CHICKASHA MUNICIPAL AUTHORITY

AGENDA
LOCATION OF MEETING
CITY HALL COUNCIL CHAMBERS
117 NORTH FOURTH STREET
CHICKASHA, OKLAHOMA 73018

TIME OF MEETING **DATE OF MEETING**
6:30 PM **AUGUST 2, 2021**

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City/Trust Manager, staff, attorney or to the recommending board, commission or committee.

1. Call to Order / Roll Call.

2. Consent Docket:

a. Acceptance of the Minutes of the July 19, 2021 regular meeting.

b. Acceptance of Claims List.

3. Discussion/Approval of Items Removed from Consent Docket:

4. Consideration and Discussion Items:

a. Discussion, consideration and possible action to approve Contractor's Application for Payment No. 1 to WEB Construction Inc. in the amount of $137,750.00 for Bid CMA-2102 for the Villas at Grand Ave Development.

5. Executive Session:

a. Discussion, consideration and possible action to enter into Executive Session to discuss confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest pursuant to Title 25 Section 307B4 (Oklahoma Department of Environmental Quality Water Quality Division, In the Matter of Chickasha Municipal Authority, Respondent; Case No. 20-047).

b. Discussion, consideration, and possible action to reconvene open session and take action on matters discussed in Executive Session.

6. Motion for Adjournment.

City of

CHICKASHA

Meeting Type: CMA Agenda 8-2-2021

Meeting Date: 8/2/2021

Department: City Clerk **Agenda Item No. 2.a.**

AGENDA ITEM: Acceptance of the Minutes of the July 19, 2021 regular meeting.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Minutes of the July 19, 2021 regular meeting.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Susan M. McDaniel, City Clerk	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 2, 2021	(From)		

V. ATTACHMENTS:

1. CMA 7-19-2021

July 19, 2021

The **REGULAR** meeting of the **CHICKASHA MUNICIPAL AUTHORITY** was held in the Council Chambers in City Hall on the 6th day of July 2021, as specified by advance public notice with a properly prepared agenda stating the subject matter or matters to be discussed at said meeting. Chairman Mosley called the meeting to order at 6:49 p.m.

ITEM 1. **Call to Order / Roll Call**

CHAIRMAN AND TRUSTEES

PRESENT: Chris Mosley, Chairman
Zachary Grayson, Vice-Chairman
Brian Gerdes
David Sikes
Georgianne Hebblethwaite
Kelly Boyd
Oscar Nelson
R. P. Ashanti-Alexander

ABSENT: Clark VanDyck

STAFF

PRESENT: Amanda Mullins, City Attorney
Susan M. McDaniel, City Clerk
K. D. Rowell, Police Chief
Cindy Rogers, Finance Director
Lillie Huckaby, Library Director
Rachel Bernish, Community Development Director
Kyle Marks, Parks & Rec Director
Shae Mortimer, Marketing & Civic Engagement Manager

ITEM 2. **Consent Docket: ITEM 2a – ITEM 2e**

ITEM 2a. **Acceptance of the minutes of the July 6, 2021 regular meeting.**
ITEM 2b. **Acceptance of Claims List.**
ITEM 2c. **Acceptance of Financials for June 2021.**
ITEM 2d. **Accept and ratify the change in bank signatories to Chris Mosley, Mayor, Zachary Grayson, Vice-Mayor, Cindy Rogers,**

Finance Director and Susan McDaniel, City Clerk, to all accounts held by the City of Chickasha, Chickasha Municipal Authority, Chickasha Municipal Airport Authority, Chickasha Industrial Authority, or any subsidiary of entity of the governing body of the City of Chickasha has possession of at the following banks:

***First National Bank**
***Simmons Bank**
***Arvest Bank**
***Community Bank of Oklahoma**
***Bank of Oklahoma**
***Liberty National Bank**

<u>*Motion by Trustee Sikes, second by Trustee Nelson to approve Consent Docket: ITEM 2a – ITEM 2d.</u>

Roll call vote:

Ayes:”	Hebblethwaite, Gerdes, Sikes, Boyd, Ashanti-Alexander, Nelson, Grayson and Mosley.
“Nays:”	None
“Abstain:”	None
Motion carried.	8-0

<u>ITEM 3.</u> **<u>Discussion / Approval of Items Removed from Consent Docket:</u>**

No action taken on Item 3.

