shall be effective upon final execution by the appropriate officers of both parties and shall continue for One (1) year and shall be automatically renewed year-to-year unless terminated by notice from either party in accordance with section 5 of this Agreement. As provided in section 5 of this agreement, in the event that this agreement is terminated, Client shall reassume custody of all inmates associated with this Agreement in as expeditious manner as is lawful and reasonable and shall be billed as agreed until all Client inmates vacate the Grady County Criminal Justice Center .

5. Termination

This Agreement may be unilaterally terminated, with or without cause, by either party, upon thirty days advance written notice and delivered to the other party. Within such thirty day period, the Client shall retake physical custody of all prisoners in the custody of the Grady County Criminal Justice Center.

6. Agreement Monitors

In order to administer this Agreement effectively, GCCJA and the Client will designate Agreement Monitors. Schedule A will designate the Agreement Monitors from both parties to said agreement. In the event that a change in Agreement Monitors occurs the notification of the change must occur within 30 days of said change and must be contractually updated annually.

7. Cost and Reimbursement

- a. Except as otherwise provided in this Agreement, all costs of housing inmates, pursuant to the terms of this Agreement, shall be fixed and reimbursed at the rate of **Forty-Five Dollars (\$45.00)** per inmate, per day. The Client shall reimburse the Grady County Criminal Justice Center starting from the day an inmate is delivered and for every subsequent day that the inmate is assigned to the Grady County Criminal Justice Center, not to include the day that the inmate is released from the Grady County Criminal Justice Center. For Client inmates who remain in the Grady County Criminal Justice Center for less than twenty-four hours, Client shall pay a processing fee of **Twenty-Eight Dollars (\$28.00)** and the per day rate shall not apply.
- b. The cost of providing routine, on-site or contract medical services shall be considered normal costs incidental to the operation of the Grady County Criminal Justice Center and are considered part of the costs reimbursed by the fixed rate per inmate, per day as defined in subparagraph "a" above and section 1 of this Agreement. Such included medical services are defined in Schedule B, attached hereto and incorporated herein by this reference. Costs of extraordinary health care services, as further defined in Schedule B, will be the responsibility of Client with timely notifications by the Grady County Criminal Justice Center in accordance to the notification protocols set forth in this Agreement and/or Schedule B.
- c. Minor physical damage to the Grady County Criminal Justice Center as a direct result of the placement of offenders housed therein shall be considered "usual costs" incidental to the operation of the Grady County Criminal Justice Center. The Client and/or the Clients inmates may be liable for reimbursement of major damages if found responsible.
- d. The Client shall be billed on or before the 15th day of each month by the GCCJA for the rate set forth in subparagraph "a" above. Payments shall be made within 30 (Thirty) days from the receipt of a GCCJA Invoice.

- e. Any employee of GCCJA performing the services or task contemplated by and through this Agreement shall be considered an employee of GCCJA only, subject only to its employment rules, regulations, salary and benefits. Conversely, any employee of the Client performing the services or task contemplated by and through this Agreement shall be considered an employee of Client only, subject only to its employment rules, regulations, salary and benefits.

8. Transportation

- a. Transportation of inmates from Client to be housed at the Grady County Criminal Justice Center will be completed by Client at its own expense. In the event that the Clients Agreement Monitor requests assistance from the Grady County Criminal Justice Center Transportation Unit, upon availability can assist Client for the transport of inmates for applicable fees **(\$25.00 per hour, per Transportation Officer and mileage costs at the State of Oklahoma prevailing rate).**
- b. The Client shall provide subsequent transports for Client Inmates unless financially pre-arranged by the Monitors of this Agreement. Such transports include but are not limited to:
 - Medical,
 - Mental Health,
 - Juveniles, and
 - Any transportation outside Grady County, Oklahoma boundaries.

9. Indemnification

- a. GCCJA and Client agree that should either party, as a result of the other party's actions, inactions or omissions, incur any liability under this Agreement, the party causing the liability shall, to the extent allowed by law, indemnify and hold harmless the other party. Said indemnification shall include reimbursement for any damages, costs and attorneys fees. Neither party nor its officers and employees, shall be deemed to assume any liability for any intentional or negligent acts, errors or omissions of the other party or its officers or employees that may arise out of the performance of this Agreement.
- b. With that said, the Client inmates housed at the Grady County Criminal Justice Center are the responsibility of the GCCJA. However, should any litigation arise that involves a Client inmate, and the litigation lists the Client in such litigation, the Client understands that they will seek their own representation, separate and apart from GCCJA.
- c. Each party to this Agreement shall have and maintain all appropriate insurance for general liability, workman's compensation and/or any other insurance required by law.

10. Availability of Beds

Nothing in this Agreement shall be construed as a guarantee of the availability of a bed in the Grady County Criminal Justice Center. If the Grady County Criminal Justice Center population is such that it is beyond the lawful capacity as determined by applicable state or federal law, then the GCCJA may turn away some or all of the inmates presented for detention by Client until such time as the Grady County Criminal Justice Center may accommodate any additional inmate or inmates.

11. Non-appropriations Clause

The parties understand that this Agreement, and the payments and other monetary obligations of Client hereunder, shall not be construed as creating a multiple-fiscal year debt or other financial obligation of Client, as set forth by the Laws of the State of Oklahoma. This Agreement shall not obligate Client, directly or indirectly, to make any payments or meet any other monetary obligations required herein, beyond such payments or obligations as are appropriated for any fiscal year in which this Agreement is in effect. In the event Client fails to budget and appropriate, on or before their annual budget appropriations of each year, funds sufficient to pay all obligations due for the next ensuing year, an Event of Non-appropriation shall be deemed to have occurred and this Agreement shall cease and terminate. If an Event of Non-appropriation occurs, Client shall only be obligated to make payments to GCCJA for those amounts accrued for inmate housing and services provided and shall remove the Client inmates as set forth in Paragraphs 4 and 5.

Schedule A

Until further notice is received, the Client Agreement Monitors shall be:

PRIMARY

Name:

Kathryn D. Howell

Title:

Chief of Police

Address:

2001 W. Iowa Ave.

Chickasha, OK 73018

Phone:

405-222-6063

ALTERNATE

Name:

Goebel G. Music Jr.

Title:

Assistant Chief of Police

Address:

2001 W. Iowa Ave.

Chickasha, OK 73018

Phone:

405-222-6070

Until further notice is received, the GCCJA Agreement Monitors shall be:

PRIMARY

Jim Gerlach

Warden/Executive Director

215 North 3rd Street

Chickasha, Oklahoma 73018

(405)222-1000 x237

ALTERNATE

Eric Forsythe

Inmate Services Captain

215 North 3rd Street

Chickasha, Oklahoma 73018

(405)222-1000 x224

FINANCE

Pam Bush

Office Manager

215 North 3rd Street

Chickasha, Oklahoma 73018

(405)222-1000 x222

Schedule B

The costs of providing routine on-site medical and other services, customarily provided to persons sentenced to confinement in the Grady County Criminal Justice Center, shall be considered usual costs incidental to the operation of the Grady County Criminal Justice Center.

These usual costs include, but are not limited to, regularly scheduled sick call, nursing coverage, regular on site physician visits, and the dispensing and cost of over the counter medication for routine and minor illnesses.

Extraordinary medical expenses for extraordinary health care require immediate notification to Client. Extraordinary health care included but is not limited to, any prescription medication, requirements for oxygen, rehabilitation therapy and equipment; care requiring a general or spinal anesthetic; care requiring the services of a surgeon and attending nursing care; X-rays, incident to continuing off site care, dental surgery excluding the repair of cavities, tooth extraction or routine dental procedures, ambulance or helicopter transportation. Such extraordinary health care also includes any specialty service or other medical or mental health treatment for which GCCJA is separately charged by the health care provider at the Grady County Criminal Justice Center. The Grady County Criminal Justice Center health care provider shall determine when off site care is required for offenders housed at the Grady County Criminal Justice Center.

Extraordinary medical expenses shall be reimbursed by Client, provided:

1. Such service is an emergency medical treatment as determined by the Grady County Criminal Justice Center health care provider and/or medical protocols; or
2. Such service was approved in advance by the Clients Agreement Monitor, to include but not limited to normal protocols.

In cases where the Grady County Criminal Justice Center health care provider has determined that extraordinary care must be provided prior to obtaining the Clients Agreement Monitor's consent, the Grady County Criminal Justice Center health care provider shall notify the Clients Agreement Monitor as soon as practicable, but no later than 3 business days after the rendering of care.

In the event that a Client inmate is medically housed for more than 12 hours away from the Grady County Criminal Justice Center, arrangements will be made by Client to resume custody, responsibility, security and transportation of said inmate unless arrangements have been made with the Grady County Criminal Justice Center Transportation Unit as set forth in paragraph 8.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on this ____ day of _____, 2021.

Grady County Criminal Justice Authority (GCCJA)

Jim Gerlach (Warden)

James Meyer (GCCJA Chairman)

City of Chickasha (Client)

Authorized Signature

Authorized Signature

Printed Name/Title

Printed Name/Title



City of
CHICKASHA

Meeting Type: Council Agenda June 7, 2021

Meeting Date: 6/7/2021

Department: Administration

Agenda Item No. 6.d.

AGENDA ITEM: Discussion, consideration and possible action to accept a letter of engagement with Crawford and Associates and authorize staff to execute the documents.

I. BACKGROUND/DESCRIPTION:

Staff has received a letter of engagement with Crawford and Associates to perform financial consulting services.

The City currently uses Crawford and Associates and has for some time.

Crawford and Associates provides excellent service to the City and is widely known as the experts in the field of municipal finance.

II. RECOMMENDED ACTION:

Accept the letter of engagement and authorize staff to execute the documents.

III. FISCAL INFORMATION - 11-14-5301-028

IV. FUND INFORMATION:

Dept. Director: Leasa Furr, Asst. City Manager	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 7, 2021	(From)		

V. ATTACHMENTS:

1. Crawford and Associates Letter of Engagement FY 21-22



April 19, 2021

Honorable Mayor and Members of the City Council
City of Chickasha
117th N. 4th St.
Chickasha, OK 73018

To the Honorable Mayor and Members of the City Council:

Crawford & Associates, P.C. is pleased that the City of Chickasha (the City) has expressed its confidence in our firm and our state and local government expertise. We look forward to a continued long and successful relationship as an integral financial management resource to the City of Chickasha management and governing body.

We are prepared to provide a full range of accounting and consulting services to the City of Chickasha contingent upon approval of management and/or the governing body. The purpose of this engagement letter is to identify the scope of available services from Crawford & Associates, the specific initial services requested at this time, and to confirm the terms, objectives, and limitations of our engagement services.