<u>ITEM 4.</u> **<u>Discussion and Consideration Items:</u>**

No Items Presented.

<u>ITEM 5</u> **<u>Motion to Adjourn.</u>**

<u>*Motion by Trustee Sikes, second by Trustee Hebblethwaite to adjourn.</u>

Meeting adjourned.

TIME: 6:50 P.M.

____
Chris Mosley, Chairman

ATTEST:

____
Susan M. McDaniel, City Clerk

(SEAL)

Approved this 2nd day of August 2021.

City of
CHICKASHA

Meeting Type: CMA Agenda 8-2-2021

Meeting Date: 8/2/2021

Department: Finance **Agenda Item No. 2.b.**

AGENDA ITEM: Acceptance of Claims List.

I. BACKGROUND/DESCRIPTION:

II. RECOMMENDED ACTION:

Accept Claims List.

III. FISCAL INFORMATION -

IV. FUND INFORMATION:

Dept. Director: Cindy Rogers, Finance Director	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 2, 2021	(From)		

V. ATTACHMENTS:

City of
CHICKASHA

Meeting Type: CMA Agenda 8-2-2021

Meeting Date: 8/2/2021

Department: Community Development **Agenda Item No. 4.a.**

AGENDA ITEM: Discussion, consideration and possible action to approve Contractor's Application for Payment No. 1 to WEB Construction Inc. in the amount of $137,750.00 for Bid CMA-2102 for the Villas at Grand Ave Development.

I. BACKGROUND/DESCRIPTION:

This is the first payment for the Water lines and Sanitary Sewer lines for the PUD (Villas at grand development)

These have been inspected by Engineer Scott Vaughn to ensure progress on the project.

This is a budgeted item.

II. RECOMMENDED ACTION:

III. FISCAL INFORMATION - This the first payment of 137,750.00
The remaining payment is 357,355.00

Account number 26-26-6500-048

IV. FUND INFORMATION:

Dept. Director: NAME, TITLE	Fund	Account	Amount
	(To)		
	FUND	ACCOUNT	AMOUNT
Meeting Date: August 2, 2021	(From)		

V. ATTACHMENTS:

1. ENGINEER'S SITE INSPECTION REPORT CMA-2102.2
2. PR1 CTC recommended 21.07.19

ENGINEER'S SITE INSPECTION REPORT

REPORT NUMBER 2

OWNER: Chickasha Municipal Authority

PROJECT: CMA-2102

CONTRACTOR: W.E.B Construction, Inc.

Project Description: Install Water Mains and Sanitary Sewer Mains for Grand Dev. Phase 1

NOTICE TO PROCEED DATE 6/7/2021 **CONTRACT TIME** 90 **CD**

DAY: Wednesday **DATE:** 7/14/2021 **CONTRACT DAY** 37 **OF** 90

WEATHER Partly Cloudy, windy, warm

HIGH: 91 **LOW:** 71 **RAIN:** 0.12 **SNOW:**

EQUIP. IN USE

1 trackhoe
1 skid steer
1 pickup

VISITORS: None

WORKERS 3

WORK IN PROGRESS:

Laying water main pipe from about 104+60 to about 101+39.

REMARKS AND COMMENTS:

Since the last report, W.E.B. has laid pipe, fittings and valves from 115+18 to about 101+39 on Water Main Line 1. W.E.B. reports that all water main materials are in hand except 3 fire hydrants. Scheduled temporary shutdown of water main serving Best Western anticipated for next week, to allow for connecting Water Main Line 3 to existing water main. All work appears to be in reasonable conformance to the contract documents.

ENGINEER: **R. Scott Vaughn, P.E.**

Copy: Owner
Contractor

CHISHOLM TRAIL CONSULTING, LLC

AIA® Document G702® – 1992

Application and Certificate for Payment

TO OWNER: CHICKASHA MUNICIPAL AUTHORITY	**PROJECT:** RFP CMA-2102 GRAND DEVELOPMENT PHASE 1 WATERMAIN AND SANITARY SEWER MAIN CONSTRUCTION	**APPLICATION NO:** 001 **PERIOD TO:** July 19, 2021 **CONTRACT FOR:** General Construction **CONTRACT DATE:** June 07, 2021 **PROJECT NOS:** CHISOLM TRAIL CONSULTING LLC / / CHICKASHA MUNICIPAL AUTHORITY	**Distribution to:** OWNER: ☒ ARCHITECT: ☒ CONTRACTOR: ☐ FIELD: ☐ OTHER: ☐
FROM CONTRACTOR: W.E.B. CONSTRUCTION INC	**VIA ARCHITECT:** CHISOLM TRAIL CONSULTING LLC		

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
AIA Document G703®, Continuation Sheet, is attached.