Scope of Services

The scope of professional services that are available and can be provided to the City of Chickasha are outlined below under the heading *Scope of Available Services*. While this listing includes a range of services available from Crawford & Associates, the specific initial services requested to be provided at the current time are separately identified under the heading *Initial Services Requested*. Any additional services that are available from Crawford & Associates beyond these initially requested services can be provided upon subsequent specific request and agreement.

Scope of Available Services

- General Accounting and Advisory Assistance
- Preparation of Annual Financial Statements
- Budget Preparation and Amendment Assistance
- Capital Asset Records and Accounting Assistance
- Information Technology System Assistance
- Internal Control Policies and Procedures Assistance
- Labor Relations Consulting
- Laws and Regulations Compliance Assistance
- Investigation of Allegations or Concerns
- Tax and Other Regulatory Report Assistance

Initial Services Requested

- General Accounting and Advisory Assistance
- Preparation of Annual Financial Statements

Services Related to the Preparation of Annual Financial Statements

You have requested that we prepare the annual financial statements of the financial reporting entity of the City of Chickasha, Oklahoma as of and for the year ended June 30, 2021. Such financial statements will include:

- a. Basic Financial Statements, including notes to the financial statements
- b. Required Supplementary Information
- c. Supplementary Information (to the extent management elects to include)
- d. Other Information (to the extent management elects to include)

Crawford & Associates' Responsibilities

The objective of our engagement is to prepare the annual financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARSS) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Management Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARSS:

- a. The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements
- b. The prevention and detection of fraud
- c. To ensure that the entity complies with the laws and regulations applicable to its activities
- d. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements

e. To provide us with:

- i. Documentation, and other related information that is relevant to the preparation and presentation of the financial statements,
- ii. Additional information that may be requested for the purpose of the preparation of the financial statements, and
- iii. Unrestricted access to persons within the City of Chickasha, Oklahoma, of whom we determine necessary to communicate.

The financial statements will not be accompanied by a report. However, you agree that the financial statements will clearly indicate that no assurance is provided on them.

Other Requested and Available Services

In conjunction with the other requested and available services (other than the preparation of the annual financial statements) as identified in the Scope of Services section of this letter, Crawford & Associates will be responsible for providing such services upon request in accordance with the applicable professional standards of the AICPA. It is anticipated that most if not all of these other services will be performed in accordance with the standards applicable to consulting services as prescribed by the AICPA.

Crawford & Associates, is not obligated to, but may report or otherwise communicate to management any recommendations, it determines necessary, resulting from the professional services provided.

Management and the governing body will be responsible for establishing the scope of our other professional services to be provided and for providing the necessary resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the services to be performed, providing sufficient appropriation for the estimated cost of these services, providing overall direction and oversight for each service, and reviewing and accepting the results of the work.

Access to Working Papers and Reports

Any working papers prepared by Crawford & Associates in connection with performing the financial statement preparation and other professional services are the property of Crawford & Associates. Upon request, copies of any or all working papers and reports that we consider to be nonproprietary will be provided to management. Management may make such copies available to its external auditors and to certain regulators in the exercise of their statutory oversight responsibilities. Such copies may not be made available to any other third party without the prior written consent from Crawford & Associates.

Fees and Costs

Fees and out-of-pocket expenses for this engagement will be billed as the work progresses and payable upon receipt of our invoices. Out-of-pocket expenses include such costs incurred by Crawford & Associates in providing the services including travel, lodging, telecommunications, printing, document reproduction, and the like. Our fees for these services will be billed at our standard hourly rates, as follows, for the individual performing such services based on the actual number of hours of work, including travel time, performed by that individual.

Standard Hourly Rates:

- Firm President \$255
- Shareholders \$170
- Consulting Senior Managers \$155
- Consulting Managers \$130
- Consulting Staff \$115
- Clerical Staff \$45

Because Crawford & Associates has no direct control over the type and amount of services requested by the management or the governing body during the term of this engagement, nor does Crawford & Associates have direct control over the quality of your accounting system or records, potential turnover of your staff, or your staffing levels, resources, or capabilities, it is impractical for us to provide an accurate amount of hours that will be required for the services requested or a not-to-exceed limit on fees and expenses charged. We will rely on you to provide us with a copy of approved purchase orders, containing estimated fees and expenses, monitor the cumulative fees and expenses charged, and notify us if and when the cumulative amount approaches the total appropriated level estimated. You also agree to provide sufficient appropriation for all services requested prior to the services being performed. For purposes of purchase order preparation, we will be glad to provide you with an estimated range of fees and expenses upon request.

The term of this engagement is a period from July 1, 2021 through June 30, 2022. Crawford & Associates may perform additional services upon receipt of a formal request from management or the governing body with terms and conditions that are acceptable to both parties.

The agreements and undertakings contained in this engagement letter, shall survive the completion or termination of this engagement.

Acceptance

Please indicate your acceptance of this agreement by signing in the space provided below and returning this engagement letter to us. A duplicate copy of this engagement letter is provided for your records. We look forward to continuing our professional relationship with the City of Chickasha.

Respectfully submitted and agreed to by,



Frank Crawford
Crawford and Associates, P.C.

Accepted and agreed to for the City of Chickasha:

By: _____

Title: _____

Date: _____



City of
CHICKASHA

Meeting Type: Council Agenda June 7, 2021

Meeting Date: 6/7/2021

Department: Administration

Agenda Item No. 6.e.

AGENDA ITEM: Discussion, consideration and possible action to accept a letter of engagement from Angel, Johnson & Blasingame to perform financial audit services for the City of Chickasha and authorize staff to execute the documents.

I. BACKGROUND/DESCRIPTION:

- Staff has received a letter of engagement from Angel, Johnson & Blasingame to perform financial audits.
- AJB has been the City's auditor for quite some time.
- AJB is responsive to the City's needs and understands the nuances of government finance.

II. RECOMMENDED ACTION:

Accept the letter of engagement and authorize staff to execute the documents.

III. FISCAL INFORMATION - 11-17-5301-001

IV. FUND INFORMATION:

Dept. Director: Leasa Furr, Asst. City Manager	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 7, 2021	(From)		

V. ATTACHMENTS:

1. Angel, Johnston & Blasingame Letter of Engagement

CERTIFIED PUBLIC ACCOUNTANTS

May 20, 2021

City Council
City of Chickasha
117 N. Fourth
Chickasha, OK 73018

We are pleased to confirm our understanding of the services we are to provide for the municipality for the year ended June 30, 2021. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units (if applicable), each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the municipality as of and for the year ended June 30, 2021. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the municipality's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the municipality's other information in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtain during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Budgetary Comparison Schedules of Major Funds
3. Pension Information

We have also been engaged to report on supplementary information other than RSI that accompanies the municipality's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole.

1. Combining Non-Major Fund Statements
2. Combining General Fund Statements
3. Schedule of Expenditures of Federal Awards, (if federal expenditures exceed \$750,000)
4. Schedule of Expenditures of Federal and State Awards, (if federal expenditures are less than \$750,000)
5. Schedules of Debt Service Coverage and Reserve Requirements (if applicable)

Audit Objectives

The objective of our audit is the expression of opinions as to whether the basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles, and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on:

- Internal control related to the financial statements and compliance with laws, regulations, contracts or award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- In addition, if federal expenditures exceed \$750,000, internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Governmental Auditing Standards* report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is intended solely to describe the scope of testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the municipality's internal control and compliance. The Uniform Guidance (if applicable) report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will also state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of accounting records and other procedures we consider necessary to enable us to express such opinions and to render the required reports. In addition, if federal expenditures exceed \$750,000, our audit will also be conducted in accordance with the Single Audit Act Amendments of 1996 and the provisions of the Uniform Guidance and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance and other procedures we consider necessary to enable us to express such opinions. We will issue reports upon completion of our audit or Single Audit (if applicable). Our reports will be addressed to the governing board of the municipality. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue reports or we may withdraw from this engagement.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or (if applicable) major programs. However, we will inform appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of asset that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. If federal expenditures exceed \$750,000, we will include

such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys (if any), as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures - Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

If federal expenditures exceed \$750,000, as required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance (if applicable).

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the municipality's compliance with provisions of applicable laws, regulations, contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

If federal expenditures exceed \$750,000, the Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the municipality's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the municipality's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Management Responsibilities

Management is responsible for (1) establishing and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is

reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts and grant agreements. Management is also responsible for the selection and application of accounting principles; for the preparation and fair presentation in the financial statements, schedule of expenditure federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and (if applicable) for federal award program compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements including identification of all related parties and all related-party relationships and transactions, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud, or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations contracts, and grant agreements, or abuse that we report. Additionally, if federal expenditures exceed \$750,000, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review on our first day of fieldwork.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance; You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily available to users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe that the schedule of expenditures of federal awards, including its form and content, is state fairly in accordance with the Uniform Guidance; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with the U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the

supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with U.S. generally accepted accounting principles; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with U.S. generally accepted accounting principles; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

If federal expenditures exceed \$750,000, upon the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and a corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to other governmental entities as required, however management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Angel, Johnston & Blasingame, P.C. and constitutes confidential information. However, subject to applicable laws and regulations audit documentation and appropriate individuals will be made available upon request and in a timely matter to various regulatory agencies or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit finding, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Angel, Johnston & Blasingame, P.C.'s personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by the various regulatory agencies. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

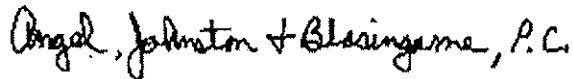
Chris Angel is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fees for these services will be based on the actual time spent at our standard hourly rates not to exceed \$33,300. In addition, if the single audit requirements apply, we will complete these services for a fee not to exceed \$3,900. Our invoices for these fees will be rendered periodically as work progresses and are payable on presentation.

Governmental Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2020 peer review report can be accessed through our website.

We appreciate the opportunity to be of service to the municipality and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



ANGEL, JOHNSTON & BLASINGAME, P.C.
Certified Public Accountants

RESPONSE:

This letter correctly sets forth our understanding.

By: _____

Title: Mayor/Manager

Date: _____



City of
CHICKASHA

Meeting Type: Council Agenda June 7, 2021

Meeting Date: 6/7/2021

Department: Administration

Agenda Item No. 6.f.

AGENDA ITEM: Public Hearing FY 2021-2022 Budget.

I. BACKGROUND/DESCRIPTION:

- It is time for the Public Hearing on the FY 2021-2022 Budget providing for citizens' comments and their opportunity to speak on the budget.
- After the Public Hearing, a request will follow on June 21, 2021 for approval by Resolution that will adopt the fiscal year 2021-2022.
- This budget complies with the State law and is submitted for your approval.

II. RECOMMENDED ACTION:

Call a Public Hearing for the FY 2021-2022 Budget.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Leasa Furr, Asst. City Manager	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 7, 2021	(From)		

V. ATTACHMENTS:

1. Budget Summary FY 2021-2022

City of Chickasha, Oklahoma
Budget Summary
FY 2021-2022



The City of Chickasha operates under the Municipal budget Act Title 11, Sections 17-216 of the Oklahoma State Statutes, as revised.

A Public Hearing will be held on June 7, 2021 at 6:30 p.m. In the City Council Chambers at City Hall, 117 North 4th Street, Chickasha, OK 73018. The purpose of this public hearing is to receive comments on the proposed FY 21-22 Budget.

CHICKASHA

The City of Chickasha encourages your comments. Any person wishing to comment on the proposed budget may do so in writing or may appear at the public hearing. The proposed budget Summary is listed below.

<i>Series No.</i>	<i>Fund No.</i>	<i>Fund Type</i>	<i>Projected Fund Balance</i>	<i>Projected Revenues</i>	<i>Projected Expenditures</i>	<i>June 30TH, 2022 Fund Balances</i>
10	11	General Fund	\$3,239,261	\$17,304,267	\$18,732,080	\$1,811,448
20		Special Revenue Funds				
	20	Donations	\$116,472	\$8,100	\$8,000	\$116,572
	22	Tax Increment Finance District	\$109,535	\$225,000	\$334,535	\$0
	23	EMS Fund	\$0	\$1,552,550	\$1,552,550	\$0
	25	Chickasha Industrial Authority	\$628,568	\$617,500	\$921,823	\$324,245
	26	Economic Development Dedicated Sales Tax	\$2,473,316	\$20,000	\$20,000	\$2,473,316
	27	E911 Fund	\$108,219	\$143,500	\$73,500	\$178,219
	28	Fire-EMS Training Fund	\$1,626	\$100	\$0	\$1,726
	29	Police Training Fund	\$54,372	\$10,040	\$8,800	\$55,612
30		Enterprise Funds				
	31	Chickasha Municipal Authority	\$19,033,204	\$10,915,120	\$18,446,601	\$11,501,723
	39	Airport	\$6,651,664	\$579,600	\$1,679,138	\$5,552,126
50		Capital Project Funds				
	52	Capital Projects Fund	\$804,673	\$30,000	\$1,276,342	\$0
	53	CIP – Dedicated Sales Tax Fund	\$6,762,417	\$2,622,500	\$2,757,650	\$6,627,267
	54	Street and Alley Fund	\$0	\$155,600	\$187,862	\$0
	56	Cemetery Care Fund	\$709,045	\$41,500	\$175,000	\$575,545
60		Trust and Agency Funds				
	61	Water Meter Fund	\$7,137	\$1,500	\$0	\$8,637
	64	Police Bond Fund	\$344,310	\$228,100	\$239,850	\$332,560
	68	Water Resources	\$777,618	\$76,000	\$550,000	\$303,618
70		Internal Service Funds				
	71	Combined Insurance Fund	\$3,064,381	\$1,233,894	\$897,369	\$3,400,906
	72	Compensated Absences	\$21,939	\$123,322	\$123,322	\$0
		Total*	\$44,907,757	\$35,888,193	\$47,984,422	\$33,263,520

Note: * Total revenues include fund transfers and grant proceeds.



City of
CHICKASHA

Meeting Type: Council Agenda June 7, 2021

Meeting Date: 6/7/2021

Department: Administration

Agenda Item No. 6.g.

AGENDA ITEM: Discussion, consideration and possible action to award project number COC-2102 for the Badgett Dog Park to Bordwine Development for a base bid amount of \$151,844.00.

I. BACKGROUND/DESCRIPTION:

- Sealed bids were accepted and have been tabulated.
- Bordwine Development was the low bid.
- This project is funded with donated funds.
- to date we have received \$50,000.00 in donations.

II. RECOMMENDED ACTION:

Staff recommends awarding project COC-2102 to Bordwine Development.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Leasa Furr, Asst. City Manager	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 7, 2021	(From)		

V. ATTACHMENTS:

1. COC-2102 Let of Awd Recommend w tabs



CHISHOLM TRAIL CONSULTING, LLC

R. Scott Vaughn, P.E., CFM
Professional Engineering Services
580-467-8130
rscottv11@gmail.com

May 11, 2021

City of Chickasha
Ms. Leasa Furr
Assistant City Manager
117 North 4th Street
Chickasha, Oklahoma 73018

RE: RFP COC-2102
BADGETT DOG PARK PROJECT
CHICKASHA, OK

Dear Ms. Furr:

After carefully reviewing the bids submitted on March 31, 2021 for the referenced project, I find that the lowest responsive bid was submitted by Bordwine Development, Inc. of Chickasha. Please refer to the attached Detailed Bid Tabulation and Bid Tabulation Summary for more information.

This project is located on the north half of Centennial Park south of Idaho Avenue between 6th Street and 7th Street. Work includes building approximately 1,000 square feet of concrete sidewalk, 1,320 linear feet of chain link fence, various dog park amenities such as dog play stations, benches, picnic tables and waste stations and installing landscaping features such as berms and trees.

Bordwine Development, Inc. is a local business and has completed other projects for the City of Chickasha. Therefore, this company is well-known in the community.

It is my recommendation that the City of Chickasha award a contract to Bordwine Development, Inc. for the Base Bid on the Badgett Dog Park Project in the amount of \$151,844.00.

If you have any questions, or require additional information, please do not hesitate to call me.

Sincerely,

R. Scott Vaughn, P.E., CFM

Enclosures

Cc: File

CITY OF CHICKASHA
RFP COC-2102
BADGETT DOG PARK
BID TABULATION SUMMARY

DATE/TIME OF BID OPENING 3/31/2021 1:30 p.m.

COMPANY NAME	BASE BID	ADDITIVE ALTERNATE BID	TOTAL BID	QUEST CDN PLANHOLDER	AFFIDAVIT OF NON-COLL.	BUS. REL. AFFIDAVIT	BID BOND	BIDDERS QUAL STMT	ADDENDUM 1
Bordwine Development	\$151,844.00	\$ 12,000.00	\$163,844.00	YES	YES	YES	YES	YES	YES
CMS Willowbrook	\$215,700.00	\$ 25,700.00	\$241,400.00	YES	YES	YES	YES	YES	YES
Washita Construction & Renovation	\$191,920.71	\$ 19,372.00	\$211,292.71	YES	YES	YES	YES	YES	YES
Engineer's Estimate	\$110,915.00	\$ 15,000.00	\$125,915.00	N/A	N/A	N/A	N/A	N/A	N/A



CHISHOLM TRAIL CONSULTING, LLC

CITY OF CHICKASHA
RFP COC-2102
BADGETT DOG PARK PROJECT
DETAILED BID TABULATION

BASE BID				Bordwine Development		CMS Willowbrook		Washita Constr		Bid Opening Date and Time	3/31/2021	1:30 p.m.
ITEM NO.	PAY ITEM DESCRIPTION	UNITS	EST QTY	UNIT PRICE BID	TOTAL BID	UNIT PRICE BID	TOTAL BID	UNIT PRICE BID	TOTAL BID	EST UNIT PRICE	EST TOTAL COST	
1	General Site Work	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 14,604.00	\$ 14,604.00	\$ 54,622.00	\$ 54,622.00	\$ 3,000.00	\$ 3,000.00	
2	Concrete Sidewalk	SF	1,067	\$ 12.00	\$ 12,804.00	\$ 8.00	\$ 8,536.00	\$ 10.50	\$ 11,203.50	\$ 10.00	\$ 10,670.00	
3	Gravel Paving	CY	37	\$ 100.00	\$ 3,700.00	\$ 460.00	\$ 17,020.00	\$ 32.45	\$ 1,200.65	\$ 150.00	\$ 5,550.00	
4	Farmer's Hydrant	EA	2	\$ 500.00	\$ 1,000.00	\$ 2,500.00	\$ 5,000.00	\$ 1,026.00	\$ 2,052.00	\$ 1,500.00	\$ 3,000.00	
5	Dog Park Amenities	LS	1	\$ 65,000.00	\$ 65,000.00	\$ 52,300.00	\$ 52,300.00	\$ 40,611.20	\$ 40,611.20	\$ 9,500.00	\$ 9,500.00	
6	5' High Galvanized Chain Link Fence	LF	1,320	\$ 25.00	\$ 33,000.00	\$ 25.00	\$ 33,000.00	\$ 20.83	\$ 27,495.60	\$ 18.50	\$ 24,420.00	
7	5' H x 10' W Galvanized Maintenance Gates	EA	2	\$ 1,000.00	\$ 2,000.00	\$ 1,400.00	\$ 2,800.00	\$ 850.00	\$ 1,700.00	\$ 1,000.00	\$ 2,000.00	
8	5' H x 4' W Galvanized Standard Gates	EA	4	\$ 500.00	\$ 2,000.00	\$ 850.00	\$ 3,400.00	\$ 575.00	\$ 2,300.00	\$ 1,000.00	\$ 4,000.00	
9	Water Service	LS	1	\$ 3,000.00	\$ 3,000.00	\$ 5,800.00	\$ 5,800.00	\$ 6,294.00	\$ 6,294.00	\$ 1,750.00	\$ 1,750.00	
10	Soil for Berms	CY	1,260	\$ 3.75	\$ 4,725.00	\$ 35.00	\$ 44,100.00	\$ 13.40	\$ 16,884.00	\$ 25.00	\$ 31,500.00	
11	Bermuda Sod	SF	14,500	\$ 0.30	\$ 4,350.00	\$ 0.62	\$ 8,990.00	\$ 0.54	\$ 7,830.00	\$ 0.40	\$ 5,800.00	
12	Shumard Oak	EA	20	\$ 140.00	\$ 2,800.00	\$ 540.00	\$ 10,800.00	\$ 530.84	\$ 10,616.80	\$ 275.00	\$ 5,500.00	
13	Chinese Pistache	EA	9	\$ 135.00	\$ 1,215.00	\$ 500.00	\$ 4,500.00	\$ 530.84	\$ 4,777.56	\$ 275.00	\$ 2,475.00	
14	Loblolly Pine	EA	10	\$ 125.00	\$ 1,250.00	\$ 485.00	\$ 4,850.00	\$ 433.34	\$ 4,333.40	\$ 175.00	\$ 1,750.00	
TOTAL BASE BID				\$	151,844.00	\$	215,700.00	\$	191,920.71	\$	110,915.00	

PAY ITEM NO.	PAY ITEM DESCRIPTION	UNITS	EST QTY	UNIT PRICE BID	TOTAL BID	UNIT PRICE BID	TOTAL BID	UNIT PRICE BID	TOTAL BID	UNIT PRICE BID	EST TOTAL COST
A1	Irrigation System	LS	1	\$ 12,000.00	\$ 12,000.00	\$ 25,700.00	\$ 25,700.00	\$ 19,372.00	\$ 19,372.00	\$ 15,000.00	\$ 15,000.00
TOTAL ADDITIVE ALTERNATE BID				\$	12,000.00	\$	25,700.00	\$	19,372.00	\$	15,000.00

TOTAL BID				\$	163,844.00	\$	241,400.00	\$	211,292.71	\$	125,915.00
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City of
CHICKASHA

Meeting Type: Council Agenda June 7, 2021

Meeting Date: 6/7/2021

Department: Administration

Agenda Item No. 6.h.