1. **ORIGINAL CONTRACT SUM** $495,105.00
2. **NET CHANGE BY CHANGE ORDERS** $0.00
3. **CONTRACT SUM TO DATE** (Line 1 ± 2) $495,105.00
4. **TOTAL COMPLETED & STORED TO DATE** (Column G on G703) $145,000.00
5. **RETAINAGE:**
   a. 5.00 % of Completed Work (Column D + E on G703) $7,250.00
   b. 0 % of Stored Material (Column F on G703) $0.00

   Total Retainage (Lines 5a + 5b or Total in Column I of G703) $7,250.00
6. **TOTAL EARNED LESS RETAINAGE** $137,750.00
   (Line 4 Less Line 5 Total)
7. **LESS PREVIOUS CERTIFICATES FOR PAYMENT** $0.00
   (Line 6 from prior Certificate)
8. **CURRENT PAYMENT DUE** $137,750.00
9. **BALANCE TO FINISH, INCLUDING RETAINAGE**
   (Line 3 less Line 6) $357,355.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$0.00	$0.00
Total approved this Month	$0.00	$0.00
TOTALS	$0.00	$0.00
NET CHANGES by Change Order		$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:
By: [signature] Date: July 19, 2021

State of: OKLAHOMA
County of: CLEVELAND
Subscribed and sworn to before me this 19 day of July 2021

Notary Public: REBECCA BARKS [signature]
My Commission expires: August 04, 2021

REBECCA BARKS
Notary Public – State of Oklahoma
Commission Number 05007154
My Commission Expires Aug 4, 2021

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED $137,750.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:
By: R Scott Vaughn Date: 7-19-2021

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Document G703® – 1992

Continuation Sheet

AIA Document G702®, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:	001
APPLICATION DATE:	July 19, 2021
PERIOD TO:	July 19, 2021
ARCHITECT'S PROJECT NO:	CHISOLM TRAIL CONSULTING LLC

A	B	C	D	E	F	G		H	I
			WORK COMPLETED						
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
1.1	8" PVC WATER MAIN, INSTALLED	122,500.00	0.00	112,500.00	0.00	112,500.00	91.84%	10,000.00	0.00
1.2	6" PVC WATER MAIN, INSTALLED	1,400.00	0.00	0.00	0.00	0.00	0.00%	1,400.00	0.00
1.3	10" STEEL CASING, INSTALLED BY DRY BORE	15,000.00	0.00	0.00	0.00	0.00	0.00%	15,000.00	0.00
1.4	8" MJ GATE VALVE W/BOX, INSTALLED	28,800.00	0.00	21,600.00	0.00	21,600.00	75.00%	7,200.00	0.00
1.5	6" MJ GATE VALVE W/BOX, INSTALLED	1,800.00	0.00	0.00	0.00	0.00	0.00%	1,800.00	0.00
1.6	8"X90 MJ BEND, INSTALLED	500.00	0.00	500.00	0.00	500.00	100.00%	0.00	0.00
1.7	8"X45 MJ BEND, INSTALLED	2,500.00	0.00	1,000.00	0.00	1,000.00	40.00%	1,500.00	0.00
1.8	8"X22.5 MJ BEND, INSTALLED	6,000.00	0.00	4,000.00	0.00	4,000.00	66.67%	2,000.00	0.00
1.9	8"X11.25 MJ BEND, INSTALLED	500.00	0.00	500.00	0.00	500.00	100.00%	0.00	0.00
1.10	8"X8" MJ TEE, INSTALLED	2,500.00	0.00	2,000.00	0.00	2,000.00	80.00%	500.00	0.00
1.11	8"X6" MJ TEE, INSTALLED	2,500.00	0.00	2,000.00	0.00	2,000.00	80.00%	500.00	0.00
1.12	8"X6" REDUCER, INSTALLED	500.00	0.00	0.00	0.00	0.00	0.00%	500.00	0.00
1.13	8" MJ PLUG, INSTALLED	900.00	0.00	900.00	0.00	900.00	100.00%	0.00	0.00