AGENDA ITEM: Discussion, consideration and possible action to approve Change Order 1 for project COC-2102, Badgett Dog Park.

I. BACKGROUND/DESCRIPTION:

- To establish a new reduced contract amount by reducing the number of Dog Park Amenities to be installed.
- Reducing the number of trees to be planted.
- Reduction amount is also achieved by purchasing Dog Park Amenities from the specified vendor, in lieu of a substitute product vendor.

II. RECOMMENDED ACTION:

Staff recommends approval of change order number 1 for project COC-2102 Badgett Dog Park Project.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: NAME, TITLE	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 7, 2021	(From)		

V. ATTACHMENTS:

1. COC-2102 Change Order 1 PE signed 21.05.11 w att



City of Chickasha
CHANGE ORDER

Project: COC-2102, BADGETT DOG PARK PROJECT, CENTENNIAL PARK		Change Order No. 1
Project Description: Construction of Dog Park on the north half of Centennial Park, located at Idaho Avenue between 6 th Street and 7 th Street.		
Requested Changes & Reasons: To establish a new reduced contract amount by reducing the number of Dog Park Amenities to be installed and reducing the number of trees to be planted. Contract amount reduction is also achieved by purchasing Dog Park Amenities from the specified vendor, in lieu of a substitute product vendor.		
Location: Various locations throughout the project.	From or At Station: N/A	To Station: N/A

The above will necessitate the following changes in quantities and estimates, which will be shown as overruns and underruns on future progressive estimates and vouchers.

OVERRUNS AND UNDERRUNS

Item No.	Item Description	Qty	Units	Unit Price	Unit Total	Days Req'd
	SEE ATTACHMENTS			\$ -	\$ -	
					\$ -	

REVISED CONTRACT AMOUNT \$ 110,000.00

NET CHANGED DAYS: 0

May 11, 2021
Date

R. Scott Vaughn
Project Engineer

Approved by the City Council this _____ day of _____, 20____.

FOR THE CITY OF CHICKASHA

Mayor

We, Bordwine Development, Inc. contractor on the above project, do hereby agree to a new contract amount of \$ 110,000.00 and 45 days as full compensation for making the above changes in accordance with the governing specifications.

CONTRACTOR

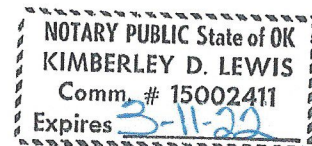
BY: *[Signature]*
TITLE: PRESIDENT

Subscribed and sworn before me this 11th day of May, 2021.

My Commission Expires:

3-11-2022

[Signature]
Notary Public



CITY OF CHICKASHA
COC-2102
BADGETT DOG PARK
PROPOSED REVISED DOG PARK AMENITIES

Amenities Schedule (REVISED)

KEY	QTY	NAME	MANUFACTURER	CONTACT INFO	ITEM #	COLOR	SIZE/ETC	Dog ON IT Unit Price	Extension
1	1	Beagle Jump Canine Courtyard Deluxe System	Dog ON IT Parks	https://vwww.dog-on-it-parks.com/	1025B	Green		(1)	(1)
2	1	Collie Crawl Canine Courtyard Deluxe System	Dog ON IT Parks	https://vwww.dog-on-it-parks.com/	1025B	Green		(1)	(1)
3	1	Dachshund Double Ramp Canine Courtyard Deluxe System	Dog ON IT Parks	https://vwww.dog-on-it-parks.com/	1025B	Green		(1)	(1)
4	1	Dalmation Disks Canine Courtyard Deluxe System	Dog ON IT Parks	https://vwww.dog-on-it-parks.com/	1025B	Green		(1)	(1)
5	1	Pointer Plank Jump - Double Canine Courtyard Deluxe System	Dog ON IT Parks	https://vwww.dog-on-it-parks.com/	1025B	Green		(1)	(1)
6	1	Samoyed Table Canine Courtyard Deluxe System	Dog ON IT Parks	https://vwww.dog-on-it-parks.com/	1025B	Green		(1)	(1)
7	1	Bone Seat Canine Courtyard Deluxe System	Dog ON IT Parks	https://vwww.dog-on-it-parks.com/	1025B		6' long In-Ground	(1)	(1)
8	1	Hydrant Canine Courtyard Deluxe System	Dog ON IT Parks	https://vwww.dog-on-it-parks.com/	1025			\$ 5,664.00	\$ 5,664.00
9	6	Dog Paw Bench Canine Courtyard Deluxe System	Dog ON IT Parks	https://vwww.dog-on-it-parks.com/	72021G	Burgundy	6' long In-Ground	\$ 675.00	\$ 4,050.00
10	2	Waste Stations	Dog ON IT Parks	https://vwww.dog-on-it-parks.com/	7408S	Black		\$ 325.00	\$ 650.00
11	1	Drinking Fountains (Freeze Resistant Valves)	Dog ON IT Parks	https://vwww.dog-on-it-parks.com/	7210	Green	w/ Hose Bib	\$ 3,054.00	\$ 3,054.00
12	2	Picnic Table	Dog ON IT Parks	https://vwww.dog-on-it-parks.com/	7207	Burgundy Yellow		\$ 1,350.00	\$ 2,700.00
13	1	Yard Hydrant (Mod. M-175)	Murdock (or approved equal)	www.murdockmfg.com 1-800-453-7456		Green	30" Tall above ground	N/A	N/A
14	1	Small Dog Area Sign	Dog ON IT Parks	https://vwww.dog-on-it-parks.com/	7237			\$ 25.00	\$ 25.00
15	1	Large Dog Area Sign	Dog ON IT Parks	https://vwww.dog-on-it-parks.com/	7236			\$ 25.00	\$ 25.00
16	1	Standard Park Rules Sign	Dog ON IT Parks	https://vwww.dog-on-it-parks.com/	7239	Black		\$ 150.00	\$ 150.00
N/A	1	Freeze Resistant Below Ground Valves, Two Bubblers	Dog ON IT Parks	https://vwww.dog-on-it-parks.com/	7210- FRU2			\$ 1,295.00	\$ 1,295.00
N/A	1	Compression Hose Bibb	Dog ON IT Parks	https://vwww.dog-on-it-parks.com/	7210-HB			\$ 250.00	\$ 250.00
N/A	1	Estimated Shipping and Handling Charges	Dog ON IT Parks	https://vwww.dog-on-it-parks.com/				\$ 3,085.00	\$ 3,085.00
TOTAL									\$ 20,948.00

(1) NOTE: Items 1 through 8 are included in the Canine Courtyard Deluxe Kit package price.

CITY OF CHICKASHA
RFP COC-2102
BADGETT DOG PARK PROJECT
CHANGE ORDER 1
REDUCED CONTRACT AMOUNT DETAIL

BASE BID				Bordwine Development	
ITEM NO.	PAY ITEM DESCRIPTION	UNITS	EST QTY	UNIT PRICE BID	TOTAL BID
1	General Site Work	LS	1	\$ 15,000.00	\$ 15,000.00
2	Concrete Sidewalk	SF	1,067	\$ 12.00	\$ 12,804.00
3	Gravel Paving	CY	37	\$ 100.00	\$ 3,700.00
4	Farmer's Hydrant	EA	2	\$ 500.00	\$ 1,000.00
5	Dog Park Amenitites	LS	1	\$ 25,721.00	\$ 25,721.00
6	5' High Galvanized Chain Link Fence	LF	1,320	\$ 25.00	\$ 33,000.00
7	5' H x 10' W Galvanized Maintenance Gates	EA	2	\$ 1,000.00	\$ 2,000.00
8	5' H x 4' W Galvanized Standard Gates	EA	4	\$ 500.00	\$ 2,000.00
9	Water Service	LS	1	\$ 3,000.00	\$ 3,000.00
10	Soil for Berms	CY	1,260	\$ 3.75	\$ 4,725.00
11	Bermuda Sod	SF	14,500	\$ 0.30	\$ 4,350.00
12	Shumard Oak	EA	10	\$ 140.00	\$ 1,400.00
13	Chinese Pistache	EA	5	\$ 135.00	\$ 675.00
14	Loblolly Pine	EA	5	\$ 125.00	\$ 625.00
TOTAL BASE BID				\$	110,000.00

Items listed in red represent reduced pay quantities and/or total costs.



City of
CHICKASHA

Meeting Type: Council Agenda June 7, 2021

Meeting Date: 6/7/2021

Department: Administration

Agenda Item No. 6.i.

AGENDA ITEM: Discussion, consideration and possible action to change Health Insurance Carrier from United Health Care to Aetna.

I. BACKGROUND/DESCRIPTION:

- The quote from United Health Care to stay with our current plan was a 16% increase.
- To change from an HMO to a PPO with United Health Care was almost a 33% increase.
- Staff requested that our broker Insurica shop the market for other carriers.
- Insurica has recommended that we change providers to Aetna. This is a PPO plan that should provide better service and coverage options to our employees.
- The recommended plan is a reduction of .06%.
- Depending on the deductible the employee chooses, they could see a reduced monthly premium.
- This plan is also eligible for Insure Oklahoma.
- Insure Oklahoma provides a reduced premium for dependent coverage for qualifying employees.
- This change does not affect any other health benefits.

II. RECOMMENDED ACTION:

Staff recommends changing the health insurance provider to Aetna.

III. FISCAL INFORMATION - 71-71-5307-001

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
Leasa Furr, Asst. City Manager			

	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 7, 2021	(From)		

V. ATTACHMENTS:



City of
CHICKASHA

Meeting Type: Council Agenda June 7, 2021

Meeting Date: 6/7/2021

Department: City Clerk

Agenda Item No. 6.j.

AGENDA ITEM: Discussion, consideration and possible action to approve the payment of 2021-2022 Service Fees for Chickasha to the Oklahoma Municipal League in the amount of \$17,841.18.

I. BACKGROUND/DESCRIPTION:

- We have received our annual Invoice for the Oklahoma Municipal League for the 2021-2022 Service Fee in the amount of \$17,841.18.
- There has been a service fee increase due to tax income.
- The 2015-2016 fees were \$15,027.26; 2016-2017 fees were \$16,012.14; 2017-2018 fees were \$14,982.48; 2018-2019 fees were \$14,713.87; 2019-2020 fees were \$16,068.16 and 2020-2021 fees were \$18,438.39.

II. RECOMMENDED ACTION:

Approve payment to the Oklahoma Municipal League in the amount of \$17,841.18.

III. FISCAL INFORMATION - Financial Consideration: OML Membership 11-517-5301-016 \$17,841.18.

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: June 7, 2021	(From)		

V. ATTACHMENTS:

1. 2021-2022 Service Fees Chickasha



2021-2022 Service Fees for Chickasha

How Does It All Add Up?

2021-2022

Base	\$ 550.00
Formula	\$ 16,649.74
Per Capita	\$ 641.45
21-22 Service Fees	\$ 17,841.18

The following formula was used to figure your 2021-2022 service fees:

2010 Census Population	16,036
2020 Total Sales Tax Receipts	\$ 12,487,305.74
2020 Municipal Sales Tax Rate	3.75 %

Base = \$ 550

Formula = 2020 Total Sales Tax Receipts divided by 2020 Municipal Sales Tax Rate times .005

Per Capita = 2010 Census Population times .04.

If a payment plan works best, please feel free to contact OML and make those arrangements.



OKLAHOMA MUNICIPAL LEAGUE, INC.

201 N.E. 23rd Street - Oklahoma City OK 73105

405-528-7515 - 800-324-6651 - 405-528-7560 Fax

May 4, 2021

OML President
City Manager J.D. Spohn
City of Ardmore

District 9 Representative
City Manager Kimberly Meek
City of Duncan

City Manager John Noblitt
City of Chickasha
117 N 4th St
Chickasha, OK 73018-2601

Dear City Manager Noblitt:

The Oklahoma Municipal League (OML) appreciates and values your continued support and participation in the League.

OML is your organization and as such we work diligently to provide members with the resources you need for your community. Below are a few examples of how OML has put revenue back into your community by our efforts at the Capitol:

- OML led the fight in getting HB 1875 signed into law which provided an additional **\$54853.51** of funds to remain in your community since its passage.
- OML was the leading voice for municipalities for online sales tax reform. Reports estimate approximately **\$300 million** returning to the state.
- At the federal level, last year an amicus curiae brief was filed by the State & Local Legal Center on behalf of State Leagues, including OML, to enable municipalities the ability to collect sales tax if the retailer has no in-state physical presence to combat the loss of an estimated **\$26 billion** revenue for state and local governments.

This year OML continues to sponsor legislation to enhance municipal budgets:

- Public Safety Districts – After 12 years of diligent effort, Senate Bill 838 has been approved by the Governor. Municipalities will have the ability to hold an election to appropriate up to 5 mills of an ad valorem assessment to be used for public safety expenses.
- Sale for Resale Reform – House Bill 2744 provides needed updates to the sale for resale tax exemption. By reforming this law millions of dollars will be put back into municipal budgets across the state. The Bill was approved by the House and will be eligible to be heard next year in the Senate.

In addition to all the incredible work OML does at the state Capitol on your behalf, we continue to provide the most comprehensive inquiry, research and training programs built to assist your community for any need.

Together we provide a unified voice for Oklahoma municipalities. The number one ingredient for success at the legislature and state agencies is a united and collective voice.

We are looking forward to continuing to work with you and your community for the betterment of Oklahoma cities and towns. Please feel free to contact OML at 405-528-7515 if you have questions or desire additional information.

Sincerely,

Mike Fina
Executive Director



City of
CHICKASHA

Meeting Type: Council Agenda June 7, 2021

Meeting Date: 6/7/2021

Department: City Clerk

Agenda Item No. 6.k.

AGENDA ITEM: Discussion, consideration and possible action on a request from the Chickasha Economic Development Council to fund an economic development project in the amount of \$86,000.00 from earmarked funds.

I. BACKGROUND/DESCRIPTION:

- Project applicant is Gail Bush
- This project is for the elevator modernization and Coy Bush Antique Rooms renovation.
- Project was vetted by CEDC per agreement with City
- Gail Bush has a proposed total investment of \$258,000.00
- Funds will be distributed only after expenses have been made, verified, and requested by CEDC via invoicing.

II. RECOMMENDED ACTION:

Approve project funding for Gail Bush in the amount of \$86,000.00 and authorize staff to amend budget to reflect project funding.

III. FISCAL INFORMATION - Financial Consideration - \$86,000.00 / 26-26-6500-006 / Unspecified Projects

IV. FUND INFORMATION:

Dept. Director:	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date:	(From)		

June 7, 2021		
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V. ATTACHMENTS:

1. EDC - Grant Reimbursement Request-Bush-petroleum bldg.



Make Your Move
CHICKASHA
ECONOMIC DEVELOPMENT COUNCIL
221 W. Chickasha Ave / PO Box 873 Chickasha, OK 73018 / 405-224-0787

April 27, 2021

City of Chickasha

Attn: Chris Mosley

Re: Grant Reimbursement for Gail Bush/ Petroleum Building – 401 W. Chickasha Ave.

The Chickasha Economic Development Council voted to request that the Chickasha City Council approve the earmarked Economic Development funds during the April 13, 2021 meeting. The project recommended for approval is:

Gail Bush - A combined 35,000 square feet of commercial space, located at 401 W Chickasha Ave. in the amount of \$86,000.00

The grant funds being requested are a part of the previously approved \$1.2 million in economic development funds in which the applicant is required to fully finance the project before receiving reimbursement. Gail Bush is responsible for putting in a total investment of \$258,000.00.

Minutes from the Chickasha Economic Development Council meeting are included as an attachment to this request for your review.

Thank you for your consideration,

Jim Cowan, Director

Chickasha Economic Development Council

Chickasha Area Economic Development Council, Inc

April 13, 2021

Minutes of Meeting

Present: Kyle Abrahams, Ed Stanton, Tom Avant, Cassandra Ersland, Jen Jantzen, Weston DeHart, Seth

DeHart, Tim Elliott, Rick Croslin, John Feaver, Cale Walker, Ryan Posey, John

Mosley

Absent: Ronnie Bogle (Excused), Kirk Painter

Staff: Jim Cowan

Guests: Tory Wise, Mitch Williams, Kean Spellman, Kimmy Loggins, Susan McDaniel, Tim Hushbeck, Kristen McGregor, Jim Hopkins, Steve LaForge, Andy Maher, Matthew Brooks, Chris Mosley, Jim Allen, Shae Mortimer, Emily Miracle, Brad Wilkerson, Leasa Furr

I. Call to Order

At 7:32 a.m. it was determined a quorum was present and Chairman Abrahams called the meeting to order.

II. Motion for Discussion/Approval/Denial/Vote of the March 2021 Board Minutes **Motion made by Walker, second by Jantzen to accept the March 2021 Board Minutes as presented. Motion passed with all voting in favor.**

III. Motion for Discussion/Approval/Denial/Vote of March 2021 Financial Statements **Motion made by Elliott, second by Stanton to accept the March 2021 Financial Statements as presented. Motion passed with all voting in favor.**

IV. Discussion of Economic Outlook

Avant stated that banking has been steady and things are going quite well. Stanton concurs that things have been steady & people are taking advantage of the lower interest rates.

Ersland reports that they have added many new Chamber members. Jiffy Lube has an upcoming ribbon cutting and many more upcoming.

IX. CEDC Update

I have worked closely with Kristen with OH18 Magazine on the launch of her new magazine. Her 1st issue will be out next month and it will be a great tool for our visitors to see all the different merchants we have here in Chickasha. Hotel/Motel tax has rebounded and was almost \$64K for February and hoping that trend continues. Sales tax collections also appear to be on the rebound. The latest reporting period was for January and it was only 1.8% behind January of last year. Career Day at CHS will be on May 11th. We will be working with the Chamber, USAO, CVT, Oklahoma Works and local businesses to promote all we have to offer to Juniors/Seniors. The EDC and the Chamber have been working on an App to also use to market to visitors. All the info has been loaded and next it will be submitted to the App store. You should be able to download it in a couple of weeks. After we have a soft launch, we will start promoting it. We are working with the Chamber on a clean up campaign called "Keep Chickasha Beautiful". Should have final details about this by the end of the week. Roll off dumpsters have been more challenging than we first thought. The EDC, CVT, and Chamber hosted a Manufacturer's Zoom a few weeks ago. We had a good turnout for the first one. We will do one more Zoom, then do an in person luncheon in the fall. The EDC and Chamber did a "Now Hiring" video to try and help the local restaurants. It was viewed over 7600 times and shared 37 times.

X. New Business

XI. Closing Comments, Announcements & Adjournment

Meeting adjourned at 8:30 a.m.

Respectfully submitted by:



Shayla Roth



Kyle Abrahams, Chairman



Central Business District Building Grant Agreement and Guidelines

THIS AGREEMENT is made and entered into on this the 5th day of April 2021 by and between the Chickasha EDC, hereinafter referred to as "CEDC", and GAIL S. BUSH

_____, hereinafter referred to as "Applicant".

The Applicant and the CEDC certify and agree to the terms and conditions as set forth below:

The Applicant is the owner of a certain real property located at 401 W. Chickasha Ave in the City of Chickasha, Grady County, Oklahoma, hereinafter referred to as "Property," lying within the Chickasha Central Business District (see attached map) an area where the CEDC is conducting a Grant Program as described below.

Purpose: to encourage Downtown property owners located between 1st – 7th street and Kansas and Choctaw Avenue (See attached Central Business/Historic District Map) to make improvements to their properties being used for retail trade producing sales or use tax dollars for the City of Chickasha.

Incentive: A \$1 reimbursement for each \$3 of private funds invested, with a maximum reimbursement of \$20 per square foot, based on improvement square footage. Eligible uses include purchase, façade, structural, utility improvements, storage, roof repair/replacement, off-street parking, equipment, demolition, ADA compliance, flood proofing, and other qualifying uses approved at the discretion of the CEDC Board.

Guidelines:

To be considered for a grant, applicants must agree to the guidelines set out in this agreement by signing below. They must complete and sign the application form. Complete proposals must contain all information and materials requested. (See below). Incomplete proposals will not be considered.