User Notes:

A	B	C	D	E	F	G		H	I
			WORK COMPLETED						
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
1.14	6"X6" MJ TEE, INSTALLED	400.00	0.00	0.00	0.00	0.00	0.00%	400.00	0.00
1.15	FIRE HYDRANT ASSY(4-6BURY) INSTALLED	25,000.00	0.00	0.00	0.00	0.00	0.00%	25,000.00	0.00
1.16	DISINFECTION	1,242.50	0.00	0.00	0.00	0.00	0.00%	1,242.50	0.00
1.17	HYDROSTATIC PRESSURE TESTING	1,242.50	0.00	0.00	0.00	0.00	0.00%	1,242.50	0.00
1.18	PAVED DITCH REMOVAL AND REPLACEMENT	3,300.00	0.00	0.00	0.00	0.00	0.00%	3,300.00	0.00
1.19	CONSTRUCTION TRAFFIC CONTROL	500.00	0.00	0.00	0.00	0.00	0.00%	500.00	0.00
2.1	8" PVC SANITARY SEWER MAIN, INSTALLED	101,000.00	0.00	0.00	0.00	0.00	0.00%	101,000.00	0.00
2.2	10" PVC SANITARY SEWER MAIN, INSTALLED	56,250.00	0.00	0.00	0.00	0.00	0.00%	56,250.00	0.00
2.3	SANITARY SEWER MANHOLE, INSTALLED	40,000.00	0.00	0.00	0.00	0.00	0.00%	40,000.00	0.00
2.4	CLEANOUT, INSTALLED	1,500.00	0.00	0.00	0.00	0.00	0.00%	1,500.00	0.00
2.5	REMOVE EXISTING SANITARY SEWER MAIN	8,250.00	0.00	0.00	0.00	0.00	0.00%	8,250.00	0.00
2.6	SEWER FLOW CONTROL	30,000.00	0.00	0.00	0.00	0.00	0.00%	30,000.00	0.00
2.7	MODIFY EXISTING MANHOLE	2,500.00	0.00	0.00	0.00	0.00	0.00%	2,500.00	0.00
2.8	LEAKAGE TESTING	1,010.00	0.00	0.00	0.00	0.00	0.00%	1,010.00	0.00
2.9	DEFLECTION	1,010.00	0.00	0.00	0.00	0.00	0.00%	1,010.00	0.00

User Notes:

(3B9ADAC1)

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G÷C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	TESTING								
2.10	PAVEMENT REMOVAL AND REPLACEMENT	30,000.00	0.00	0.00	0.00	0.00	0.00%	30,000.00	0.00
2.11	INTEGRAL CURB 6" BARRIER	6,000.00	0.00	0.00	0.00	0.00	0.00%	6,000.00	0.00
2.12	CONSTRUCTION TRAFFIC CONTROL	500.00	0.00	0.00	0.00	0.00	0.00%	500.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
	GRAND TOTAL	**$495,105.00**	**$0.00**	**$145,000.00**	**$0.00**	**$145,000.00**	**29.29%**	**$350,105.00**	**$0.00**

User Notes:

(3B9ADAC1)

In compliance with Title 62 of the Oklahoma Statutes, Section 310.9 A & B all architects, contractors, engineers, or material suppliers conducting business with the City of Chickasha, Oklahoma are required to complete (sign and notarize) this affidavit.

STATE OF OKLAHOMA)
) ss
COUNTY OF: Cleveland)

Vendor # ____________

PO # ____________

Name WEB Construction Inc.

$ 137,750.00

OTHER STATE: ________)
) ss
COUNTY OF: ________)

The undersigned (architect, contractor, supplier, or engineer) of lawful age, being first duly sworn, on oath says that this invoice or claim is true and correct. Affiant further states that the (work, services, or materials) as shown by this invoice or claim have been (completed or supplied) in accordance with the plans, specifications, orders or requests furnished the affiant. Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer, or employee of the State of Oklahoma, any county or local subdivision of the state, or money or any other thing of value to obtain payment of the invoice or procure the contract or purchase order pursuant to which an invoice is required.

____
(Signature - Contractor, Supplier, or Engineer)

Subscribed and sworn to before me this 19 day of July, 2021.

____
Notary Public

Company Name: W.E.B. Construction Inc.

Address: 3316 Red Maple lane

City: Moore State: Oklahoma Zip: 73170