1. The resulting property usage must produce use or sales tax dollars for the City of Chickasha. The attached First Year Sales and Property Tax Projections Sheet must be completed and submitted with the application.
2. Grant funds will not be distributed until project is complete per the specifications of the approved grant application, and/or a certificate of occupancy is received from the City of Chickasha.
3. Projects must increase the real property value. The EDC may require a copy of the lender's appraisal upon project completion if applicable or confirmation from county assessor.



CENTRAL BUSINESS DISTRICT GRANT FULFILLMENT AGREEMENT

Applicant name Gail J Bush

Project address 401 W. Chickasha Ave

1. Description of Project

Elevator Modernization for State
Coy Bush Antique Rooms Renovation

2. Project Budget

3. Completion Date 6-1-2021

4. Amount Awarded by CEDC _____

Applicant Signature

Gail J Bush

CEDC Signature

Stephanie J McAfee
Notary Signature

04-05-2021
Notarization Date

Commission Expires: 02-05-2023



David J. Bush
Signature – Applicant

4-5-2021
Date

Signature – Chickasha EDC

Date

Stephanie J. McAfee
Notary Public, State of Oklahoma

4-05-2021
Notarization Date

My Commission Expires: 02-05-2023





Central Business District Building Grant Application

The information requested below will be used to process your application under the terms and conditions of the Chickasha Economic Development Council's Central Business District Grant as defined in the Central Business District Grant Agreement and Guidelines.

I. Applicant Information

1. Applicant(s) name: Gail J Bush
Mailing address: 401 W Chickasha Ave Suite 200
City: Chickasha State: OKla Zip: 73018

Federal Tax ID or Social Security Number: [REDACTED]
2. Applicant's daytime telephone number: 405-224-2280
Cell# (405) 222-8509 Facsimile# ()
E-mail address: bush.c @ att.net
3. Status of applicant (please check one)
☐ Property owner with vacant facility
☐ Property owner with tenant business
☒ Property owner/operator of existing business on property
4. Owner of property is a/an (please check one)
☐ Individual
☐ Partnership (attach copy of Partnership Agreement)
☐ Corporation/profit (attach copy of Articles of Incorporation)
☐ Corporation/nonprofit (attach list of officers and directors)
☐ Trust (attach copy of Trust Agreement)
☒ LLC
☐ Other
5. Length of ownership: 29 years
Date purchased: 4-1-1993
☐ Copy of closing statement attached ☐ Copy of recorded deed attached

II. Property Information

1. Address of property to be improved:
401 W Chickasha Ave
2. Legal description of subject property: *(Attach information, if needed)*

401 W Chickasha Av. (3 lots) Lot 001 Block
047 Chickasha OT 28-07-07-29800 N 110 of lots 1-2-3-4
Block 47 Chickasha OT Petroleum Bldg.

3. Tax Assessor Parcel Number(s): 0001-00-047-001-0-000-00

4. Year built: _____ Square footage: _____

5. What are the current types of businesses occupying the building?

Copy attached

6. Name and phone number of tenant(s) if applicable: (Attach additional names/numbers, if needed)

Copy attached

7. Use of building after construction:

Retail, office spaces, legal services, and
consulting

a. Description of tenant use (if applicable)

Attached

☒ Copy of tenant(s) letter(s) of intent attached (if applicable)

8. Number of parking spaces provided: _____ Proposed: _____ Total: 10

9. Current zoning: Comm.

10. Is a zoning amendment required? Yes ___ No ☒

If yes, has the rezoning process started? Yes ___ No ___

11. Attach architectural and elevation renderings.

III. Project Description

1. Description of Proposed Improvements. Please provide a detailed description of your proposed improvements. Attach a copy of your architectural or design plans. Identify the materials to be used, such as the type of paint or stain (i.e., exterior latex, color, etc.). Include details of new signs or awnings, etc. Provide color photos of the subject property and those adjacent prior to and after the improvements are made.

Description: Elevator Modernization
Coy Bush antique room renovation

Each companies work proposal
attached.

☐ Designs Attached

☐ Before Picture(s) Attached

NAME	PHONE #	FLOOR	TENANTS USE
Bookstore on The Corner	405-892-8350	1 st Street Entrance (400)	Retail
Oak Tree Cabinetry	405-224-9335	1 st Street Entrance (405)	Retail
Maddiebugs	405-799-5055	1 st Street Entrance (407)	Retail
Bob Barnett Insurance	405-224-3214	1 st (102)	Services
Quilts by Gail	405-224-2280	2 nd (202)	Retail
The Shay Salon	405-320-8510	3 rd (307)	Services & Retail
Luesada Consulting	405-990-5262	3 rd (312)	Consulting Services
Scott Tack	405-224-3111	4 th (402)	Legal
Amanda Mullins PLLC	405-224-0237	4 th (406)	Legal
Wendi's Nail Salon	405-473-6101	4 th (407)	Services
Seaside Nails by Brenda	405-222-9653	4 th (409)	Services
Grady County Child Advocacy Team, INC	405-222-7874	4 th (410)	Services
The Steel Shear Salon	405-320-0501	4 th (412)	Services
Express Star	405-224-2600	4 th (417)	Communications
Cooling Tower Resolutions		5 th (510)	Services
Midwest Cooling Tower Services	405-574-5310	5 th (511)	Services
SOCLL Group LC	405-417-0118	5 th (512)	Services
Low ET Logistics	405-779-4119	5 th (512)	Services

4 Apartments #200, #312, #317, & #415



Purchaser: Gail Bush

Project Location: 401 W. Chickasha Ave, Chickasha, OK 73018

Scope of Work

- Replacement of Controller & Motor
- Replacement of Door Equipment & Door Tracks
- Replacement of hatch doors (5) and elevator car door(1), baked enamel finish
- Traveling Cable
- Governor
- Governor Rope
- Tail Sheave
- Rope Gripper
- Hoist ropes
- Fixtures, #4 brushed stainless finish
 - Car Station (in elevator)
 - 1st floor Hall Station
 - 2nd to 5th floor Hall Stations
 - Braille Jamb Tags (2/floor)
- Permit
- Safety test as required with the Department of Labor, elevator division. Reinspection fee will apply if required by State of Oklahoma, if the item(s) noted to be corrected are considered "Work by Others"

All elevator equipment, in scope of work above, will be installed in accordance to ASME17.1-2016 code.

All work will be performed during regular working hours of regular working days in the elevator trade. Any work to be performed outside of these hours will be an additional cost to the Purchaser.

We will need a dry and secure location for any materials delivered to the site. Once material is delivered it will be the responsibility of the Purchaser to keep the items secure and protected from damage.

Dedicated phone line to the controller will need to be furnished by Purchaser. This is required by code to be monitored 24 hours a day, 7 days a week.

Crane

Crane, Permit for Crane, and Barricade Contractor is the responsibility of the Purchaser to contract. If crane work is to be completed other than regular working hours of regular working days in the elevator trade additional cost will occur and change order be approved prior to work being completed. Allied Elevator



3801 N. Tulsa OKC, OK 73112
Phone 405-947-7668, Fax 405-946-8095
Toll Free 1-800-968-9439

10/14/2020

Petroleum Building
401 W Chickasha Ave
Chickasha, OK 73018

Attn: Gail Bush

Re: Petroleum Building Elevator Renovation

We are pleased to present the following bid for a complete electrical installation of the above-referenced project.

Scope of work includes the following:

Permit and Inspections

Lighting- 4- LED fixtures in the elevator shaft and 4- LED fixtures in the mechanical room

Power- provide circuit to new elevator controller, circuit to existing elevator, cab power and lighting, provide 1- GFI outlet in the mechanical room and 1- GFI outlet in the elevator shaft

One Line- provide and install 1- 150 amp panel in the mechanical room

Fire alarm system- provide 120 volt to FACP and conduit rough in the elevator shaft and lobbies

Base bid: \$24,160.00

Base bid excludes the following:

Fire Alarm system- wiring, equipment and installation

Phone/data system- rough, wiring, equipment and installation

Sincerely,

John Woodworth
Ross Electric, Inc.



FIRETROL Protection Systems

August 27, 2020

RE: Petroleum Building – Elevator Recall Dedicated Function System

Thank you for the opportunity to offer you this proposal for the above referenced work.

Scope of Work – Dedicated function System

Firetrol Protection Systems will provide all design, equipment, installation, testing, commissioning and training for the Dedicated Function system described below:

This system will perform the elevator recall functions required for the elevator controller upgrade. Smoke detectors will be installed at each elevator landing and in the equipment room. A system annunciator will be installed on the second floor. Relays will be provided for recall functions at the elevator controller.

Base Project Pricing (Including Sales Tax):

Equipment and Installation:

\$6,875.00

System Equipment (Design, equipment,
testing, commissioning and training only)

Pricing is valid for 30 days from the date of this proposal. If you have any questions or if I can be of any further service please feel free to call.

Sincerely,

Ron Olson

Ron Olson
Electronic Systems Sales Rep
(405) 625-4419

Gail J. Bush
Authorized Signature

GAIL J. Bush

Printed Name

9/1/2020
Date

Purchase Order Number

Signature on page indicates acceptance of the Firetrol Protection Systems, Inc. Terms and Conditions on this and the last pages of this quote.

Equipment List –Dedicated Function System:

The System manufacturer will be Notifier by Honeywell. The following equipment list does not include all material to be provided but lists the main system components and devices necessary to meet the requirements of this project.

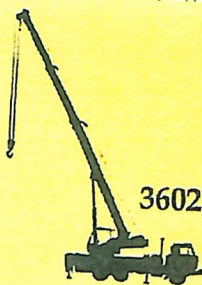
Quantity	Part Number	Description
1	NFW-50	FIREWARDEN-50 ADDRESSABLE FIRE ALARM CONTROL PANEL, 50 ADDRESSABLE DEVICES ON ONE SLC, BUILT IN DACT WITH MODEM FOR REMOTE UPLOAD/DOWNLOAD. BLACK
1	N-ANN-100	REMOTE MIMIC ANNUNCIATOR, 100 CHARACTER DISPLAY, BLACK
6	NP-100	INTELLIGENT ADDRESSABLE PHOTO DETECTOR, WITH BASE.
3	NC-100R	ADDRESSABLE RELAY MODULE ; PROVIDES 2 FORM-C DRY CONTACTS THAT SWITCH TOGETHER.
Lot		INSTALLATION MATERIAL

108 NW 132nd Street, Oklahoma City, OK 73114

Office 405-752-2330 Fax 405-752-2297

OK. Lic. # 0863

FIRE PROTECTION AND LIFE SAFETY SPECIALISTS



JOHNSON'S CRANE SERVICE

Fed EIN 65-1249575

3602 S. 4th Street, Suite C • Chickasha, OK 73018
405-224-2802 Fax: 224-0191



NAME <u>Gail B-h</u>		
PHONE _____		DATE <u>3-15-21</u>
ADDRESS <u>4112 S. Chickasha Ave</u>		PO # _____
CITY <u>Chickasha, OK 73018</u>		
LOCATION <u>Relocation Building</u>		
ARRIVAL TIME _____	DEPART TIME _____	WAIT _____
ARRIVAL DROP _____	DEPART DROP _____	
JOB VEHICLE DESCRIPTION <u>Set Elevator Equipment</u>		
DRIVER <u>D. Johnson</u>	TRUCK NO. <u>224</u>	

• dba of Johnson's Wreckers, Cranes, Hotshot Inc.	CHARGES •	DISTANCE •	HOURLY
	CRANE	\$	<u>900.00</u>
	HAUL TRUCK	\$	_____
	TAX	\$	_____

IV. Work Estimates

Please attach estimates for each component of the proposed improvement. Eligible costs shall be the cost of materials, equipment, and contracted labor to complete eligible improvements. Professional fees such as architects, engineers, and solicitors are not eligible costs. Labor provided by the Applicant or tenant of the building is not an eligible cost.

1. Name/Company and Phone Number of Preferred Contractor:

Allied Elevator Services, Inc 405-386-2737
Amount: \$ 170,000.00

2. Name/Company and Phone Number of Second Contractor:

Allied Elevator Services, Inc 405-386-2737
Amount: 2,800.00

Ross Electric Inc 405-947-7668 \$ 24,160.00

Jackson's Crane Ser. 405-224-2802 \$ 900.00

Firetrol Protection Systems 405-625-4419 6,875.00

RCE, LLC 43,700.

RCE, LLC 8,900.

3. Additional Estimates/Comments: (Please attach additional quotes, as required)

4. Total estimated costs of your improvements: \$ 257,335.00

5. Estimated completion date for your improvements? June 1, 2021
Phase 1

V. Loan Information

Amount of financing requested: \$ 51,000.

Source of equity and applicant's percentage of ownership: _____

Using CD's

Participating Bank and Contact: Community Bank Oklahoma

John Allen 405-224-8737

☐ Copy of lender commitment letter attached (if applicable)

VI. Financial Information:

If the applicant does not need lending from a bank and no lender commitment letter is available then CEDC will require a letter of credit from the applicant's bank or applicant must provide financial statements on business or individual for the *Current Year*, (within 45 days) and *Past Three (3) Years*, including profit and loss statements and tax returns. If the business is new, submit your personal tax returns for the *Past Three (3) Years*.

VII. Credit References: Names and Addresses of three references

United Nations P.O. Box 671500 Dallas, Texas 1-800-527-9447

Checkers Dist P.O. Box 715783 Chicago, Ill 1-800-537-1060

Chickasha Lumber Co 1620 So 4th Chickasha, Ok 405-224-6156



DOWNTOWN REVITALIZATION
Central Business District
Grant Program Budget
Summary Worksheet

General Information

Applicant Name: Gail J Bush

Phone Number: 405-222-8509

Email Address: bush.e@att.net

Project Name: Petroleum Building

Budget Summary

Provide the subtotals for each of the following line items as budgeted for the proposed project:

	Amount
Design/Consulting Services	\$
Supplies and Materials	\$
Equipment	\$
Labor	\$
Contractual Services	\$
Taxes	\$
Other Expenses	\$
TOTAL COSTS	\$ 257,335.00

Please attach copies of all job estimates, quotes, and invoices to this worksheet.



Custom Construction, Design,
Remodeling, and Maintenance
FAST, QUALITY, & RESONABLE

QUOTE

RCE, LLC

1002 S. 8th,
Chickasha, OK 73018
Ph 918-629-2127 Fx 405-294-3297
6292127@gmail.com
Tony Tuthill

DATE: APRIL 6, 2021

TO Pete Bush
Petroleum Building
401 Chickasha Ave.
Chickasha OK 73018

PROVIDED BY

PROJECT : PETROLEUM BUILDING ELEVATOR SHAFT

ITEM	DESCRIPTION	UNIT PRICE	LINE TOTAL
	Fire caulk All penetrations and cracks in the hoist way shafts		
	Form 45 degree angles on shaft way ledges		
	Fireproof entrance in the elevator penthouse		\$8,900.00
	Masonry work for drainage in pit of hoist way		
SUBTOTAL			N/A
TOTAL			\$ 8,900.00

ACCEPTANCE



Custom Construction, Design,
Remodeling, and Maintenance
FAST, QUALITY, & RESONABLE

Quote

DATE: APRIL 6, 2021

RCE, LLC

1002 S. 8th,
Chickasha, OK 73018
Ph 918-629-2127 Fx 405-294-3297
6292127@gmail.com
Tony Tuthill

TO Pete Bush
Petroleum Building
401 Chickasha Ave.
Chickasha, Ok 73018

PROVIDED BY

PROJECT: COY BUSH ANTIQUE ROOMS RENOVATION

ITEM	DESCRIPTION	UNIT PRICE	LINE TOTAL
1.	Upgrade public restroom		
2.	Paint and texture 7 rooms - Coy Bush antique rooms		
3.	Repair and replace lighting and floor covering		
4.	Repair and replace HVAC system including duct		
5.	Repair -Coy Bush antique rooms		
SUBTOTAL			N/A
TOTAL			\$43,700.00

Services, Inc. will be responsible for disposal of old equipment. Any funds generated by disposal of old equipment, will be Allied Elevator Services, Inc. funds.

Electrical

Connection from the power main to the controller and signal equipment feeders as required, including necessary fuseable and lockable mainline disconnect switch and cab lighting 110v disconnect switch per N.E. C. Suitable power supply capable of operating the new elevator equipment under any conditions. Wiring of the controller for lighting to the car per N.E.C. Articles 620-22 and 620-51. This is the sole responsibility of the Purchaser.

Machine Room

Will need sufficient room for the elevator equipment, have lighting and be able to maintain temperature 50-90 degrees Fahrenheit and Humidity less than 95%. Machine room will have to be fire rated for 2 hours. This is the responsibility of the Purchaser.

Sump pump

Sumps and sump pumps in pit shall be covered in accordance with ASME A17.1-a Section 2.2.2.6 and is the responsibility of the Purchaser if the State of Oklahoma requires.

Heat and Smoke Sensing Devices

Heat and smoke devices will need to be in the elevator lobby of each floor, machine room and hoistway with as needed contacts terminating at a marked terminal in the elevator controller. This is the responsibility of the Purchaser if the State of Oklahoma requires.

Obstructions

Any and all obstructions are the responsibility of the Purchaser to have removed and or repaired such as but not limited to cutting and patching of walls, floors, ceilings, etc to allow for required modernization of the elevator.

Fire Rating

It is the Purchasers' responsibility to furnish, install and maintain the required fire rating of the elevator machine room, hoistway, and the penetration of firewall by elevator fixture boxes.

Painting

All painting is the responsibility of the Purchaser, unless noted in agreement.

Waterproofing

The hoistway and pits will be kept waterless, cleaned and waterproofed and is the responsibility of the Purchaser.

Safety

Purchaser agrees to provide a safe environment to access equipment, machine room, hoistway, and environment to work in. We reserve the right to discontinue work if site becomes unsafe in any way. Allied Elevator Services, Inc. shall solely determine the safety of the environment.

Payment Terms

Total proposed price is \$170,000.00. The following is the breakdown of payments to be received.

Allied Elevator Services, Inc.

PO BOX 58

Newcastle, OK 73065

Invoice

Date	Invoice #
3/22/2021	210334

Bill To
Petroleum Building Gail Bush 401 W. Chickasha Ave Suite 202 Chickasha, OK 73018

Job Site:	
-----------	--

Terms	P.O. No.
Net 30	

Description	Hours	Rate	Amount
Category 5 (5 year) Safety Test for Personal Traction Elevator with QEI inspector to allow the public to utilize while the public elevator is under modernization.	1	1,600.00	1,600.00
Must Add -Elevator Emergency Phone -Emergency Alarm -Emergency Lighting -Adjust Top & Bottom Limits			
Perform required repairs listed above. Used the parts from the other elevator as those are being replaced with the modernization	4	300.00	1,200.00

Terms: Net 30. Any account not current for service accounts will result in stop of service until late payment of \$50.00 and invoice paid. Any repairs, modernizations, upgrades, etc. will be subject to a 1 & 1/2% per month.

Invoice Total \$2,800.00

Phone #	Fax #	E-mail	ALL OPEN INVOICES
405-386-2737	405-387-2705	jenn.black@alliedelevatorservices.com	\$53,800.00



3801 N. Tulsa OKC, OK 73112
Phone 405-947-7668, Fax 405-946-8095
Toll Free 1-800-968-9439

10/14/2020

Petroleum Building
401 W Chickasha Ave
Chickasha, OK 73018

Attn: Gail Bush

Re: Petroleum Building Elevator Renovation

We are pleased to present the following bid for a complete electrical installation of the above-referenced project.

Scope of work includes the following:

Permit and Inspections

Lighting- 4- LED fixtures in the elevator shaft and 4- LED fixtures in the mechanical room

Power- provide circuit to new elevator controller, circuit to existing elevator, cab power and lighting, provide 1- GFI outlet in the mechanical room and 1- GFI outlet in the elevator shaft

One Line- provide and install 1- 150 amp panel in the mechanical room

Fire alarm system- provide 120 volt to FACP and conduit rough in the elevator shaft and lobbies

Base bid: \$24,160.00

Base bid excludes the following:

Fire Alarm system- wiring, equipment and installation

Phone/data system- rough, wiring, equipment and installation

Sincerely,

John Woodworth
Ross Electric, Inc.

3602

A yellow truck with a crane arm, labeled 73018. The truck is shown from a side profile, facing right. The crane arm is extended upwards and to the right. The number 73018 is printed in black on the side of the truck's body.

405-224-2802 Fax: 224-0191

[illegible]

CRANE	\$	<u>9,000⁰⁰</u>
HAUL TRUCK	\$	<u> </u>
TAX	\$	<u> </u>
TOTAL	\$	<u>9,000⁰⁰</u>

Signature _____

Richard's Printing • 405.224.8640 • richardsprinting@suddenlinkmail.com (FORM: JOHNSON'S CRANE INVOICE)

Pd 5/19/21



Custom Construction, Design,
Remodeling, and Maintenance
FAST, QUALITY, & RESONABLE

QUOTE

RCE, LLC

1002 S. 8th,
Chickasha, OK 73018
Ph 918-629-2127 Fx 405-294-3297
6292127@gmail.com
Tony Tuthill

DATE: APRIL 6, 2021

TO Pete Bush
Petroleum Building
401 Chickasha Ave.
Chickasha OK 73018

PROVIDED BY

PROJECT : PETROLEUM BUILDING ELEVATOR SHAFT

ITEM	DESCRIPTION	UNIT PRICE	LINE TOTAL
	Fire caulk All penetrations and cracks in the hoist way shafts		
	Form 45 degree angles on shaft way ledges		
	Fireproof entrance in the elevator penthouse		\$8,900.00
	Masonry work for drainage in pit of hoist way		

SUBTOTAL

N/A

TOTAL

\$ 8,900.00

ACCEPTANCE



Custom Construction, Design,
Remodeling, and Maintenance
FAST, QUALITY, & RESONABLE

Quote

RCE, LLC

1002 S. 8th,
Chickasha, OK 73018
Ph 918-629-2127 Fx 405-294-3297
6292127@gmail.com
Tony Tuthill

DATE: APRIL 6, 2021

TO Pete Bush
Petroleum Building
401 Chickasha Ave.
Chickasha, Ok 73018

PROVIDED BY

PROJECT: COY BUSH ANTIQUE ROOMS RENOVATION

ITEM	DESCRIPTION	UNIT PRICE	LINE TOTAL
1.	Upgrade public restroom		
2.	Paint and texture 7 rooms - Coy Bush antique rooms		
3.	Repair and replace lighting and floor covering		
4.	Repair and replace HVAC system including duct		
5.	Repair -Coy Bush antique rooms		
SUBTOTAL			N/A
TOTAL			\$43,700.00



FIRETROL Protection Systems

August 27, 2020

RE: Petroleum Building – Elevator Recall Dedicated Function System

Thank you for the opportunity to offer you this proposal for the above referenced work.

Scope of Work – Dedicated function System

Firetrol Protection Systems will provide all design, equipment, installation, testing, commissioning and training for the Dedicated Function system described below:

This system will perform the elevator recall functions required for the elevator controller upgrade. Smoke detectors will be installed at each elevator landing and in the equipment room. A system annunciator will be installed on the second floor. Relays will be provided for recall functions at the elevator controller.

Base Project Pricing (Including Sales Tax):

Equipment and Installation:

\$6,875.00

**System Equipment (Design, equipment,
testing, commissioning and training only)**

Pricing is valid for 30 days from the date of this proposal. If you have any questions or if I can be of any further service please feel free to call.

Sincerely,

Ron Olson

Ron Olson
Electronic Systems Sales Rep
(405) 625-4419

Gail J. Bush
Authorized Signature

GAIL J. Bush
Printed Name

9/1/2020
Date

Purchase Order Number

Signature on page indicates acceptance of the Firetrol Protection Systems, Inc. Terms and Conditions on this and the last pages of this quote.

Equipment List –Dedicated Function System:

The System manufacturer will be Notifier by Honeywell. The following equipment list does not include all material to be provided but lists the main system components and devices necessary to meet the requirements of this project.

Quantity	Part Number	Description
1	NFW-50	FIREWARDEN-50 ADDRESSABLE FIRE ALARM CONTROL PANEL, 50 ADDRESSABLE DEVICES ON ONE SLC, BUILT IN DACT WITH MODEM FOR REMOTE UPLOAD/DOWNLOAD. BLACK
1	N-ANN-100	REMOTE MIMIC ANNUNCIATOR, 100 CHARACTER DISPLAY, BLACK
6	NP-100	INTELLIGENT ADDRESSABLE PHOTO DETECTOR, WITH BASE.
3	NC-100R	ADDRESSABLE RELAY MODULE ; PROVIDES 2 FORM-C DRY CONTACTS THAT SWITCH TOGETHER.
Lot		INSTALLATION MATERIAL

108 NW 132nd Street, Oklahoma City, OK 73114

Office 405-752-2330 Fax 405-752-2297

OK. Lic. # 0863

FIRE PROTECTION AND LIFE SAFETY SPECIALISTS



FIRETROL Protection Systems

RE: Petroleum Building – Elevator Recall Dedicated Function System

Clarifications and exclusions:

1. Installation Pricing **does include** wire, unless otherwise noted.
2. Installation Pricing **does include** labor to:
 - i. **Install the wire** in conduit or “open air”
 - ii. **Install and terminate field devices**
 - iii. **Install and terminate control panels**
3. This Proposal **does include** sales tax.
4. This Proposal **does not include** performance or payment bonds.
5. All asbestos abatement will be the Owners responsibility.
6. This proposal does not include central station monitoring
7. This Proposal **does not include** 120VAC work. All 120 VAC for all panels to be provided by the **others**.
8. This Proposal **does not include** Conduit, raceways, wiremold or wall/floor penetrations.
9. This Proposal **does not include** premium time; overtime or holiday work.
10. This Proposal **does not include** painting, patching, sheetrock repairs, etc for areas where existing device have been removed. This work shall be provided by **others**.
11. This Proposal **does not include** fire stopping. Fire rated caulking shall be provided and installed by **others**.
12. This Proposal **does not include** lifts, scaffolding, etc. for access to high areas. Any specialty lifts or scaffolding will be provided by **others**.
13. Cancellation Charges, in the event of project cancellation after award, Firetrol Protection Systems will invoice for any costs in place (i.e. engineering, project management, material returns, etc.).
14. This Proposal includes a **one (1)** year Standard Parts and Labor Warranty.
15. Terms and conditions of the Owner's Purchase Order/Contract shall be subject to review. Final agreement to terms shall be by written agreement between the Contractor and Firetrol Protection Systems and be based on Firetrol Protection Systems standard Terms and Conditions or a contract in like nature to a standard AIA subcontract document.

General Terms & Conditions

ENTIRE CONTRACT

The provisions herein contained constitute all of the terms and conditions of this contract. No changes or additions hereto shall be binding upon Seller unless in writing and signed by an authorized representative of Seller. Any terms or conditions of Purchaser's order inconsistent herewith or in addition hereto shall be of no force and effect and are hereby expressly rejected and Purchaser's order shall be governed by only the terms and conditions appearing herein.

PROPOSALS AND CONTRACT

Seller's proposals, when accepted, and any resulting contract, are not subject to cancellation, suspension or reduction in amount, except with Seller's written consent and upon terms, which reimburse Seller for work performed, reasonable overhead and lost profit.

PAYMENT

Terms of payment have been set at net 10-days. A service charge will be charged and added to the prices on all payments past due and owed by the Purchaser under this contract, at a rate of 25% per annum, or if such rate is prohibited under applicable law, then at such maximum rate as is under applicable law. Purchaser shall pay all attorney's fees incurred in the collection of past due accounts.

DELAYS

Seller shall not be liable for any damage or penalty for delays in work due to acts of God, acts or omissions of the Purchaser, acts of civil or military authorities, Government regulations or priorities, fires, floods, epidemics, quarantine restrictions, war, riots, strikes, differences with workmen, accidents to machinery, car shortages, inability to obtain necessary labor, materials or manufacturing facilities, delay in transportation, defaults of Seller's subcontractors, failure of or delay in furnishing correct or complete information by Purchaser with respect to location or other details of work to be performed hereunder, impossibility or impracticability of performance or any other cause beyond the control of Seller, whether or not similar to the foregoing. In the event of any delay caused as aforesaid, the completion shall be extended for a period equal to any such delay, and this contract shall not be void or avoidable as a result of any such delay. In case work is temporarily discontinued by reason of any of the foregoing, all unpaid installments of the contract price less an amount equal to the value of material and labor not furnished shall be due and payable upon receipt of the invoice by Purchaser.

EXCAVATION

In the event the work herein includes excavation, the Purchaser shall pay as an extra to the contract price the cost for any additional work performed by the seller due to water, quicksand, rock or other unforeseen obstruction encountered or if shoring is required.

SITE FACILITIES

Purchaser shall furnish all necessary facilities for performance of its work by Seller, adequate space for storage and handling of material, light, water, heat, local telephone, watchman and crane and elevator service, if available, and necessary permits. Where wet pipe system is installed, Purchaser shall supply and maintain sufficient heat to prevent freezing of the system.

STRUCTURE AND SITE CONDITIONS

While employees of Seller will exercise reasonable care in this respect, Seller shall be under no responsibility for loss or damage due to the character, condition or use of foundations, walls, or other structures not erected by it or resulting from excavation in proximity thereto, nor for damage resulting from concealed piping, wiring, fixtures or other equipment or conditions or water pressure. All shoring or protection of foundations, walls, or other structures subject to being disturbed by any excavation required hereunder shall be the responsibility of the Purchaser unless otherwise specified. Purchaser warrants the sufficiency of the structure to support the fire alarm and/or fire sprinkler system and its related equipment. The purchaser shall have all things in readiness for service, including, but not limited to, other materials, floor or suitable working base, connections, and facilities at the time technician is onsite. In the event the purchaser fails to have all things in readiness for service at the jobsite, the Purchaser shall reimburse Seller for any and all expenses caused by such failure to have such things in readiness. Failure to make areas available to Seller during performance in accord with schedules, which are the basis of Seller's proposal, shall be considered a failure to have all things in readiness for erection in accord with the terms of this contract.

VIII. Signature of Owner/Authorized Agent-Affidavit or Sworn Declaration

I/We, Gail f. Bush,
of the City of Chickasha, County of Grady, State of Oklahoma, make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application in respect of the application is true.

I/We hereby authorize inspections of my/our property to be improved.

I/We acknowledge that any work carried out prior to written confirmation of grant approval may not be eligible.

I/We acknowledge receiving, understanding, and accepting the terms and conditions of the Chickasha Economic Development Council's Economic Development Grant Program

I/We, Gail f. Bush am the owner of the land that is the subject of this Application and, for the purposes of the Freedom of Information and Protection of Privacy Act, I/we authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the _____ for the purposes of processing this application.

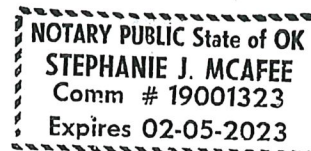
Sworn to (or declared before me), Stephanie McAfee, a
Notary Public in and for the State of Oklahoma, on this the 5th day of April, 2021
20__.

Gail f. Bush
Applicant

Co-Applicant

Stephanie J McAfee
Notary Public, State of Oklahoma

My Commission Expires: 02-05-2023



IX. Authorization for Agent *(complete only if Applicant is not the registered Owner)*

I/We, _____ the
owner of the subject property, hereby authorize _____
(Agent) to act on my behalf with respect to the application.

Date

Signature of Owner(s)

Note: Information provided in this application will become part of a public record.